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# DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES  
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Administrator

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## MEETING OF THE NEVADA STATE JUVENILE JUSTICE OVERSIGHT COMMISSION (JJOC) STATE ADVISORY GROUP July 18, 2024, at 8:30 AM

**DATE:** Thursday, July 18, 2024

**TIME:** 8:30 AM

**VIDEO CONFERENCE: MICROSOFT TEAMS**

**Roll Call:**  
**(Members)**

Present:  
Pauline Salla  
Ethan Ewert  
Jennifer Fraser  
Sharon Anderson  
Elizabeth Florez  
Katherine Maher

**Absent:**

Holly Wellborn  
Paula Smith  
Derrica Daniel  
Dylan K. Tedford

**Staff Members:**

Jessica Villalobos  
Cindy Casselman

**Public:**

Christine Eckles, Washoe County Juvenile Services  
Ali Banister, Carson City Juvenile Probation  
Kristen Russell, Nevada Center for Juvenile Justice Innovation  
Jeanine Wimberly, DCFS  
Zontonia Moore, DCFS  
Nicholas Stars, DCFS  
Tyler Petersen, DCFS Caliente Youth Center  
Heather Plager, Elko County Juvenile Probation  
Elyse Monroe-Marsala with Bells & Case Government Affairs  
Dawn Gearhart, Washoe County District Attorney's Office

## TRANSCRIPT

### **Agenda Item 1. Welcome, Call to Order and Roll Call**

**Pauline Salla:** Good morning, everyone. I'm going to call the meeting of the State Advisory Group of the Juvenile Justice Oversight Commission to order. It is July 18th, the time is 8:31 AM. We are recording, just so everybody is aware of that. Jessica, if you can do roll call, that'd be wonderful.

**[Roll Call. We Have Quorum.]**

**Pauline Salla:** Okay. Let's move on to agenda item number 3, public comment. Action may not be taken on any matter brought up under this agenda item until it's scheduled on an agenda for a later meeting, but I'll open it up for public comment. Is there any public comment? If you have public comment online, just raise your hand. I will call on you. If any of the members have public comment, feel free to raise your hand. I'm not seeing any public comment. I'm going to close public comment. Let's move to agenda item number 4, review and approval of our May 16th, 2024, meeting minutes. This is attachment four in your documents. Hopefully everyone had a chance to review. If there's any changes or concerns, we can have that discussion. If there's not, I'll entertain a motion to approve. For the record, Jessica, Heather Plager just joined us too.

**Elizabeth Florez:** This is Commissioner Florez. I move to approve the minutes.

**Pauline Salla:** Thank you, Commissioner Florez. Is there a second?

**Jennifer Fraser:** This is Commissioner Fraser, I'll second.

**Pauline Salla:** Thank you. It's been moved and seconded. Is there any further discussion? All those in favor say aye.

**Group:** Aye.

**Pauline Salla:** Any opposed? Or any abstentions. Alright. Seeing none, the minutes from May 16th are approved as submitted. Let's move to agenda item number 5, discussion of member roles and their representation. This is attachment 5 in your documents, and I will turn it over to Cindy.

**Cindy Casselman:** Thank you. Jessica, are you able to put that up on the screen for us too, please? Okay. Bear with me everyone. As this is a new role for me. I appreciate everyone's feedback as well too. The current membership that we have right now, we have some pending. We just reached out to the Board of Commission's Office with the Governor. There are some pending applications as well. There seemed to be an issue with people who had submitted some online applications along with the waiver. I'm working with the person there and we're trying to get that rectified so that we can add a couple new members to that. We currently do meet the federal requirements as far as the diversity of our membership, but we're always open to new members as well too, if there's anyone. We're still in the process of recruiting some additional youth members. Again, we have one that's currently under review right now, and then another one that is pending in the system that was submitted online, but they don't have it, so we'll figure that out. Are there any questions in regard to the membership that we have on here currently and their representation?

**Pauline Salla:** I mean, I love how I'm prior system involved. I mean, I guess if like 38 years ago counts, but I wasn't.

**Cindy Casselman:** I thought so, Pauline.

**Pauline Salla:** I don't know who put that. I wasn't appointed before I was 24. Minor in consumptions is now considered non delinquent acts. I'm not sure I'm prior.

**Cindy Casselman:** We will have that removed.

**Pauline Salla:** Thank you. I mean, it's fine, but I don't meet the requirements of that.

**Cindy Casselman:** No, 100%. Thank you very much because I did have a question about that when I looked at that. If there's anything else on there, please feel free to reach out to myself and Jessica and we can make the adjustments as well.

**Pauline Salla:** Cindy, technically, we have three altogether, correct? Three open positions. We have the Senate.

**Cindy Casselman:** Yes.

**Pauline Salla:** Okay. Are there considerations from the Senate?

**Cindy Casselman:** I do not have a response back regarding to that.

**Pauline Salla:** Okay.

**Cindy Casselman:** That is a, a pending question with the Board of Commissions.

**Pauline Salla:** Okay. Well, we're much better than we were. That's a good thing. Questions from the committee members on our membership? Okay. Seeing none. Thank you, Cindy. We'll move right into agenda item number 6. This is for discussion. This is presentation of Data on the following topics. We'll be talking about Room Confinement, Use of Force, our Status Deinstitutionalization of our Status Offenders, our community corrections partnership block grant, and the YLS risk and needs assessment. Cindy, back to you.

**Cindy Casselman:** Thank you, Pauline. Again, Jessica, would you mind sharing that attachment for me, please? Alright. These are numbers that were collected. I have not looked at any additional numbers. I believe that the meeting was rescheduled, so, these may be about a month delayed. However, these are our current numbers right now. Regarding, I'll just go from the top of the document, make it easier to follow. The total number of Status Offenses that are placed in Juvenile Detention. This is from the compliance year. Again, it's a federal year, so it's October 1st. We have the total number as 201 with the total number of males as 104 and the females 97. Again, this is the Ethnicity total number, white 103, and total number of minorities 98. Our average age there is 15.96 with a female average of 16.43 and a male average of 15.53. The next section is the offense breakdown. We have the different categories there. Runaway 32, Incurable 23. CHINS is 112, curfew six, and the minor in consumption is an eight. Then the possession of marijuana is two with eight trancies and 10 that fall into the other category. The next number is the number of the hours in detention. Total number held over 24 hours is 68 youth. 12 of those were runaways. We have the CHINS, which is the Child in need of Supervision. Then we have Minor in Consumption. And then we have other that falls into the other category in a curfew. The Out of State runaways are 21, kids that were held over a weekend or a Holiday, 9 of those were 24 hours or greater. The valid court orders, we had 3 of those. Those that had a detention hearing that was held within 24 hours of booking and releases. Then released within 24 hours after that detention hearing were three. We have confirmed violations, no weekends or holidays, a total of 32. Kids that were held beyond that timeframe.

Detention hearings were held but not released within 24 hours after the detention hearing. There's 25 of those and no detention hearing held is three. Detention hearing held within 24 hours of booking is four. The average age of those that were held longer than 24 hours is 16 years old. I know that a lot of times these are just numbers looking at them. It doesn't really paint the picture of what's going on. And so, sometimes I struggle with just presenting raw numbers and stuff like that. The Program's Office will be putting together in their reports and be able to articulate what those numbers mean and what we're seeing if there's increase, decrease trends that are happening and those sorts of things as well too.

**Pauline Salla:** Cindy, can I ask a question on?

**Cindy Casselman:** Yes.

**Pauline Salla:** Especially for minor in possession and minor in consumption, is it confirmed that those are first offenses or second because third offenses are different, and the DA can move forward with charging them as a delinquent act?

**Cindy Casselman:** That's a very good question, and I can research that and find out. I don't have that answer right now for you though.

**Pauline Salla:** Okay.

**Cindy Casselman:** Because at that point it's like those with OJJDP, some of those that are considered a Delinquent Act, considering how many they've had, those typically have been able to be backed out of our DSO compliance rate. I will investigate that and get back to the Committee in regard to that question.

**Pauline Salla:** Thank you, Cindy. Commissioner Florez has her hand up.

**Elizabeth Florez:** Thank you. I believe in separate conversations in the Subcommittee related to this offense. We had developed a dropdown for the offense charge and created a category that said first and or second alcohol or marijuana charge, so that it could be reported and reflected to the state, whether it truly was in the category of status or because if it were a third time, it would've triggered not being included in this report. I think that's work that we're doing in another meeting that would help the state be able to identify.

**Cindy Casselman:** Thank you, Commissioner Florez.

**Pauline Salla:** Do you have another question, Commissioner Florez? No.

**Elizabeth Florez:** I'm trying to lower my hand. Thank you.

**Pauline Salla:** That's okay. Alright, go ahead, Cindy.

**Cindy Casselman:** Okay. Moving on to that, the time held for those that was longer than 24 hours, the average was 7 days, 22 hours, and 30 minutes. The longest time that a youth was held was 90 days, 10 hours, and 59 minutes. The shortest time was one day, zero hours and 30 minutes. Then moving on to the 24 hours or less. The total number for youth held, sorry, I'm just looking at that, and we just held over. I do apologize. That is an error on there. The time held, should say the total number held under 24 hours, I believe. I will double check that information. It's 133 total number, the runaways are 20, and then we have 60 CHINS, the child in need of supervision. We have 6 for the minor in consumption. The other is 9 youth. Then for curfew violations, we have five. And then the possession of marijuana is two. An incorrigible youth is 23 and trancies are eight. The

average of those held less than 24 hours is 15 years of age. The time held longer than 24 hours. I do believe that's an error. I apologize, is 0 days, 6 hours, and 35 minutes. Longest time was 23 hours and 35 minutes, and the shortest was 40 minutes. I do apologize that needs to be corrected. I will update that and send out a new document for that. I will also follow up on the minor in consumption.

**Pauline Salla:** Thank you, Cindy. Questions on Status Offender report from the Committee members? Okay, go ahead, Cindy.

**Cindy Casselman:** Okay. I don't have any Data for you at this moment for the Room Confinement and the Use of Force. However. Those will be coming out shortly as well too. As far as the Community Corrections partnership block grant, we just ended a reporting period for that as well too for the end of the fiscal year. I do believe that everything is good there. Updates on the YLS risk and needs assessment, I will be working on Data for that as well too. We are excited in the Program's Office that we have filled our Program Officer 1 position that we'll be assisting with this Data as well. And we will be working together to better paint the picture of what is going on and tell the story of the Data and not just what the raw numbers are. We're working on that.

**Pauline Salla:** Are there any other questions? Seeing none, we'll jump into our agenda item number 7. I think that this is hopefully going to be very helpful in the presentation of Data moving forward. The Nevada Association of Juvenile Justice Administrators has a Subcommittee, it's our Data Subcommittee. We've been working on streamlining our Data collection process. Getting back to the elements of Data that we are required to collect either through statute or NAC, Nevada Administrative Codes. Especially because, and I'm just giving some of the new members or attendees some backstory on here. At one point through the Oversight Commission Jurisdictions were being requested to report all types of Data. That was not mandatory. The infrastructure was not in place to collect that Data. It was rolled out in a way where I think those of us who operate agencies in those Jurisdictions tried to collect the Data, but we weren't all collecting the same Data in the same way. And Data reports that were being presented to the Oversight Commission were truly not capturing what was occurring in the facilities and the agency. NAJJA has a Subcommittee. We've been comparing what is required for us to report in NRS, and federally also because we do have federal requirements. And to ensure that what we were tracking is what they requested us to be tracking. And that we had a lot of conversations about tracking it the same way, defining terms, really working on a streamlined process for all of us to report Data. NAJJA been doing that for months and months now. We have approved through that Committee some templates to move forward to this group. As you know, the State Advisory Group is mainly focused and responsible for state and federal compliance with the Juvenile Justice Act, Reform Act, and our chapter 62 and NAC 62. Today we will be presenting the templates that we have been working on. We will not be presenting maybe all of these because we might still have to have some work done on these. But we're going to start with agenda item number 7. And this is our status offender template that has been worked on through the NAJJA Subcommittee Data Subcommittee, and we're bringing forth to the sag if we could bring up attachment eight. This is really the template that will help the Program's Office capture the information of the report that Cindy just presented on for Status Offenders. Now, I know this is small, but this meets the elements of what we are required to gather from our youth who are booked into a Juvenile Detention Center. The Jurisdictions that have a Detention Center, we report this information monthly. As Commissioner Florez has already said, there's a drop. We had some dropdown boxes that can really help us capture who our Status Offenders who are being arrested and booked in, what exactly is going on with them. It will tabulate the hours that they are in for some of our newer members' weekends and holidays do not count towards our 24 hours' pre-court, 24 hours' post-court. If they're brought in on a weekend and especially from out of Jurisdiction or out of state, takes us time to figure out transport. This is the template that we are hoping that this committee can approve. We can move for full approval through the Oversight Commission so that we can all start gathering all the needed information in the same way. And I'll open it up for discussion. Commissioner Florez or Commissioner Banister, if I've missed something from our NAJJA Subcommittee, feel free to jump in.

**Elizabeth Florez:** This is Commissioner Florez. I don't believe you missed anything. We'll make sure going forward that we provide a cleaner copy. I apologize for this one.

**Pauline Salla:** For members, if you open it up through where all the documents are, you can zoom it out. Jessica, you might be able to zoom it out too a little bit, maybe. No, maybe not. Because I zoomed it out on mine this morning, oh, there we go. We're getting bigger. We have Facility Name, Facility Address, Report, Month, Date Year, Date of Birth or the Juvenile initials or their unique ID, Birth Date, Gender, Race, Offense Charge. If they had a detention, hearing the date and time for the detention hearing. The date, time placed. Date time released, that'll capture that, who they were released to. If there's a valid court order. And that valid court order is part of the federal valid court order process. It's not the same as just a court order from a judge. There are elements that need to be findings on certain elements for that youth for it to meet the definition of a valid court order. If that's checked, that does provide us some ability to detain Status Offenders longer because our goal is to work on identifying the services that they need and getting things set up. If it's out of Jurisdiction or if they're part of the interstate compact for Juveniles in which State they came from for our out-of-state runaways, their State of origin, and if it's a Federal or Reservation, like a Bureau of Indian Affairs hold. That's all the areas that we need to capture, and it'll capture the total time, but that includes weekends and holidays, and the State's aware of that. Commissioner Florez?

**Elizabeth Florez:** Yes, thank you, Commissioner Florez for the record. I dropped down into the chat, the dropdown list that we have of the status offenses as listed in NRS. You can see there that the first and second alcohol or marijuana offenses are options on this report.

**Pauline Salla:** Thank you, Commissioner Florez. Questions from Committee Members, discussion, concerns? If not, I would entertain a motion to move this template forward for approval through the Full Juvenile Justice Oversight Commission.

**Elizabeth Florez:** This is Commissioner Florez. I move that this be approved for passing on to the greater JJOC body.

**Pauline Salla:** Thank you, Commissioner Florez. Is there a second?

**Zontonia Moore:** Commissioner Moore, I'll second.

**Pauline Salla:** Oh, good, Commissioner Moore. Thank you. I called for discussion. I'll call for one more time discussion just to make sure everyone has a chance. There's no further discussion. All those in favor say aye.

**Group:** Aye.

**Pauline Salla:** Any opposed? Any abstentions? Thank you. The Status Offender summary template has been approved through the State Advisory Group and will be moved to the approval by the Full Juvenile Justice Oversight Commission. Thank you. Okay. Let's move on to our Use of Force template. This is attachment 9. This has the same history as our Status Offenders. We've been working on this one for a while too. SB 107 is really our driving legislation for our Use of Force reporting which happened years and years and years ago. I'm sorry. I was on corrective room restriction. Never mind. This is our Use of Force. This is the one. We've been using this for probably the last year and a half, maybe Ali and Liz, if you can confirm that this was a request, maybe two years now. This was a request through the Oversight Commission for our detention centers to start tracking. We worked with the State on the template originally. We are just streamlining it. And we've made a couple revisions from our very first draft when the Commission requested this information. One of the things

that we learned through the Data reporting is that it's critical for us to track unduplicated youth, especially with our Use of Force and Corrective Room Restriction. Sometimes we can have one youth or two youth who have all the Use of Forces or all the Corrective Room Restrictions. And it may look like there's several incidents, but we weren't tracking how many unduplicated youths were involved in in each situation. You can look at this chart right here, we track, we report only the highest level of Use of Force. If our highest level is a physical restraint and we can resolve the situation, then it doesn't need to progress too mechanical or chemical. But we report the highest level of force. We track the total incidents. We break those down by physical, mechanical and OC spray. Then we track unduplicated youth. And unduplicated youth is youth with more than one -- And we also track the youth with more than one restraint type in a single incident. That means if it starts with physical and they end up having to be handcuffed, then that counts as two types of restraints for one youth. I'll open it up for discussion or questions on this one. If there's no questions or discussion, I'll entertain a motion to move this template for the JJOC approval.

**Ali Bannister:** This is Ali. Can I make a motion? Is that okay? I'm not sure I'm official yet.

**Pauline Salla:** You're officially a JJOC Member, and we did identify that you were going to be on this Committee. You're official JJOC.

**Ali Bannister:** I'm official. Okay. I will move to approve the Use of Force template.

**Pauline Salla:** Thank you.

**Elizabeth Florez:** This is Commissioner Florez. I'll second.

**Pauline Salla:** Thank you, Commissioner Florez. Final call for discussion concerns, questions? Seeing none, all those in favor say aye.

**Group:** Aye.

**Pauline Salla:** Any opposed? Any abstentions? Thank you. The Use of Force template has been approved through the State Advisory Group and will be moved to the Full JJOC for their approval. Okay. Let's go to Corrective Room Restriction, which I was already on. And I think we're going to table this one only because this isn't our final template. It doesn't have all the information that we need to report. Jessica, I'm going to table this one until our next meeting. We'll bring it forth to the next meeting for full approval. We'll submit the correct template. See how fast we went through that agenda item. Alright. Let's go to our Juvenile Sex Offender template. And Liz, go ahead, commissioner Florez.

**Elizabeth Florez:** Thank you, Commissioner Florez for the record. Ms. Casselman's predecessor, Ms. Bittleston had often indicated that she was not routinely receiving these reports from Jurisdictions. And Washoe County many years ago was part of the Development of this form in assistance to this State. There's a newer version that has been transitioned to an Excel format for ease of reporting, and so that the State can then compile the Data more easily because right now in this Word document, it's difficult to create tracking. My request, Madam Chair, is that we also table this so that we can propose in our NAJJA Data Subcommittee a new template that would be easier to report information on that is in full compliance with the statute to present later.

**Pauline Salla:** Thank you, Commissioner Florez. That does seem appropriate because this tracking form has become very cumbersome. We will table this agenda item two, we'll put it on our next meeting agenda. Let's close out agenda item 10, we're going to table it. That will be added to our next agenda. Let's move to agenda item number 11, Discussion and Possible Action, identification of next meeting date and agenda items.

Jessica, we will need to have the Corrective Room Restriction template placed back on the agenda and our Juvenile Sex Offender Tracking template on the next agenda. Then I'll open it up to Committee members if they would like to have anything placed on our agenda that fits the purview of the State Advisory Group. Seeing none, we will keep the presentation of the Data through the Program's Office with some updated information. Is there anything else we would like added? I think Cindy and Jessica, if we can add a topic on the State Advisory Group's responsibility federally, so we can stay focused on that. We have some new members too, and I think that's always a good thing for us to revisit. Then our state purview items too, which we discuss most of them today. Alright. Let's close that out agenda item number 12, let's open it back up for public comment. As a reminder, action may not be taken on any item brought up during this item until it is properly placed on the agenda at a further meeting. Any public comment? Seeing none, I'm going to close out. Oh, Cindy, go ahead.

**Cindy Casselman**: I just had a question in regards, did we have a date for our next meeting?

**Pauline Salla**: We do. We've been trying to keep it on the third Thursday at 8:30 in the morning. That way we can block out our calendars. Jessica, do you know what that date is?

**Jessica Villalobos**: Yes. Our next meeting is August 15th at 8:30.

**Pauline Salla**: Thank you. Any other comment? Alright. Seeing none, I will adjourn the State Advisory Group at 9:13 AM on July 18th. Thank you for the wonderful turnout, and 8:30 seems to be a good time. Thanks, you guys. Have a wonderful day.

**This Meeting Adjourned at 9:13 am.**