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MEETING OF THE NEVADA STATE JUVENILE  
JUSTICE OVERSIGHT COMMISSION (JJOC)  
DATA PERFORMANCE COMMITTEE

March 27, 2024, at 2:00 PM

TRANSCRIPT

**DATE:** March 27, 2024

**TIME:** 2:00 PM

**Roll Call:**

**(Members)**

Jennifer Fraser  
Pauline Salla  
Katherine Maher  
Eboni Washington  
Michael Watson  
Denise Parker

**(Staff Members)**

Cindy Casselman  
Leslie Bittleston  
Jessica Villalobos

**(Guests)**

Devin Gamboa  
Sabrina Schnur

**Leslie Bittleston:** We'll call this meeting to order at 2:03 PM, Leslie Bittleston for the record. I will take roll call. Brigid Duffy. Jennifer Fraser.

**Jennifer Fraser:** Here.

**Leslie Bittleston:** Sharon Anderson. Pauline Salla.

**Pauline Salla:** Here.

**Leslie Bittleston:** Katherine Maher.

**Katherine Maher:** Here.

**Leslie Bittleston:** And there is Sharon. Okay, Non-voting members. Eboni Washington?

**Eboni Washington:** Here.

**Leslie Bittleston:** Dee Dee Parker.

**Denise Parker:** Present.

**Leslie Bittleston:** Michael Watson.

**Michael Watson:** Here.

**Leslie Bittleston:** Perfect. Other folks I see for DCFS staff are, Cindy Casselman, Leslie Bittleston, and Jessica Villalobos. Then we have Devin Gamboa from the Office of Analytics. We also have Sabrina. Sabrina, are you from Belz & Case?

**Sabrina Schnur:** Yes, ma'am.

**Leslie Bittleston:** Okay. Sabrina, is anybody with you?

**Sabrina Schnier:** That would be our little scribe, Belz & Case Government Affairs. The long title says Scribe at the end. That's just our little AI bot.

**Leslie Bittleston:** Thank you, Alright. We have a quorum. This committee has not met for some time. We are just getting started again. I do see some new faces and I'm sure some new faces to other people. Let's just go around the room to introduce ourselves as well as who we represent. I will start, then I'll just call the next person I see on the screen. My name's Leslie Bittleston, staff to the Juvenile Justice Oversight Commission from the Division of Child and Family Services. Next person I see is Eboni.

**Eboni Washington:** Good afternoon, Eboni Washington, Deputy Director for the Clark County Department of Juvenile Justice Services.

**Leslie Bittleston:** Who do you see next on your screen?

**Eboni Washington:** I see Jessica Villalobos.

**Leslie Bittleston:** Okay.

**Jessica Villalobos:** Hello, I'm Jessica Villalobos. I'm staff at Juvenile Justice Division of Child and Family Services.

**Leslie Bittleston:** And who do you see next Jessica?

**Jessica Villalobos:** Cindy.

**Cindy Casselman:** I'm Cindy Casselman. I'm a Program Officer with the Division of Child and Family Services and Juvenile Justice.

**Leslie Bittleston:** Who do you see next?

**Cindy Casselman:** I see Katherine.

**Katherine Maher:** Hi, I'm Katherine Maher. I'm a Deputy Public Defender for Washoe County in the Juvenile Division, I see Michael Watson next.

**Michael Watson:** Hi, I'm Michael Watson. I'm with the Clark County DA's office Juvenile Division filling in for Brigid Duffy. I did receive a response from her stating she will not be joining us today. I see Devin next.

**Devin Gamboa:** Hi, Devin Gamboa. I'm Management Analyst for the Office of Analytics operating for the Department of Health and Human Services. And I see Denise next.

**Denise Parker:** Hi, I am Denise Parker. I go by Dee Dee. I am the Assistant Court Administrator for Judicial District Court over Specialty Courts in the Juvenile Division. I see Sharon Anderson next.

**Sharon Anderson:** Good afternoon, everyone. My name is Sharon Anderson. I'm the Deputy Administrator for Juvenile Justice Services for the State of Nevada. I see Ms. Jennifer Frasier next.

**Jennifer Fraser:** Hi everyone, I'm Jennifer. I'm the Chief Deputy Public Defender Juvenile Division in Clark County. I see Pauline Salla.

**Pauline Salla:** Thanks. Pauline Salla, the Director of Juvenile Services in Winnemucca, Nevada.

**Leslie Bittleston:** Lastly, we have a guest. Sabrina, do you want to introduce yourself to the group?

**Sabrina Schnur:** My name's Sabrina Schnur. I'm with Belz & Case Government Affairs. I'm the southern Nevada Contingent of our company.

**Leslie Bittleston:** Thank you. Michael you mentioned that Brigid would not be joining us today. Is that what I heard?

**Michael Watson:** That's correct.

**Leslie Bittleston:** Alright. The next item on the agenda is public comment. To provide public comment telephonically, dial (775) 321-6111. When prompted to provide the meeting, ID enter 2011203142399 persons making public comments will be asked to begin by stating their name for the record and spelling their last name. Is there any public comment currently? Hearing none. We'll close agenda item three and move on to agenda item 4 for review and approval of minutes.

The last meeting this committee held was November 8th, 2021. It is a draft, it's attachment 4 in the Google Drive. Are there any comments, discussions, or any changes to the meeting minutes for November 8th, 2021? Nope. Okay. I'll entertain a motion from one of the members.

**Pauline Salla:** Leslie, this is Pauline. I moved to approve. It's been a long time.

**Leslie Bittleston:** Yes, it has. Is there a second from a member?

**Sharon Anderson:** This is Sharon, I second.

**Leslie Bittleston:** All those in favor say aye. Or raise your hand. Any opposed? Perfect. Motion carries. Okay, closing agenda item number 4, we will then move over to agenda item number 5, which is the competency data updates. I will be sharing my screen shortly. Can everybody see my screen? What you should be seeing is a document titled, Revised Proposed Regulation of the Division of Child and Family Service. Can everybody see that? Perfect. Just to update and remind the group, because it's been a while since we've met NRS 62H.400 was added to statute I believe in 2021. This NRS required DCFS to obtain data around competency hearings for youth in the Juvenile Justice system. The state wrote regulations around the specific data requirements to provide with this data. I would like to share with the group the final adopted regulation that was approved by the division on March 5th, 2024. Just a couple of weeks back, it has not yet been codified into NAC but has been sent to LCB for codification. This attachment outlines provides the group with the language that's been adopted for 62H of the NAC in relation to competency data gathering. Are there any questions or if you want a minute to read through this? This is an already adopted language. It just provides some definitions and outlines those data gathering elements that the division will, request.

**Pauline Salla:** Leslie, this is Pauline for the record. We're not currently collecting this, correct? We are waiting for the final language.

**Leslie Bittleston:** My understanding, it was adopted by DCFS, normally what occurs is there are no changes after this by LCB. I believe what we're waiting for is the codification of this language into NAC.

**Pauline Salla:** My question to that would be is, when will the jurisdictions be required to start collecting as well as reporting it?

**Leslie Bittleston:** That's a great question. This was discussed, let me share my screen with the next attachment shortly. I'm having some technical difficulty sharing my screen now. In the meantime, the Data Performance Committee has not recently met and it's not due to the simultaneously NAJJA. For those of you who know what NAJJA is, and for those of you who don't, NAJJA is the Nevada Association of Juvenile Justice Administrators. This group meets monthly. Several months back, there was some discussion in NAJJA to

look at some of the data collecting tools, which are to ensure that we're collecting what's required. This group of NAJJA has been meeting for close to a year now, I believe. The group did recently take up the competency data elements and has created a draft template to be collected. Let me share the document, and again it is a draft, it's not yet completed. I'll get to your question in just a second Pauline. This draft once it's completed will be used by the jurisdictions, all the counties to gather and provide data to the state. What was discussed in the data the NAJJA data committee which occurred this past Monday was to request this data, one time per year in December and at the same time the DMC report is due as well.

**Pauline Salla:** Great. Thank you.

**Leslie Bittleston:** I'm unsure if you've had a chance to look at this document? I can also go over it with you all, we can also take some time to look at it and go over the document at the next upcoming meeting. I'm open to what the group preference is.

**Pauline Salla:** We've been working on it in NAJJA. I'm okay with it, let's see what the other members have to say.

**Leslie Bittleston:** There's some new folks to this committee, it may be better to go over it that way we will be collecting the data for competency. I'll just give you a very high-level overview. There's one piece of data that's being requested on all youth which has a competency hearing. That's identified in the blue highlighted line. Any youth which has a competency hearing will be gathered on the blue line. If the youth individual is deemed incompetent or not competent, additional information will be requested on the youth who are found not competent. That is indicated in the yellow line. The blue highlighted columns are for all those youth who are being evaluated for competency within a competency hearing. Then, the yellow is for those youth deemed not competent. We will be collecting data in pieces. We'll have much more data on the blue side than we will be on the yellow side. That's how jurisdictions will report that data to the state. As I stated, this document is still on the draft form. I'm aware that there's a couple more tweaks that are being requested by the NAJJA data committee. This document is yet not final, and the Program's Office staff will bring the final document to the next JJOC data committee. Any questions on that? I believe the important takeaway from this agenda item is the fact, this was placed into statute in 2021 and we're making progress with beginning to collect this data. First Data Submission will be requested in December for the previous year. No data has been gathered yet. Just wanted to let everyone know that the Program's Office can't provide data today on competency, but we will request our first data submission in December for the previous year. Any questions on this agenda item? Not seeing any questions. We'll close agenda item number 5 and move onto agenda item number 6, which is the scorecard and performance summary. For those of you who have been around since the inception of the Juvenile Justice Oversight Commission you will remember that the Commission created and approved a strategic plan as part of that strategic plan, **another** document was created called the Scorecard and Performance Summary. It was an element of the strategic plan. I'm going to share the document with you now. The Strategic Plan was approved and implemented in 2018 which is good for five years. We're right at that five-year mark of the plan expiring. The JJOC Strategic Planning Committee, which is a different committee, and is currently working on identifying those items that will go into the next Strategic Plan. The Data Committee specifically will be addressing the data piece. The data will need to go into the next Strategic Plan. Let me share my screen. For those of you who have never seen this document, this is what it looks like. It's called the Juvenile Justice Oversight Commission, FY19 Scorecard and Performance Summary. It includes a lot of information that is duplicative of what is found in the Strategic Plan especially upfront right here. Which is also found in the Strategic Plan. Beginning on the Statewide Scorecard is the JJOC Committee Commission at that time when

the strategic plan was approved in 2018. What they wanted at that time is to look at FY19 as benchmark data FY21 as actual data and FY22 actual data to provide a target for FY23. Unfortunately, COVID happened, and this did not occur. This document is still in use, just to update the group the Program's Office does have FY22 and FY23 data. However, there was nowhere on this document to put FY22 and FY23. The Program's Office staff did not want to alter this document in any way since it was part of the Strategic Plan. This is being brought up to the committee for discussion on how the committee would like to proceed with the presentation of FY22 and '23 data, or how to move forward with this document knowing that it is expired or to be expiring. That's where we are now, and the reason why this document is being presented today. I have a question from Pauline?

**Pauline Salla:** Thank you, Leslie. If I remember correctly, when we were meeting with JJOC, when Covid hit; we had a lot of discussion about the data from our covid years, especially end of '19, '20. Part of '21 was not going to be great baseline data because we had some of those state directives stating no bookings unless they're felony. Things were changing and I cannot recall if that was in our JJOC or NAJJA meeting in which we had the discussion about utilizing. We would capture data during those years, but were not going to use those data's years for data to drive out, any of our Strategic Plan etc. Do you remember those discussions?

**Leslie Bittleston:** Vaguely. However, now that you bring it up, I do remember, I'm unsure if it was in this committee or NAJJA either. That is a great point. We don't want to make projections on data that may have been skewed because we were all on lockdown, schools weren't open and other variety of reasons. However, that doesn't identify how we should move forward. Should we just scrap FY19 and FY20 and replace it with FY22 and '23? Again, that would be up to this committee on what we think is the best way to move forward.

**Katherine Maher:** Katherine Maher, for the record. Is this as simple as suggesting that we have an actual column for '22 and an actual column for '23 and then modify the target for '24? Or do we also need an actual column for '24 and then move the target for '25? Is that basically what we're discussing? Structurally arranging the document just to have more data?

**Leslie Bittleston:** I would think so. There's one thing I'm not sure about. If we restructured the document in that way, does that need a full JJOC vote? Or does it just need a Data Committee vote? I'm not sure if that's where I'm a bit confused, but a little hesitant to make any changes without having the proper channels and direct the state to make those changes.

**Pauline Salla:** Leslie? this is Pauline, if I remember correctly, we did vote on this in the full commission through the data committee, brought it to us in the full commission. Maybe Jennifer remembers that too. But if we voted on it as a full commission, I do believe we would have to take it back to the Full Commission for the approval. I believe you can also leave it as is and create a new one to present with the Data Committee to the full commission with '22, and keep fiscal year '21, then do '22, '23. Maybe have our target as '24. Because at least for us, we're just now seeing things level out from COVID. Even my numbers last year were a bit skewed. During covid I went from 78 bookings in a year to 14. You can see how skewed that is, and it does not capture what is happening. I do believe you can say, "Hey! this is our original and here's our updated. As a commission, how can we proceed with our baseline?" Then, what our target is.

**Leslie Bittleston:** Okay.

**Pauline Salla:** Just my thoughts.

**Leslie Bittleston**: Okay. Go ahead Katherine.

**Katherine Maher**: That sounds like a good plan to me. I also I correctly recall that in our last Full Commission meeting there was a discussion about whether we needed a new plan or not, which was kind of put on hold. This seems like it might tie into that conversation and a way to show the larger commission that we may not need a new plan. We're still collecting the data points of the plan that we already have. If I'm not misinterpreting that prior conversation, it seems like presenting both documents would serve the purpose of that bigger conversation as well.

**Leslie Bittleston**: Yes, and you're right, we did discuss that at the last JJOC Full Commission meeting and the Strategic Planning Committee will be meeting on April 4th. I do believe both are coincide with each other or/and are intertwined with each other. I will leave it to the Commission to determine if a new plan is needed. When you look at the larger Strategic Plan, many of those elements have been completed but the data portion of that is not completed. I don't know the best way to present that on the go forward, and Pauline had a great idea on revised one with newer data. I'm not sure if we don't have our fearless leader, Ms. Duffy here today, who may have a thought on that. Sharon, do you have any thoughts on that?

**Sharon Anderson**: I believe we want to ensure we're able to share the data we have collected. If I'm hearing the issue as it stated that the current document doesn't allow for us to do that. Presenting what we have for the current document, then presenting yet a second document that's more inclusive. Then present it and let that be what the work of this group has done and present it, to me it makes sense. I don't know what anyone else thinks, but that's what I would say. Sharon Anderson, for the record, my apologies.

**Jennifer Fraser**: This is Jennifer Fraser for the record. Yes, I do agree with both Commissioner Salla and Anderson about the two tier, or two different levels of the data. As far as the Strategic Plan Commission I think it doesn't necessarily fix the idea of not having to do a new plan. It's just because it's a five-year plan, right? We still must update for the next five years. I do think understanding these issues we have with the data and what we have or don't have will be helpful in updating the data part of the plan.

**Leslie Bittleston**: Yes.

**Pauline Salla**: This is Commissioner Salla. I agree and do believe we can all follow up with Commissioner Duffy, and it can come through just as informational report to the Full Commission like we do with our committee reports and have that updated information.

**Sharon Anderson**: This is Sharon Anderson for the record, it would just be appreciated for us to be able to present what we have. And being creative, I believe it will be appreciated for us to be able to present it as Commissioner Salla shared.

**Leslie Bittleston**: There is no action item today for this, however, it does not mean state staff can't create a new document with '22 and '23 data on it for our next committee meeting and this committee meeting. Possibly with a recommendation of adding an agenda item on the next upcoming committee meeting to a vote and move it to the Full Commission just as an idea. Anything else on agenda item number 6? Agenda item number 7. Next steps for the Data Performance Committee. Identify data elements to be included in the next JJOC Strategic Plan and for the committee to make recommendations on data elements that may be missing or not included on that Performance Scorecard Summary for request of the JJOC to include in their

next Strategic Plan. We may not have that information or ready to determine that today, however, this will be an ongoing agenda item for this group for the period time that the Strategic Plan is in process it's the best way to put it. For those of you that are new to this Committee back in 2020 and 2021, we identified several areas within the Scorecard and Performance Summary. The data is not available, there was some discussion then about if we want to keep this data item or are we wanting to try to identify a way to obtain this data knowing that right now we're unable to get this data. There were several areas within the Performance Scorecard Summary that had that. That will be a topic of discussion on the go forward as well. Pauline?

**Pauline Salla:** Thank you. Leslie, we've just been doing so much work in our NAJJA Data Committee trying to streamline our data collection efforts I'm wondering if that would be an appropriate item to update everyone on this committee, so that we're all working off the same thoughts and beliefs, because I think what happened previously is through the commission we got so many data requests, like data element requests, and it got really convoluted for the jurisdictions and we all weren't reporting the same way. It turned into a giant mess. Which is why NAJJA is meeting, they're trying to streamline and report what we're mandated to report all the same way. I believe that it is important for this committee to know the work that committee is doing so we're not creating more blurry requests.

**Leslie Bittleston:** That is an excellent idea. Maybe the possible action for today is to request the state staff on the next agenda, put an agenda item with the identification of the work that the NAJJA Data Committee has already completed.

**Pauline Salla:** Do you want me to make a motion for that?

**Leslie Bittleston:** Sure, that would be great.

**Pauline Salla:** I move to include on our next agenda item for the Data Subcommittee, the updated work of the NAJJA Data Committee, including our reporting templates.

**Jennifer Fraser:** Commissioner Fraser. I'll second that.

**Leslie Bittleston:** There's been a motion and a second. Is there any discussion on the motion? Hearing none. All those in favor, please say aye or raise your hand. Perfect. Any opposed? Motion carries unanimously. Okay. Great idea. Any other discussion on number 7? Closing agenda item number 7. Moving to agenda item number 8 for possible action. What is the will of the committee on the next meeting? Would you like to meet in a month, or two months? That's open for discussion. Any suggestions?

**Pauline Salla:** This is Commissioner Salla. I would like to meet monthly just because we haven't been meeting and believe we're all playing catch up. Especially with our data elements which we're trying to move forward with. I like monthly.

**Leslie Bittleston:** Anybody else? Can everybody pull up their calendar? Would the fourth Thursday of April work? Which would be April the 24th, we can do 2:00 p.m. again? That would be Wednesday, April 24th. Does that work for everybody? I got a thumbs up from Katherine. Thumbs up from Jennifer, Eboni, Michael?

**Michael Watson:** I believe that Jennifer and I both have a meeting on that same afternoon from one to three. I may be wrong.



**Jennifer Fraser**: It's not on my calendar.

**Michael Watson**: Okay.

**Leslie Bittleston**: Okay. How about at three o'clock, 3:00 to 4:30? Is that too late for folks?

**Denise Parker**: I'm sorry. Was that April 24th?

**Leslie Bittleston**: Yes, April 24th.

**Denise Parker**: I'm not available that afternoon.

**Pauline Salla**: I'm not available that day at all.

**Leslie Bittleston**: That day at all? Let's look at maybe the next Wednesday, which is May 1st. Same time, two o'clock to 3:30. What does that look like for you folks? Perfect. I'm starting to see some nods. Yay. Dee-Dee, are you good?

**Denise Parker**: Yes, that works perfect.

**Leslie Bittleston**: On May 1st.

**Denise Parker**: Yes. Thank you.

**Leslie Bittleston**: Okay. Jessica meeting invite May 1st for the JJOC data committee from 2:00 to 3:00. We'll keep it at an hour, because we're going to be meeting monthly an hour should be sufficient. At the next committee, just to recap our next meeting will be on Wednesday, May 1st, at 2:00 p.m. There's a request to place on the next agenda item an update from the NAJJA data committee and the templates that committee is currently using. Secondly to provide an updated scorecard and Performance Summary with FY22 and '23 data to review as a group. Did I miss anything? Nope. Alright. Any other comments for on agenda item number 8? Okay. Closing agenda item number 8. Moving to agenda item number 9. Is there any public comment currently? No public comment. We are moving to adjournment to 2:43 p.m. Thank you very much to this committee. Happy to be meeting again, we've got some work to do. See you all on May 1st. Bye-bye everybody.

**Pauline Salla**: Bye everyone. Have a great day.