



DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD AND FAMILY SERVICES  
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## PUBLIC NOTICE

### MEETING OF THE NEVADA STATE JUVENILE JUSTICE OVERSIGHT COMMISSION and the ADVISORY COMMITTEE OF THE NEVADA OVERSIGHT COMMISSION

## AGENDA

**DATE:** Friday, November 9, 2018

**TIME:** 1:00 PM

**LOCATION:** Old Assembly Chambers, 2<sup>nd</sup> Floor  
Governor's Building  
101 N. Carson Street  
Carson City, NV 89706

**AND**

Governor's Conference Room, 5<sup>th</sup> Floor  
Grant Sawyer Building  
555 E. Washington Avenue  
Las Vegas, NV 89101

**TELECONFERENCE LINE:** 1-888-557-8511

**ACCESS CODE:** 4395904

- *Items may be taken out of order, may be combined for consideration by the public body, and/or may be pulled or removed from the agenda at any time to accomplish business in the most efficient manner.*
- *"For Information" items are informal in nature and may include discussion and ideas.*
- *"For Possible Action" items may be voted on or approved by members of the commission.*

## AGENDA

1. **Call to Order** – Joey Orduna Hastings, Judge Egan Walker
2. **Welcome and Introductions (Roll Call)** – DCFS Staff
3. **Public Comment and Discussion** (*Action may not be taken on any matter brought up under this Agenda item until scheduled on an Agenda for a later meeting*)
4. **For Information:** Open Meeting Law Reminders - Joey Orduna Hastings, Judge Egan Walker
5. **For Possible Action:** Review and vote to approve amended JJOC By-Law's – Joey Orduna Hastings, Judge Egan Walker
6. **For Information:** Nevada Center for Juvenile Justice Innovation – Katie Brubaker
7. **For Possible Action:** Updates from Committees
  - Strategic Plan Committee – Frank Cervantes, Dr. Lisa Morris Hibbler, Judge William Voy
  - Data Performance and Measurement Committee – Brigid Duffy, Gianna Verness, Judge Thomas Stockard
  - Risk Assessment Committee – Jo Lee Wickes, Darin Imlay, Jack Martin
  - Youth Committee – John Munoz, Justice Nancy Saitta
  - State Advisory Group Planning Committee – Pauline Salla-Smith, Kierra Bracken
    - i. Formula Grant Updates – Leslie Bittleston
8. **For Possible Action:** Committee Assignments – Joey Orduna Hastings, Judge Egan Walker
9. **For Information:** Work Plan Updates – Katie Brubaker
10. **For Information:** County Data Reporting to the State – Joey Orduna Hastings, Judge Egan Walker
11. **For Possible Action:** New Business – Joey Orduna Hastings, Judge Egan Walker
  - Legislative Update
  - Commission Collaboration
  - Parking Lot Items
    - i. JJOC's letter of introduction to the Governor-Elect explaining JJOC's formation, goals, and its mission of establishing policies to reduce recidivism, to assist Nevada Juvenile Justice Agencies in using resources more effectively, and to improve outcomes for youth throughout the state of Nevada.
12. **For Possible Action:** Discuss and Decide Upon Next Steps – Joey Orduna Hastings, Judge Egan Walker
  - Assign Tasks to Committee Members (if needed)
  - Specify Agenda Items for the Next Meeting
  - Confirm Next Meeting Date/Time
13. **Public Comment and Discussion** (*Action may not be taken on any matter brought up under this Agenda item until scheduled on an Agenda for a later meeting*)

## 14. Adjourn

### CHAIRPERSON MAY CALL FOR A BREAK AT THEIR DISCRETION

We are pleased to provide special accommodation assistance to persons with disabilities who wish to attend. Notify Katie Brubaker in writing at the Division of Child and Family Services, 4126 Technology Way, 1<sup>st</sup> Floor, Carson City, NV 89706, or by calling (775) 684-7965 no later than three (3) business days prior to the meeting date. Supporting materials may be obtained at the above address or by contacting Katie Brubaker at (775) 684-7965.

Agenda has been sent to be posted at the following locations, in accordance with NRS Chapter 241:

Division and Child Family Services

[http://www.nv.gov/Programs/JJ/JJOC/](#)

Public Notices

1. Leslie Bittleston, Division of Child and Family Services, 4126 Technology Way, 1<sup>st</sup> Floor, Carson City, NV 89706
2. Nevada Youth Parole Bureau, 751 Ryland Street, Reno, NV 89502
3. Grant Sawyer Building, 555 Washington Avenue, Las Vegas, NV 89101
4. Elko Juvenile Court, 665 W. Silver Street, Elko, NV 89801

THIS NOTICE AND AGENDA HAS BEEN SENT TO THE FOLLOWING LOCATIONS:

5. Clark County District Attorney, 601 North Pecos Road, Las Vegas, NV 89101
  6. Division of Child and Family Services, 475 W. Haskell St. #7, Winnemucca, NV 89445
- Notices are also sent to all Juvenile Probation Departments, Youth Camps, and Youth Correctional Centers  
POSTED: November 2, 2018

# **BYLAWS OF THE NEVADA JUVENILE JUSTICE OVERSIGHT COMMISSION**

## **Article I Name/Name Change**

### **Section 1.1. Name.**

The Juvenile Justice Oversight Commission (JJOC) is established pursuant to Governor Brian Sandoval's Executive Order of 2017 reflecting the intent of Assembly Bill 472 (section 4) passed during the 79<sup>th</sup> Session of the Nevada Legislature 2017. The bill is attached for reference. The Commission represents all three branches of government and participants represent the local and state governments, our Nevada tribal community, and youth community.

## **Article II Mission/Duties and Powers/ Role/ Organizational Support/ Place of Business**

### **Section 2.1. Mission.**

The Commission provides a forum that will examine the laws, policies and programs affecting children, youth and families and encourage the public to advocate for effective services throughout the State.

### **Section 2.2. Powers.**

The Commission shall have the power to perform any and all acts necessary and proper and convenient to accomplish the purposes of Assembly Bill 472 (AB472) of the 79<sup>th</sup> Session of the Nevada Legislature 2017.

The Commission shall manage its property and business and exercise all powers permitted under Federal, State law and Executive Order.

### **Section 2.3. Role.**

The Commission shall operate as the advisory board for all planning, administrative and funding functions of AB 472 and the Juvenile Justice and Delinquency Prevention Act of 1974 (JJDP) as amended hereinafter referred to as the "Act," and shall make sub-grants for planning or for the improvement of the juvenile justice system consistent with the intent of applicable Federal and State legislation.

The Commission serves as an official advisor of the Governor regarding matters of significance relating to juvenile justice at the State and Local level.

**Section 2.4. Organization Support.**

The State of Nevada through the Division of Child and Family Services (DCFS) is designated to ensure that sufficient staff is provided pursuant to the requirements of the Act and to carry out the purposes of Executive Order of 2017.

- (A) DCFS shall facilitate and supervise the preparations and administration of the Commission meetings and subcommittees to include the State Plan submitted pursuant to the Act.
- (B) DCFS shall serve as fiscal agent of the Commission.

**Section 2.5. Place of Business.**

The Commission may have such place or places of business as the purposes of the Commission might require, and as Commissioners may, from time to time, appoint. It is the intent of the Commission Co-Chairs to hold the JJOC meetings throughout Nevada to ensure all county and state perspectives are represented.

**Article III  
Responsibilities/Nevada Juvenile Justice Administration**

**Section 3.1. Responsibilities.**

Commission responsibilities are outlined in AB 472 (2017) and generally include the following:

- (A) The Commission shall perform all duties imposed on it by Federal, State law and by Executive Order of the Governor of Nevada.
- (B) Overall responsibility to develop and approve the requirements as outlined of AB472 (2017)
- (C) On a regular basis provide information and recommendations to the Governor and the Legislature as prescribed by AB472 (attached).

**Section 3.2. Nevada Juvenile Justice Administration.**

Nevada juvenile justice administration is a shared responsibility between state and county agencies. The Commission is committed to assisting all of the agencies in their respective roles to ensure maximum cooperation and effectiveness.

The Commission is comprised of individuals with the experience to understand what roles should be performed by what agencies for maximum cooperation and effectiveness to occur.

**Article IV  
Membership/Appointment-Vacancies/Term of Office/  
Resignation/Compensation/Conflict of Interest**

**Section 4.1. Membership.**

The Commission shall consist of 25 Governor appointees as outlined in Section 4 of AB472 (2017). Appointed Commission members are voting members. There are advisory members however they are not voting members for the purposes of achieving a

quorum. A quorum is a majority of the voting members. Decisions made by the Commission must be made by majority vote of Commission members.

**Section 4.2. Appointment-Vacancies.**

Persons appointed to the Commission may appear before the Governor or his/her authorized representative(s) and shall qualify by taking an oath of office to faithfully perform the duties of a member of the Commission.

In case of a vacancy on the Commission through death, resignation, disqualification, removal, or other cause, the Governor with the advice of the Commission shall be requested to fill the vacancy.

**Section 4.3. Term of Office.**

Commissioners shall be appointed for a term of 2 years and may be reappointed for additional 2-year terms (Section 4(4)). Commissioners appointed to fill an unexpired term shall serve until the expiration date of that term or until a successor is appointed. Commissioners shall hold office at the pleasure of the Governor.

**Section 4.4. Resignation.**

All Commissioners shall have the right to resign from the Commission. All such resignations, giving thirty days notice, shall be addressed to and forwarded to the Governor with a copy to the Co-Chairs of the Commission.

**Section 4.5. Compensation.**

Commissioners shall not be entitled to compensation for their services but are entitled to receive the per diem allowance and travel expenses provided for state officers and employees generally (Section 4(5)).

**Section 4.6. Conflict of Interest.**

Commissioners shall comply with the appropriate sections of Nevada's Conflict of Interest Law as amended. Commissioners shall not participate in the approval, disapproval or recommendation of any application, grant, contract, or any other matter in which they have a financial or other beneficial interest. Commissioners shall avoid any action, which might adversely affect the confidence of the public in the integrity of the Commission or the Commission's programs.

**Article V**  
**Meetings/Definition/Quorum/Regular/Special/Attendance/  
Business/Minutes/Voting**

**Section 5.1. Definition.**

All public bodies including the Commission exist to aid in the people's business. It is the intent that Commission actions and deliberations be taken openly in compliance with Nevada's Open Meeting Law as amended.

(A) A meeting is defined as a gathering of members of a public body at which a quorum is present to deliberate toward a decision or to take action on any matter over which

the public body has supervision, control, jurisdiction or advisory power.

- (B) A quorum for any business where Commissioner votes are to be cast is defined as a simple majority of the constituent membership of the Commission. This does not include Advisory Members.

**Section 5.2. Regular Meetings.**

The Commission shall meet on the second Friday of each month at such places as may be determined by the Commission. This schedule may change upon the majority vote of the Commissioners. All Commissioners shall be given written notice no less than ten (10) days prior to such meeting and said notice shall state the time and place of the meeting and the agenda all in accordance with the Nevada Open Meeting Law as amended. If an effort to be environmentally friendly, all meeting materials can be found at [http://dcfs.nv.gov/Programs/JJ\\_OC/2018\\_Agendas\\_and\\_Minutes/](http://dcfs.nv.gov/Programs/JJ_OC/2018_Agendas_and_Minutes/). Materials may be made available in hard copy upon request.

**Section 5.3. Special Meetings.**

Special meetings of the Commission shall be held whenever called by the Co-Chairs of the Commission or by ten (10) or more Commissioners upon their written request. The purpose of the meeting shall be stated in the call. The Nevada Open Meeting Law as amended shall govern such special meetings.

Commissioners shall be given notice of each special meeting of the Commission by mail, by telephone, by fax, or by other electronic means ten (10) days prior.

**Section 5.4. Attendance.**

Commissioners who are absent without prior permission of the Co-Chairs for two consecutive Commission meetings or who miss three or more Commission meetings in a single year regardless of cause shall be in violation of this attendance policy. In recognition of travel time and scheduled, attendance may take the form of in person or via conference call. Following the first unauthorized absence, the Co-Chairs shall advise the Commissioner in writing of the attendance policy, an attempt to resolve any difficulties that the Commissioner may be experiencing with attendance, prior to the next scheduled meeting. In the event a Commissioner misses a second consecutive meeting without authorization, or is absent for three consecutive meetings within one year for any cause, the Co-Chairs may request the Governor remove a Commissioner for non-attendance. The request for removal shall include a request that the Governor appoint a replacement to the Commission.

**Section 5.5. Business.**

Unless otherwise indicated in the notice thereof, any and all business may be transacted at any monthly or special meeting of the Commission. Nevada Open Meeting Law as amended governs the preparation and content of all Commission agendas. Failure to adhere to agenda requirements will result in an Open Meeting Law violation.

**Section 5.6. Minutes.**

Nevada Public Records Law as amended requires written minutes be kept by the Commission of each meeting held regardless of whether the meeting was open or closed to the public. Nevada Public Records Law as amended governs the preparation and content of all minutes.

**Section 5.7. Voting.**

Each Commissioner shall be entitled to one vote in any matter of general business before the Commission.

- (A) Proxy voting is not permitted as it is incompatible with the essential characteristics of a deliberative body.
- (B) Secret ballots defeat the accountability of Commissioners; they are not permitted under the Open Meeting Law as amended. The Open Meeting Law as amended is satisfied if a vote is by roll call, show of hands, or any other method whereby the way a Commissioner voted is made known to the public.
- (C) A majority vote is required to adopt a motion or to elect to office.
- (D) Advisory members are not considered voting members however are very important to the success of the JJOC.

**Article VI**

**Officers' Duties/Nomination-Election/Ballot-Term/  
Limitations/Absence-Inability-Removal-Filling Vacancies/  
Appointments/Chairperson/Vice-Chairperson-North and South/  
Secretary/Treasurer**

**Section 6.1. Officers' Duties.**

The officers of the Commission shall be the two Co-Chairs, as appointed by the Governor and the Secretary, the Administrator of DCFS. These officers shall perform the duties prescribed by these Bylaws and by the parliamentary authority.

**Section 6.2. Office Holding and Limitations.**

No Commissioner shall hold more than one office at a time, and no Commissioner shall be eligible to serve more than two consecutive terms in the same office.

**Section 6.3. Absence, Inability, Removal and Filling Vacancies.**

In the event of absence or inability of any officer to act, the Commission may delegate the powers or duties of such officer to any other member of the Commission in accordance with Nevada's Open Meeting Law as amended.

- (A) The Commission may remove any officer, agent or employee whenever, in its judgment, the best interests of the Commission shall be thereby served, as approved by the Governor.
- (B) Should a Commission or Advisory Member be removed or become unable to serve, the Governor will be the appointing authority.



**Section 6.4. Appointments.**

The Governor is the appointing authority for any vacancies that may arise.

**Article VII  
Committees/Definition/Standing-Composition/Duties  
Meetings/Work Study Group**

**Section 7.1. Definition.**

There are two types of subcommittees—standing and special.

- (A) Standing subcommittees have continuing existence.
- (B) Special subcommittees may cease to exist as soon as they have completed a special task or assignment.

**Section 7.2. Standing, Special Subcommittees, Appointment and Composition.**

The Co-Chairs shall appoint Commissioners to standing and special subcommittees.

- (A) Standing subcommittees are appointed by the Co-Chairs and include representatives from the Commissioners and Advisory Commission members. The number of subcommittee members must not conflict with Open Meeting Law requirements.
- (B) Special committee appointees shall be no less than three (3) Commissioners and no more than five (5) Commissioners.
- (C) Standing committee members serve a term corresponding to that of the officers or until their successors have been selected.
- (D) Standing and special committee chairpersons or the Commission Co-Chairs may call meetings in accordance with Nevada's Open Meeting Law as amended.
- (E) Standing Subcommittees are as follows:
  - (1) Risk Assessment
  - (2) Data Performance and Measurement
  - (3) Youth
  - (4) Strategic Implementation
  - (5) State Advisory Group Planning Committee

**Section 7.3. Duties.**

- (A) **Risk Assessment:** This subcommittee will select a risk and needs assessment and mental health assessment for presentation to the JJOC for vote and adoption. Deliverables for this subcommittee include 1) the selection for a risk and needs assessment, 2) the selection of a mental health screening tool, 3) the selection of a vendor to assist with training and roll out, and 4) the creation of policy and procedure related to implementation of such tools. This subcommittee will also be tasked with the requirements surrounding quality assurance and evidence-based practices.
- (B) **Data Performance and Measurement:** This subcommittee will be responsible for establishing data performance and measures from referral through closure. This subcommittee will also define recidivism and establish measures to track this throughout the state. Deliverables for this subcommittee include 1) revision of NRS/NAC62H, 2) the creation of a set of performance measures to include

definitions of points or measures, and 3) provide a definition of recidivism and methods to measure it.

- (C) **Youth:** This subcommittee is specifically to engage the youth commission members, their voice and experience. This subcommittee will cover various topics, including AB472 matters, but is not limited by the legislation. Deliverables for this subcommittee are recommended policy, practices or to ensure Commission efforts are practical.
- (D) **Strategic Implementation:** This subcommittee, previously referred to as the Strategic Plan Committee, will be tasked with monitoring the strategic plan, updating the strategic plan as necessary, and continuous quality improvement related to the strategic plan. The Strategic Implementation committee will also be tasked with bringing statewide juvenile justice improvement issues to the commission as a whole.
- (E) **State Advisory Planning Group Committee (SAG):** The SAG already exists as part of JJPDA and has been incorporated in to the JOC. Already existing roles and expectations remain in effect.

#### **Section 7.4. Committee Meetings.**

Standing and special committee meetings will be open and public with proper notice given and in accordance with Nevada's Open Meeting Law as amended. For efficiency of meeting time, the JJOC agenda may include a consent agenda section for those items that may not require further discussion, such as regular subcommittee reports. However, at the request of voting members of the Commission consent agenda items may be pulled by the Co-Chairs for further discussion or explanation. Otherwise, consent agenda items may be voted on without discussion and as a block vote.

#### **Section 7.5. Subcommittees.**

The JJOC Subcommittees are a creation of the Commission created to efficiently address the demands of AB472 and magnify the expertise on the Commission and Advisory Members. As needed, community members may be added to the subcommittees as subject matter experts. All subcommittee co-chairs and members will adhere to Nevada law and Open Meeting Law.

## **Article VIII Parliamentary Authority**

#### **Section 8.1. Parliamentary Authority.**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Commission in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, Nevada Open Meeting Law as amended and any special rules of order the Commission may adopt.

## **Article IX Amendment of Bylaws**

### **Section 9.1. Amendment of Bylaws.**

These Bylaws may be amended at any regular meeting of the Commission by a two-thirds vote, provided that the amendment has been submitted in writing at the previous quarterly meeting.

## **Article X Dissolution**

### **Section 10.1. Dissolution.**

Upon dissolution of the Commission, Commissioners shall, after paying or making provision for the payment of all of the liabilities of the Commission, transfer and convey all of the assets of the Commission to DCFS.

## **Article XI Savings Clause**

### **Section 11.1. Savings Clause.**

Should any provision contained in these Bylaws, or any amendments thereafter, be found to be unlawful or contrary to public policy by any court of competent jurisdiction, or in any way in irreconcilable conflict with Public Law 93-415 (or any rule or regulation incidental thereto having the effect of law), or any authority having jurisdiction in such matters, said decision or ruling shall in no way be construed so as to affect any of the remaining provisions of these Bylaws or any amendments thereto.

## **Article XII Nondiscriminatory Policy**

### **Section 12.1. Membership and Officers.**

The Commission does not discriminate on the basis of race, color, religion, sex, age, national origin, physical disability or sexual orientation with respect to membership or election to the position of officers of the Commission.

### **12.2. Admission.**

The Commission does not discriminate on the basis of race, color, religion, sex, age, national origin, physical disability or sexual orientation with respect to admission to the Commission's services.

### **12.3. Equal Opportunity Employer.**

The Commission is an equal opportunity employer and does not discriminate on the basis race, color, religion, sex, age, national origin, physical disability or sexual orientation with respect to employment.

**Article XIII  
Miscellaneous**

**Section 13.1. Fiscal Year.**

The fiscal year of the Commission shall be from July 1 through June 30.

**Section 13.2. Seal.**

The Commission shall adopt the seal of the State of Nevada to be used in all places in its matters as seals are generally used.

**By These Present:**

The Undersigned, organized and existing under the laws of the State of Nevada and originally approved on the 13<sup>th</sup> day of April 2018, does hereby certify that the foregoing amended and restated Bylaws, consisting of 13 articles, were duly adopted as the Bylaws of said Commission by appropriate resolution of the Commissioners of the Nevada Juvenile Justice Oversight Commission on this 9<sup>th</sup> day of November, in the year 2018.

ADOPTED, REVISED AND APPROVED (v2.0) this 9<sup>th</sup> day of November 2018.

Co-Chairman of the  
Nevada Juvenile Justice  
Oversight Commission

Co-Chairman of the  
Nevada Juvenile Justice  
Oversight Commission

Secretary of the  
Nevada Juvenile Justice  
Oversight Commission

# **Nevada Juvenile Justice Oversight Commission**

## **Committee Report**

**November 1, 2018**

**Committee: Risk Assessment Committee**

**Committee Co-chairs: Jo Lee Wickes, Jack Martin, Darin Imlay**

**Date of meetings held since last Commission Meeting: October 22, 2018**

**Date of next meeting: November 5, 2018 9:00 AM – 12:00 PM**

**Action Items Completed:**

•Voted on a number of YLS “Minimum Standards” Probation Policies, including:

- Timing of Administration: Reassessments
- YLS/CMI Scoring & Norms
- Training & Staff Qualifications
- Use of YLS/CMI Information in Recommendations & Decisions
  - Pre-Disposition Recommendations
  - Probation Supervision Level(Less Prescriptive Version)
- Quality Assurance: Supervisor Approval/Correcting YLS Assessments

**Action Items In-progress/Pending:**

Items to be discussed and voted on during the 11/5/18 meeting include:

- Protection of Information
- Case Planning

Items to be voted on prior to the December full commission meeting.

# **Nevada Juvenile Justice Oversight Commission**

## **Committee Report**

11/1/18

**Committee:** Youth Committee

**Committee Co-chairs:** John Munoz, Justice Nancy Saitta

**Date of meetings held since last Commission Meeting:** none

**Date of next meeting:** TBD, pending facility tours

**Action Items Completed:** N/A

**Action Items In-progress/Pending:**

- Tour Vegas Facilities

November 13- Caliente Youth Center

November 14– Summit View

November 14 – CCDC

- Compile and prepare report about tours
- Follow-up with Judge Voy re: Education A+ program

**Announcements:** N/A

**Recommendations for the Commission:** N/A

**Questions for the Commission:**

- What information would you like to see in our report regarding our tours?
- Do you have specific goals you would like us to work on?

**Other Notes:**

# **JJOC and Committee Assignments**

## **1. Full Commission/Co-Chairs**

- a. EBP Practices: Strengthen evidence-based practices to improve outcomes (p. 23)
- b. County Engagement: Inform and engage counties of the intent and desired outcomes and resources outline in AB 472 and NRS (p. 23)

## **2. Strategic Implementation Committee**

- a. EBP Resource Center: Ensure the sustainability of the Nevada Center for Juvenile Justice Innovation (p. 22)
- b. EBP Practices: Strengthen evidence-based practices to improve outcomes (p. 23)
- c. County Engagement: Inform and engage counties of the intent and desired outcomes and resources outline in AB 472 and NRS (p. 23)
- d. Cross agency collaboration: Engage children's service providers, including child welfare, children's mental health, community providers, schools, DPBH, Nevada Medicaid, and NDOC (p. 27)
- e. Family Engagement Plan/Policy/Procedure: DCFS and each department of juvenile services shall develop and implement a family engagement plan (p. 31 – with DCFS)
- f. Case Plans/Re-Entry Plans: The department of juvenile services shall develop a written individualized case plan for each child placed under the supervision of the juvenile court, under the informal supervision of a probation officer, or committed to a regional facility (p. 31 – with DCFS)
- g. Build list of priorities for the Commission

## **3. State Advisory Group (SAG)**

- a. EBP Criteria: Establish criteria and process for identifying and evaluating evidence-based programs/practices (p. 22)
- b. EBP Inventory: Complete and maintain an inventory of existing evidence-based practices in Nevada (p. 22)
- c. QA Review: create policy on use of tool, including corrective action template and timelines for completion (p. 26 – with DCFS)

## **4. Data Committee**

- a. Reporting Policy: Develop policy for reporting requirements from use of tool (p. 20)
- b. Caseload Pro: Complete the implementation of Caseload Pro Phases 1 and 2 across all counties (p. 26 – with DCFS)
- c. Performance Reporting: Counties provide annual performance reporting based on approved performance measures (p. 26)
- d. How are we going to make sure we are collecting data from each county?

## **JJOC and Committee Assignments**

### **5. Risk Assessment Committee**



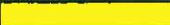

- a. YLS – determine when the risk and needs assessment tool is used (p. 20)
- b. Case Planning Policy – develop policy for decision-making for case planning for courts regarding the scoring of the YLS (p. 20)
- c. MAYSI Policies
- d. Family Engagement Plan/Policy/Procedure: DCFS and each department of juvenile services shall develop and implement a family engagement plan (p. 31 – with DCFS)
- e. Case Plans/Re-Entry Plans: The department of juvenile services shall develop a written individualized case plan for each child placed under the supervision of the juvenile court, under the informal supervision of a probation officer, or committed to a regional facility (p. 31 – with DCFS)












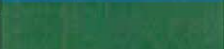
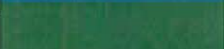










### **6. Youth Committee**

- a. Review/revise goals on work plan
- b. Compose and present report to the Full Commission re: facility tours
- c. What are we going to do with girls in Nevada?



DATA ENTRY ON THIS PAGE ONLY

Key	Indicates activity is complete	
	Indicates activity is on schedule, no risk factor	
	Indicates activity is at risk	
	Indicates activity is behind schedule and critical	

ID	Task	Task Lead	Start Date	End Date	Actual End Date	% Complete	Project Status	Meeting Comments/ Notes & Progress Updates	Updates from Core Team (As of XXX Date)
<b>Goal #1 - Establish Standard Procedures for Measuring Outcomes</b>									
<b>Strategy #1: Identify Outcomes measures</b>						100%			
1.1.1	Establish outcomes measures for statewide system improvement measures	JJOC	12/15/2017	6/30/2018		100%			
<b>Goal #2 - 2018</b>									
2.1.1	Create a template	JJOC	12/15/2017	1/31/2018	1/30/2018	100%			
2.1.2	Establish ownership of this report	JJOC	12/15/2017	12/15/2017	12/15/2017	100%			
2.1.3	Submit completed report	JJOC	12/15/2017	1/31/2018	1/30/2018	100%			
2.1.4	Submit final report to Governor's office	JJOC	12/15/2017	1/31/2018	1/30/2018	100%			
2.2.1	Create a template	JJOC	12/15/2017	7/1/2018		100%			
2.2.2	Establish ownership of this report	JJOC	12/15/2017	7/1/2018		100%			
2.2.3	Submit completed report	JJOC	12/15/2017	7/1/2018		100%			
2.2.4	Submit final report to LCB	JJOC	12/15/2017	7/1/2018		100%			
						50%			
2.3.1	Create a template	JJOC	12/1/2018	1/31/2019		100%			
2.3.2	Establish ownership of this report	JJOC	12/1/2018	1/31/2019		100%			
2.3.3	Submit completed report	JJOC	12/1/2018	1/31/2019		0%			
2.3.4	Submit final report to Governor's office	JJOC	12/1/2018	1/31/2019		0%			
						50%			
2.4.1	Create a template	JJOC	12/1/2018	7/1/2019		100%			
2.4.2	Establish ownership of this report	JJOC	12/1/2018	7/1/2019		100%			
2.4.3	Submit completed report	JJOC	12/1/2018	7/1/2019		0%			
2.4.4	Submit final report to LCB	JJOC	12/1/2018	7/1/2019		0%			
<b>Goal #3 - Annual Quality Assurance Review</b>									
						100%			
3.1.1	JJOC must select QA Tool	Kelly Wooldridge	12/5/2017	6/30/2018		100%		CPC Instrument Training completed week of June 25th	Contract Executed
3.1.2	JJOC to receive training on use of tool	JJOC	4/5/2018	7/1/2018		100%			
3.1.3	Determine who will be responsible for conducting review	DCFS	2/7/2018	7/1/2018		100%		8 Individuals trained and are going through the certification process.	
						31%			
3.2.1	Determine timeline of each facility review	DCFS		7/1/2019		50%		Dependent on assessor certification	
3.2.2	Develop procedures for use of QA Review Tool	DCFS		7/1/2019		25%			
3.2.3	Develop procedures for Quality Improvement Plan	DCFS		7/1/2019		25%			
3.2.4	Develop procedures for JJOC to review QA Reviews from facilities	DCFS		7/1/2019		25%			





<b>Goal #4 - Adoption and Implementation of New Regulations</b>						
<b>Strategy #1: Ability to Identify Appropriate Placement of EB Standards</b>					33%	
4.1.1	Identify appropriate placement for this/policy or regulation	DCFS/JJOC	7/1/2019	50%	Oversight to remain with funding source	
4.1.2	Draft language for policy or regulation	DCFS/JJOC	7/1/2019	50%		
4.1.3	Policy review and approval by JJOC	JJOC	7/1/2019	0%		
					63%	
4.2.1	Review for appropriate language	DCFS/JJOC	7/1/2018	75%	Being reviewed internally	
4.2.2	Review for appropriate crimes	DCFS/JJOC	7/1/2018	75%		
4.2.3	Review for reporting requirements	DCFS/JJOC	7/1/2018	75%		
4.2.4	Add language for reporting requirements	DCFS/JJOC	7/1/2018	75%		
4.2.5	Draft updated version for review by JJOC	DCFS/JJOC	7/1/2018	50%		
4.2.6	Determine process for adopting new regulation	JJOC	7/1/2018	25%		
					63%	
4.3.1	Review for appropriate language	DCFS/JJOC	7/1/2018	75%	Being reviewed internally	
4.3.2	Review for appropriate crimes	DCFS/JJOC	7/1/2018	75%		
4.3.3	Review for reporting requirements	DCFS/JJOC	7/1/2018	75%		
4.3.4	Add language for reporting requirements	DCFS/JJOC	7/1/2018	75%		
4.3.5	Draft updated version for review by JJOC	DCFS/JJOC	7/1/2018	50%		
4.3.6	Determine process for adopting new regulation	JJOC	7/1/2018	25%		
<b>Goal #5 - Development of By-Laws and Participation Requirements</b>					<b>100%</b>	
5.1	Develop By-Laws for JJOC	Joey, Kelly, Katie	1/12/2018	2/28/2018	100%	JJOC Approved 4/13/18
5.2	Determine participation requirements	JJOC		6/30/2018	100%	
5.3	Review By-Laws	JJOC		6/30/2018	100%	
5.4	Approve By-Laws	JJOC		6/30/2018	100%	
<b>Goal #6: Policy Development (Cross Reference DCFS Tab)</b>						
6.1.1	JJOC Review of Policy	JJOC			100%	0
	JJOC Review of SOP	JJOC			0	
6.2.1	JJOC Review of Policy	JJOC			100%	0
6.2.2	JJOC Review of SOP	JJOC			0%	
					0%	
6.3.1	JJOC Review of Policy	JJOC			0%	0
6.3.2	JJOC Review of SOP	JJOC			0%	
					50%	
6.4.1	JJOC Review of Policy	JJOC			100%	0
6.4.2	JJOC Review of SOP	JJOC			0%	
					0%	
6.5.1	JJOC Review of Policy	JJOC			0%	0
6.5.2	JJOC Review of SOP	JJOC			0%	
<b>#6: Out of State (OOS) Placement of Children</b>						
6.6.1	JJOC Review of Policy	JJOC			0%	0
6.6.2	JJOC Review of SOP	JJOC			0%	
					50%	
6.7.1	JJOC Review of Policy	JJOC			100%	0
6.7.2	JJOC Review of SOP	JJOC			0%	
<b>Strategy #8: Informationments (Data Activities)</b>					0%	






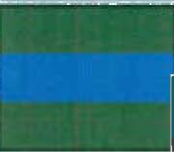
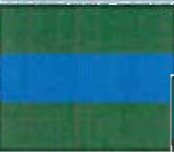
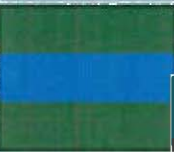
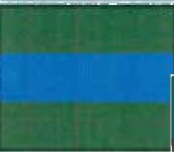










6.8.1	JIOCR	ol	JIOC	0%
6.8.2		f SOP	JIOC	0%
<b>Strategy 99:</b>				
6.9.1			JIOC	50%
6.9.2	JIOCR	vie	JIOC	100%
				0%



Strategic Plan Subcommittee

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<b>Goal #1 - Evidence Based Practices</b>									
<b>Strategy #1: Vendor Procurement for Resource Center</b>						100%			
1.1.1	Develop RFP to select a vendor for EBP Resource Center	DCFS	9/28/2017	11/16/2017	11/16/2017	100%		Selection Made	3 vendor applications received
1.1.2	Evaluation and selection of Vendor	State Purchasing	11/16/2017	11/16/2017	11/16/2017	100%		Selection Made	Evaluation committee of 4; selection made
1.1.3	Contract development	State Purchasing	11/16/2017	12/15/2017		100%			
1.1.4	BOE Review of Contract	State Purchasing	11/16/2017	2/13/2017		100%			
1.1.5	Establish Invoice Process	Brian Dahlberg	1/12/2018			100%			
<b>Strategy #2: Selection of EBP Models by Vendor</b>						50%			
1.2.1	Vendor to identify appropriate EBP's for state-wide utilization	Vendor	1/12/2017	ongoing		50%		Survey sent out 4/30/18; Meeting with center on June 4th	
1.2.2	Determine uniform standards that EBP must follow	Sub committee	1/12/2017	7/1/2018		100%		See Matrix	
1.2.3	Staffing requirements	Vendor	1/12/2017	ongoing		25%		Dependent on EBP's and ongoing funding	
1.2.4	Quality Assurance Protocols	Vendor	1/12/2017			25%		Will be specific to each EBP	
<b>Strategy #3: Develop Policies and Procedures for EBP's</b>						27%			
1.3.1	Identify what entity owns the Policy and Procedures	JIOC		ongoing		50%			
1.3.2	Identify where policy and procedures will be available	JIOC		ongoing		50%			
1.3.3	Determine timeline for policy and procedure development	JIOC		ongoing		10%			
1.3.4	Determine appropriate review process and approval of policy and procedures	JIOC		ongoing		25%			
1.3.5	Date of policy and procedure implementation	JIOC				0%			
<b>Goal #2: Train Program to Enhance EBP's</b>						5%			
<b>Strategy #1: Training Plan</b>						5%			
2.1.1	Training Plan approved by subcommittee	Vendor		ongoing		10%			
2.1.2	Training Plan approved by JIOC	JIOC				0%			
<b>Strategy #2: Implementation of Training</b>						50%			
2.2.1	Identify who needs training	Vendor & JIOC		7/1/2018		100%			
2.2.2	Develop timeline for training	Vendor & JIOC		ongoing		25%		Dependent on EBP's and ongoing funding	
2.2.3	Identification of ongoing training needs	Vendor & JIOC		ongoing		25%			
<b>Goal #3: Reporting Requirements for EBP's</b>						50%			

Strategic Plan Subcommittee


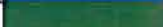



3.1.1	Determine who has oversight and responsibility for report development	Sub Committee	7/1/2018	100%	JJOC, Resource Center will be finalized after approval of performance measures/Strategic Plan
3.1.2	Develop Policy specific to reporting requirements	Sub Committee		25%	
3.1.3	Develop Procedure for frequency of reporting	Sub Committee		25%	
				50%	
3.2.1	Develop Policies for Quality Improvement Plan for reporting	Vendor and Sub Committee		25%	Assesses facilities use of EBP's
3.2.2	Develop Procedures for Quality Improvement plan for reporting including Corrective Action Plan	Vendor and Sub Committee		25%	
3.2.3	Select a QA Tool for review	JJOC		100%	
3.2.4	Training on QA Tool selected	QA Vendor		50%	
<b>Go #4: Revisions to 5 Year Strategic Plan and Revisions</b>				100%	
4.1.1	Determine who has oversight and responsibility for development and revisions to Strategic Plan	JJOC	7/1/2018	100%	DCFS website
4.1.2	Determine where will strategic plan be published	JJOC	7/1/2018	100%	
4.1.3	Develop Template for 5 yr. Strategic Plan	DCFS	7/1/2018	100%	
				100%	JJOC approved 8.10.14
4.2.1	Develop specific goals for 5 year plan with measurable benchmarks	Sub Committee	7/1/2018	100%	
4.2.2	Document Individual subcommittees, their functions and goals	Sub Committee	7/1/2018	100%	
4.2.3	Develop timeline of implementation with benchmarks	Sub Committee	7/1/2018	100%	
4.2.4	Document reporting requirements	Sub Committee	7/1/2018	100%	
4.2.5	Address Family Engagement Plan	Sub Committee	7/1/2018	100%	
4.2.6	Address Court Findings Prior to Commitment	Sub Committee	7/1/2018	100%	
4.2.7	Address Individual Case Plan	Sub Committee	7/1/2018	100%	
4.2.8	Address Placement of Child	Sub Committee	7/1/2018	100%	
4.2.9	Address Out of State (OOS) Placement of Child	Sub Committee	7/1/2018	100%	

Strategic Plan Subcommittee

4.2.10	Address Release of Information/Information Sharing Address System Information	Sub Committee	7/1/2018		
			7/1/2018	100%	
4.3.1	Document Individual subcommittee outcomes	Sub Committee	ongoing	100%	
4.3.2	Document completion dates of tasks	Sub Committee	ongoing	100%	
4.3.3	Document next steps	Sub Committee	ongoing	100%	
<b>#4: Review Process of Plan</b>				100%	
4.4.1	Review by Subcommittee	Sub Committee	7/1/2018	5/31/2018	100%
4.4.2	Review by JJOC	JJOC	7/1/2018	6/8/2018	

Risk Assessment Mental Health Screen Subcommittee

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ID	Task	Task Lead	Start Date	End Date	Actual End Date	% Complete	Project Status	Meeting C	Prog
<b>Goal #1 - Risk Assessment Tool</b>									
1.1.1	Review available risk assessments	Sub Committee	11/30/2017	12/6/2017	12/15/2015	100%			
1.1.2	Select agreed upon risk assessment tool	Sub Committee	11/30/2017	12/6/2017	12/15/2015	100%		as the Risk and Needs Assessment tool on 12/06/2017. Pending JJOC	JJOCvoted and approved the use of the YLS.
1.2.1	Identify who needs training	Vendor and JJOC		7/1/2018		100%			
1.2.2	Develop timeline for training	JJOC		7/1/2019		100%			
1.2.3	Train the Trainer	JJOC		7/1/2018		100%		DCFS	
						96%			
1.3.1	Identify what entity owns the Policy	Sub Committee		7/1/2018		100%		DCFS	
1.3.2	Identify where policy will be available	Sub Committee		7/1/2018		100%		DCFS Website	
1.3.3	Determine timeline for policy development	Sub Committee		7/1/2018		100%			
1.3.4	Determine appropriate review process and approval of policy	JJOC		7/1/2018		100%		DCFS/JJOC Approval	
1.3.5	Determine frequency of Risk Assessment	Vendor		7/1/2019		100%			
1.3.6	Date of policy implementation	DCFS		7/1/2019		75%			
						60%			
1.4.1	Determine who has oversight of Quality Improvement actions	JJOC		7/1/2018		100%		JJOC	
1.4.2	Develop Quality Improvement guidelines including acceptable standards	Vendor		7/1/2019		100%			
1.4.3	Develop Quality Improve Process	Vendor & Sub Committee		7/1/2019		50%			
1.4.4	Conduct Quality Reviews	DCFS Contractor		7/1/2019		0%			
1.4.5	Determine QA reporting back to JJOC	DCFS and Sub Committee		7/1/2019		50%			
<b>Goal #2 - Mental Health</b>									
2.1.1	Review available risk assessments	Sub Committee	11/30/2017	12/6/2017	12/15/2015	100%		Committee voted to select the MAYSI II as the statewide Mental Health Screening tool on 12/06/2017. Pending JJOC Approval	JJOC voted and approved the use of the MAYSI II
2.1.2	Select agreed upon risk assessment tool	Sub Committee	11/30/2017	12/6/2017	12/15/2015	100%			
						75%			
2.2.1	Identify who needs training	Vendor and JJOC		7/1/2018		100%			
2.2.2	Develop timeline for training	JJOC		7/1/2019		25%			
2.2.3	Train the Trainer	JJOC		7/1/2018		100%		DCFS/JJOC	
						83%			
2.3.1	Identify what entity owns the Policy	Sub Committee		7/1/2018		100%		DCFS/JJOC	
2.3.2	Identify where policy will be available	Sub Committee		7/1/2018		100%		DCFS Website	
2.3.3	Determine timeline for policy development	Sub Committee		7/1/2019		25%			

Risk Assessment Mental Health Screen Subcommittee


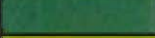


2.3.4	Determine appropriate review process and approval of policy	JIOC	7/1/2018	100%	DCPS/JIOC
2.3.5	Determine frequency of Mental Health Screen	Vendor	7/1/2019	100%	
2.3.6	Date of policy Implementation	DCFS	7/1/2019	75%	
<b>Strategy #4: Develop Quality Improvement Process for Mental Health Screen</b>				40%	
2.4.1	Determine who has oversight of Quality Improvement actions	JIOC	7/1/2018	100%	DCFS/JIOC
2.4.2	Develop Quality Improvement guidelines including acceptable standards	Vendor	7/1/2019	25%	
2.4.3	Develop Quality Improvement Process	Vendor & Sub Committee	7/1/2019	25%	
2.4.4	Conduct Quality Reviews	DCFS Contractor DCFS and Sub	7/1/2019	25%	
2.4.5	Determine QA reporting back to JIOC	Committee	7/1/2019	25%	
<b>Goal #3: Caseload PRO Inclusion</b>				75%	
3.1	Include the Selected Risk Assessment Tool Into Caseload Pro	JIOC/Counties/DCFS	7/1/2018	75%	MHS provided the tool and coding to CLP. Waiting for upload from CLP after BOE approval in May.
3.2	Include the Selected Mental Health Screening Tool Into Caseload Pro		7/1/2018	100%	Programming of YIS into CLP in progress.
3.3	Determine cost of inclusion and who will fund this	JIOC/Counties/DCFS	7/1/2018	100%	
3.4	Identify reporting requirements for both tools from Caseload PRO	JIOC/Counties/DCFS	12/1/2018	25%	









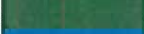















Data and Performance Measure Subcommittee

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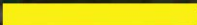
Develop Performance Measures for	Task	Task Lead	Start Date	End Date	Actual End Date	% Complete	Project Status	Meeting Comments/ Notes & Progress Updates	Updates from Core Team (As of XXX Date)
<b>Goal #1 - Recidivism</b>									
1.1.1	Review Past definitions by Supreme Court Commission	SubCommittee				100%		Reviewed by JJOC	Further discussion needed based on JJOC meeting.
1.1.2	Determine if revision is needed, if yes, revise definition	Sub Committee		3/31/2018		100%		Revised 3/1/18 by Data Subcommittee	
1.1.3	JJOC Sub Committee Selection or Recommendation to JJOC	Sub Committee				100%		Will present at 3/9/18 JJOC Meeting.	
1.1.4	JJOC adoption of definition	JJOC and DCFS				100%		JJOC approval on 3/9/18.	
1.1.5	Inclusion of Definition in Regulation	JJOC and DCFS		7/1/2018		100%		Decided not to include at 5/31 meeting since in Strategic Plan	
	<b>Recidivism</b>						95%		
1.2.1	Review current accessible data to determine measures	Sub Committee		7/1/2018		100%			
1.2.2	Research what other states are utilizing	Sub Committee		7/1/2018		100%			
1.2.3	Develop reporting mechanism	Sub Committee		7/1/2018		100%			CLP when up and running; as outlined by 62H
1.2.4	Determine frequency of reporting	Sub Committee		7/1/2018		100%			Annual
1.2.5	Determine who has oversight of data	JJOC		7/1/2018		100%			JJOC
1.2.6	Develop consistent dashboard for reporting purposes	JJOC/Counties/DCFS/ Caseload Pro		ongoing		50%			Ongoing work with CLP
1.2.7	Measurement point: Re-arrested	Sub Committee	2/7/2018	7/1/2018		100%			
1.2.8	Measurement point: Re-adjudicated	Sub Committee	2/7/2018	7/1/2018		100%			
1.2.9	Measurement point: Re-committed	Sub Committee	2/7/2018	7/1/2018		100%			
1.2.10	Measurement point: In violation of Supervision	Sub Committee	2/7/2018	7/1/2018		100%			
1.2.11	Measurement point: Convicted by an Adult Court	Sub Committee	2/7/2018	7/1/2018		100%			
							90%		
1.3.1	Identify what entity drafts the Policy and who has oversight	Sub Committee or JJOC		7/1/2018		100%		DCFS will draft the policy; JJOC will have oversight	
1.3.2	Identify where policy will be available	Sub Committee or JJOC		7/1/2018		100%		DCFS Website	
1.3.3	Determine timeline for policy development	Sub Committee or JJOC		7/1/2018		100%		Will begin work ASAP	
1.3.4	Determine appropriate review process and approval of policy	JJOC		7/1/2018		100%		Will go to June JJOC for approval	
1.3.5	Date of policy implementation	DCFS		7/1/2018		50%		7/1/2018	
<b>Goal #2: Creation of a Set of Performance Measures</b>									
<b>Strategy #1: Points of Measurement</b>									
2.1.1	Determine requirement information for state-wide data	Sub Committee		7/1/2018		100%			









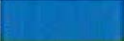


Data and Performance Measure Subcommittee

2.1.2	Develop required performance measures	Sub Committee	7/1/2018	100%	Family Engagement, Room confinement, Rates of Disciplinary Action, Education, Vocation - Will use the Risk Level of the YLS in the 8 domains + Recidivism  JJOC Currently in statute and in PBS requirements  Measures up for vote at June 8 JJOC
2.1.3	Determine who has oversight to requirements	JJOC	7/1/2018	100%	
2.1.4	Determine if performance measures need to be adopted into regulation	JJOC	7/1/2018	100%	
2.1.5	Measurement point: By Facility (group home, RTC, youth camp, state corrections)		7/1/2018	100%	
2.1.6	Measurement point: By Service Provider		7/1/2018	100%	
2.1.7	Measurement point: By the Parole/Probation Services		7/1/2018	100%	
2.1.8			7/1/2018	100%	
<b>Strategy</b>				<b>83%</b>	
2.2.1	Define specific measurements	Sub Committee	7/1/2018	100%	DCFS/JJOC
2.2.2	Develop Policy for Performance Measures	DCFS	7/1/2019	50%	
2.2.3	Determine who has oversight and is responsible for Policy revisions in the future	Sub Committee	7/1/2018	100%	
<b>Goal #3: Quality</b>				<b>22%</b>	
3.1.1	Determine timeline to validate data	JJOC/Sub Committee and DCFS Contractor	7/1/2019	25%	
3.1.2	Determine what entity will be responsible for data validation	JJOC/Sub Committee and DCFS Contractor	7/1/2019	25%	
3.1.3	Determine frequency validation	JJOC/Sub Committee and DCFS Contractor	7/1/2019	25%	
3.1.4	Develop corrected action plan process	JJOC/Sub Committee and DCFS Contractor	7/1/2019		
3.1.5	Document Quality Improvement Process	JJOC/Sub Committee and DCFS Contractor	7/1/2019		

Youth Subcommittee

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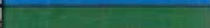
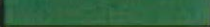
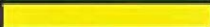
ID	Task	Task Lead	Start Date	End Date	Actual End Date	% Complete	Project Status	Meeting Comments/ Notes & Progress Updates	Updates from Core Team (As of XXX Date)
<b>Goal #1 - Development of Youth Group</b>									
<b>Strategy #1: Selection of Members</b>									
1.1.1	Determine mandated positions from AB472	Governor's Office				100%			
1.1.2	Governor appoints members	Governor's Office				100%			
	Ensure youth member positions are	JIOC and Governor's Office				100%			
						10%			
1.2.1	Develop strategy to incentivize youth participation	Sub Committee				10%		Ice Breaker Meeting	No meeting held in March. Will updated after 4/11/18 meeting.
1.2.2	Determine budgetary needs if a stipend is offered	JIOC				10%		Potential gas cards	
<b>Goal #2 - Communication of Youth Voice</b>									
<b>Strategy #1: Determine Areas</b>									
2.1.1	Select sites to visit	Sub Committee			ongoing	100%		Reviewed locations	
2.1.2	Schedule site visits	Sub Committee			ongoing	75%		Murphy Bernadini site visit 3/9/18; Jan Evans visit on 9/11/18	Next site visits 11.13.18 and 11.14.18 at Caliente, S
2.1.3	Develop youth focused areas for focus	Sub Committee				0%			
2.1.4	Determine potential intercepts	Sub Committee				0%			
	Determine process how areas of focus can	Sub Committee				0%			
						50%			
2.2.1	Develop format to provide feedback to JIOC	Sub Committee				100%			
2.2.2	Determine if there are other avenues and/or platforms to provide education and communication	Sub Committee				0%			participation in other committees








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<b>Goal #1 - Compliance with the Juvenile Justice Delinquency Prevention Act (JJDP)</b>									
<b>Strategy #1: Maintain Compliance With The Act</b>									
Establish State authority to do this - By Executive Order - there have been at least 4 EO's since the 1980's									
1.1.1		Governor		12/17/2017		100%			
<b>Goal #2 - Title II Formula Grant</b>									
2.1.1	OJJDP Sends Grant Solicitation Programs Office Staff prepare grant application and all supporting documentation	OJJDP - Feds	Annual		ongoing	Annual January - March			
2.1.2		Chief	Annual		ongoing	January - May			
2.1.3	SAG Planning Committee Reviews	Chief and SAG	Annual		ongoing	April - May			
2.1.4	SAG Planning Committee Approves	Chief and SAG	Annual		ongoing	April - May			
2.1.5	SAG and Programs Office Staff verify all 28 compliance areas met	Chief and SAG	Annual		ongoing	April - May			
2.1.6	JJOC Approves	JJOC	Annual		ongoing	April - May			
2.1.7	DCFS Administrator signs	Administrator	Annual		ongoing	April - May			
2.1.8	Programs Office Staff submits application OJJDP notifies State of award - money is initially frozen	Chief	Annual		ongoing	May September - October			
2.1.9	Programs Office Staff clarifies and submits additional information	OJJDP - Feds	Annual		ongoing	October - December			
2.1.10		Chief	Annual		ongoing	October - December			
2.1.11	OJJDP unfreezes funds Programs Office Staff completes bi-annual grant reports and performance measure matrices	OJJDP - Feds	Annual		ongoing	December			
2.1.12		Chief	Annual						
2.2.1	Executive Order outlines State's authority Governor Appoints members - must meet	Governor	Annual						
2.2.2	OJJDP standards	Governor	Annual		ongoing	As Needed			
2.2.3	Meets quarterly at a minimum	SAG and Chief	Annual		ongoing				
2.3.1	Programs Office Staff submits application	Chief	Annual		ongoing	May			
2.3.2	Programs Office Staff prepares RFP	Chief	Annual		ongoing	May			
2.3.3	Programs Office Staff receive applications for grant funding	Chief	Annual		ongoing	June			



2.3.4	Programs Office Staff sets up grant committee meeting	Support Staff	Annual		ongoing	June		
2.3.5	Programs Office Staff prepares and send applications received to SAG	Support Staff	Annual		ongoing	June		
2.3.6	SAG meets to fund sub grantees	Chief, SAF, Support Staff	Annual		ongoing	June		
2.3.7	SAG prepares a grant slate	SAG and Chief	Annual		ongoing	June		
2.3.8	SAG Submits grant slate to JJOC for approval	JJOC	Annual		ongoing	July		
2.3.9	Programs Office Staff sends grant award letters based on approved grant slate	Chief	Annual		ongoing	July		
2.3.10	Programs Office Staff prepares and sends quarterly reports to sub grantees	Chief	Annual		ongoing	July		
2.3.11	Programs Office Staff monitors sub grantees throughout the year	Chief	Annual		ongoing	Ongoing		
2.3.12	Programs Office Staff gathers data on performance measures from sub grantees annually	Chief	Annual		ongoing	Ongoing		
2.3.13	QA activities may be conducted annually on any sub grantee	Chief	Annual		ongoing	As needed		
2.3.14	SAG monitors performance through DCFS updates	Chief	Annual		ongoing	Quarterly Meetings		
<b>#4: Annual Governor</b>							<b>Annual</b>	
2.4.1	Programs Office Staff creates draft, usually in April	Chief	Annual	Started	ongoing	April - June	SAG to review at June 14th meeting	
2.4.2	SAG Planning Committee Reviews	SAG and Chief	Annual		ongoing	April - June		
2.4.3	SAG Planning Committee Approves	SAG and Chief	Annual		ongoing	April - June		
2.4.4	Revisions Made	Chief	Annual		ongoing	April - June		
2.4.5	JJOC Approves	JJOC	Annual		ongoing	April - June		
2.4.6	Final version created and sent to the Governor's office	Chief	Annual		ongoing	April - June		
<b>Strategy #5: Annual DMC Report</b>							<b>Annual</b>	
2.5.1	Programs Office Staff prepares annual template	Chief	Annual	3/27/2018	ongoing	November		
2.5.2	Programs Office Staff sends template to counties	Chief	Annual	3/27/2018	ongoing	December		
2.5.3	Counties provide data	Counties	Annual	3/27/2018	ongoing	January		
2.5.4	Programs Office Staff compiles data	Chief	Annual	3/27/2018	ongoing	January - March		
2.5.5	Programs Office Staff writes annual report	Chief	Annual	3/27/2018	ongoing	February - March		
2.5.6	Programs Office Staff update RRI Federal Platform	Chief	Annual	3/27/2018	ongoing	February - March		
2.5.7	SAG Reviews Report	SAG and Chief	Annual	3/27/2018	ongoing	March		
2.5.8	Report submitted as part of Annual Federal Compliance Report	Chief	Annual	3/27/2018	ongoing	March - April		
<b>#6: Inmate with Jail &amp; Sound Section/DSO</b>							<b>Annual</b>	
2.6.1	Programs Office Staff gathers data from juvenile detention facilities and adult jails	Support Staff	Annual	3/27/2018	ongoing	Ongoing		

2.6.2	Programs Office Staff updates Compliance Manual and Compliance Plan	Chief	Annual	3/27/2018 ongoing	July- November	
2.6.3	Programs Office Staff updates annual self report survey's	Chief	Annual	3/27/2018 ongoing	July- November	
2.6.4	Programs Office Staff verifies compliance universe (adult and juvenile facilities/courts)	Chief and Support Staff	Annual	3/27/2018 ongoing	July- November	
2.6.5	SAG reviews review Compliance Manual/Plan/Survey documents	SAG and Chief	Annual	3/27/2018 ongoing	October	
2.6.6	Programs Office Staff sends out annual survey's to roughly 310 Nevada facilities	Support Staff	Annual	3/27/2018 ongoing	November - February	
2.6.7	Survey Data Collection	Support Staff	Annual	3/27/2018 ongoing	November - February	
2.6.8	Programs Office Staff + Contractor visit roughly 35% of the 310 facilities annually	Chief, Contractor, Support Staff	Annual	3/27/2018 ongoing	November - February	
2.6.9	Programs Office staff pulls report from annual collection of data from adult jails and juvenile detention facilities	Chief	Annual	3/27/2018 ongoing	November - February	
2.6.10	SAG receives updates on compliance progress at meetings	SAG and Chief	Annual	3/27/2018 ongoing	Ongoing	
2.6.11	SAG Reviews Report - May or may not provide updates	SAG and Chief	Annual	3/27/2018 ongoing	Ongoing	
2.6.12	Report submitted as part of Annual Federal Compliance Report	Chief	Annual	3/27/2018 ongoing	Ongoing	
<b>Strategy #7: Policy Devt</b>						25%
2.7.1	Grant Reporting Policy	Chief				0%
2.7.2	SAG Approval	SAG and Chief				0%
2.7.3	Grant Monitoring Policy	Chief				0%
2.7.4	SAG Approval	SAG and Chief				100%

Grant Monitoring Dratt reviewed and approved by SAG - will go through DCFS process

Note: Compliance Report Includes - goes with strategy #6.

- 1) Completed spreadsheet provided by the Feds outlining percentages of identified violations
- 2) Comprehensive Compliance Universe document - includes the number of survey's sent/received and the facilities visited in person. There must be a 3 year history of facilities visited in person.
- 3) Completed DMC Report + Several Reports download from the federal RRI platform
- 4) State's DMC plan for reduction of DMC
- 5) Compliance Manual - State Policy outlining entire state compliance system
- 6) Compliance Plan - Specific details about staff responsibilities
- 7) Copies of Survey's used
- 8) Specific Report for Jail Removal including a list of violations
- 9) Specific Report for DSO including a list of violations. This also includes the use of valid court orders.
- 10) Specific report on Sight/Sound Separation violations
- 11) List of Nevada Delintions for the JJ System

- 12) Copy of Executive order or state authority to monitor facilities
- 12) Copy of statute or authority on specific training requirements for staff who perform direct services on youth in secure facilities - especially if a facility houses both adults and juveniles.
- 13) Statute or authority for the use of a valid court order
- 14) Certification document signed by the DCFS administrator

**Note: Formula Grant Application and Attachments - goes with strategy #2.**

- 1) Grant Abstract - no more than 400 words
- 2) Grant Application - max 40 pages
- 3) Executive Order identifying the existence of a State Advisory Group - must be between 12 - 33 members and meet specific requirements
- 4) Appendix A - Performance Measures by Program Area
- 5) Appendix B - State's identified formula grant programs out of the 32 available programs
- 6) Appendix C - Waiver for pass through for sub grants - not needed for NV
- 7) Appendix D - State Advisory Group Roster with email addresses, appointment dates, city of residence, and area of need the person fills on the SAG
- 8) Appendix E - Rural Removal Exception for adult jails that are in rural areas
- 9) Appendix F - Formula Grant Budget and Narrative
- 10) Appendix G - Verification that the state submitted the required compliance report (above) by the due date.
- 11) Appendix H - RRI Federal Platform Analysis and Tracking Sheet
- 12) Appendix I - A list of the 28 program assurances - state must identify document and page number where each assurance is addressed.
- 13) Appendix J - Contact information for state staff associated with the JJDP/Formula Grant from administrator to fiscal staff
- 14) Appendix K - Training Certification - must be signed by DCFS Administrator
- 15) Appendix L - Compliance Report Certification - must be signed by DCFS Administrator
- 16) Appendix M - Compliance Plan - System in Place - must be signed by DCFS Administrator
- 17) Nevada State Advisory Group Recommendations Documents
- 18) Financial Capability Document

**Note: Annual Governor's Report - goes with strategy #4.**










- 1) Narrative
- 2) Appendix A - State Advisory Group Roster
- 3) Appendix B - State Advisory Group Analysis
- 4) Appendix C - Grant Allocations to Nevada - JJ Grants
- 5) Appendix D - Formula Sub Grantees + Performance Data/Measures
- 6) Appendix E - Community Corrections Partnership Block Grant Allocations + Performance Data
- 7) Appendix F - State and County Statistical Crime Data
- 8) Appendix G - SB 107 Room Confinement Data



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DATA ENTRY ON THIS PAGE ONLY

Key	Indicates activity is complete	
	Indicates activity is on schedule, no risk factor	
	Indicates activity is at risk	
	Indicates activity is behind schedule and critical	

ID	Task	Task Lead	Start Date	End Date	Actual End Date	% Complete	Project Status	Meeting Comments/ Notes & Progress Updates	Updates from Core Team (As of XXX Date)
<b>Goal #1 - elop Implementim</b>									
<b>Strategy #1: Select Members From P/Program/Facili</b>						100%			
1.1.1	Membership	Deputy	7/1/2017	10/1/2017	10/1/2017	100%		Team Selected	
<b>Strategy #2: Imtation Team Work</b>						100%			
1.2.1	Create Sub Committees	Deputy	7/1/2017	10/1/2017	10/1/2017	100%		Committee Selected	
1.2.2	Assign projects/tasks to sub committee	Committee Chair	1/16/2018	1/22/2018	1/22/2018	100%		Subcommittees: Parole and Facilities	
1.2.3	Schedule ongoing meetings for implementation team	CIT	1/16/2018	1/22/2018	1/22/2018	100%		Scheduled bi-weekly	
<b>Goal #2: e Communication Plan</b>									
<b>Strategy: Determine</b>						69%			
2.1.1	What will be communicated	CIT	1/16/2018	4/9/2018	4/9/2018	100%		Implementation Guide and PP.	
2.1.2	Send implementation guides/powerpoint on implementation changes	Sharon Anderson	1/16/2018	ongoing		75%		Updated to include NRS language	
2.1.3	Convene a meeting with line staff in facilties, parole and programs office to share information on DCFS new policies in changes	Sharon Anderson	1/16/2018	ongoing		50%		in progress	
2.1.4	Establish a method for follow up and ongoing communication	Sharon Anderson/John Munoz	1/16/2018	ongoing		50%		in progress	
<b>Strategy #2: Determine Sender and atform</b>						100%			
2.2.1	Who will be the primary messenger	CIT/ Sharon Anderson	1/16/2018	4/10/2018		100%		DCFS Staff	

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2.2.2	Messenger to deliver in person, 'road show'	CIT/ Shason Anderson	7/1/2018	ongoing	100%	DCFS Staff
<b>Strategy #3: DCFS Internal Communication Plan</b>					<b>93%</b>	
2.3.1	Communication with Superintendents, Chief of Parole and Chief of Programs Office	Sharon Anderson	1/16/2018	7/1/2018	100%	via email with follow up meetings with minutes - communication, ongoing
2.3.2	Communication with line staff in facilities, parole and programs office	Sharon Anderson	1/16/2018	7/1/2018	100%	ongoing
2.3.3	Communication with DCFS Deputies on changes	John Munoz	1/16/2018	7/1/2018	50%	in progress
2.3.4	Include progress updates on required changes	Sharon Anderson	1/16/2018	7/1/2018	100%	ongoing
2.3.5	Outline specific steps/changes that each group is responsible for making.	Sharon Anderson/John Munoz	1/16/2018	7/1/2018	100%	ongoing
2.3.6	Determine training timeline	Sharon Anderson/CIT	1/16/2018	4/10/2018	100%	Parole will complete by 4/30/18; Facilities will complete by 5/31/18; NYTC completed 3/30/18.
2.3.7	Determine which staff is from DCFS will be responsible for information distribution	Sharon Anderson/CIT	1/16/2018	4/10/2018	100%	Parole and Facilities Trainers; NYTC is complete.
<b>Goal</b>					<b>79%</b>	
3.1.1	Identify appropriate placement for this/policy or regulation	Administrator and Programs Office	12/15/2017	3/27/2018	100%	Not withholding funds from state, implementing QA process
3.1.2	Review current regulations to identify appropriate placement.	Leslie Bittleson	12/15/2017	3/27/2018	100%	
3.1.3	Gather and review policies or regs used by other states	Leslie Bittleson	12/15/2017	3/27/2018	100%	
3.1.4	Contact other state subject matter experts for additional information and adoption	Leslie Bittleson	12/15/2017	3/27/2018	100%	

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3.1.5	Draft language for policy or regulation	Leslie Bittleston/ John Lum	12/15/2017 12/15/2017	3/27/2018	75%	Information added to NRS 62H.200	Draft is being reviewed and edited internally
3.1.6	Approval of JJOC	JJOC			0%		
					<b>79%</b>		
3.2.1	Identify appropriate placement for this/policy or regulation	Administrator and Programs Office	12/15/2017	4/10/2018	100%	NRS 62 H will include language/ recommendation	
3.2.2	Review currnt regulations to idenitfy appropriate placement.	Leslie Bittleson	12/15/2017	4/10/2018	100%		
3.2.3	Gather and review policies or regs used by other states	Leslie Bittleson	12/15/2017	4/10/2018	100%		
3.2.4	Contact other state subject matter experts for addiiontonal information and adoption	Leslie Bittleson	12/15/2017	4/10/2018	100%		
3.2.5	Draft language for policy or regulation	Leslie Bittleston/ John Lum	12/15/2017	4/11/2018	75%	Draft is being reviewed and edited internally	
3.2.6	Approval of JJOC	JJOC	12/15/2017		0%		
<b>Str #3: Review and Revise N H (DCFS cy)</b>					<b>53%</b>		
3.3.1	Review for appropriate language	Leslie Bittleston/John Munoz/ John Lum/ DAG Leslie	1/16/2018	4/6/2018	75%	NRS 62H-025 is in draft and review with John and John.	Leslie is the primary.
3.3.2	Review for appropriate crimes	Bittleston/John Munoz/ John Lum/ DAG Leslie	1/16/2018	4/6/2018	75%		
3.3.3	Review for reporting requirements	Bittleston/John Munoz/ John Lum/ DAG Leslie	1/16/2018	4/6/2018	75%		
3.3.4	Add language for reporting requirements	Bittleston/John Munoz/ John Lum/ DAG Leslie	1/16/2018	4/6/2018	75%		
3.3.5	Draft updated version for review by JJOC	Bittleston/John Munoz/ John Lum/ DAG	1/16/2018	7/1/2018	75%	Draft is being reviewed and edited internally	

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3.3.6	Determine process for adopting new regulation	Leslie Bittleston/John Munoz/ John Lum/ DAG	1/16/2018	7/1/2018	75%	Draft is being reviewed and edited internally
3.3.7	Policy Development	Leslie Bittleston	1/16/2018	4/10/2018	75%	
3.3.8	Policy Review	Leslie Bittleston	1/16/2018	7/1/2018	0%	
3.3.9	Policy Approval	CIT	1/16/2018	7/1/2018	0%	
3.3.10	Approval of JJOC	JJOC	1/16/2018		0%	
<b>#4: Review and Revise NAC 62H (Policy DCFS)</b>					<b>53%</b>	
3.4.1	Review for appropriate language	Leslie Bittleston/John Munoz/ John Lum/ DAG	1/16/2018	4/6/2018	75%	Will be combined with NRS 62H
3.4.2	Review for appropriate crimes	Leslie Bittleston/John Munoz/ John Lum/ DAG	1/16/2018	4/6/2018	75%	
3.4.3	Review for reporting requirements	Leslie Bittleston/John Munoz/ John Lum/ DAG	1/16/2018	4/6/2018	75%	
3.4.4	Add language for reporting requirements	Leslie Bittleston/John Munoz/ John Lum/ DAG	1/16/2018	4/6/2018	75%	
3.4.5	Draft updated version for review by JJOC	Leslie Bittleston/John Munoz/ John Lum/ DAG	1/16/2018	4/6/2018	75%	
3.4.6	Determine process for adopting new regulation	Leslie Bittleston/John Munoz/ John Lum/ DAG	1/16/2018	7/1/2018	75%	
3.4.7	Policy Development	Leslie Bittleston	1/16/2018	4/10/2018	75%	
3.4.8	Policy Review	Leslie Bittleston	1/16/2018	7/1/2018	0%	
3.4.9	Policy Approval		1/16/2018	7/1/2018	0%	
3.4.10	Approval of JJOC	JJOC	1/16/2018		0%	
<b>Goal - Poli Development (Cross Reference with JJOC Tab)</b>						
<b>Str #1: Violations of Para Rs (Supervision Policy)</b>					<b>52%</b>	
4.1.1	Policy Development - Responses to Violations and Terms of Parole	Parole Subcommittee	1/25/2018	4/6/2018	100%	Jody, Kathryn, Dol (lead) Linda Tompkins; Draft done 4/6/18

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4.1.2	Policy Review - Responses to Violations and Terms of Parole	Parole Subcommittee	1/25/2018	7/1/2018	100%	
4.1.3	Policy Approval - Responses to Violations and Terms of Parole	Parole Subcommittee	1/25/2018	7/1/2018	0%	
4.1.4	SOP Development - Responses to Violations and Terms of Parole	Parole Subcommittee	1/25/2018	4/6/2018	75%	John Lum/ Sharon Anderson - provide SOP for policy development
4.1.5	SOP Approval - Responses to Violations and Terms of Parole	Parole Subcommittee	1/25/2018	7/1/2018	0%	
4.1.6	Policy Development - Recommendations of Revocation	Parole Subcommittee	1/25/2018	4/6/2018	100%	
4.1.7	Policy Review - Recommendations of Revocation	Parole Subcommittee	1/25/2018	7/1/2018	100%	
4.1.8	Policy Approval - Recommendations of Revocation	Parole Subcommittee	1/25/2018	7/1/2018	0%	
4.1.9	SOP Development - Recommendations of Revocation	Parole Subcommittee	1/25/2018	4/6/2018	75%	
4.1.10	SOP Approval - Recommendations of Revocation	Parole Subcommittee	1/25/2018	7/1/2018	0%	
4.1.11	JJOC Review of Policies	Parole Subcommittee	1/25/2018		100%	
4.1.12	JJOC Review of SOP's	Parole Subcommittee	1/25/2018		0%	
4.1.13	Statewide Training	CIT	1/25/2018		25%	Pending policy approval.
<b>Strat #2: Placement of Youth Committed to DCFS/ Admission Determination Procedure</b>					50%	
4.2.1	Policy Development	Parole Subcommittee	1/25/2018	4/4/2018	100%	Draft out 4/4/18
4.2.2	Policy Review	Parole Subcommittee	1/25/2018	7/1/2018	100%	
4.2.3	Policy Approval	Parole Subcommittee	1/25/2018	7/1/2018	0%	
4.2.4	SOP Development	Parole Subcommittee	1/25/2018	4/4/2018	75%	
4.2.5	SOP Approval	Parole Subcommittee	1/25/2018	7/1/2018	0%	
4.2.6	JJOC Review of Policies	CIT	1/25/2018		100%	



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4.2.7	JJOC Review of SOP	CIT	1/25/2018		0%		
4.2.8	Statewide Training	CIT	1/25/2018		25%		Pending policy approval.
<b>Strategy #3: Family Ment Plan</b>					45%		
4.3.1	Review current SOP/policy - Parole & Facilities	Bruce Burgess	1/25/2018	2/6/2018	100%		Reviewed areas already in place; ongoing.
4.3.2	Compile information - Parole	Bruce Burgess	1/25/2018	2/6/2018	100%		Ongoing
4.3.3	Policy Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees; Kathryn Roose	1/25/2018	4/6/2018	75%		Draft is being reviewed and edited internally
4.3.4	Policy Review - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	7/1/2018	75%		
4.3.5	Policy Approval - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	7/1/2018	0%		
4.3.6	SOP Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	4/6/2018	75%		
4.3.7	SOP Approval - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	7/1/2018	0%		
4.3.8	JJOC Review of Procedures	CIT	1/25/2018		0%		
4.3.9	JJOC Review of SOP	CIT	1/25/2018		0%		
4.3.10	Statewide Training	CIT	1/25/2018		25%		Pending policy approval.
<b>S #4: Findings Prior to Commitment (Admissions Policy)</b>					60%		
4.4.1	Review current SOP/policy - Parole & Facilities	DCFS Parole & Facilities Subcommittees; Dave Laity	1/25/2018	4/6/2018	100%		Draft done 4/6/18
4.4.2	Compile information - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	4/6/2018	100%		
4.4.3	Policy Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	4/6/2018	100%		
4.4.4	Policy Review - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	7/1/2018	100%		
4.4.5	Policy Approval - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	7/1/2018	0%		

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4.4.6	SOP Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	4/6/2018	75%	Draft done 4/6/18
4.4.7	SOP Approval - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	7/1/2018	0%	
4.4.8	JJOC Review of Procedures	CIT	1/25/2018		100%	
4.4.9	JJOC Review of SOP	CIT	1/25/2018		0%	
4.4.10	Statewide Training	CIT	1/25/2018		25%	Pending policy approval.
<b>Strategy #5: Individual Case Plan and Discharge Planning/Re-Entry</b>					<b>54%</b>	
4.5.1	Review tools (YLS and MASY2) to help identify the domains current and other	Facilities Subcommittee	1/25/2018	2/6/2018	100%	
4.5.2	Review current and other tools used for Case Plan	Facilities Subcommittee	1/25/2018	2/6/2018	100%	
4.5.4	Coordinate with Resource Center for EBP (discharge/re-entry)	CIT	1/25/2018	TBD	0%	TBD
4.5.5	Review current SOP/policy - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	4/6/2018	100%	ongoing
4.5.6	Compile information - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	4/6/2018	100%	ongoing
4.5.7	Policy Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	4/6/2018	75%	Draft done 4/6/18 Draft is being reviewed and edited internally
4.5.8	Policy Review - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	7/1/2018	75%	
4.5.9	Policy Approval - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	7/1/2018	0%	
4.5.10	SOP Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	4/6/2018	75%	Draft done 4/6/18
4.5.11	SOP Approval - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	7/1/2018	0%	
4.5.12	JJOC Review of Procedures	CIT	1/25/2018		0%	
4.5.13	JJOC Review of SOP	CIT	1/25/2018			
4.5.14	Statewide Training	CIT	1/25/2018		25%	Pending policy approval.
<b>Strategy #6: Out of State (OOS) Placement of Child</b>					<b>35%</b>	
4.6.1	Policy Development	John Lum	1/25/2018	4/6/2018	75%	

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4.6.2	Policy Review	CIT	1/25/2018	7/1/2018	75%	Draft is being reviewed and edited internally
4.6.3	Policy Approval	CIT	1/25/2018	7/1/2018	0%	
4.6.4	JJOC Review	CIT	1/25/2018		0%	
4.6.5	Statewide Training	CIT	1/25/2018		25%	
<b>Strategy #7: Release of Information/Information Sharing</b>					<b>88%</b>	
4.7.1	Development of MOU	Leslie Bittleston Facilities Subcommittee;	1/25/2018	7/1/2018	100%	Completed if needed. New policy dated 7/1/18 is complete. Still need SOP's.
4.7.2	Policy Development	John Lum Facilities	1/25/2018	7/1/2018	100%	
4.7.3	Policy Review	Subcommittee Facilities	1/25/2018	7/1/2018	100%	
4.7.4	Policy Approval	Subcommittee	1/25/2018	7/1/2018	100%	
4.7.5	JJOC Review	CIT	1/25/2018		100%	
4.7.6	Statewide Training	CIT	1/25/2018		25%	
<b>Strategy #8: System Information Requirements (Data Collection Activities)</b>					<b>33%</b>	
4.8.1	Review current SOP/policy - Parole & Facilities	Leslie Bittleston	1/25/2018	7/1/2018	75%	Draft is being reviewed and edited internally
4.8.2	Compile information - Parole & Facilities	Leslie Bittleston	1/25/2018	7/1/2018	75%	
4.8.3	Policy Development - Parole & Facilities	Leslie Bittleston	1/25/2018	7/1/2018	75%	
4.8.4	Policy Review - Parole & Facilities		1/25/2018	7/1/2018	75%	
4.8.5	Policy Approval - Parole & Facilities		1/25/2018	7/1/2018	0%	
4.8.6	SOP Development - Parole & Facilities	Leslie Bittleston	1/25/2018	7/1/2018	0%	
4.8.7	SOP Approval - Parole & Facilities		1/25/2018	7/1/2018	0%	
4.8.8	JJOC Review of Procedures	CIT	1/25/2018		0%	
4.8.9	JJOC Review of SOP	CIT	1/25/2018		0%	
4.8.10	Statewide Training	CIT	1/25/2018		25%	
<b>Strategy #9: Length Of Stay</b>					<b>68%</b>	Pending policy approval.
4.9.1	Review current SOP/policy - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	4/6/2018	100%	ongoing as needed
4.9.2	Review current Matrix (discharge/re-entry)	Bruce Burgess	1/25/2018	2/6/2018	100%	ongoing as needed



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4.9.3	Compile information - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	4/6/2018	100%	ongoing as needed
4.9.4	Policy Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	4/6/2018	100%	Draft done 4/6/18
4.9.5	Policy Review - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	7/1/2018	100%	
4.9.6	Policy Approval - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	7/1/2018	0%	
4.9.7	SOP Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	4/6/2018	75%	Draft done 4/6/18
4.9.8	SOP Approval - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018	7/1/2018	0%	
4.9.9	JJOC Review of Procedures	CIT	1/25/2018		100%	
4.9.10	JJOC Review of SOP	CIT	1/25/2018		0%	
<b>Goal #5 - Training Plan</b>					50%	
5.1.1	Develop Training Plan	CIT	1/25/2018	Will be finalized after policy approval	50%	
5.1.2	Identify who will do the training	CIT	1/25/2018		50%	
5.1.3	Identify who needs the training	CIT	1/25/2018		50%	
5.1.4	Parole Training	CIT	1/25/2018		50%	
5.1.5	Facilities Training	CIT	1/25/2018		50%	
<b>Strategy #2: Newly created policy training by DCFS and JJOC</b>					50%	
5.2.1	Develop Training Plan	CIT	1/25/2018	Will be finalized after policy approval	50%	Tentative training plan, pending policy approval.