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**MEETING OF THE NEVADA STATE JUVENILE
JUSTICE OVERSIGHT COMMISSION**

STATE ADVISORY GROUP PLANNING MEETING

Meeting Minutes

DATE AND TIME OF MEETING: May 9, 2019
2:00 pm

LOCATION: Large Video Conference Room, 3rd Floor
Division of Child and Family Services
4126 Technology Way
Carson City, NV 89706

TELECONFERENCE LINE: 1-775-687-0999
ACCESS CODE: 42233

Agenda

I. Call to Order

The meeting was called to order by Pauline Salla-Smith at 2:01 P.M.

II. Welcome and Introductions (Roll Call)

Pauline Salla- Smith, Committee Co-Chair

Members Present: Pauline Salla- Smith, Joey Orduna- Hastings, Paula Smith

Members Absent: Frank Cervantes

Guests: Melissa Sickmund, Andrew Watcher, NCJJI

Staff: Kathryn Roose, Kathryn Brubaker, Leslie Bittleston, Kayla Landes, Krystal Castro

- III. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. Public comment at the beginning and end of the agenda may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comment on specific agenda items. Comments may be discussed by the Committee, but no action may be taken. The matter may be placed on a future agenda for action)

There was no public comment made.

- IV. For Possible Action: Evidence-Based Practice Inventory – Pauline Salla-Smith
A. Review Evidence-Based Practice Research and Assign Additional Tasks as Needed

Pauline Salla-Smith stated the SAG members took current evidence-informed programs being provided by all jurisdictions throughout the state and created a spreadsheet. Each member was going to research all requirements and identify each requirement to maintain the evidence-based effectiveness. A document was sent by Katie Brubaker to breakdown what an evidence-based program includes and the importance of keeping to the fidelity of the program. The document also had a chart that broke down the information for each of the programs. Pauline Salla-Smith stated the information she has been receiving from the members is being input into that spreadsheet and is only missing a couple of the programs. Once the document is complete, the members will receive the document. Pauline stated she would also like to share this information with NAJJA so they can see the components that are needed for each program.

Andrew Walker, NCJJI, stated he would like to connect to share the information that has been put together. Andrew also stated NCJJI will be putting out a training video on their website about how to build evidence around a program if you currently don't know where it fits on the matrix using some of the requirements that are currently on the matrix.

Katie Brubaker stated the reason this assignment was given to the SAG Committee is to look for ongoing funding for the resource center.

Pauline Salla-Smith stated that when doing direct services, staff becomes complacent and it is easy to stray from fidelity.

- V. For Information: SB 107 Room Confinement – Leslie Bittleston
A. Update on Usage of Room Confinement for February and March 2019

Leslie Bittleston provided two attachments. Leslie Bittleston stated there was no quorum for the February meeting, which is why the members have FebruaryFY19 and MarchFY19. Leslie stated she will go over the March room confinement attachment.

Leslie Bittleston stated on Page 1; this is the information for the juvenile detention facilities. It is done State Fiscal Year, July through March. Total incidents of room confinement are reported to the office, which is chart #1. The line underneath is the amount of time youth are in confinement based on block hours. The detention facilities peak at the 2:5 ratio. The next chart shows the total incidents of

confinement for State facilities, with the line underneath showing the block hours.

Kathryn Roose asked if there was a typo showing the number for room confinement at Summit View in February.

Leslie Bittleston stated that is not a typo and the reason why the numbers are high are due to PREA ratios. Leslie stated this has been addressed with staff members at Summit View.

Pauline Salla-Smith asked if that was the explanation for the sharp decrease following the February months.

Leslie Bittleston stated yes. Leslie also stated she will have updated charts for the group at the next meeting. Leslie stated on the last page of the attachment, it shows the number of incidents for the detention facilities and correctional facilities since Fiscal Year 2014. Leslie stated the number has increased for correctional placements. Leslie stated a training PowerPoint presentation is being completed and should be done within the next week.

Pauline Sala-Smith stated the numbers are concerning whether the data is correct or incorrect. Pauline stated she would like to get the training done to everyone.

Joey Orduna-Hastings stated there is technical assistance available. Joey stated she would like to discuss applying for grant opportunities to receive technical assistance and training for room confinement.

Katie Brubaker stated she will ensure we add that as an agenda item for the next meeting. Katie also stated she would like to see the PowerPoint presentation and can solicit feedback from the SAG members.

Leslie stated the reason why the training is so hard is because each facility handles room confinement differently. Leslie stated she looks forward to receiving additional training and technical assistance and will forward the PowerPoint training to Katie Brubaker once complete.

Kathryn Roose stated the room confinement policy will go live tomorrow (May 10, 2019). The previous room confinement policy stated, "Behavioral Room Confinement" and the new/current policy has the word "behavioral" taken out. Kathryn stated the word "behavioral" and "punishment" are not to be used for room confinement. Room confinement is to be used for safety and security. Kathryn stated the documentation requirements have been strengthened and have solidified best practices in the State policy. Kathryn stated once the policy goes out, she will be looking at the data and documentation very closely.

Pauline Salla-Smith stated training was used through the McArthur foundation for room confinement. Pauline stated the problem was not the day to day protocols, but missing programs for the youth for recycling through room confinement. Pauline states that her concern, as facilities, is how to get away from room confinement.

Kayla Landes asked what information was being referred to as incorrect.

Leslie Bittleston stated the chart for the March attachment does not match the number of incidents.

Pauline Salla-Smith asked Joey Orduna-Hastings if she wanted to bring the number of room confinement to the full commission, or if she wanted to ask the full commission for technical assistance.

Joey Orduna Hastings stated she did not want to bring it to the full commission at all and stated she was just letting the SAG members know there is technical assistance available if wanted.

VI. For Information: Federal and State Grant Activities/Initiatives – Leslie Bittleston

- A. Update on the Formula Grant
- B. Update on the Community Corrections Partnership Block Grant
- C. Information on the Juvenile Justice Delinquency Prevention Act changes

Leslie Bittleston stated the State has been looking at additional grant opportunities to help fill the holes in areas the State does not have funding for. One of the additional opportunities is a grant specifically for PREA, through the Department of Justice, which is due May 22, 2019. Leslie stated in the grant, the State is asking for enhancements to Tyler Supervision model, unannounced round screen for facilities and a staffing deviation screen. In addition, it is also asking for a contract with NYSAP, which is the same vendor that helped with the YLS training. Leslie also stated, an ask in the grant is to implement a girl's health screen for long term residential placement. This will help identify traumatic experience, sexual abuse, etc. This will be implemented at Caliente Youth Center and Aurora Pine.

Leslie Bittleston stated the State is looking at a second chance act through Department of Justice to help with case planning. This is only in the informational stage at this time, but once more information becomes available, the committee members will be aware.

Leslie Bittleston stated the 2019 formula grant has been applied for. Leslie stated OJDDP has changed the requirements and there are two different submission dates. The first submission date is in October and the next will be in February. Leslie stated she hopes to hear back around September whether funding will be received or not. Leslie also stated the current 2018 formula grant is still frozen. Leslie stated she has spoken to Ross Armstrong whom stated his estimate to receive funds will be in August. Leslie stated some funding for the 2017 grant is still available and that is what is being used to pay the resource center.

Pauline Salla-Smith asked if quarterly reports are being submitted for the 2018 Formula Grant.

Leslie Bittleston stated not at this time as the grant is frozen. Leslie stated she recommends to keep monitoring the data.

Leslie Bittleston stated there are no issues with the Community Corrections Partnership Block Grant. Leslie stated she was unable to have an updated chart but will have a number for the counties for FY20 by end of this month and will present it at the next SAG meeting.

Leslie Bittleston stated there are several general changes with the Juvenile Justice Delinquency Prevention Act and this will be a standing agenda item in order to update the committee with any changes. Leslie stated there has been changes with the state plan requirements. The new requirements will require to be posted on the State's website and will need to be approved by the full Juvenile Justice Oversight Commission. Requirements also include information on status offenders, kids in secure detention facilities, family engagement, evidence-based programs, etc. Leslie stated she already collects some of this data but will be working with members to collect the data she does not have under the new requirements.

VII. For Possible Action: County and State Training Opportunities – Pauline Salla-Smith

- A. Discuss and decide on next steps for possible suicide prevention training for facility staff

- B. Discuss and decide on next steps for possible room confinement training for facility staff
- C. Discuss and decide on additional trainings for county and state staff

Pauline Salla-Smith stated next steps have been previously discussed for room confinement training for facility staff. Pauline stated she has an email to NAJJA, as her staff has been piloting training for suicide prevention specific to adolescents through the Jason Foundation. It is an online webinar and has great staff feedback. The training also allows for staff to obtain CEU's. Pauline also stated Humboldt County is working on getting Dr. Nichols back for suicide prevention training, which will also be open to other jurisdictions. Pauline states everyone was trained in Shield of Care, which is specific to suicide prevention in facilities. Pauline stated she would like to share more training opportunities with all jurisdictions to meet requirements.

Leslie Bittleston stated she has recently completed the training reports at the detention facilities. Leslie stated a training that seems to be missed is Constitutional Rights of Youth. Leslie stated she reached out to the facilities and was told the facilities would like more guidance and resources on what that looks like.

Pauline Salla-Smith stated she believes the Just in Time website has a Rights of Children and Due Process training.

Joey Orduna-Hastings stated the National Juvenile Defender Center has some resources. Joey states she will look into it and will bring back the information to the committee.

Andrew Walker stated he did receive training needs from probation departments in Las Vegas. Andrew stated he knows motivational interviewing was one but does not have the other information with him at this time. Andrew stated he will send that information to Pauline once obtained.

VIII. For Information: Legislative Monitoring- Pauline Salla-Smith

A. Updates on Legislation Related to Juvenile Justice Services

Pauline Salla-Smith stated there are still a couple of bills that are being monitored as they may have the potential of touching on the juvenile justice system. AB353 is the electronic recording during interviewing or interrogation and did not meet the first deadline, so that bill has died. AB439 which discusses fines and fees will be heard tomorrow morning (May 10, 2019) at the Senate Judiciary. NAJJA has been working with the sponsors for an amendment to eliminate fines and fees except for traffic and restitution. Pauline also stated AB449 has been moved to conduct a study relating to juvenile detention centers with juvenile justice and child welfare. All the chiefs and directors are supportive of this bill moving to a study.

IX. For Possible Action: New Business- Pauline Salla-Smith

A. Discuss and Decide on Future Committee Collaboration

Katie Brubaker stated the idea for this agenda item is to think about the work and tasks that were assigned to this committee and decide on what other committees are needed for collaboration.

Pauline Salla-Smith stated she had the discussion at the full JJOC and noticed similar activities were being done between committees. Pauline stated she has asked to be on the Strategic Plan Committee to track activities and bring it back to the SAG Committee. Pauline also stated she believes it is very important to collaborate between all committees.

Leslie Bittleston stated one thing that will affect the Data Committee is all the new requirements by OJJDP.

Pauline Salla-Smith asked if any of the SAG Committee members were also on the Data Committee.

Leslie Bittleston stated there is not a member, only staff that have the crossover.

Pauline Salla-Smith asked how often the Data Committee meets.

Katie Brubaker stated the Data Committee meets on an “as needed basis” and the next scheduled meeting is May 22, 2019 from 2pm to 4pm.

Pauline Salla-Smith stated she will try to attend that meeting.

Katie Brubaker stated she will try to get input from all members to see if there can be more crossover for future collaboration and meetings between all members.

Pauline Salla-Smith stated she will be attending case plan training for pilot counties next week in Reno, NV. Pauline stated MAYSI training was done but would like to add an agenda item to discuss MAYSI as it may not be the best tool to use with community-based kids. Pauline also stated she is piloting entering case plans into Tyler Technologies.

Katie Brubaker stated she would like to have more discussion following the case plan training. Katie stated there has been additional items that have been discussed to make it more comprehensive. Katie states once the training is complete, she will bring those items to the Risk Assessment Committee and then eventually to the full JJOC.

Pauline Salla-Smith stated she would like to remind everyone that the case plan is not the activity log.

Leslie Bittleston stated that YLS is starting to be tested in Tyler Technologies. Leslie stated there are some bugs in the system and it did not score correctly, and the report has some “strange things” on it. Leslie stated she will be meeting with Tyler Technologies to get the bugs worked out.

Leslie Bittleston stated there is a new provider coming to the State that is a perimeter and residential secure facility licensed by BHCQC that is targeting JJ kids. Leslie stated there will be a facility in Las Vegas with 100 beds and a facility in Pahrump with 40 beds. Leslie stated the facility will take JSO kids, CSEC kids, eating disorders, gender dysphoria, mental health, substance abuse, etc.

Kathryn asked if it is related to a different facility in a different state.

Leslie stated she is unsure and the medical director’s name is Dr. Roshe Davis.

Joey Orduna-Hastings asked what role the State has over private facilities.

Leslie Bittleston stated the State does not have any oversight of any private facilities, but the State may contract with private facilities.

Paula Smith asked if Larry was still the contact for Tyler Technologies.

Leslie Bittleston stated she believes so, but the State is working with Justin at Tyler Technologies.

- X. For Possible Action: Discuss and Decide Upon Next Steps – Pauline Salla-Smith
- A. Assign Tasks to Committee Members (if needed)
 - B. Specify Agenda Items for the Next Meeting
 - C. Confirm Next Meeting Date/Time

Pauline Salla-Smith stated the assignments from the JJOC are mostly completed. Assignment A is currently being worked on and Assignment B and C are completed. Pauline stated to focus on the evidence-based criteria and once this is complete, the duties and all assignments will be fulfilled.

Pauline Salla-Smith stated the agenda items for next meeting include room confinement, discuss MAYSI and all regular standing agenda items. The next meeting is scheduled June 27 from 2pm to 4pm.

- XI. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. Public comment at the beginning and end of the agenda may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comment on specific agenda items. Comments may be discussed by the Committee, but no action may be taken. The matter may be placed on a future agenda for action)

No public comment made.

- XII. Adjourn

Meeting adjourned at 3:02 P.M.

