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Administrator

Nevada State Juvenile Justice Oversight Commission State Advisory Group Planning Committee Meeting March 16th, 2021 at 10:00 am

Meeting Minutes - DRAFT

Chair Pauline Salla-Smith called meeting to order at 10:00 am.

Roll Call- Leslie Bittleston took roll call and confirmed that quorum was made.

(VOTING MEMBERS)

Present by Phone: Pauline Salla-Smith(Chair), Joey Orduna-Hastings, Rebekah Graham, Jessica Velasquez, Jeremy Setters, Paula Smith

Absent: Jack Martin, Jennifer Fraser,

(NON VOTING MEMBERS)

Present by Phone: Heather Plager, Eric Smith, Christine Eckles

(STAFF)

Present by Phone: Kayla Dunn, Kayla Landes, Jennifer Simeo, Leslie Bittleston

(PUBLIC)

Present by Phone: Daniel Leal – Youth Move

Meeting Minutes:

Pauline Salla-Smith: Great. Thank you. Before we move to public comment. We have some new members, and I would love -- I'm going to put you on the spot here, but this happens a lot in this committee. So if you could just give us a little bit of history about you and that way we can get to know you at the very first SAG Meeting you attended. That would be great. So can I start with Jeremy?

JEREMY SETTERS: Yeah, I just want to say hello to everybody. This is my second time. I've been on one of the Juvenile Justice Committees. I was on a few years back. Leslie helped me get back on again and I'm really excited to be here. She has been working real hard to help find a way to get me back on. And I'm like, "thank you so much" because I've always enjoyed working with everybody and trying to find ways to help the kids. I'm a licensed clinical social worker, so I practice on private practice side, but I also work with the Harbor and a lot of the rural community. So I'll travel up and see Chief Gust <ph> and work with Tom Etcher <ph> and Thad Rucker <ph> in my county. And I worked at Ally Bannister <ph>, on a number of different projects. So I find my way around the state, just trying to help out where I can in what I do, but I'm excited to be on this committee so I can, you know, learn from everybody on here and find out ways to better fund and give back to all the different areas of the state. So thank you so much and look forward to working with everybody.

Pauline Salla-Smith: Great. Thank you, Jeremy. Jessica?

JESSICA VELASQUEZ: Hello, everyone. My name is Jessica, excuse me. And I recently graduated from the University of Nevada-Reno. I'm currently in Las Vegas and I'm working for Legal Aid Center, Southern Nevada. Where I work basically it's a self-help center, so we help people get the forms and information they need to either start their own lawsuits or what we deal with a lot recently is evictions and housing. So I really love what I do, and I'm really excited to be on this committee and get to know everyone.

Pauline Salla-Smith: Great. Thank you, and welcome. Daniel? You want to give us a little introduction?

DANIEL LEAL: I'm with Youth M.O.V.E. So it's an organization where we are youth guided and everything is about youth and the mental health systems. And basically I'm a facilitator in Las Vegas, Nevada. That's where I'm working from. And I partnered with Lexi. So basically me and Lexi, we basically take the full state head on and we're basically, you know, empowering youth, motivating youth to speak up, you know, and be an advocate.

Pauline Salla-Smith: Great. Thank you. Welcome.

LESLIE BITTLESTON: And Madam chair, I reflected on the record that Ms. Jennifer Fraser has joined us.

Pauline Salla-Smith: Hi Jennifer.

JENNIFER FRASER: Good morning.

Pauline Salla-Smith: Good morning. Thank you for joining us. All right. I'm going to give a brief explanation for our new members of our SAG committee. We are the State Advisory Group. Through our Formula Grant funding that we receive through Office of Juvenile Justice and Delinquency Prevention. We do need to identify a State Advisory Group. We focus on many different areas within the Juvenile Justice System. We ensure that we're maintaining compliance with the Federal Core Requirements of the Act -- of the Federal Act. And we also monitor and analyze and provide feedback on some of our state -- Nevada revised statutes, regulations and requirements. So, in essence, we're all about helping develop and support an effective Juvenile Justice System. And we love to think outside the box in this committee and we have a lot of assignments and we stay very busy. And we speak in acronyms a lot. And if at any point in time where we're saying something that you're not aware of, or don't know what it stands for, please stop me and we can explain it and have a conversation because sometimes we forget that not everyone speaks in our Juvenile Justice lingo. So I'm excited to have you all as a part of this group. I'm Pauline Salla, I'm the Director of Juvenile Services in Humboldt County. Prior to that, I was the Juvenile Justice Specialist for the State for 10 years. So State and Federal compliance is really near and dear to my heart. And so is having an effective Juvenile Justice System. So, welcome. And we're going to jump right into our meeting agenda today. We have a pretty hefty agenda, so of course I always invite robust conversation and ask that everyone actively participate because that's the only way we'll get better here. So I'll move to agenda item number three, which is public comment and discussion. Is there any public comment right now? All right. I'm seeing none. Let's move to agenda item four, which is the review and approval of our December 17th, 2020 minutes. It's attachment 4A, hopefully everyone's had a chance to review them. And if so, if anyone has any corrections, please speak now. If not I'll except a motion to approve.

PAULA SMITH: I'll make a motion to approve the minutes of December 17th, attachment 4A.

JENNIFER FRASER: And Jennifer Fraser for the record. Second that.

Pauline Salla-Smith: Great. It's been moved and seconded. Any further discussion? All those in favor, say aye.

ALL MEMBERS: Aye, aye.

Pauline Salla-Smith: Any opposed? All right. Minutes are accepted as submitted. Agenda item number five, Leslie. Let's go to the Formula Grant update and for the new members, this is grant funding we received through the Federal Government.

LESLIE BITTLESTON: Yes. Thank you. And I mentioned this at the JJOC on Friday, but as we all well know our Formula Grant Funds are currently frozen. I received an update yesterday from the VOCA audit side of the thing -- of the situation and just for the new members, let me give you a brief background of why our Formula Grant Funds are frozen. So there's a lot of Federal dollars that come out of the Department of Justice. Of course the Federal Department of Justice. What that means is that sometimes grant funds are tied together. So my direct unit oversees the Formula Grant, which is a funding from the Department of Justice. There's another entity within DCFS that oversees other grant funding from the Department of Justice, primarily the VOCA, Victims of Crime Assistance funding, which is a very, very, very large grant, roughly \$20 million. So the Office of the Inspector General conducted an audit of the VOCA grant funds. And they concentrated on the years 2012 through 2014 and they found several problems. There were roughly 20 issues cited in about \$2 million in questionable costs or questionable reimbursements, I should say. So the Office of the Inspector General put the State on a Corrective Action Plan. And that also put the state on what's called a High risk designation. So the whole State, based on the findings from the VOCA audit are placed on a High risk designation for any funding that comes out of the Department of Justice. So that is the reason that our Formula Grants Funds are frozen. So with that being said, we do a lot of stuff out our Formula Grant and the Formula Grant is not a lot of money. It's roughly \$400,000. Each year it is slowly going up, in 2021, we will receive roughly 600,000. So that's good news. But what we do with those funds is we sub grant them out to counties and non-profits. We also use those funds for compliance work. We -- myself and a couple of my staff members -- go out and visit all of our facilities. So we use that for the travel and other things. So we use that funding and we use it up every year. So this is annual funding. So that's kind of a history background of why the funds are frozen. With that being said we requested and received partial funds out of the frozen FY18 grant. That's three years, almost three years old. So we did receive some funds. And then recently, as I said, at the JJOC on Friday our administrator -- Administrator Armstrong -- sent a letter to -- excuse me -- to OJJDP, which is the department we work with under the department of -- a division we work with under the Department of Justice, asking to unfreeze these funds because they have nothing to do with the Formula Grant. They've been frozen for three years and all of this stuff. Well, the Federal Government responded and said, "Nope, we're not lifting the high risk designation because you're still under pieces of the VOCA audit," even though money has been paid back in 18 of the 20 areas have been completed. We still have two open areas. So until those two open areas are closed then our high risk designation remains. However, they also said that the State can request a partial release of funds which was news to us because I have tried to request partial release of funds about three times over the last year. And it didn't go anywhere. Maybe the change in administration, I don't know. So that's kind of the long-winded background. I just want to make sure the new members understand the history and what this is all about. So with that being said, I requested a partial release of the FY19 grant in the amount \$217,627 and 6 cents. What those funds covers is 181,120 and sub grants, \$6,092 and 15 cents in state advisory group costs and \$30,414 and 91 cents per salary. We do have one State position tied to this grant. So that's what the salary comes from. The state advisory group costs, those are costs to be a member of the Coalition of Juvenile Justice, a national nonprofit, which helps us lobby the Federal Government. And they do a lot of other things, but those costs are \$5,000 per year. And then we also charge transcription services for our JJOC and other committee meetings to the SAG costs. And then the 181,120 are four of our six awarded grants for that year. Four of the grantees have provided all of their information and their performance measures, which I will talk about next. So they will be receiving reimbursement. So that's the long-winded approach to, or the long-winded explanation to the request for funds. I have not heard anything back. The request was sent two weeks ago, so I can take questions on that.

Pauline Salla-Smith: Questions from the committee members? I guess I'll wait till our next agenda item because that's our performance measures. So, in essence, we submitted, we haven't heard anything back. So those of us who received grant funding, it's still out, it's still up in the air, whether we get reimbursed.

LESLIE BITTLESTON: Yes.

Pauline Salla-Smith: All right. No other questions.

JOEY ORDUNA-HASTINGS: Um, Chair.

Pauline Salla-Smith: Yes.

JOEY ORDUNA-HASTINGS: But just quick point of clarification, Leslie. We did get a letter back from OJJDP in response to our request. So we did, just to clarify, we did hear back, there was a written letter in response. It's just not what we wanted necessarily to hear. I just want to make sure that it didn't fall on deaf ears. There was action taken. Leslie, is that correct?

LESLIE BITTLESTON: Point of clarification on that, the response letter we received was in response to the letter that Administrator Armstrong sent. So yes, we did get that response back. We have not received response back on the request for funds that I sent. So just want to make sure we're clear on what has been responded to and what hasn't.

JOEY ORDUNA-HASTINGS: Perfect. That's what I wanted to make sure that the SAG Committee understood. Thank you.

PAULINE SALLA-SMITH: So, go ahead, Jeremy.

JEREMY SETTERS: Sorry about that. I'm not sure if this is within our purview, but of those two remaining areas that are currently still out of compliance. Is that something that this committee would oversee to make sure that they fall in compliance? That's not our area. Okay.

LESLIE BITTLESTON: Not our area at all. Commissioner Setters. I do not have anything to do with the VOCA grant funds. There is a separate unit in DCFS that does that. I don't know anything about the grant, so I can't even help them. But basically from what I understand is, like I said, this is from an audit of grant funds from 2012 to 2014. And it seems that at that time they were -- the unit at that time was struggling with the amount of work and, you know, and they didn't have enough staff. So they have requested additional staff and things are better. So but it's just, they need to make sure that they've got everything in place. And this is everything from policies to the information that the sub grantees provide. So they do things a little differently on the VOCA side that I do on the formula side. I approve the programmatic piece, and then I have a fiscal person that helps. On the VOCA side they do everything, they do the fiscal and the programmatic. So that's where things get muddy. So, and we, the formula side had an audit last year in July and there were no findings. So it just, we are just in the path of waiting for the VOCA audit. There is nothing we did wrong and nothing we can do to correct it.

JEREMY SETTERS: It sounds like a lot of funds are associated with a part of the government that we can't, we have no relationship to, but they control a lot of the funding that Juvenile Justice has. That's interesting. Okay.

PAULINE SALLA-SMITH: I think Jeremy that the easiest way to describe it is Department of Justice is over different departments, so Juvenile Justice, like OJJDP, Office of Juvenile Justice and Delinquency Prevention, Victims of Crimes, so-and-so, so-and-so, so-and-so. And so it falls under the umbrella and it's -- I liken it to our juveniles who go out, one of them commits a crime and the other ones get arrested for accessory, but really have nothing to do with it. We're in the wrong place at the wrong time. Clearly we were in the wrong place at the wrong time attached to VOCA.

JEREMY SETTERS: Gotcha. Okay.

PAULINE SALLA-SMITH: That's how I look at it. Now, I could be, that could just be my error.

JEREMY SETTERS: Fair enough.

PAULINE SALLA-SMITH: But that's, but I do -- Leslie, can I have our State Liaison's name and contact info from OJJDP?

LESLIE BITTLESTON: Yes. I will email it to you.

PAULINE SALLA-SMITH: Thank you. I am willing to reach out to them. It's interesting that this is 2012 to 2014 grants, and they have some standards of how often they're supposed to audit grants also. And so if they just found that and seven years later from the end of that grant, we're still into this. I'd like to just pick their brain and have some conversation about that. Because I don't think they have enough probable cause to hold us responsible for others actions.

LESLIE BITTLESTON: Yeah. And we, and I've been in this position five and a half years and we are on our fourth person. So there's a lot of turnover at OJJDP as well. And that's quite frustrating. So, but yes, her name is Nicole McCrae and I will send you her contact information.

PAULINE SALLA-SMITH: Great. Yeah, I know. And when I was Specialist and there was a lot of turnover before me, they didn't let me utilize that as an excuse to not meet requirements.

LESLIE BITTLESTON: I know. So, yeah.

PAULINE SALLA-SMITH: Okay. Let's move on to the Formula Grant performance measures, which is attachment 5A.

LESLIE BITTLESTON: So the Formula Grant performance measures. So this document has a lot of -- so let me back up. So performance measures are what the State is responsible for giving to the Federal Government -- or to OJJDP one time per year. Each grant is required a performance measure report, so to speak. And that performance measure report asks for a lot of data around two things: state functions and sub grantee functions. So this document 5.A, kind of goes through the sub grantees and the State. So pages one through, one through, I don't even have them numbered. Pages one through eight are all sub grantee information and starting on page nine where it says Planning and Administration, State Compliance, Monitoring State, those are State performance measures and where this information comes from is several years ago, the OJJDP provided a -- it was roughly a hundred and so pages of performance measures based on the program under the Formula Grant. There are 32 different fundable programs under the Formula Grant. So going back to page one, when you SEEK Alternatives to Detention, SEEK Alternative to Detentions is one of the program areas, SEEK is the name of the project. And then the Sixth Judicial is the sub grantee. And then it just goes through a series of measures and the sub grantee provides the data which I have in line 2019, where it says 2019 data. And then they provide the data and I released the funds to them. Normally this occurs quarterly, but since the grant funds have been frozen, this has been an annual request, so, these requests of the sub grantees that provided information is included in that 200 teams, roughly thousand dollars that I requested from OJJDP to release. I'm not going to go through this whole thing, unless there are questions, but it just gives you information on what the sub grantees provided. And then what I do with this, is I take this information and I plug it into a Federal platform, this is not what I provide the Federal Government. There is a Federal platform that I enter data into. This is just my way of keeping the data in one place. So are there questions on performance measures?

PAULINE SALLA-SMITH: This is Commissioner Salla. So under, because State Advisory Group is really part of the State Admin portion also, right?

LESLIE BITTLESTON: Yes.

PAULINE SALLA-SMITH: So when it says Youth Member Served in the last -- so percent of SAG allocations used, so we had \$20,000 and 5,000 goes for CJI fees. Then the rest is for travel to visit Juvenile Detention Facilities and State Facilities for Compliance Monitoring. Is that what that is?

LESLIE BITTLESTON: So let me explain. So back in 2019, maybe it was 2018, maybe I'm getting my years mixed up, I'll have to double check. We took the new youth members and visited a few of the detention facilities. We visited Murphy Bernardini in Carson City. We visited Jan Evans in Reno, and we also visited Clark County. So there was quite a bit of travel for roughly four youth members. So I will double check the years that that was done, but

that's where that money comes from. It's -- so what falls under the SAG costs are the membership dues of \$5,000. Anything that we mail or do for the SAG. So like any type of those costs, we used to buy nameplates when we met in person. So when we meet in person again, we're probably, we're going to buy name plates again. So those -- what else do we do? Transcription costs. So all of those fall under the SAG costs.

PAULINE SALLA-SMITH: Okay. I guess my concern is that \$15,000 for four youth or five youth is what it says there. Those seem like a lot for three facilities. Especially since our funds are frozen. It sounds like there's other expenses in there. And I would break those out to make that look a little different. I'm not sure that that captures all of that. What's happening there, but especially that our funds are frozen and we're at an at-risk status and be really careful about making sure that our numbers are broken out and clear.

LESLIE BITTLESTON: Will do. Along with that, Katie Brubaker, who was overseeing the Commission, the JJOC at that time, did travel with the youth. So her costs are probably in there as well. So I will, because the Formula Grant did pay for her as well. So I know that there were some non-youth member travel that I think we lumped all together. So I will double check the actual costs.

PAULINE SALLA-SMITH: Yeah. And I think at least for me as the Chair of the SAG, I would like to know what's being charged to the SAG under that because SAG activities are SAG activities. So that, I think we need to write that down a little bit more.

LESLIE BITTLESTON: Okay. I will add this to an agenda item for next meeting to bring an accounting of the SAG funds.

PAULINE SALLA-SMITH: Thank you.

IOEY ORDUNA-HASTINGS: Madam Chairman, may I make a comment?

PAULINE SALLA-SMITH: Yes.

IOEY ORDUNA-HASTINGS: So I agree that we need a more detailed inventory on the expenses, I absolutely agree. I would also recommend as to the SAG expenses that Pauline Salla as the Chair get the opportunity to essentially sign off on whether we need name badges or whatever they are. It just seems we've -- I think with COVID and everything we need to evolve. And so setting aside monies for that type of, you know, kind of old-school, I don't know if it's necessary, especially when the funds are so limited. So I would respectfully request that Ms. Bittleston and Ms. Salla work together as to SAG costs make sure that the chair is in agreement that such costs should be assigned to SAG, if that makes sense.

LESLIE BITTLESTON: Okay.

IOEY ORDUNA-HASTINGS: And if you want nameplates, you know, you do that, but at least there's some -- we're on the same page going forward on those thinks.

PAULINE SALLA-SMITH: I have really nice handwriting, I'll write them out.

IOEY ORDUNA-HASTINGS: I have a lot of Sharpie pens, so I can help.

PAULINE SALLA-SMITH: I'll come over and we'll do that together. I just think with our funds, they're so limited, and I'm not sure that those activities really fall under SAG. And that concerns me. We're already flagged by being an accomplice. So we don't want to become the prime suspect.

LESLIE BITTLESTON: Yeah. So Madam Chair, which years of SAG costs would you like to review for the next agenda? So I make sure that I have my fiscal person put that together.

PAULINE SALLA-SMITH: Well, I mean, I think we need a breakdown from the years past, so '18, '19, I think '17 was when we formed, right? The commission formed. '18, '19, '20, and then moving forward, I think that that needs to come to this group on an agenda item.

LESLIE BITTLESTON: Will do. And just FYI, the FY21 Formula Grant solicitation has not yet been released. So I haven't even applied for that one yet.

PAULINE SALLA-SMITH: Okay. Any other questions on our Formula Grant performance measures? I do have one more thing to add, Leslie. I think that we might be reporting it differently. It looks like some of the jurisdictions are -- like on Sixth Judicial, which is mine, I couldn't do long-term performance measures based on that reporting period. Not that we're doing it a year later because it's been frozen. So mine, I don't have the long-term ones because I use the actual reporting period and it looks like maybe other jurisdictions actually use the current reporting period to go back on that. I don't know if that makes a difference, but you can see on mine I don't have long-term data just because during that reporting period that we were looking at, it hadn't been six months yet.

LESLIE BITTLESTON: Yes, you are correct. When Clark County provided -- Clark County has two programs, they have the SARP and the MET. So when they did their annual reporting, they did include some of those Youth from the first and second quarters as, you know, looking back. So yes, I did get data from them on that.

PAULINE SALLA-SMITH: Okay. So, is that what you're looking for us to report up to the present day? Because it wouldn't be for that grant?

LESLIE BITTLESTON: What I am looking for is, so if you've served, like, for example -- and maybe this is my lack of understanding about how you're doing this. So when I think of the 2019 grant, I'm thinking of the kids that were served in that 2019 grant period. So you should be able to look back and see if they've had a rearrest, because you've already served them two years ago is I guess where I'm coming from. Am I not seeing that right?

PAULINE SALLA-SMITH: I think we'll have some conversation offline because if our grant funding wasn't frozen, this would have been to you a year before now.

LESLIE BITTLESTON: Right.

PAULINE SALLA-SMITH: So that's how I look at it. Like, if --

LESLIE BITTLESTON: Okay.

PAULINE SALLA-SMITH: So we'll have some conversation offline.

LESLIE BITTLESTON: Okay. Yes, we can have some conversation and I can also follow up with Clark County, and see how they're tracking their data as well because I just input what they gave me.

PAULINE SALLA-SMITH: Yeah, and it depends if the program you're funding is 20 weeks long versus two weeks long.

LESLIE BITTLESTON: Right.

PAULINE SALLA-SMITH: When those kids finished so.

LESLIE BITTLESTON: Well and their program is ongoing.

PAULINE SALLA-SMITH: Yeah.

LESLIE BITTLESTON: Yeah.

PAULINE SALLA-SMITH: So large, but they're in for 20 weeks at a time possibly.

LESLIE BITTLESTON: Yeah.

PAULINE SALLA-SMITH: Okay. Any other questions on performance measures? All right. Let's move to the agenda item six, Resource Center Project, attachment 6A, Leslie.

LESLIE BITTLESTON: Yes. So the State has and this is again for the new members that have not been part of the group since 2017. Back in 2017, a very large Juvenile Justice Reform Bill was approved and signed into law. That Juvenile Justice Reform Bill at the time was called AB-472. AB-472 has now been codified into various parts of NRS-62. NRS-62 has sections A, B, C, D, H, J, I. Anyway, so various parts of that bill have now been codified into NRS, but one of the things that came out in that bill was the requirement for the State to create an evidence-based resource center for Juvenile Services. So back in 2017, 2018, we did a request for proposal and we selected a vendor to provide this resource center for us. The vendor that was selected is the Research Division that is under -- and I'm going to say this acronym wrong because I do it every time -- NCJFCJ. Ms. Orduna-Hastings, organization, nonprofit, and it's a -- she gave me a thumbs up -- yay. So there's a Research Division under this organization that is housed in Pittsburgh, PA. And, so they do a lot of work around this very thing, so that vendor was selected. So since then we have paid, or not, we have paid, we have -- they have been a sub grantee of the Formula Grant. So we provide them funds through the Formula Grant as a sub grantee to continue to update the resource center. The resource center, and Jessica and Jeremy, if you were interested, I could send you the link to look at it. But it is still a work in progress because a resource center is, you don't just create it and it's done. It's something that you have to update regularly and keep it up. So that's the background. So NCJJ reached out to me about six, eight weeks ago, and they said, "Hey, there are some Technical assistance funding available, roughly \$65,000 that the State of Nevada may want to apply for. And if you do apply for that, what kind of things would you want NCJJ to do for the state of Nevada?" So this technical assistance funding would go directly to NCJJ to help Nevada with various things. So the attachment 6.A is the proposal that NCJJ prepared and submitted along with my application for the technical assistance funding. One of the areas that I see as a need and Jennifer Simeo can attest to this. We went -- another thing that came out of AB-472 was using a Risk and Needs Assessment. So we're now using a Risk and Needs Assessment, and we are now, you know, required to develop an individualized care plan or plan of care or treatment plan or whatever you want to call it. So one of the proposals in this project is to provide training around smart goals and how to develop those care plans. This is not something that comes naturally to our Probation Officers and Parole Officers statewide. So that's one of the things in there. Another thing in the proposal is talking about the development of a tool or something to help us determine if the programs that counties and the State are using that are not supposedly evidence-based, but maybe evidence-informed and on the right track. So we can assess -- we, the State can assess that those programs meet those requirements. So that's kind of an overview of the project proposal. My understanding is it goes to --

PAULINE SALLA-SMITH: You froze, you were frozen for a second, Les.

LESLIE BITTLESTON: Sorry. So I don't know where I left off where I was frozen.

PAULINE SALLA-SMITH: It was just your last sentence.

LESLIE BITTLESTON: Okay. So this goes to Committee, to the Technical Assistance Committee, I don't know what they're called, late March. So I will not know if we were approved for these funds, but when I find out I will let the committee know and, like I said, this is statewide training. It's of course not mandatory, but I requested like webinars and things like that-- things they can put on the website, the resource center website to help us with all of those things. So that's just kind of a brief update on what 6.A and the project means. So I can take questions on that.

PAULINE SALLA-SMITH: So, Leslie, this is a different -- this is not part of the formula funds. This is a new technical assistant grant application.

LESLIE BITTLESTON: Commissioner Hastings can respond.

JOEY ORDUNA-HASTINGS: Yeah. So I can give you a little bit more background. So the National Center for State Courts with funding from the State Justice Institute created a National Juvenile Justice task force to essentially use

funds from State Justice Institute who identify communities that need technical assistance. So there's multiple different vendors in the group. The NCJFCJ and the National Center for Juvenile Justice are just one of a handful. Actually, maybe up to 10. Anyways, and so this task force, which their judicial representatives from all over the country, sit and evaluate the various technical assistance requests and then allocate monies based upon need and obviously priority areas. And so this is not formula money. This is State Justice Institute money, which hopefully will be something that our State can better access more of. Our courts access State Justice funds quite a bit, but it would be, I think the first time our SAG Committee has received SJI Technical Assistance funds. So anyways, this is funneled through the National Center for State Courts.

PAULINE SALLA-SMITH: Great. I like that it's a new and different funding mechanism.

PAULA SMITH: Yeah. Hi, this is, uh, Commissioner Smith. I had a question on page two where it says timeline activity, Virtual Training for Probation Officers and Court Professionals. Can some of the State Advisory Group attend those meetings or participate in them if they have training? If it's approved?

LESLIE BITTLESTON: My understanding, Commissioner Smith, my understanding is the trainings are going to be open to any probation staff, any SAG staff, anybody associated with the Juvenile Justice System that wants to go. That's my understanding.

PAULA SMITH: Commissioner Smith. Thank you.

LESLIE BITTLESTON: And Commissioner Hastings was shaking her head yes. So I assume I said that correctly.

JOEY ORDUNA-HASTINGS: Yes. This would be for the benefit of the entire State. Everyone who had access to the resource center.

PAULINE SALLA-SMITH: Thank you, Committee members. Any other questions?

PAULA SMITH: Nope.

PAULINE SALLA-SMITH: I like this. Thank you. Okay. All right. Let's move to agenda item seven, NAC-62-H, there's attachment 7A is our NAC-62-H draft. Just to update the committee, the NAJJA members are also reviewing the NACs and NAJJA is out Nevada Association of Juvenile Justice Administrators. So it's all the chiefs and directors and facility superintendents or camp directors, it's our association. And so they're all reviewing our NACs also. And I'll turn it over to Leslie now if she has any feedback on this or where we're at with it.

LESLIE BITTLESTON: Okay. Just to provide additional context to our new members. As I stated, a few minutes ago, AB-472, the large Juvenile Justice Reform Bill that came out in 2017 added some new data requirements and not really new data requirements, maybe a better way to say it is data clarifications, and additional information that, you know, the system administrators, and what I mean by system administrators, I'm talking the Governor, the Legislative Counsel Bureau, and also State Administrators and County Administrators, would like to see out of the system. Data is a big deal. We always hear about data driven decisions and all of that. So AB-472 required the State, DCFS meaning the State, to update the regulations in NAC-62-H. 62-H is all about data collection and performance measures. The current NAC-62-H is quite large, but very outdated. If you look at it now, you'd be like, what is it asking for? Because it's just extremely outdated. So the draft NAC-62-H that you see, which is attachment 7.A is a complete rewrite of the NAC. So anyway, with that being said, this is another thing -- and for the new members, how writing a NAC works is the State is required to submit some draft language and then hold public workshops with stakeholders. That piece has already done. Two public workshops were held, and then once that is done, the State provides the Legislative Counsel Bureau Research Division with their proposed changes. And the LCB Research Division provides this document, which has 7.A. This is the document out from the Legislative Counsel Bureau. What happens now is this document, we can go through this document and identify anything that may -- that any language we may not like, and write an amendment, you know, to that language we don't like, but the next step is taking this document to a public hearing. Since we are in legislative session right now, this piece of the

public hearing is being put off several months until the session is over. But the reason that I have this for everybody's view is, this is again a monster of a NAC. And I believe people need time to go through this, and to identify anything that may be confusing or doesn't make sense, so we can make sure we have an amendment ready for when we go to public hearing. So that is the background, and that's why this is here. I can keep this on the agenda for the SAG until we have completely gone through this and identified anything that may need wording changes. And Madam Chair, I don't know if you want me to go through this with everybody to explain what it is or if you would like staff, excuse me, commissioners to read it on their own.

PAULINE SALLA-SMITH: Yeah, I think in respect to everyone's time, members can read it. And then, you know, if there's any questions, they can submit them. We can -- we'll have it on our next one. I don't think anything's going to happen with this until the legislative session is over and that's until June, so we still have time. But everybody can review it and then bring their thoughts back to the next meeting. Or if there's questions or clarifications with it. Any questions from committee members right now? Okay. Let's move to agenda item eight, New Data Requirements. It says it's -- it's eight. This is your attachment 8A. And just for the new members. This is -- we have a Data Subcommittee through the commission who has been working through the new data requirements, old data requirements, and dream data requirements, you name it, we've been working through it. So one of the things that we asked is just because the Juvenile Justice Agencies had so many different data requests coming to them from different agencies, committees, you name it, we were getting them at all different directions. So the DCFS personnel put this amazing data collection summary together. And when you open it up, you'll see that there's tabs on the bottom. So the JJDP, section 205 is our Formula Grant requirements through the Juvenile Justice Reform Bill, which what used to be JJDP. We also had AB-449, which was legislation from last session that came through that we had some new data elements come out of our JJOC tap is through the commission. NAC-62-B is the ones that we just went through that are in draft form, or, I'm sorry, NAC-62-H is actually our draft form. And so the tabs will tell you different data elements that are now being required. So we're trying to streamline the process and just for our new members, AB-472 in the last session identified Tyler Supervision as our case management system that all Juvenile Justice Agencies utilize so that we have one system that we're collecting data. And one of the issues that we've been running into is that the infrastructure within Tyler Supervision hasn't been able to meet our needs as of right now. So jurisdictions are working with them directly, the State's working with them directly to ensure that we can get to a point where we can run reports the same way from each jurisdiction. And then of course we're working in our own agencies about using the same definitions. So we're all reporting the same definitions on different data elements. So it's been a huge work in progress. We all know how important data is. It's true data should be driving our decisions daily. So we're just trying to streamline it and we work closely with our data subcommittee. Also, I also sit on that committee just to make sure that we're sharing all the information that we have. So this is the document, and this is a working document also because things change and it's fluid. So sometimes you'll see things added to it. But this just helps you identify what we need to collect, what we're collecting currently, and whether we need to work on developing a new way to report it.

JEREMY SETTERS: This is a Commissioner Setters. Is the software company, are they working hand in hand with each county to help them get up to date on all these things? I actually utilize Caseload Pro when I worked at The Harbor. And I would speak with some of the other Probation Offices, and they were running -- they were all kind of at the time, this was a couple years back, but they were all kind of doing things, figuring it out on their own and not really a uniform system in place at that time.

PAULINE SALLA-SMITH: That's a great question, Jeremy, and Clark County before they rolled out Caseload or used to be Caseload Pro, then Tyler Supervision, then Tyler Technologies purchased them. They had been in the planning process for, I want to say, and two years Clark County was to roll out, like to start using the case management system in its entirety. So like Humboldt County has been using it, I think we were one of the first or second ones that started using it, and we worked directly with them. The difficulty came when the State chose Tyler Supervision as the case management system, then the focus of working with the jurisdictions who had

already been using it, like technical assistance and ticket resolution went on the back burner until we could get all the rest of the state online.

JEREMY SETTERS: Okay.

PAULINE SALLA-SMITH: So currently I think Washoe is still working to go online, but it just -- we had to under, you know, we just all agreed, like, yeah, let's get the whole state online and then we'll get back on track individually. So at least for Humboldt County, I'm on the phone with Tyler Supervision probably three to four times a week. And I know other jurisdictions are, too, trying to work through things. I think what happens is, you know, we chose it as a State system. But of course when we're changing systems, there's a lot of funding needed to ensure that the platform, is the infrastructure, is developed and we weren't there yet. So we're working -- we just continue to work through that and if we need to do it individually, we do. And then -- and if we're all collecting data the same way, then the hope is that it's easier for other jurisdictions to get that feature also because it's already developed.

JEREMY SETTERS: Okay. All right. Well, thank you.

PAULINE SALLA-SMITH: Any other questions from members? All right. Okay. Just under agenda item nine for new business, Leslie, let's add the Juvenile Justice Legislative Summary to our next agenda. Just so that all members know, we are the committee that tracks legislation that has the potential to touch our Juvenile Justice System. I also collect the legislative information for our Nevada Association of Juvenile Justice Administrators. So I just share our summary with this group, and we do talk about the legislation at our meetings. There's a lot of new legislation that's coming out that has the potential to affect our Juvenile Justice System. Some is really in line with all the Juvenile Justice Reform that we've been going through and some not so much. So we just need to make sure we're staying on top of it. And just knowing what's out there that can affect our system. So we'll add that to the agenda. And Leslie, if you can just send out to the members the most current -- I'm about to send a new, updated one out. We had some new bills come out last night. I'll send it after this meeting and you can send it out to the members, so they can get familiar with it. Any other new business for the next agenda?

JOEY ORDUNA-HASTINGS: Madam Chair. One thing we discussed in the last NAJJA meeting that we -- regarding use of force to provide some type of a document or explanation of what we need from each county monthly for use of force, if we could add that to the next agenda.

PAULINE SALLA-SMITH: Yes, we can. Yeah. Anything else?

JESSICA VELASQUEZ: I'm Commissioner Velasquez, for the record, I actually have a question about the use of force data that is collected. Do we rely on the facilities to give us that data, or do we have some sort of way of asking like the inmates or the juveniles that are in the facilities if they have experienced excessive force or use of force?

PAULINE SALLA-SMITH: That's a great question. Commissioner Velasquez. The facilities report monthly on so many different areas. There's -- and we're audited by so many different agencies, so at least this is the first time that we're collecting use of force information for the commission and our first line of business really needs to be what is the commission looking for? A use of force is so broad, and we need to make like some jurisdictions, if a youth has handcuff, they consider that a use of force. And in other areas, if a youth is restrained, then that's a use of force. So I think that it's going to be important for us to really drill down what information the commission's looking for and how we want to define that. But it's, I mean, I think that the facilities are audit PBIS, which is our Positive Behavioral, Positive Behavior -- what's the I?

LESLIE BITTLESTON: Isn't it incentive?

PAULINE SALLA-SMITH: Yeah, Incentive System. The state facilities operate on PBIS, that's an extensive data collection audit process. That information is followed up on, checked onsite, so there's different layers of audit that

facilities go through. So when they're reporting, when they're doing self-reporting, a Specialist for 10 years prior to my position here, I never had an issue with an agency, not reporting accurate information.

JESSICA VELASQUEZ: Okay, thank you.

PAULINE SALLA-SMITH: Any other questions, any other agenda items? Okay. Let's set our next meeting, we're just going to pick a date right now, so we don't have to do Doodle polls. We were meeting on Thursdays, but we had to cancel and we didn't have quorum for our last one. So, we did it on a Tuesday, but Tuesdays are not good for me. So I'm wondering if we can go back to our Thursday meeting time, which would be April 15th, which is Tax day.

LESLIE BITTLESTON: 10:00 AM, Madam Chair?

PAULINE SALLA-SMITH: Does that work for everyone? If we do April 15th at 10:00 AM?

JEREMY SETTERS: Yeah, that works.

REBEKAH GRAHAM: I'm just pulling up my calendar real quick.

PAULA SMITH: That works better for me, too.

JENNIFER FRASER: That works for me.

PAULINE SALLA-SMITH: Great. Yeah. Tuesdays get crazy. It was like Court Day here. All right. Let's do Tuesday. I mean, I'm sorry. Let's do Thursday, April 15th, 10:00 AM. We have some new agenda items we'll add. I'm grateful for each one of you. Welcome to our new members and thank you for everyone showing up today. I appreciate it. And we'll adjourn the meeting at 11:02 AM.