

Steve Sisolak  
Governor



Richard Whitley, MS  
Director

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES  
*Helping people. It's who we are and what we do.*



Cindy Pitlock, DNP  
Administrator

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**Nevada State Juvenile Justice Oversight Commission  
State Advisory Group Planning  
Committee Meeting  
February 2<sup>nd</sup>, 2022 at 1:00 pm.  
Meeting Minutes -**

**Chair Pauline Pauline Salla-Smith called meeting to order at 1:04 pm.**

**Roll Call-** Leslie Bittleston took roll call and confirmed that quorum was made.

**(VOTING MEMBERS)**

**Present by Phone:** Pauline Salla-Smith (Chair), Joey Orduna-Hastings, Rebekah Graham, Jennifer Fraser, Jack Martin, Jessica Velazquez, Jeremy Setters, Paula Smith

**Absent:** Jaquelyn Nadar

**(NON VOTING MEMBERS)**

**Present by Phone:** Christine Eckles, Andrew Wachter  
**(Staff)**

**Present by Phone:**  
Jennifer Simeo, Leslie Bittleston and Kayla Dunn

**(PUBLIC)**

**Present by Phone:**

**Meeting Minutes:**

**PAULINE SALLA-SMITH:** Thank you. Can you guys see my dog in the back? Yeah, he just got delivered from the vet appointment, so I apologize because he's going to be our service dog right now. Okay, let's go to -- move to public comment and discussion. Just as a reminder, action may not be taken on any matter brought up under this agenda item until scheduled at a future meeting. So I'll open it up for public comment. We have any. All right, let's move to approval of our October 19th, 2021, meeting minutes. It's attachment four. Hopefully everyone had a chance to approve it. Review it and -- and hopefully we'll approve it today. Mr. Martin, I love your glasses. Love them. So I'll entertain a motion to approve.

**JEREMY SETTERS:** Jeremy Setters. Second that motion.

**PAULINE SALLA-SMITH:** Oh, do we have a motion? Hold on, Jeremy. Will you make a motion, Jeremy? I don't think there was one made.

**JEREMY SETTERS:** Oh, I motion to approve the minutes of the last meeting.

**PAULINE SALLA-SMITH:** Thank you. Is there a second?

That might -- Jack might have been a second with a hand. All right, it's been moved and seconded. All those in favor say aye.

**UNIDENTIFIED:** Aye.

**UNIDENTIFIED:** Aye.

**UNIDENTIFIED:** Aye.

**PAULINE SALLA-SMITH:** Any opposed? All right, minutes are approved as submitted. Let's move to agenda item number five, evidence-based resource center. Andrew, I think this is where I'll turn it over to you to give us an update.

**LESLIE BITTLESTON:** You're on mute. Can't hear you. Okay. And while we're waiting for Andrew, I see that Paula Smith joined. So thank you, Paula and I will mark you as present.

**KAYLA DUNN:** And we did -- I just received an email from Rebekah stating that she will be late, but she will be here.

**LESLIE BITTLESTON:** Thank you.

**PAULINE SALLA-SMITH:** Okay, great. All right, let's -- Andrew, are you on now? Nope, we can't hear you. Okay, we'll come back to you. Let's do -- let's move to agenda item number six, DCFS Updates. Leslie, let's move to the formula grant.

**LESLIE BITTLESTON:** Yes, in -- there are several attachments that I want to go over just to kind of give a background of where we are -- information of where we are with the FY 21 formula grant. That would have been the grant that was awarded to the state on October 1<sup>st</sup> of 2021. So the state did not receive notification in October that it was awarded the formula grant. But what we did receive is a couple of correspondence with the OJJDP, which I'm going to go over in order. The first one is attachment 6A. It is a letter to the state -- designated state agency dated November 3<sup>rd</sup> of 2021. Basically this letter was the first information that the state received that they would not be awarding the FY 21 formula grant. Basically it just says that states, Nevada included, are not currently in compliance with the compliance monitoring manual and more information would come. The second letter came, which is attachment 6B on December the 15<sup>th</sup>. This letter on December the 15<sup>th</sup> follows up the letter from November 3<sup>rd</sup> and basically what this is saying is that again, no states are eligible for the title to FY 21 formula grant funds until they submit a revised compliance monitoring manual. That revised compliance monitoring manual is due June 13<sup>th</sup> of 2022. So this was really the correspondence that we received from OJJDP. Our program manager did not reach out to us individually and let us know what pieces of our compliance manual were not in compliance. So I did have some follow-up conversations with the state's program manager. And basically, what I deducted from those conversations, both via email and on the telephone, were that OJJDP is looking for how the states are addressing or in compliance with the 2018 re-authorization. So the 2018 re-authorization, which we have talked about several times, made some pretty significant changes to the Juvenile Justice Delinquency Prevention Act. One of those big changes was to kind of track and eliminate the placement of juveniles in adult jails. So there's that big piece. So I just kind of given you a little background. So as we move on to attachment 6C, this is the document that accompanied

the -- a letter from OJJDP, dated December 15<sup>th</sup>. This is a compliance monitoring template that the OJJDP is requesting that the states complete and address all of the questions, concerns, pieces of this compliance manual. So moving on to attachment 6D, I basically took that template and started filling pieces in. I am not yet completed with this; I still have three sections at the end that I have not even looked at or addressed. So the main conversation I want to go over, if that's okay with Madam Chair, if there are no questions, to kind of go over where I'm at with the compliance manual and the pieces that I think we need some discussion around.

**PAULINE SALLA-SMITH:** Yes, let's do that so we can make sure we have it done, yep.

**LESLIE BITTLESTON:** Okay, great. Does everybody have attachment 6D that they can follow along with me? Okay, great. Perfect. Okay. So the compliance manual, I have filled in -- the column on the left is OJJDP's language. The column on the right is information that I have filled in to say, this is what the state is doing to comply with these requirements. And as you can see, my first question comes on page number nine. Page number nine. So, page number nine, I have a question how to address this training with corps. And I'm specifically referring to the bullet in the left column directly aligned with how to address this. Basically, this is the use of the valid court order and before I go any further, are there any questions on what a valid court order is before I provide the questions around it? Nope.

**PAULINE SALLA-SMITH:** I think you can go ahead.

**LESLIE BITTLESTON:** Okay. Andrew just said he's going to log out and try to come back in. Okay. So the valid court order. What was new in the 2018 re-authorization of the act was a piece around the valid court order. It basically said that states can use a valid court order, but they have to do all of these things if they do use a valid court order. So, and all of these things are addressed in this bullet. If the court determines that a status offender should be placed in a secure, blah, blah, the court order must be issued -- the court must issue a written order that addresses these things. And then going onto page number 10, number three, there is a procedure in place to ensure that any status offender shall not remain in custody for longer than seven days. So this is a piece we -- I don't have flushed out and up for discussion. And just to provide a little additional information, we only had -- I can't tell you about FY 21 because I've not pulled the data yet. But for FY 20, we only used two valid court orders in the whole state and both of those were in Douglas County. So I mentioned this to the Strategic Planning Committee also, because they are going to be the committee to provide any recommendations for changes to statute or anything to the JJOC. And I guess my question is, it is so used so little, do we even -- do we want to eliminate the use of valid court orders? Or if we don't, how do we get this piece that is new into our process? So that's up for -- that's the first piece for discussion.

**PAULINE SALLA-SMITH:** So this is Commissioner Salla. We had a VCO validation process prior that we utilized with all the courts. There's actually a very simplified checklist, a VCO checklist, that all the judges had been trained on. And anytime we had a VCO, and if there was a violation with a valid court order, then I would just call that jurisdiction and say, can I set up a meeting with the judge and juvenile services so we can talk about it? And we would just go through that because it's easy for the judges to get confused with a federal valid court order and their court orders because they think all their court orders are valid. And yes, of course they are. But there's just certain -- there's certain areas they have to meet for the valid court order exception. And it was -- it was an easy fix if there was a violation, that you just meet with the judges in that jurisdiction and talk about what elements are required for it to be a federally valid court, federally recognized valid court order. We had a lot of

discussion in NAJJA about this last year with the re-authorization or maybe the year before. But there are some jurisdictions that the valid court order is important to them because that helps them have additional time to place a youth in other services if needed. So I'm not sure. I mean, I'm not sure that everyone at NAJJA would be like, yeah, let's just get rid of it. It's not used very frequently. If they do need it, as long as they have the valid court order checklist completed and all the elements met, then it's not considered a violation and we are allowed a certain number of valid court order exceptions without us throwing us out of compliance. So there was a process for the bullet point that you're looking at. There was -- it was already written, it's all written out, how we -- how the Juvenile Justice Programs Office would train and follow-up and meet with the judges and provide that information. So it should be -- if you can find that. And actually, the Fed should approve that because I helped write the federal compliance manual before I left in 2014 for the feds, and that was part of it. So unless they're totally not approving anything, we should have that process already.

**LESLIE BITTLESTON:** Great. I will -- I will look for that. I'm sure it's somewhere deep in the information of the Juvenile Justice Programs Office. I just want to make sure that I'm providing enough information to the feds, so they know that we are in compliance. Another thing I -- another caveat I would like to make is to express my frustration with the feds over the last probably four years because it seems that our program managers are not the ones reviewing and approving our processes. It seems to be OJJDP attorneys. And I am not an attorney, and so sometimes, I mean, I can't, you know, talk in legalese. I can provide a process. I'm just expressing some frustration with what we have been dealing with OJJDP for a few years. But I will try that, try to find that and see if OJJDP approves it. I just kind of wanted the field for this committee if they wanted to talk about the elimination or what. But so you answered my question, Madame Chair.

**PAULINE SALLA-SMITH:** Well and the other commissioners on the committee can speak up too about it. If you guys think differently, I just -- that was just our previous conversations.

**LESLIE BITTLESTON:** Rebekah, did you have something to say? I don't hear her. Okay.

**PAULINE SALLA-SMITH:** Yeah, I mean, to me, it's an intervention that's rarely used. But when we need it, we need it. And if it's not being overly used and we're still maintaining our compliance, I mean, I would -- I would hate to get rid of that, especially now that we've changed some of the legislation for some other charges and, you know, a CHINS would fall into that.

**LESLIE BITTLESTON:** Right. Great. Okay, moving on to the second piece, and this is really the biggest piece, is further down on page 10. Number B removal of juveniles prosecuted as adults from adult facilities. And basically what this is saying is, once a juvenile has been convicted of an adult criminal offense, they are no longer under the purview of OJJDP, which is a change from previous. Previously OJJDP said that any youth charged with a criminal, adult criminal offense is out of the purview. The change is now convicted. So from charged to convicted. So those youth charged with an adult offense, that is what changed in the 2018 re-authorization. And basically OJJDP is saying we cannot hold juveniles in adult jails while they're pending adult trials. So that's kind of on page number 10, going on to page number 12. There's really two pieces here that are problematic. One is that we do hold juveniles in adult jails. The second piece is I don't have any, I don't -- I am not getting a lot of support from adult jails in getting data on youth that may be held in adult jails. So that's another piece. So those two things are the second area.

**PAULINE SALLA-SMITH:** I mean, I can speak to that part, too. But I can open it up to other commissioners. I guess for me, the adult jails reporting any juveniles that are being held there,

because OJ -- because the Act had two elements, right? Over the age of majority and charged as an adult was the holding in adult facilities before. So over -- or as considered an adult inmate. The adult facilities still reported to us monthly if they had youth under the age of 18 held in their facility and what the charge was. Because if the charge wasn't one of those that was allowable with our statute, then that would initiate conversation with the facility or whoever the placing agency was there. But they were submitting monthly reports to us just like we do as juvenile detention centers for our DSO data. So did that -- does that not occur anymore?

**LESLIE BITTLESTON:** That does not occur. I get reports for maybe two or three on a regular basis, but the rest has been an absolute struggle. I don't know how it's dropped. I do know that in the six years I've been in this position, I have not received monthly reports from adult jails.

**PAULINE SALLA-SMITH:** So when you do an audit of that facility for our compliance monitoring, do you request that all juveniles held in that facility for that year are shown to you?

**LESLIE BITTLESTON:** Yes, I do. And I also provide them the form that I think you created, which is great, and say could you please fill this out and send it to me monthly. And they promise to do it and they don't. So it's just a struggle, and maybe it's just more education on my part, you know, to maybe meet with them more one-on-one. But that has not worked well over the last several years.

**PAULINE SALLA-SMITH:** Yeah, I think that maybe, I think it's totally possible to get that information. We were getting that information. But I did have to do a lot of on-site and relationship building and some mass threatening statements and such. But I mean, they were all -- they were all pretty good about doing that. So they -- I mean, and I sent them the letter from, you know, that gives us the authority from the Governor's and said, hey, this just helps you with liability issues. Like we're trying to help you out. And please report this. And then when I didn't get it every month, if I didn't get it from a facility, I just, hey, where's your report? Until it just became a habit? Because I think that if -- with our compliance report, when you're -- when you're counting data's reporting, or like facilities reporting data, if they're not reporting that to you, you can't count them as reporting data consistently, and we have to hit a certain percentage of that.

**LESLIE BITTLESTON:** Yeah, and yeah, that's been -- it's been pretty, pretty rough. But another thing that the 2018 re-authorization did is it included more facilities under the auspice of adult jails. So not only do we have adult jails, we have any police stations with cells are adult jails. Any courthouses with cells are adult jails. So all of those now have to report and -- and I struggle especially with the courts that have holding facilities in them, especially the rural courts. I have judges call me up and call me every name in the book saying, I don't have juveniles. I'm not responding to this crap. You know, and I don't know really how to deal with that other than, you know, I mean, I've tried to explain, I've sent them the letter. I just think maybe, I don't know what I think. I'm just saying it's a struggle.

**Jennifer Fraser:** I think it could be helpful, Leslie, if you want to like actually physically come out and go with the chiefs or the departments. Because we usually have relationships with these courts, right, in our sheriff's department and things like that. So we can sometimes help break down some of those barriers simply because we know them. And it's easy to be snotty to somebody on the phone, right? It's a little bit harder if they're standing there. So I'll throw that out as an option.

**LESLIE BITTLESTON:** You know, I've thought about that and I think that was going to be my plan prior to Covid was to, you know, start including the probation staff in going out to the visits with me.

But that got a little derailed. So that's a great suggestion, and something that I can incorporate going forward. So thank you.

**PAULINE SALLA-SMITH:** Yeah, I mean, those like those, Jack, I'm pretty sure probably remembers when I was with the state, we all I used our chiefs and directors consistently to get me in the door. And once you have the relationship established, then it's established, and it makes things so much easier.

**LESLIE BITTLESTON:** Yeah. So anyway, but that's problem one. Problem two, is what are we going to do about the adult jails, youth in adult jails? I've also posed the question to the Strategic Planning Committee, and it's a conversation. And I can share with this group what the Strategic Planning Committee said. They basically said that it will be millions of dollars to move these kids from adult jails to juvenile detention facilities. Is it worth the 600,000 a year we get in the formula grant? I mean, there was a lot of robust conversation around that. And I -- it's not up for me to determine. It's up for me to kind of help figure out how to move forward.

**PAULINE SALLA-SMITH:** Commissioner Salla for the record, I don't think we need to get to that place. I think you need to establish relationships with the adult jails and get them back to reporting. So we -- it helps us meet compliance. I mean, I just don't, those juveniles that we can bump back down to the juvenile system, I think jurisdictions are doing that. Those that can't, they need to go to the adult jail and -- and that's not the system that's broke. I mean, we've been reforming our juvenile justice system for over a decade. That's -- I -- I think we need to fix how we're capturing data and how you're getting your needs met and to make sure we're in compliance with OJJDP, not the other way around. I mean, OJJDP, we have always had to jump through hoops with OJJDP. That's just -- that's -- that's part of it. There are several states that had that discussion for years about is it worth it. And as soon as states dropped out, all of a sudden, it became worth it because other funding is tied to certain things. So Wyoming was our last holdout state and lo and behold, they joined. So I hate for us to digress backwards, to go backwards with that. But I -- I do think that there's an -- a solution to this that -- that isn't that hard. I -- I think we just got to get back on track with relationships with adult jails. We've always had to capture police stations that have holding cells. I mean, we used to have to capture airports that had holding cells. I mean, we've always had to capture that. But we can -- we can get back to that. We're just -- our focus is going to have to be on getting out and about and -- and get in relationships with the courts and law enforcement and -- and just like you do with juvenile justice agencies. That's my thought. Anyone else can chime in.

**UNIDENTIFIED:** And I was just going to say, I'm looking through their requirements, and they -- they do make allowances for ways for kids to be held in adult jails under certain circumstances. And so I feel like kind of like what Pauline said. That system wide, we're doing a good job, it's just about being able to document and support that -- those decisions.

**LESLIE BITTLESTON:** Right, and that goes to -- sorry, Jennifer, go ahead.

**JENNIFER FRASER:** That's okay.

**LESLIE BITTLESTON:** I was going to say, that goes to my second piece of this is if we do hold them in adult jails, we do have that allowance. But we just have to incorporate a court hearing every 30 days, and every 45 days. Again, that could be some training and some other things. So anyway, go ahead, Jennifer.

**JENNIFER FRASER:** Commissioner Fraser, for the record. I'm part of the Strategic Planning Committee as well. So I was part of that robust conversation last week, and I agree with Commissioner Salla that I think the critical need is the data, because there were numbers being bandied around about millions of dollars. But we don't really have the numbers and truthfully, the majority of them are from Clark County of like the youthful under 18, being in jail in adult prisons. So but there was, you know, conversation about how some of those kids are -- it takes two years for their adult case to process, but I think those are the outliers. So I really do think that we need the data before we're making decisions about pulling out based on some, you know, outlier situation potentially.

**LESLIE BITTLESTON:** Agree.

**PAULINE SALLA-SMITH:** Agree, and I -- you know, we have a process. I mean, our data collection process for our -- our adult sight and sound separation, I mean, that, we had to collect that too, it would transfer directly to this one. Also, I -- I mean, I think the priority, I'm just going to say it again, Leslie, the priority is going to be to go out and introduce yourself, get face-to-face, use Juvenile Services staff to get your foot in the door. Don't make the mistake I did in like my first year and tell a judge his court order wasn't valid. He had to phrase it differently.

**LESLIE BITTLESTON:** I have never done that.

**PAULINE SALLA-SMITH:** Although, you know, 17 years later, we're still very close. So that all worked out. But I think this is about like relationship building and getting back to like doing on-site visits and -- and because the Juvenile Justice Programs Office is meant to be helpful to all of the agencies, all law enforcement, all juvenile justice. Like we -- we're met -- I used to tell them like, I'll help you not get sued and I'll help you not be pointed out as the jurisdiction that lost funding for us. Let me help you. And we go about it like training and helping. And -- and I trained all the like adult law enforcement and judges were there too. So I think we just got to get back to some of that.

**LESLIE BITTLESTON:** Agreed. Let's see, is there anything else in here that is problematic? I think most of really, I think a lot of it is just around data collection. So I am working my way through this document and I hope to have a draft completed by our next SAG meeting so the SAG can absolutely review it. Because I do need another set of eyes on this to make sure that I am addressing the things that we need to be addressing. So that's my goal is to have a complete, rough draft done by our next SAG meeting so this committee can review.

**PAULINE SALLA-SMITH:** Okay, and I think Leslie, if you know, if I can help in any ways, I mean, I look at those areas and I'm like, I can write our process down for that, that we -- I mean, that we were doing. But I don't know if it's the same. But I mean, I think that I'll help however I can do that. You can find our old files, too. They're in there.

**LESLIE BITTLESTON:** Yeah, I'll look and maybe what I can do is I can send you a Word version and maybe you can type in some -- some things in there to kind of point me in the right direction. I think another big piece is -- is not just writing the plan, it's the staff to do the work. And that's another thing that we brought up in the Strategic Planning Committee was when AB472 came out, a lot of work went on the program's office with no resources. And so I have a contractor doing compliance visits, you know, when it would be better if I could do them kind of thing. But I think that there's a lot of things that need to be addressed and some of it is within the Programs Office and its staffing. So, but that -- we did address that in the Strategic Planning Committee as well. So there's a few things,

data and staffing. But I think that's it. If I can send you that, Madame Chair, and have you put a few comments in the -- in there, that'd be wonderful.

**PAULINE SALLA-SMITH:** I can do that.

**LESLIE BITTLESTON:** Cool. Great.

**PAULINE SALLA-SMITH:** All right, Andrew, can we hear you now?

**ANDREW WACHTER:** Does it work?

**PAULINE SALLA-SMITH:** Oh, it works. Okay, we're going to -- we'll go back to that agenda item. I'll turn it over to Andrew and -- and it's all yours.

**ANDREW WACHTER:** All right, thank you so much. Sorry about that. So, at the center, as you might remember, we're working off of two pots of money, two funding sources. We have the unfrozen formula grants from eight -- 2018 that we're currently working on, as well as the money that we just received in combination with Leslie applying through DCFS through NCSC. And so we just had a meeting today to report out to them on some of our progress on that pot of money. But in general, what you'll see from the Resource Center is some newsletters. We just put our first one back out in January, it was on reducing the use of isolation. If anybody's not receiving those, you can sign up on the website to get into the distribution list, or check your spam because sometimes I think there's some filtering going on in many of those instances. Next topic is gender-specific programming. That actually came out of a discussion that we had. We were on the agenda at the NAJA meeting, I believe in December, and so we asked some just general training and technical assistant need question and there was a -- there was a discussion about an interest in information on girls' programs. And so we're going to start with the newsletter to sort of set the foundation of that, but I'm also working to identify a trainer to do a 60 to 90-minute training that would be available, you know, obviously to all the stakeholders in the state of Nevada around that same topic. We're also working on updating the website. I'm developing a calendaring feature so that as these events are starting to come up, we want to be able to calendar them so there's a resource for that. After our December NAJA meeting where we talked about sort of these regional telephone call approaches to building relationships and gathering information about what was going on at the local level, folks were interested in more training opportunities. And so that's where that training for the gender-specific programming sort of came out of it. Obviously, those topics that came up during the NAJA discussion also will make it into the rotation of newsletter topics. But we are still doing some workshops. You may have seen an email that I sent out earlier this week, where we're encouraging stakeholders in Nevada. We started really focusing on the probation folks across the state, because we know that a majority of the kids that are involved in the system do so with probation. And so we're -- we've developed four workshops for the next year. They are going to be every other month or so. The first one is really about identifying programs in use across the state. These are completely voluntary, but I will say that after putting out the email with the registration link, we've already got 25 registrants within just a matter of days. So I'm super excited about that. So these will be held twice each so that there's multiple opportunities to attend. So if you can't make the one you can make the other. They'll be recorded as well so we can put them up on the website for those that didn't -- weren't able to attend at all. But this first one really focuses on sort of connecting the programs and services that you refer youth to, to the YLS domains. And so that again, that was a conversation that came out of our NAJA meeting, where folks were interested in talking about are we connecting the youth to the right programs? And how do we know if we're doing that appropriately? So we have a worksheet



that will go along with that first workshop. So what -- I'm going to peek through the registration here at the end of the day, I will send out that worksheet to everybody that's registered. They're 60 minutes in length and you can bring anybody you want. Obviously, we're trying to build relationships here. So if you want to -- somebody you work with closely, whether that's a treatment provider in your jurisdiction, feel free to bring a judge. Maybe you're the -- you know, as a -- as a probation leader, you're going to -- maybe you want to bring a probation officer with you as well. But those that -- for this first workshop, we're really focusing on individuals that might know a lot about the array of services that are available in your community. So we can talk a little bit more specifically about those services with the ultimate goal, obviously, of talking about where do those programs fit on that continuum of services so that when the funding issue, if there's a funding concern about we're spending money on a program that isn't -- doesn't fit into that continuum on research-based, evidence-based, that sort of thing, we can figure out how to move those programs within those continuum. But so you should see it. The next newsletter will come out at the end of the month. That one's on the gender-specific programming topic. Oh, I should mention the -- the pot of money that we're using from NCSC, the primary deliverable on that is a statewide training on case planning with SMART goals. That was kind of what actually started the whole conversation about approaching NCSC for that -- those funds. And so I had a meeting with Leslie and Jennifer Simeo, maybe a week ago, maybe two, where we started some preliminary conversations about who our target audience is and what dates might be good. We've sort of targeted between May and June, and so May and/or June. If there are dates that we should avoid based on any other state conferences or anything that -- that you all are aware of, please just shoot me an email. Or if you know right now, you feel free to -- to let me know that these you know, dates might be a -- a no good for -- for a statewide training. But that's also in the works as well for the spring. And I'm happy to answer any questions about those workshops, or anything else that we're doing on the website.

**PAULINE SALLA-SMITH:** Thank you, Andrew.

**ANDREW WACHTER:** Sure.

**PAULINE SALLA-SMITH:** Any questions from the members?

**ANDREW WACHTER:** I will add real quick that one additional video is going up at the end of the month on the website as well, and it's how to build and use a logic model for those providing programs, so.

**PAULINE SALLA-SMITH:** Love those logic models.

**ANDREW WACHTER:** You're the first person I've heard say that. But they are actually quite important. I think they -- they're a great road map to visioning out your program and figuring out what it is exactly that program is intended to do and who it's working with. And that in turn helps us figure out where do they fit on that matrix. Which is, at the end of the day, our goal as a resource center is to help the local jurisdictions implement those requirements of Assembly Bill 472.

**PAULINE SALLA-SMITH:** Thank you, Andrew.

**ANDREW WACHTER:** Sure, thank you.

**PAULINE SALLA-SMITH:** Any questions? All right, I'm glad we got you on and were able to hear you. Thank you. All right, let's return back to under agenda item six, SB 109 update. Leslie?

**LESLIE BITTLESTON:** Yes. Just a quick update on SB 109. That is the bill that requires reporting for gender identity and things like that. So I've been working with a workgroup within the state here to try to develop some standardized language on some of the -- the definitions that are kind of hard to -- to define. Basically, what I heard from that workgroup is that any forms that we use where we collect, like not forms in Tyler supervision, but like if we're using paper forms where we collect like race and ethnicity, we also have to be collecting the gender identity of youth and reporting that. And I also wanted to let everybody know that gender identity can currently today be captured in Tyler supervision. So hopefully your jurisdictions are inputting that into Tyler supervision. The DMC report that I got just recently and gay, all of the jurisdictions have provided the data. I'm just going through the input piece, but not a lot of reporting around LBGT. And that's probably because it's folks probably just started it recently. But I just wanted to let folks know that you can capture that data in Tyler supervision. And if anybody needs help, they can reach out to me via email. So that's with SB 109. Moving on to SB -- oh, sorry. Christine has a question.

**CHRISTINE ECKLES:** Yeah. I reached out to Sandra McCorcon on that, and she told us that from a juvenile justice standpoint, we did not need to be collecting that on the juveniles being detained if they were. They did not need to report if they were lesbian, gay, bisexual, transgender. They just had to report how they identify for housing and security reasons.

**LESLIE BITTLESTON:** Great. And also, I apologize, I should have mentioned reporting that is still optional to my understanding for JJ. I'm just saying we do have a way to capture it. But I think what I did hear is that we do have to ask the question. But I can follow up with that, you know, asking the question, and if the kid is going to say, no, I don't want to provide that, that's their choice. But -- but I will follow up. My understanding is we're supposed to ask the question, but I'll follow up. Any other questions on SB 109? Okay, moving on to SB 108 and SB 366. Those SB 108 is the training around implicit bias and cultural competency, SB 366 is data collection around youth -- wait a minute, did I say competency? Cultural awareness and implicit biases SB 108 and SB 366 is around competency -- data around competency. We did hold a public workshop on newly drafted regulations on January the 26<sup>th</sup>. We are looking to hold a second public workshop on March 16<sup>th</sup>. So we should be getting an agenda out shortly. There was a lot of great comments that came from the first public workshop, so we will be holding a second public workshop tentatively on March the 15<sup>th</sup>. Any questions on SB 108 or S -- SB 366? Going on to the last update that I have, Kayla Landis is no longer with the Juvenile Programs Office. She accepted a promotion with public safety. She decided or really enjoys working with the clients. So she is going to be a unpost-certified low-level probation or parole officer or something with low-level juvenile sex offenders that are adults. So she's very happy. She started her position today. So with that being said, there is a generic email address that we recently created juvenile.justice@dcs.gov. I sent that out this morning to the detention departments because really what we are asking the detention departments to send to that generic email address is room confinement, use of force and status offender data. We currently without Kayla, we don't have any staff members who can do that -- do the work that she did around that. So we don't want to miss any data. So we're just going to keep it and house it until we can get somebody in that position. So that -

**PAULINE SALLA-SMITH:** So this is Commissioner Salla. Especially since we just had all that discussion on the compliance manual and collecting data, and how you're already struggling. So no one has been assigned to take over that part for Kayla?

**LESLIE BITTLESTON:** We don't have anybody. We've got myself, we've got Jennifer Simeo and we've got Kayla Dunn. It is above the scope of Kayla Dunn and Jennifer Simeo is our PREA coordinator doing PREA investigations, because we don't have an investigator. And PBS and then myself doing all the other programs office stuff. We just don't have anybody to assign it to, that's very problematic.

**PAULINE SALLA-SMITH:** Yeah, this is Commissioner Salla. It's hard for me to understand that because I was in that position by myself for 10 years with no help. And that is compliance stuff, SB 107, is something that commission oversees and has lots of questions, and consistently looks at jurisdictions whose numbers might be increasing as to what's going on. So I'm not sure that that's a good plan for us is just to have a generic email to be -- to send our information to and then nothing's happening with that data. I don't -- I mean, we will take it to the full commission too, but I just don't think that's a good plan for us right now, especially when we're talking about our compliance manual. So maybe if there's -- I don't know, all of like the DCFS and whoever is your deputy, needs to meet with some of us to go over that, that might be a good idea. I mean, data is going to if we don't have follow-up on that data, we all know what happens.

**LESLIE BITTLESTON:** Right, agreed. And it is a topic of conversation in DCFS. And I do plan on teaching Kayla Dunn some of the data like the status offender data that she could absolutely take over. I just haven't had that opportunity yet. I will actually be seeing her tomorrow. So that's kind of where we're at. So it doesn't mean that's what we're going to be doing -- or that's where we're going to be next month. But that's where we are right now today.

**PAULINE SALLA-SMITH:** Members, any question on any of those agenda items? Okay. All right, let's -- we're at 1:50. I'm going to -- I'm not going to keep guys over an hour today. So we got 10 minutes to wrap this up. Accounting training requests. This -- this is just a standing item under -- I guess I'm doing it. So we did talk about our J -- once the JJOC's strategic plan is updated, then we'll have a better idea. Is there an update for strategic plan? Is it been revised? Are they working on it? Where are we at with it?

**LESLIE BITTLESTON:** Yes, there is a -- so the Strategic Planning Committee has suffered a couple of no quorums, but did meet last week and does plan to meet over the next -- actually every six weeks over the next -- rest of the year. The Strategic Planning Committee would like to request funding from the state to have a vendor write the next strategic plan again. The state did fund a vendor on strategy to write the current strategic plan. So that is one of the questions that the Strategic Planning Committee will present to the overall JJOC. They did discuss some of the areas of compliance, they are discussing some other things. So they're working through pieces of -- of -- of what they would like to see on the go forward. But we're just in the baby stages.

**PAULINE SALLA-SMITH:** Okay.

**LESLIE BITTLESTON:** And Jennifer Fraser is also a member of the Strategic Planning Committee if she would like to say something that maybe I forgot.

**JENNIFER FRASER:** Commissioner Fraser for the record. No, you summarized it correctly, Leslie.

**LESLIE BITTLESTON:** Thank you.

**PAULINE SALLA-SMITH:** Okay, I hear I'm going in and out. I'm cutting in and out. Okay, I'm going to dial in. Let me dial in real quick. So I'm calling the number but it's just ringing and ringing.

**LESLIE BITTLESTON:** Jack Martin has to leave at 2.

**PAULINE SALLA-SMITH:** Okay, let's just -- we're going to -- we're going to wrap this up. Just read my lips if you have to, okay?

**LESLIE BITTLESTON:** Okay.

**PAULINE SALLA-SMITH:** I think what we'll do -- what we'll do is because Jack's going to leave at 2 too, we're going to -- we'll keep our training on the agenda for our next meeting, maybe we'll have more of an update. I think that we'll be fine. And I'm going to -- I'm going to table our data presentation too, because that's -- we're going to lose Jack and I don't know who else needs to go [inaudible]. I think someone texted me. So those two we'll table until our next meeting, and then we'll keep -- are we going to do a doodle poll for our next meeting? Or do you want to -- Kayla, how do you want to do it?

**KAYLA DUNN:** It's up to you. We can just set it right now if that's okay with everybody.

**PAULINE SALLA-SMITH:** Yeah, let's set it right now.

**KAYLA DUNN:** Okay.

**PAULINE SALLA-SMITH:** So let's look at -- does Monday's work better than Thursdays for people? We were on Thursdays. Monday, days' work better.

**LESLIE BITTLESTON:** I'm seeing a lot of nodding, Madame Chair.

**PAULINE SALLA-SMITH:** Perfect. So how about -- what about -- I have budget hearings coming up. So what about Monday, March 14<sup>th</sup> at one o'clock? At one. Oh, no.

**KAYLA DUNN:** Yeah, that's fine.

**PAULINE SALLA-SMITH:** It works?

**LESLIE BITTLESTON:** Madame Chair, I cannot do -- oops. Madame Chair, I cannot do one o'clock on the 14<sup>th</sup>. I can do after 2:30 but not one.

**PAULINE SALLA-SMITH:** Does 2 -- does 2:30 work? No, Jack's saying.

**LESLIE BITTLESTON:** Okay. Maybe -- it's just that Mondays bad. Maybe the week after?

**PAULINE SALLA-SMITH:** March 21<sup>st</sup> at one?

**LESLIE BITTLESTON:** March 21<sup>st</sup>.

**KAYLA DUNN:** So Leslie, just so you know, I'm going to be gone that day. That's the first day my little sister's having her first baby and I'm traveling to see her. She's in the military. So I have to go states away and I will be gone that week.

**LESLIE BITTLESTON:** Virginia.

**KAYLA DUNN:** Virginia.

**LESLIE BITTLESTON:** Yep. Beautiful state anyway. Would it be too late, Madame Chair to do the 21<sup>st</sup>?

**PAULINE SALLA-SMITH:** Isn't that what we just said?

**LESLIE BITTLESTON:** Oh, sorry. I meant the 28<sup>th</sup>.

**PAULINE SALLA-SMITH:** The 28<sup>th</sup>?

**LESLIE BITTLESTON:** Yep, that's what I meant. I'm sorry. Oh, I'm getting -- I see thumbs up. One o'clock.

**PAULINE SALLA-SMITH:** Rebekah? It kind of works, Rebekah?

**REBEKAH GRAHAM:** Like, I'm good on the one o'clock on Mondays. That's fine. I just -- I have to cut my student council meeting short. And so I apologize for being late, but the kids like had a really big question and it didn't want to walk away from the kids.

**PAULINE SALLA-SMITH:** Yeah. That's more important than us.

**LESLIE BITTLESTON:** It is. I would have stayed there too.

**REBEKAH GRAHAM:** Yeah.

**PAULINE SALLA-SMITH:** Okay, let's do -- is 1:30 better, Rebekah?

**REBEKAH GRAHAM:** It is actually, if that's okay. Because I have a standing appointment with my children to have student council meetings every Monday during the lunch hour for them. And then they tell me anything they have a problem with question about, concern about, I absolutely love it. But yeah, if 1:30 works for everybody, that would work for me. Otherwise I'll scotch the kids out.

**PAULINE SALLA-SMITH:** Let's do Monday the 28<sup>th</sup> at 1:30. It looks like that works for most of you. And Kayla, if you can send an invite out so it gets on our calendar, that would be great.

**LESLIE BITTLESTON:** And Madame Chair, we will have to do the meeting materials more than a week before since -- since Kayla will be gone the -- the direct week before. So I'll be reaching out a little sooner than usual.

**PAULINE SALLA-SMITH:** [Inaudible] is always better.

**LESLIE BITTLESTON:** Okay, perfect.

**PAULINE SALLA-SMITH:** All right.

**LESLIE BITTLESTON:** Bye-bye.

**PAULINE SALLA-SMITH:** All right, thanks you guys. Have a great week.