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**Nevada State Juvenile Justice Oversight Commission  
Advisory Group Planning Committee  
February 8, 2018**

**Meeting Minutes**

**Welcome and Introductions.** Chair Pauline Salla-Smith called the meeting to order at 2:00 PM.

**Roll Call:** Pauline Salla-Smith, present, Myra Rodriguez, not present, Jackie Pierrott, present, Patrick Scriber, not present, John Lambros, not present, Katie Hickman, present.

**Others:** Leslie Bittleston, Kayla Landes

Ms. Bittleston said we have four out of seven in attendance. That is a quorum is the chair counts herself a voting member. If not, it is three out of six and that is not a quorum.

Chair Salla-Smith said we can do our information items not sure if there is Commission voting for the subcommittees. Ms. Bittleston said normally we make sure there is more than half and we allow the voting.

Chair Salla-Smith stated that there are no action items

**Public Comment**

None.

**DCFS Update – Leslie Bittleston,**

Ms. Bittleston relayed information from a call she participated on with OJJDP this morning. OJJDP is our federal partner that works with us on the Title II Formula Grant and the Juvenile Justice Delinquency Prevention Act. This call provided two areas of interest to the state.

1) The Formula Grant Application should be released within the next two weeks. Instead of state compliance with the four core requirements, OJJDP requires the grant application to address all 28 requirements in the Title II Formula Grant Solicitation. It will be a lot of work on the state's part. OJJDP said if even one of the 28 is not sufficiently addressed, then the grant funds may be frozen. This was mentioned in a call with the state one or two months ago – that OJJDP was going to be stricter. Ms. Bittleston will have to pull her copy of the JJDPA and figure out what those 28 areas are.

2) Notified Chair Salla-Smith that the state will receive an audit from OJJDP by September of this year. It will cover how the state does their compliance monitoring to ensure that youth in the criminal justice system remain safe.

Ms. Bittleston suspects OJJDP will want to meet with this committee.

One SAG requirement is that the SAG chair cannot be a full-time government official. We will have to present Joey as our chair of the overall big Commission instead of Judge Walker.

She provided three documents. The first one is called Summary of SB107 Room Confinement. She reviewed the summary.

They are only tracking the numbers of confinements but will have to do in-depth analysis because of the increase.

Chair Salla-Smith asked Ms. Bittleston to send out SB107 language to the committee members so they can understand what we are looking for. It helps explain the intent of the law, which she explained.

Ms. Bittleston reviewed the second document titled 2018 Community Corrections Partnership Block Grant Stats. This grant is a block amount of money that comes from the state of Nevada that is from general funds. It is roughly \$2.3 million and is split between the counties based on school population. She hopes to refine the report with the Data and Measures Subcommittee as they work through their performance measures.

The last document is the Compliance Year 2017 Update. Numbers have changed for the better since the report that was distributed, so she referred to the new document. She explained what compliance means. She stated the number of facilities that were reviewed. She reviewed the percentage of surveys that were returned. They need to do some education of new providers.

The compliance report was originally due to the feds 2/28/18. They decided to push out the due date, but it was not provided yet.

Chair Salla-Smith stated that we also have the summary of what the responsibility for this committee is. Did everyone receive the State Advisory Planning Committee Duties – February 8, 2018? This is the summary for federal. Members had not received this document. It can be sent out afterwards. This will be the main focus of what the committee is tasked with from the JJOC.

Ms. Bittleston reviewed the duties of the subcommittee. She will send that document out and send out links to the both the Juvenile Justice Delinquency Act and the Title II Formula Grant. It would behoove everyone to read it. She reviewed the four core requirements.

The Formula Grant application has not been released yet. State staff will write this application in its entirety, but it will be sent to the members for their review and approval.

Chair Salla-Smith said as we progress in the next few months, this committee's responsibilities

will start to increase.

**Overview of Strategic Plan Requirements** – *Alexis Tucey, Director's Office*

Ms. Tucey was not in attendance.

Ms. Bittleston is not sure Ms. Tucey has updated the work plan for this new committee.

**Next Steps**

- **Set Date and Time for Next Meeting**

Chair Salla-Smith suggested holding the meeting in one month, which would be March 8, 2018. Will it work for everyone to hold the meeting on the 8<sup>th</sup> of each month? Ms. Bittleston suggested the second Thursday of every month. The meeting will be held beginning at 2:00 PM.

The Chair will prepare the Committee report and she will forward it to Sarah.

**Public Comment.**

None.

**Adjourn.** Chair Salla-Smith adjourned the meeting at approximately 2:47 PM.