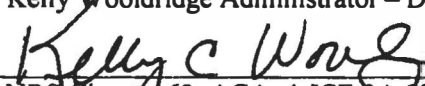


YOUTH FACILITY RELEASE

DIVISION OF CHILD AND FAMILY SERVICES Juvenile Justice Services STATEWIDE POLICY	
SUBJECT:	Youth Facility Release
POLICY NUMBER:	DCFS/JJ 500.10
EFFECTIVE DATE:	5/15/2017
APPROVED BY:	RosseArmstrong Deputy Administrator – Juvenile Justice Services
DATE:	4/2/17
SUPERSEDES:	NYTC18-2, CYC18-1
APPROVED BY:	Kelly Wooldridge Administrator – Division of Child and Family Services
DATE:	
REFERENCES:	NRS Chapter 63; ACA: 4-JCF-3A-22, 4-JCF-5I-01, 4-JCF-5I-02
ATTACHMENTS:	Attachment A: Youth and Family Questionnaire

I. SUMMARY

The Division and Child and Family Services (DCFS) shall prepare the youth that are placed in state operated correctional care facilities for a successful release and smooth transition back to their community. A comprehensive re-entry plan shall be developed by a multidisciplinary team prior to the release of the youth to reduce recidivism.

II. DEFINITIONS

As used in this document, the following definitions shall apply:

Aftercare: Comprehensive care of a youth following release from a facility including but not limited to physical placement, conditions of parole, education, mental health, physical health, and employment.

Case Plan: A plan developed by the Youth Parole Bureau in consultation with the facility, the youth, and others to address the youth's aftercare.

Conditions of Parole (COP): Legal requirements that establish for youth, under parole supervision, their responsibilities while they are on Parole status. This document is individualized specifically for each youth.

Mental Health Professional: An individual who is licensed or otherwise authorized by the state to deliver mental health services.

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Release: The termination of a facility's physical custody and supervision responsibilities of a youth committed to DCFS pursuant to NRS 63.700 – NRS 63.740. It shall occur at the moment the youth exits the vehicle that transported the youth from the facility. If the youth does not leave in a facility vehicle, it shall be at the moment the youth lawfully leaves the facility property.

Youth Parole Counselor: Juvenile Youth Parole Counselor I, II, or III who provides direct supervision and coordinates the services for youth on parole.

III. PERPARATION FOR SUCCESSFUL RELEASE

- A. Transition and aftercare planning shall begin at the time of commitment to DCFS. The release practices and criteria employed by the facility shall be explained to the juvenile and the parent or guardian and shall be available in writing.
- B. Information collected during detention assessment shall be utilized by the facility in any way that benefits the youth's programming and release plan.
- C. The facility Mental Health Counselors shall complete a Youth and Family Questionnaire 60 days prior to the youth's release. The information collected shall be considered when developing the aftercare plan (See Attachment A).
- D. A multidisciplinary team, including youth parole counselor, family members when appropriate and community supports systems shall participate in at least one prerelease meeting to assist in the creation of an aftercare plan.
- E. A release plan shall be developed prior to release based on the youth's risk, needs, and programming progress and must address:
 - 1. Placement
 - 2. Mental Health Services
 - 3. Health Services
 - 4. Health Insurance provider
 - 5. Education or Training
 - 6. Employment
 - 7. Conditions of Parole
- F. The Youth Parole Counselor is responsible for ensuring all elements of the release plan are coordinated prior to the youth's release including but not limited to securing an appropriate placement for the youth, the scheduling of medical or mental health appointments, securing health insurance, enrolling the youth in education or training, and identifying possible avenues of employment.
- G. The multidisciplinary team shall identify victim issues, either the prior victimization of the youth or related to the youth's prior victims, related to families or the community when developing the initial release plan.
- H. The youth shall participate in the development of the release plan.
- I. All release plans shall be based on the risks and needs of the youth as determined by assessments, prior behavior, and anticipated future challenges.

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- J.e The Youth Parole Counselor will ensure that the family, legal guardian, or other placement has the opportunity to fully participate in the youth's aftercare program. This may include but is not limited to the following prior to the youth's release:e
- 1.e Assisting the placement with identifying sources of income or assistancee
 - 2.e Linking the placement with mental health counseling or physical health resources duringe the youth's stay at a facilitye
 3. Assisting the placement with acquiring health insurance, support services, ande transportation.e
 - 4.e Providing a Parole Orientation programe
 - 5.e Educating the placement on the youth's risk and needs upon releasee
- K.e Upon notice of a facility's intention to parole a youth, the Parole Counselor shall ensuree compliance with any court orders related to scheduling pre or post release hearings.e

III. RELEASE

- A. Each facility will utilize objective release criteria that take into consideration the youth'se programming, positive behavioral change and readiness for reentry into the community. Thee objective release criteria shall be reviewed every 2 years for effectiveness in predicting thee youth's readiness for release to the community, appropriate length of stay, and to prevent anye systemic bias on the basis of race or gender.e
- B.e The reasons for release or denial of release shall be documented in UNITY.e
- C.e The final release plan shall be written with language that the youth and his/her family or legale guardian can clearly understand and is culturally appropriate.e
- D.e The Superintendent shall consult with the Chief of Parole and provide the notice required ase outlined in NRS 63.720.e
- E.e Each facility shall establish a procedure for the return or transfer of the youth's personale property to his or her possession during or following the release process.e
- F.e The facility shall ensure secure transport of the youth from the facility to a Youth Parole Bureaue Office or other location as requested by the Chief of Parole.e
- G.e Every youth shall be released in appropriate clothing. Drug, alcohol, or gang related clothing ise prohibited. Clothing at release shall be appropriate for the weather and season at the time ofe release.e
- H.e In the event a youth is being released to an out of state placement, the facility and parole shalle follow the relevant Interstate Compact Requirements.e
- I.e A Youth Parole Counselor shall ensure the youth has signed Conditions of Parole prior toe release. A Youth Parole Counselor shall be with the youth at the time of release.e

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J.e The facility shall ensure the Performance Based Standards (PbS) Youth Exit Survey is completed prior to release. Youth Parole shall ensure the PbS Family Survey is completed and provided back to the facility within two weeks of release.e

K.e Staff shall comply with DCFS-JJS 400.021 Medication Administration and Management when releasing a youth on medications.e

III. PROCEDURES

A.e Each institution shall develop Standard Operating Procedures consistent with this policy.e

B.e The Youth Parole Bureau shall develop Standard Operating Procedures consistent with this policy.e

C.e The institution's objective release criteria shall be submitted to the Deputy Administrator any time it is reviewed or changed pursuant to this policy.e