



**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES
JUVENILE JUSTICE SERVICES**

**SUMMIT VIEW YOUTH CENTER
STAFFING PLAN - ANNUAL REVIEW**

JULY 2023

PREA standard § 115.313 requires facilities to have a plan in place providing for adequate levels of staffing and video monitoring to protect youth against sexual abuse and sexual harassment. The staffing plan must be reassessed every year. This document details the annual review of the Summit View Youth Center's staffing plan in accordance with the PREA standard.

The staffing plan will be reviewed annually by a panel of facility administrators, including the Superintendent, Assistant Superintendent, Head Group Supervisor, PREA Compliance Manager, and PREA Coordinator.

This annual review will assess, determine, and document whether adjustments are needed to the current staffing plan, including:

- Staffing levels established pursuant to this standard
- Prevailing staffing patterns
- Additional deployments of video monitoring systems and other monitoring technologies
- Additional resources the facility has available to commit to ensure adherence to the staffing plan
- Modifications made from Incident Review Team recommendations.
- Any other changes made, or which are necessary.

Staffing levels established pursuant to this Standard.

Summit View Youth Center is committed to best practice and meeting PREA mandated staff-to youth ratios of 1:8 during waking hours and 1:16 during sleep hours. Due to the influx of higher level of care youths, staffing levels will be 1:4 for the youth who require additional services.

Summit View Youth Center is currently operating out of three housing units and is approved by legislation to house a maximum of 48 youth. Youth are housed in individual rooms on Everest I Unit, Sierra I unit, and Sierra II Unit.

Prevailing staffing patterns

Current staffing patterns are a combination of 8-hour and 10-hour shifts to have staff overlap during peak activity hours. This method was designed to minimize the need for overtime during waking hours and to effectively maintain the quality of treatment needed to successfully return the youth back to the community.

After filling the positions through attrition, Summit View Youth Center is currently carrying 18 direct care position vacancies, twelve GS II and six GS III, which we are actively attempting to fill.

Summit View Youth Center will schedule additional staff during waking hour shifts to respond to emergencies, watch youth in observation, facilitate facility programming, and relieve staff, as needed. When deviations occur, Summit View Youth Center documents time spent out of compliance via the Deviations from Staffing Plan Report in the web-based documenting system. The use of volunteer overtime and mandated overtime will be used whenever possible to prevent staffing deviations.

Additional deployments of video monitoring systems and other monitoring technologies

Summit View Youth Center has a campus-wide open-circuit camera system which is monitored by a trained staff in the Main Control Office.

Summit View Youth Center implemented the use of body cameras for all direct care staff to use while facilitating all programming modules. All staff members are required to activate their cameras during all major incidents to maintain a video record of the incident to be used for investigations, and quality control. The body worn cameras were financed through a grant and will not be replaced through the Summit View Youth Center Fiscal budget.

Additional resources the facility has available to commit to ensure adherence to the staffing plan

Summit View Youth Center direct care staff received annual PREA refresher training in May 2023. In addition to PREA staff training at hire and annually, Summit View Youth Center staff received online LGBTQ training, through the University of Nevada, Reno to ensure the facility is a safe environment for LGBTQ youth.

One mental health counselor completed the designated training, to comply with PREA Standard, to provide youth advocacy services for the Summit View Youth Center youths, during the time of crisis and if required.

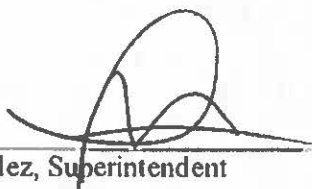
Modifications made from Incident Review Team (IRT) recommendations.

During IRT meetings, it was determined Positive Behavioral Interventions and Supports (PBIS) can be used to identify youth who require additional support and who are involved in PREA related allegations. PBIS are utilized to increase the youth's ability to display appropriate behavior and language in social settings. The facility has incorporated PREA refreshers into their PBIS Expectations calendar. The calendar provides guidance for the staff, to complete bi-monthly youth groups, to ensure youth receive continual education, as per PREA standard.

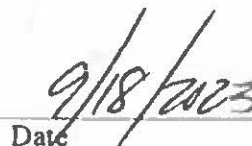
Any other changes made, or which are necessary.

Summit View Youth Center implemented an updated youth level system and program schedule to provide accountability, incremental growth, and developmental strategies to help the youth transition back into the community. Summit View Youth Center is currently operating three housing units and is looking to expand to four units, as an incentive to youth who achieve an Honor's level. This Honor's unit gives youth a new incentive to strive for, during their stay at the facility. Everest and Sierra are scheduled to be running simultaneously in July 2023.

Summit View Youth Center had a facility wide PREA Audit in October 2022 and completed the corrective action plan period in June of 2023. According to the PREA Final Audit Report, Summit View Youth Center has met the standards to be PREA compliant.



Patrick Mendez, Superintendent



Date



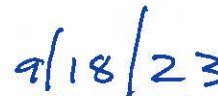
Aldo Mora, PREA Compliance Manager



Date



Cynthia Casselman, PREA Coordinator



Date