

**State of Nevada**  
**Division of Child and Family Services**  
**Grants Management Unit**  
**Family Violence and Prevention Services Act (FVPSA)**  
**Questions and Answers**  
**Posted: September 25, 2020**

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Question 1: Upon reviewing the FVSPA grant opportunity, it states that the deadline for submission is Tuesday, October 9<sup>th</sup>, 2020. October 9<sup>th</sup> is a Friday... or do you mean the deadline is October 6<sup>th</sup>?

Answer 1: The FVPSA applications are due on Friday October 9<sup>th</sup>, 2020.

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Question 2: The performance period of the grant is from July 1, 2020 to September 30, 2021. Is there a reason why it is a 15-month grant period?

Answer 2: The performance period has been made to go through September 30, 2021 to align the grant award with the Federal Fiscal Year (FFY). Next year's award will have a performance period of October 1<sup>st</sup> through September 30<sup>th</sup>.

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Question 3: Should the application and budget that agencies submit reflect the 15-month period?

Answer 3: Agencies that want to be able to retroactively bill back to July 1, 2020 should reflect 15-months in their applications and budgets. Agencies that are not able to retroactively bill (those that have policies prohibiting from expending funds without having a secured funding source) should reflect 12-months in their applications and budget. This information should be clearly shown in the agencies' application.

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Question 4: Should agencies that are receiving FVPSA awards in SFY20 and had the award extended through September 30, 2020 submit a 12-month budget or a 15-month budget for this application?

Answer 4: Agencies that do not need additional funds for July 1, 2020 through September 30, 2020 should complete a 12-month budget. If an agency has an extension on its previous FVPSA award through September 30, 2020, but has expended all money in a budget category or will expend all money prior to September 30, 2020 without covering all cost may choose to apply with a budget that is greater than 12-months. The budget total should clearly show the length of time the agency is writing the request for.

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Question 5: In the Notice of Funding Opportunity (NOFO), it says to copy and paste the budget narrative into the application. The budget narrative Excel sheets are landscape orientation and the application is portrait orientation. Should we change the orientation of the Excel sheets before copying and pasting them into the application?

Answer 5: When you copy and past the budget narrative into the application you should be able to select "Fit to Window" on the selection you pasted. This will usually fix any orientation issues. The DCFS GMU recommends that you submit the excel version of your budget narrative along with your application. While not a requirement, this allows reviewers to be able to look at the numbers in the excel document in case that there are any formatting issues that cause numbers not to be visible on the PDF application.

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Question 6: In Section A of the application it asks agencies to list key personnel, should agencies list the personnel to be funded with FVPSA funds or all personnel?

Answer 6: Agencies should only list key personnel that will be funded with FVPSA if the agency is awarded funds.

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Question 7: If an audit can be placed in the Other category, can general bookkeeping costs be in the Other category? Does this change if the bookkeeper is employed by an outside agency and is not an employee?

Answer 7: The audit is a federal funding requirement which is why it is allowable under the Other category. Bookkeepers are considered an employee who is helping the agency with indirect services (services not directly tied to client assistance). They are not working with or seeing clients. They would be considered an indirect cost. This does not change based on if they are an employee of the agency or on a contract with the agency.

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Question 8: How can we access the Nevada Coalition to End Domestic and Sexual Violence Grievance (NCEDSV) procedure to make sure we are aligned prior to applying?

Answer 8: Once funding decisions have been made the Nevada Coalition to End Domestic and Sexual Violence will work with funded agencies as needed.

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If you have additional questions, please contact the Grants Management Unit by email [dcfsgrants@dcfs.nv.gov](mailto:dcfsgrants@dcfs.nv.gov)