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DEPARTMENT OF
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Administrator

NEVADA COALITION TO PREVENT THE COMMERCIAL SEXUAL EXPLOITATION OF CHILDREN: LOCAL TASK FORCE SUBCOMMITTEE MEETING MINUTES

DATE: April 1, 2021, 10:00 am

LOCATION: This meeting will be conducted via teleconference, in accordance with Governor Sisolak's Declaration of Emergency Directive 006, Subsection 1; The requirement contained in NRS 241.023 (1) (b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended. Directive 006 was extended with Directive 29, Section 4.

TELECONFERENCE ACCESS: Join the meeting: [Click here to join the meeting](#)
Call in number: [+1 775-321-6111](tel:+17753216111), [485589337#](tel:+1485589337) Phone Conference ID: 827 247 914#

1. Call to Order, Roll Call, Introductions

The meeting was called to order at 10:04 a.m. by Nicole Reilly.

Members Present: Nicole Reilly, Elynn Green, Brigid Duffy, Janie Wolf, Abigail Frierson, Shannon McCoy, Laurie Jackson, Brenda Sanquist, Detective Wes Leedy, Kimberly Yeager, Jen Robinson, Jennie Ballou

Members Absent: Holly Gibbs, Sergeant Curtis Bleak, Ali Banister, Kim Taitano, Kylee Spring

DCFS Staff Members Present: Esther Rodriguez-Brown, Hayley Jarolimek, Molly Blanchette (in place of Beverly Brown)

Roll call was taken, and it was determined a quorum of the Nevada Coalition to Prevent the Commercial Sexual Exploitation of Children Local Task Force Subcommittee was present.

2. Public Comment

There was no public comment.

3. For Possible Action: Local Task Force Charter Overview, Discussion and Agreement

Before providing an overview, Elynn Green reminded the members they'd received the charter as part of their supplemental materials for this meeting. She informed the members that the goal of the Local Task Force Charter is to assist the local task forces in their work aligned with policy, development, training, technical assistance, communication and quality assurance. Trainings will be reviewed and developed for local task forces, MDT's and service providers. Lastly, task forces will receive help with

reviewing policy and procedure and local entities will be linked with technical assistance resources. Elynne opened the floor to questions or comments regarding the goal of the charter.

No questions or comments.

Elynne Green shared the importance of attendance for quorum, as well as reviewing shared materials, participation and task follow up to ensure the projects meet the established deadlines which are found in the charter. She added that the subcommittee role is to develop a plan to implement the task force strategies. The plan shall include identifying and utilizing available resources needed to complete the tasks. There are identified deadlines along the established timeline where the strategies will be brought to the CSEC Coalition. Those deadlines are, June 3rd, September 2nd and November 4th.

Elynne Green reminded the members that meetings will be held monthly, on the first Thursday of each month from 10:00am-11:30am on a virtual platform. She also asked the members to provide advanced notice if they will not be able to attend and asked if anyone had any questions or concerns at this point.

No questions or comments.

Elynne Green informed the group that any decisions made in the subcommittee by majority will be brought to the Coalition for final approval.

Elynne Green read the strategies under the June 3rd deadline and informed the members of them being based on the implementation action plan of the Nevada CSEC Coalition. Strategy 1b.3 which is to utilize the training and expertise of the National Criminal Justice Training Center to support training related to the formation of task forces. Strategy 1b.4 which is to utilize the training resources of the Children's Justice Act Task Force to support training related to the formation of task forces and the roll out of the CSEC Protocol. Strategy 5e.1 which is to implement standards for training in self-care for all state and grant funded programs that serve CSEC through policy, contracts, regulation or legislation. Strategy 5e.2 which is to institute practice that provide readily accessible supportive resources and opportunities for staff to debrief following difficult exposures to a CSEC's traumatic experiences through policy contracts or legislation. Lastly, Strategy 5e.3 which is to identify a statewide funding pool for training and support in self-care, with self-care funding requests submitted through the Coalition recognized regional/tribal CSEC task forces. Elynne asked the members to review the other set of upcoming deliverables found in the charter attached to the invite.

Action: A motion was made by Brigid Duffy to approve the Local Task Force Charter as written, motion seconded by Laurie Jackson. No oppositions, unanimously approved.

4. For Discussion Only: Review of Strategic Plan

Elynne Green provided a high-level overview of the Strategic Plan and asked members to take the time outside of this meeting to review it for thorough understanding. The Strategic Plan was created with statewide inclusion. National models and policies along with assessment and prevention strategies were compared for better serve the CSEC youth in Nevada. The most important inclusion was that of the survivors as their input drove the strategies helping is identify what worked and what didn't.

Shannon McCoy suggested review of the Model Protocol & Response Toolkit as it has several chapters directly related to task forces and multidisciplinary teams.

Elynne Green requested the document be sent to all subcommittee members. Esther confirmed it along with the Strategic Plan will be sent to everyone.

No further discussion on this item.

5. For Information Only: Subcommittee Member Task Distribution

Nicole Reilly informed the members that this item should have been, 'For Possible Action.' She informed the members that they will be asked to check their calendars in order to schedule a short meeting between now and May 6th to take action on the member task distribution.

Nicole Reilly asked the members to review the tasks listed in the Local Task Force Charter under the Strategies section and identify what they could volunteer to bring information on to the group in May. The first task is the identification of exact trainings available on The National Criminal Justice Training Center that would be applicable to the task forces. Another task is the creation of standards of training in self-care which would also be recommended to the task forces. It would be beneficial to have someone provide best practices and trainings on debriefing staff after vicarious trauma. The third task entails identification of a statewide funding pool for training and support in self-care. Information would include identifying costs associated with trainings which would be brought to the Coalition where Ross would help identify a funding stream.

Shannon McCoy stated the Mode Protocol & Response Toolkit includes an attachment on training resources for multidisciplinary teams as well as resiliency and self-care. VOCA and CJA have historically been used for internal CSEC needs in Washoe County, it would be great if the expenses can be carved out for statewide use and applied to a larger funding pool.

Nicole Reilly suggested verifying the availability of the trainings, web-based and not given that it has been a couple of years since the information was first provided. Shannon McCoy and Jennie Ballou volunteer for this objective.

Elynn Green added that since the release of the toolkit, incredible trainings have been made available, especially through funded task forces which are all online and free of cost. Elynn will connect with Shannon McCoy and Jennie Ballou to discuss further. Kim Yeager stated she too has access to several other law enforcement trainings in this area that are also free, she will connect with Shannon.

Nicole Reilly confirmed that Shannon McCoy, Jennie Ballou, Elynn Green and Kimberly Yeager have tentatively volunteered to identify specific trainings that can be recommended to the regional task forces.

Esther Rodriguez-Brown added that The Strategic Plan was added in the meeting chat. Hayley Jarolimek reminded the group that it is also available for the public on the DCFS website.

No further questions or comments.

6. For Possible Action: Future Agenda Items

Nicole Reilly informed the members that the next meeting will include identification of volunteers for the first section of the charter (objectives from Goal 1). The following agenda will be for the meeting in May and will include each volunteer updating the task force on their progress. Further decisions will be made at that time as needed.

Esther Rodriguez-Brown confirmed that the May 6th 2021 meeting still stands as do the rest of the meeting dates in the charter, however a short meeting will be scheduled between now and then to take action on assigning objectives from Goal 1 to subcommittee volunteers.

7. For Possible Action: Confirm Next Meeting Date: May 6, 2021. 10:00am-11:30am

Discussion was held to decide the meeting date needed for action on the task distribution, April 8th, 2021 from 1:00pm-1:30pm was chosen.

Next Meeting Dates:

April 8, 2021. 1:00pm-1:30pm

May 6, 2021. 10:00am-11:30am.

A motion was made by Brigid Duffy to approve the meeting dates of April 8, 2021 and May 6, 2021, motion was seconded by Kimberly Yeager. No oppositions, unanimously approved.

8. For Discussion Only: Final Public Comment

There was no public comment.

9. Adjournment

The meeting adjourned at 10:52am.