

Steve Sisolak
Governor



Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
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Ross Armstrong
Administrator

NEVADA COALITION TO PREVENT THE COMMERCIAL SEXUAL EXPLOITATION OF CHILDREN: FUNDING, DATA & SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES

DATE: May 20, 2021. 10:30am

LOCATION: This meeting will be conducted via teleconference, in accordance with Governor Sisolak's Declaration of Emergency Directive 006, Subsection 1; The requirement contained in NRS 241.023 (1) (b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended. Directive 006 was extended with Directive 29, Section 4.

TELECONFERENCE ACCESS: Join the meeting: [Click here to join the meeting](#)

Call in number: [+1 775-321-6111](tel:+1775-321-6111), Phone Conference ID: 875 159 511#

1. Call to Order, Roll Call, Introductions

The meeting was called to order at 10:37 a.m. by Abigail Frierson.

Members Present: Eboni Washington, Cara Paoli, Mike Allerdyce, Jeremy Wilson, Brittany Hopballe, Jennifer Malnar, Alexis Kennedy, Cora Carroll, Abigail Frierson, Megan Freeman

Members Absent: Holly Vetter,

Guests: Jennifer Spencer, Dylan Nall, Beverly Brown

DCFS Staff Members Present: Esther Rodriguez-Brown, Hayley Jarolimek

A quorum was present.

Hayley Jarolimek asked the members refrain from using the chat function as it is not directly available to the public, an alternative is the hand raising function.

Jennifer Spencer reminded the chairs to call the meeting to order before starting and for the members to state their name before speaking.

No further discussion on this item.

2. Public Comment

There was no public comment.

3. For Possible Action: Approval of April 15, 2021 meeting minutes.

Cara Paoli opened the floor to discussion on the April 15th meeting minutes before voting to approve.

No discussion on the meeting minutes.

Action: A motion was made by Jeremy Wilson to approve the April 15, 2021 meeting minutes, motion seconded by Abigail Frierson. No objections, no abstentions, approved unanimously.

No further discussion on this item.

4. For Discussion and Possible Action: Statistical Analysis Center (SAC) and Homeless Management Information System (HMIS) Presentation

Dr. Alexis Kennedy informed the members that her and Dr. Megan Freeman recommended the SAC at UNLV as a central repository for data after the previous coalition's work was completed. The SAC at UNLV previously housed all domestic violence data and shared it in report form. They are fully equipped to do the work needed by the subcommittee. So as to not duplicate data entry efforts, Dr. Kennedy suggests providers send their data every designated amount of time, the information can be merged and reports and summaries can be created as needed. Dr. Kennedy stated that variables could also be added. Partners already use county funded HMIS, it is a good alternative if the SAC is not the choice. It is not certain though if it is available or used statewide.

Brittany Hopballe asked if HMIS offers free training for interested agencies and if confidentiality is available.

Dr. Kennedy stated that pseudo names can be problematic because data duplication can occur. She added that the SAC is a good choice because there is no login information required given that the data is received by providers. She added that specific data sending rules and dates would be established to streamline the process and ensure information remains protected.

Hayley Jarolimek inquired about the costs associated with the work the SAC would produce as well any cons the group should be aware of. She added that she is scheduled to meet with HMIS for further research as well.

Alexis Kennedy stated that the HMIS requires data entry by providers whereas the SAC produces reports and summaries based on data sent to them by providers in a universal format like Excel. She added that the costs is about \$25,000/yr. because trained graduate students do the work. There is a private, dedicated space to do the work as well and the data sent can be password protected. The challenge usually lies in data collection because interested providers show little follow through.

Cara Paoli opened the floor to discussion on the SAC and HMIS after agenda item was reopened for voting during discussion under agenda item 6.

Action: A motion was made by Jeremy Wilson to have the SAC at UNLV house CSEC data and produce reports and analysis. Motion seconded by Abigail Frierson. No objections, no abstentions, approved unanimously.

No further discussion on this item.

5. For Discussion and Possible Action: Database Presentation

Mike Allergy presented via PowerPoint, his research on databases used in different states. He stated that 29 states do their reporting through the NCANDS (National Child Abuse and Neglect Data System). He reached out to about 10-12 states for additional information and found that rates of victimization vary widely among the reporting states and the data points aren't expansive enough for effective data.

He added that Oregon is looking into merging their database with law enforcement and that there are trainings available through the Office for Victims of Crime Training and Technical Assistance Center. Also, Shared Hope International offers an informative conference called *The Just Conference*. Mike stated that based on the research, Nevada has a couple of options:

- Integrate into existing child welfare database or other existing database which would be lower in cost statewide
- Integrate with law enforcement database to capture more information
- Standalone database which would be easier to access for all parties

Esther Rodriguez-Brown asked Mike to share his presentation so it can be uploaded to the Google Doc folder.

Eboni Washington stated that she is not sure there is enough information at this time to make an informed decision. She asked if one database is more user-friendly than the others.

Jeremy Wilson requested clarification on if the chosen database will be used for child welfare CSEC victims or CSEC victims not specific to child welfare.

Dr. Alexis Kennedy asked if UNITY has a human trafficking page and added that ideally, statewide data would be collected by child welfare, but it does miss agencies providing services to youth not in child welfare. Law enforcement cannot be relied on for CSEC data, especially with the implementation of diversion courts.

Beverly Brown stated that there is a workgroup in progress for CSEC implementation in UNITY. Upon implementation, anytime there is an incident with CSEC youth, all the information will be documented, and data can be extracted to send to the SAC.

Hayley Jarolimek asked if pricing for the SAC depends on the amount of agencies sending data.

Alexis Kennedy stated there are no cost related to the software used for data collection, the costs are associated with labor. She added that their focus at the SAC is to serve the community however it is ideal to have \$25,000 to pay the graduate student dedicated to the work.

Jeremy Wilson suggested that instead of coming up with a plan contingent upon the CSEC UNITY screens, it may be beneficial to look at a system to use in the interim that could include a provision about its need to interface with it down the road.

Abigail Frierson stated that child welfare has a lot of information, but it is not the best choice for keeping all CSEC data. Dr. Alexis Kennedy agreed and stated that it is not ideal to have UNITY be the catchall for the information, it would be best to have everything sent to the SAC.

Cara Paoli stated at this time that Brittany Hopballe informed via chat that she had to leave the meeting. She also reminded the members that on page 165 of the Model Coordinated Response & Toolkit has recommended data variables.

No further discussion on this item.

6. For Discussion and Possible Action: Review of Data Sharing Agreement Sample

The Data Sharing Agreement sample was presented on screen for members. Cara Paoli opened the floor to discussion and feedback.

Hayley Jarolimek stated that the Data Sharing Agreement was developed by the last coalition so it might need some updates or small revisions.

Dr. Alexis Kennedy agreed and stated that it was created as a starting point for agencies to tailor as needed.

Cara Paoli asked if there was a projected date of completion assigned.

Hayley Jarolimek stated that there has not been a specific timeline developed but the sooner the work is completed, the better, plus it would aid in tracking federally mandated work as well. She suggested using action agenda items to vote on items if the members feel a decision can be made. The items that are voted on can then be brought to the coalition during their June meeting. She added if an action item has been closed, it can be re-opened. Lastly, she stated that the Data Sharing Agreement sample will not require much revision outside of individual agency needs.

Cara Paoli suggested re-opening items 4 and 5 for voting.

Action: A motion was made by Jeremy Wilson to move forward with the dissemination and presentation of the Data Sharing Agreement Sample at the June 15th CSEC Coalition meeting. Eboni Washington seconded the motion. No objections, no abstentions, approved unanimously.

No further discussion on this item.

7. For Discussion and Possible Action: Member Task Distribution

Hayley Jarolimek informed the members that based on the other subcommittee's meetings, the recommendation is to have members do the research without group assignments as that would require them to adhere to OML. Individual work is more time effective.

Esther Rodriguez-Brown reminded the members to upload their findings to the Google Doc. for the members to review.

Jeremy Wilson stated that the group needs to see a sample agreement regarding costs from the SAC.

Cara Paoli suggested Dr. Alexis Kennedy develop a Scope of work and proposal should funds be available and send to Esther Rodriguez-Brown and Hayley Jarolimek.

Hayley Jarolimek suggested adding any staff costs associated because DCFS would like to find appropriate funds to support the work.

No further discussion on this item.

8. For Possible Action: Future Agenda Items

Cara Paoli opened the floor to discussion regarding agenda items for the next meeting.

Abigail Frierson asked that a CSEC Coalition meeting update be added as well as next steps based on the meeting.

Jeremy Wilson asked that an item be added regarding identification of logistics and anticipated barriers in getting data to the SAC.

Esther Rodriguez-Brown suggested adding charter revision to the next agenda which would include removing the roster, timelines and meeting dates. Deliverables would remain, there would simply be some added flexibility on deadlines as well as meeting dates.

No further discussion on this item.

9. For Possible Action: Confirm Next Meeting Date: June 17, 2021. 10:30am-12:00pm.

Cara Paoli reminded the members of the next meeting date: June 17, 2021 at 10:30am.

No further discussion on this item.

10. Final Public Comment

There was no final public comment.

11. Adjournment

The meeting adjourned at 11:45am.