

Steve Sisolak
Governor



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Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
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Ross Armstrong
Administrator

NEVADA COALITION TO PREVENT THE COMMERCIAL SEXUAL EXPLOITATION OF CHILDREN: FUNDING, DATA & SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES

DATE: April 15, 2021. 10:00am

LOCATION: This meeting will be conducted via teleconference, in accordance with Governor Sisolak's Declaration of Emergency Directive 006, Subsection 1; The requirement contained in NRS 241.023 (1) (b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended. Directive 006 was extended with Directive 29, Section 4.

TELECONFERENCE ACCESS: Join the meeting: [Click here to join the meeting](#)
Call in number: [+1 775-321-6111](#), Phone Conference ID: 875 159 511#

1. Call to Order, Roll Call, Introductions

The meeting was called to order at 10:07 a.m. by Abigail Frierson.

Members Present: Holly Vetter, Abigail Frierson, Cara Paoli, Jeremy Wilson, Matt Gyger, Cora Carroll, Mike Allerdyc

Members Absent: Kathryn Roose, Eboni Washington, Brittany Hopballe

Guests: Shannon McCoy, Beverly Brown, Alex Martinez

DCFS Staff Members Present: Esther Rodriguez-Brown, Hayley Jarolimek

A quorum was present. Members and guests introduced themselves.

Hayley Jarolimek stated she is with the Family Programs Office and is part of the staff that supports the coalition's work.

Esther Rodriguez-Brown stated she is the contracted CSEC Coordinator and part of the staff to support the subcommittees.

Matt Gyger stated he is the training coordinator for Nevada Partnership for Training (NPT) based out of the Social Work school at UNLV and they provide training to the child welfare workforce specific to Clark County.

Holly Vetter stated she is the supervisor for the Continuous Quality Improvement unit at Clark County Department of Family Services.

Jeremy Wilson stated he is the Management Analyst at Washoe County Human Services Agency for Continuous Quality Improvement.

Beverly Brown stated is a program specialist with the Family Programs Office.

Jennifer Spencer stated she works for the Nevada Attorney General's office and DCFS is her client. She added she that she is in attendance to provide assistance for Open Meeting Law requirements. Jennifer reminded the members to state their names before they speak as the meeting is being recorded for minutes. She added that it is important for only one member to speak at a time and to please refrain from adding messages in the chat as it is not available to the public. Should anything be typed into the chat, it will have to be read for the record.

Shannon McCoy stated she is the Children Services Permanency Coordinator for Washoe County Human Services Agency and is in attendance by invite from Cara Paoli.

Alex Martinez stated she is calling in from Senator Jackie Rosen's office.

Lorena Bojorquez stated she is one of the Administrative Assistants for the Family Programs Office.

No further discussion on this item.

2. Public Comment

There was no public comment.

3. For Possible Action: Funding, Data & Sustainability Charter Overview, Discussion and Agreement.

Hayley Jarolimek and Abigail Frierson informed the group that agenda item 4 would be addressed before item 3 to provide context.

The Funding, Data and Sustainability Subcommittee Charter was presented on the screen and read by, Hayley Jarolimek.

Hayley Jarolimek read the four *Subcommittee Agreements*:

- Attend and participate in team meetings
- Review materials sent out prior to meetings
- Participate in identified subcommittees
- Follow up on tasks assigned at meetings.

Hayley Jarolimek read the *Subcommittee Role*:

- Develop a plan to implement these strategies
- The timeline identified to deliver the strategies to the CSEC Coalition for approval is listed under Meetings: frequency, time and location which will be addressed shortly.
- Identify and/or utilize resources available and/or needed to complete these tasks.

Hayley Jarolimek next read the *Subcommittee Individual Member Roles*:

- Some members of this subcommittee are perhaps limited by their profession, ethical standards, position, licensure, or agency policies. Each subcommittee member is committed to understand and respect these limitations and find a common ground to benefit the mission of this subcommittee.

Hayley Jarolimek next read from the *Meetings: Frequency, Times and Location:*

- Third Thursday of each month from 10:30am-12:00pm
 - April 15th
 - May 20th
 - June 17th
 - July 15
 - August 19th
 - September 16th
 - October 21st
 - November 18th
 - December 16th
- Remote/Virtual

Hayley Jarolimek stated the group can decide on dates for the deliverables included in the strategies and to keep in mind that the coalition will expect a progress update at their next meeting on June 11th.

Abigail Frierson asked for clarification on the time frame listed on the charter to ensure it will still apply for the rests of the meeting dates.

Esther Rodriguez- Brown confirmed that although today's meeting was scheduled for 10:00am-11:30am, the rest of the meetings will be from 10:30am-12:00pm.

Hayley Jarolimek informed the group of the importance of meeting quorum at each meeting and reminded the members to please inform the co-chairs or staff support if they're unable to participate as a voting member as they can alternatively attend as a guest.

Hayley Jarolimek next read the *Team Decision Making:*

- Recommendations are submitted to the full CSEC Coalition following majority vote of the Funding, Data and Sustainability Subcommittee. The final decision on the recommendations will be made by the coalition.

Hayley Jarolimek read the Identified Outcomes:

- To implement the strategies identified in the Strategic Plan to Address the Commercial Sexual Exploitation of Children in Nevada approved in 2018 by the Nevada CSEC Coalition.

Hayley Jarolimek proceeded to read each of the strategies listed under the *Strategies for the Funding, Data and Sustainability Subcommittee based on Implementation Action Plan of NV CSEC and Timeline First Strategies to Complete:*

- Strategy 3b.1- Encourage agencies serving CSEC to develop data-sharing agreements with the SAC to ensure the confidentiality and integrity of the data.
- Strategy 3b.2- Address data collection and reporting in the policies of agencies serving CSEC.
- Strategy 3b.3- Disseminate annual and regional CSEC data reports by posting on the DCFS CSEC website and sharing with stakeholders and decision-makers.

Hayley Jarolimek asked Abigail Frierson if she would like to go through all the listed strategies now or allow discussion at this point after reading the first set.

Esther Rodriguez-Brown stated that on pages 173-174 of the Model Response Protocol & Toolkit there is a sample data sharing agreement form which can be referenced as it is listed as one of the strategies.

Abigail Frierson opened the floor for discussion on the first set of strategies asking the members if they agree on tackling the database first and identification and securing of funds second.

Mike Allerdyce and Jeremy Wilson stated they agree with that order of tasks.

Cara Paoli stated she also agrees and asked if an agenda item could be added for the next meeting to consider adding individuals that could aid in the process.

Abigail Frierson asked Jennifer Spencer when the discussion on the agenda item addition could be held.

Jennifer Spencer stated that being under an action item, the discussion could be held now.

Esther Rodriguez-Brown stated she has extended an invite to Dr. Kennedy from UNLV; she was unable to attend to today but can attend future meetings. Esther added that she would be a great addition as she also part of the previous data subcommittee.

Cara Paoli stated she supports Dr. Kennedy joining the subcommittee and suggests inviting Dr. Megan Freeman at DCFS. She added that we may want to distinguish their member status as either voting or non-voting members.

Abigail Frierson asked Jennifer Spencer if new member additions could be voted on at this time.

Jennifer Spencer stated that it could be voted on at this time as this discussion is being held under an action item.

Abigail Frierson asked if at this time, any members had other suggestions on new member additions.

No suggestions were brought up at this time.

Hayley Jarolimek asked the group what type of data sharing would be beneficial. She reminded the group that the Data Code Book and Recommended Collection Variables are already included based on the NRIT and treatment needs. She asked if a service provider is needed as a member of the group or if Esther Rodriguez-Brown could serve in that capacity given her knowledge and history as a service provider.

Abigail Frierson stated that a specific service provider has not been selected at this time, but the vote can be held at the next meeting if needed to add one.

Esther Rodriguez- Brown stated that Brittany Hopballe from the Rape Crisis Center's Rise Program serves as the service provider for this subcommittee. She added that Brittany was previously the director for the Salvation Army's Seeds of Hope. Esther added that she can also share her own expertise as needed.

Abigail Frierson stated that at this time they would vote on adding Dr. Freeman and Dr. Kennedy and would discuss the addition of another service provider at a later meeting if needed.

Action: A motion was made by Abigail Frierson to add Dr. Alexis Kennedy and Dr. Megan Freeman as members of the Funding, Data & Sustainability Subcommittee. Motion was seconded by Cara Paoli. No objections, abstentions motion approved unanimously.

Hayley Jarolimek presented and read the *Second Strategies to Complete. Goal 4. Objective 4c. Identify and secure funding for CSEC prevention efforts statewide:*

- Strategy 4c.1- Develop public-private partnerships to implement strategies in the CSEC Prevention Guide
- Strategy 4c.2- Partner with DPBH in identifying and applying for grant opportunities.
- Strategy 4c.3- Identify a statewide funding pool for CSEC prevention efforts, with prevention funding requests submitted through coalition-recognized regional/tribal CSEC task forces.

Hayley informed the group that Goal 4 could be addressed in tandem with the External Engagement Subcommittee or a recommendation could be made to have them address it completely.

Hayley Jarolimek read the remaining goals and objective associated:

- Goal 2. Objective 2c- Provide a holistic continuum of care for CSEC, including quality placement options with secure funding sources.
- Goal 3. Objective 3a- Provide CSEC-informed awareness and advanced trainings for those who serve CSEC, identifying secure funding sources. Trainings include trauma-informed, stages of change, etc.
- Strategy 3a.4- Identify a statewide funding pool for training, with training funding requests submitted through coalition-recognized regional/tribal CSEC task forces.
- Goal 3. Objective 3b- Collect and disseminate statewide and regional data that support the reporting requirements of PL 113-183.

Abigail opened the floor for discussion and questions on the strategies and goals read.

Jeremy Wilson asked if there is any information on the work done by the previous subcommittee to establish partnerships with other community agencies so that this group will know where they're picking up from.

Hayley Jarolimek stated that the Strategic Plan and Model Coordinated Response & Toolkit were developed and approved in 2018. Some work at a regional level has been done since then however this subcommittee will have to work on gathering that information. She informed him that if there are any specific questions, they can be addressed. At this point, the Prevention Guide will also need significant revision given that it too was finalized in 2018.

Abigail Frierson asked if any members have any questions or comments on the strategies and their order of completion. She stated that the database logistics would be addressed first, followed by funding for the database, funding for prevention and lastly, funding for training.

Jeremy Wilson stated he agrees with the order as described.

Abigail Frierson stated that once the database is figured out, the rest of the tasks could be addressed concurrently.

Hayley Jarolimek stated that the other subcommittees included deliverables for each meeting date which does not have to be replicated here however some guidelines for the expected work

and deliverable dates should be established. Another option would be to build the next agendas at each meeting based on the progress.

Abigail Frierson stated that she had in mind for the next meeting, to have Dr. Kennedy speak about the SAC and possibly present a sample database like the one at Arizona State University.

Hayley Jarolimek stated she agrees and recommends at this point to vote on approval of the charter as read and move on to the next agenda item.

Jeremy Wilson stated that he does not have further discussion on this item but would like to have the grammatical errors addressed before approval of the charter.

Action: A motion was made by Abigail Frierson to approve the Funding, Data & Sustainability Charter with the grammatical errors addressed in the interim. Motion seconded by Cara Paoli. No objections, no abstentions, approved unanimously.

No further discussion on this item.

4. **For Discussion Only: Review of Strategic Plan**

Esther Rodriguez-Brown presented excerpts from the CSEC Model Coordinated Protocol & Response Toolkit.

She informed the members that the previous CSEC Coalition created recommendations based on extensive research which are on pages 33-34 of the Model Coordinated Protocol & Response Toolkit. The recommendations have not been put into action; the work of the current subcommittees will be to work on the implementation of them. One of the recommendations is for each agency to house their own data and share with SAC which is housed at UNLV. Another recommendation is training evaluation for data collection followed by training standards for CSEC service providers. Pages 161-172 of the protocol lists the recommended variables which the coalition felt would be integral to the database. It was also recommended for a portal to be available statewide for agencies to input their data. Esther informed the group that Dr. Kennedy from UNLV was not available today but has expressed interest in future meetings, she will be an asset regarding data collection.

Hayley Jarolimek reminded the members that the presented documents are public information and available on the DCFS website. Chapter three of the CSEC Model Coordinated Protocol & Response Toolkit is dedicated to data and supporting documents to aid in the implementation of the data recommendations.

Shannon McCoy informed the group she was on the previous engagement subcommittee as well as the coalition. She expressed the importance of using the NRIT (Nevada Rapid Indicator Tool) statewide so it aligns with data work to be done for reinforcement of it. There is a UNITY subcommittee that is working on the adding the tool to UNITY as a mandatory requirement. Currently, throughout the state there are some challenges with enforcing consistent use of the NRIT. There have been conversations centralizing statewide data based on UNITY data elements. Shannon stated she does not have background information on the variables chosen by the coalition however thorough research was done on a national level to aid in compiling the list. She added that potentially, if the NRIT is added to UNITY, the data can be pulled from there without the need for the SAC at UNLV.

Hayley Jarolimek stated that the previous coalition was created out of a governor's executive order. The three documents that resulted; The Model Coordinated Response Protocol & Toolkit, The Prevention Guide and the Strategic Plan, concluded the order. The new coalition is picking up where the last one left off and looking at a wider approach at tracking CSEC youth and services provided to them statewide. The SAC would be able to house, analyze and provide

specific trafficking details in general which could also be used by CSEC service providers. She added that it's all about identifying the CSEC population, tracking them and determining available and unavailable services to modify services based on needs. The perspective aims to be bigger than just tracking it on a child welfare level. This group is will also be working on the funding and sustainability for funding aspects as they move through the charter. Hayley asked Abigail if further information was needed on this topic.

Abigail Frierson reiterated that the goal of the subcommittee is to figure out what the database will look like, where it will be housed, other logistics associated with it and secondly, how it will be funded.

Abigail closed item 4 and stated they would move on to item 3.

No further discussion on this item.

5. For Possible Action: Subcommittee Task Distribution

Abigail Frierson asked if any of the subcommittee members would like to research existing CSEC databases and bring the information back to the group.

Mike Allerdyce stated he will research existing CSEC databases to bring back to the group at the next meeting.

Esther Rodriguez-Brown suggested having the subcommittee members look at the sample data sharing agreement on pages 173-174 of the Model Coordinated Response & Toolkit to review as a group at the next meeting. She added that she could extract those pages from the document and send to the subcommittee members.

Abigail Frierson agreed and asked the members to come prepared to discuss at the next meeting.

Hayley Jarolimek recommended that the members receive the entire Protocol and Strategic Plan and at a minimum read chapter 3 which is about data driven outcomes. She added that resources 3a, 3b and 3c should also be read. Hayley stated that the link to the SAC will be sent to the subcommittee members so they can familiarize themselves a bit more before the next meeting. Hayley added that Esther could assist Mike in database research to bring back to the group next month where Mike Allerdyce will present the findings.

No further discussion on this item.

6. For Possible Action: Future Agenda Items

Abigail Frierson stated that the next meeting will consist of Dr. Kennedy speaking about the SAC, Mike Allerdyce presenting on CSEC database research, and review of the data sharing agreement samples.

Hayley Jarolimek asked if there were any members that would volunteer to research grants and other funding streams for the database. Hayley stated that VOCA funds could be researched and that Esther could assist in some of the grant research.

Cora Carroll stated she volunteers for grant research. Abigail Frierson stated that this would fall under agenda item 5 as it is a task that is being assigned to a subcommittee member. Abigail reiterated that Cora Carroll will work with Esther Rodriguez-Brown on the grant research.

No further discussion on this item.

7. For Possible Action: Confirm Next Meeting Date: May 20, 2021. 10:30am-12:00pm.

Abigail Frierson clarified that the next meetings will be held from 10:30am-12:00pm unless that is problematic for any of the subcommittee members.

Cara Paoli stated she agrees with that timeslot but can accommodate if others cannot meet at that time.

Jeremy Wilson and Mike Allardyce stated they have no qualms with 10:00am or 10:30am.

Action: A motion was made by Abigail Frierson to confirm the next meeting date of May 20, 2021 from 10:30am-12:00pm. Motion was seconded by Cora Carroll. No objections, no abstentions, approved unanimously.

No further discussion on this item.

8. Final Public Comment

There was no final public comment.

9. Adjournment

The meeting adjourned at 11:12am.