



DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
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NEVADA COALITION TO PREVENT THE COMMERCIAL SEXUAL EXPLOITATION OF CHILDREN: FUNDING, DATA & SUSTAINABILITY SUBCOMMITTEE DRAFT MEETING MINUTES

DATE: June 17, 2021. 10:30am-12:00pm (or until adjourned)

LOCATION: Division of Child and Family Services; 4126 Technology Way, 3rd Floor, Carson City, NV 89706

TELECONFERENCE ACCESS: Join the meeting: [Click here to join the meeting](#)
Call in number: +1 775-321-6111, Phone Conference ID: 875 159 511#

1. Call to Order, Roll Call, Introductions

The meeting was called to order at 10:33 a.m. by Abigail Frierson.

Members Present: Cara Paoli, Abigail Frierson, Eboni Washington, Jeremy Wilson, Cora Carroll, Michael Allerdyce, Jennifer Malnar

Members Absent: Holly Vetter, Dr. Alexis Kennedy, Brittany Hopballe

Guests: Jennifer Spencer, Dylan Nall, Beverly Brown

DCFS Staff Members Present: Esther Rodriguez-Brown

Roll call was taken and a quorum was present.

2. Public Comment

Jennifer Spencer stated that AB253 has recently passed allowing for virtual only meetings with the caveat of requiring the voting members to have their cameras on throughout the entire meeting.

No further discussion on this item.

3. For Possible Action: Approval of May 20 meeting minutes.

Abigail Frierson opened the floor to discussion on the May 20th meeting minutes before voting to approve.

No discussion on the meeting minutes.

Action: A motion was made by Jeremy Wilson to approve the May 20, 2021 meeting minutes, motion was seconded by Eboni Washington. No objections, no abstentions, approved unanimously.

No further discussion on this item.

4. For Discussion and Possible Action: Updates from June 15th Coalition meeting- identify next steps for FDSS

Esther Rodriguez-Brown stated that the previously discussed charter revisions were approved by the coalition.

Cara Paoli stated that during the legislative updates, Ross Armstrong discussed the passing of AB274 and how it will impact this subcommittee. This group will have to start planning on how all aspects of SB294 will be financed, including the receiving center.

Abigail Frierson added that the Coalition was fully updated on the subcommittee's progress and plan of actions. Members did not provide any feedback or guidance on going in a different direction there the subcommittee will continue to follow the course that has already been set.

No further discussion on this item.

5. For Discussion and Possible Action: Identify and discuss logistics for getting data to the SAC (Statistical Analysis Center)

Abigail Frierson opened the floor to discussion on this item.

Esther stated that Dr. Kennedy has not completed the scope of work yet, and she has requested to remain a point of contact but would like a PhD student to attend future FDSS meetings.

Esther Rodriguez-Brown shared with the group that her and Hayley Jarolimek met with Catherine Huang, the director for HMIS out of Clark County. Catherine has stated that if HMIS is used, new software will not be needed. Any organization that is part of HMIS can access information for clients and services provided with the exception of domestic violence clients. Catherine also suggested creating a CSEC project database within HMIS where variables are tailored to CSEC needs and only cleared individuals would have access. Reports can be generated; trainings are available and the assessments that come out of the External Engagement subcommittee could also be uploaded for easy provider access. Esther added the links to HMIS in the meeting chat. The costs would be about \$100 per user per month and the price is adjusted based on quantity and needs. The HMIS has a system in place to screen potential users and the SAC could take on an administrative role in assisting with data clean up. Because the SAC is not purchased software, both it and the HMIS would complement each other nicely, aiding in sustainability. Funding options could potentially include VOCA, VOWA technology grants through Victims of Crime. If the subcommittee is interested, Catherine has volunteered to present the HMIS. Esther added that the project could be piloted with Washoe and Clark, and the rural regions could be added in segments. If the money is available, the implementation would be rather quick.

Jeremy Wilson asked for details on the cost per user mentioned.

Esther Rodriguez-Brown stated that the cost is per agency using the system and that it would be best to establish a small number of individuals entering data per agency. They would be trained on data entry and confidentiality. She added that the scope of work has not been received from the SAC yet, that would be a separate cost from the HMIS.

Jeremy Wilson suggested having Catherine Huang present the HMIS and have Dr. Kennedy from the SAC attend so the subcommittee can see the interplay both.

Esther Rodriguez-Brown stated she will ask Catherine Huang to present the HMIS and demonstrate how it works at the July meeting. She added that she has reached out to Taylor Hendrickson with no response as of yet regarding the database they use at their receiving center as another potential option.

Action: Eboni Washington motioned to have the HMIS presentation added to the July 15th agenda, motion was seconded by Jeremy Wilson. No objections, no abstentions, motion passes unanimously.

No further discussion on this item.

6. For Discussion and Possible Action: Review of proposed modifications to Funding, Data & Sustainability Subcommittee Charter

a. Remove roster, timelines and meeting dates

Esther Rodriguez- Brown suggested removing the roster from the charter so that membership revisions could take place without adhering to a voting requirement. As for the deadlines, removing them would add flexibility; the timeliness would remain, they'll just be removed from the roster so that revisions can take place without the need for voting.

Action: A motion was made by Cara Paoli to move remove the roster, timelines and meeting dates from the FDSS charter, motion was seconded by Jeremy Wilson. No objections, no abstentions, approved unanimously.

No further discussion on this item.

7. For Discussion and Possible Action: Subcommittee Member Task Distribution

Esther Rodriguez-Brown stated that some agencies are already using HMIS therefore if some of the subcommittee members are part of those agencies, some feedback would be beneficial at the next meeting. She added that some research on funding streams will be needed as well.

Cara Paoli stated she will research HMIS use in Washoe County.

Abigail Frierson stated that Clark County Social Services and Family Services use HMIS therefore she will research it's use there as well.

Cora Carroll and Esther Rodriguez-Brown volunteered to research potential funding streams. Cora stated that so far, the funding options she has found have been specific to direct services for victims and prosecution and offenders of offenders. Esther volunteered to research entities outside of the federal realm like Google, that may be able to provide funding for the database.

Action: A motion was made by Jeremy Wilson to have Abigail Frierson and Cara Paoli research HMIS use at their agencies, motion was seconded by Eboni Washington. No objections, no abstentions, approved unanimously.

Action: A motion was made by Cara Paoli to have Esther Rodriguez-Brown and Cora Carroll present their funding research at the next meeting. Motion was seconded by Cara Paoli. No objections, no abstentions, approved unanimously.

No further discussion on this item.

8. For Possible Action: Future Agenda Items

Cara Paoli suggested adding a review of SB274 and the fiscal impact on this subcommittee to a future meeting. She suggested Esther reach out to Kathryn Roose at DCFS.

Jennifer Spencer informed the members that agenda items can be tabled during meetings if the information is not available at the time.

Action: A motion was made by Cara Paoli to add SB274 and its fiscal impact to the next agenda, motion was seconded by Eboni Washington. No objections, no abstentions, approved unanimously.

Action: A motion was made by Cara Paoli to add the grant research presentation by Cora Carroll and Esther Rodriguez-Brown to the next agenda. Motion was seconded by Jeremy Wilson. No objections, no abstentions, approved unanimously.

No further discussion on this item.

9. For Possible Action: Confirm Next Meeting Date: July 15, 2021. 10:30am-12:00pm.
Abigail Frierson reminded the members of the next meeting date: July 15, 2021 at 10:30am.

No further discussion on this item.

10. Final Public Comment

There was no final public comment.

11. Adjournment

The meeting adjourned at 11:19am.

DRAFT