



NEVADA COALITION TO PREVENT THE COMMERCIAL SEXUAL EXPLOITATION OF CHILDREN: FUNDING, DATA & SUSTAINABILITY SUBCOMMITTEE MINUTES

DATE: Thursday, January 20, 2022

TIME: 10:30 am – 12:00 pm (or until adjournment)

VIDEO CONFERENCE: [Click here to join meeting](#)

TELECONFERENCE: 1-775-321-6111 CONFERENCE ID: 865 764 780#

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- *Items may be taken out of order, may be combined for consideration by the public body, and/or may be pulled or removed from the agenda at any time to accomplish business in the most efficient manner.*
- *“For Information” items are informal in nature and may include discussion and ideas*
- *“For Possible Action” items may be voted on or approved by members of the subcommittee.*

MINUTES

1. Call to Order, Roll Call, Establish Quorum- Abigail Frierson, Cara Paoli

Abigail Frierson called the meeting to order at 10:35am.

Members Present: Esther Rodriguez-Brown, Abigail Frierson, Cara Paoli, Eboni Washington, Jeremy Wilson, Cora Carroll, Michael Allerdycce, Jennifer Malnar

Members Absent: Brittany Hopballe, Holly Vetter, Audrey Puckett

Support: Esther Rodriguez-Brown, Lorena Bojorquez

Roll call was taken, and quorum was established with eight members present.

2. Public Comment and Discussion *(Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for a later meeting)*

There was no public comment.

3. For Possible Action: Review and Approval of November 18, 2021 Meeting Minutes- Abigail Frierson, Cara Paoli

Abigail Frierson opened the floor to revisions of the minutes.

Action: A motion was made by Eboni Washington to approve the November 18, 2021 Meeting Minutes, Jeremy Wilson seconded the motion. No objections, No abstentions. Motion carries.

No further discussion on this item.

4. For Discussion Only: Database Status Update

- **SAC (Statistical Analysis Center) at UNLV Contract**

Esther Rodriguez-Brown informed the subcommittee members that the contract and purchase order with the SAC at UNLV has been signed, thus moving forward a statewide database. Ms. Brown commended the members of the subcommittee on the accomplishment of this goal. Ms. Brown informed the group that the next step will be to send out an email with a sample MOU put together by the last Coalition along with the variables intended for collection. Ms. Brown indicated that it will likely be easier for the nonprofits to sign the MOUs whereas for the government agencies, it is a bit lengthier of a process. Ms. Brown explained that there will be a couple of meetings scheduled with Dr. Kennedy and the agencies that are interested in being part of this database and encouraged the members of the subcommittee to ask questions and establish the process by which every agency and organizations will have a relationship with UNLV once the MOU is signed.

- **HMIS (Homeless Management Information System)**

Esther Rodriguez-Brown informed the members that the beginning process of the HMIS involves each agency sending a spreadsheet of data to be imported. Ms. Brown explained that although the MOU will help to maintain confidentiality, it is important to discern how best to send that information in a secure manner given that it contains sensitive data, as well as not to duplicate the kids, maintaining the integrity of CSEC's population for the state. Ms. Brown informed the group that CSEC is waiting to hear from the liaison in Nevada that has already established that database in order for CSEC to jump on board rather than reinvent. Ms. Brown indicated that past meetings established the ability for this integration, and explained that once the HMIS has been established, each agency will input their data directly into the HMIS, following which, UNLV will extract the data to perform analysis and generate reports. Ms. Brown reiterated that to start, however, the MOU needs to be created; until that time, each agency will send their data to the point of contact at UNLV who will input the data manually.

Cara Paoli indicated her belief that this is a doable process and that knowing the specifics of how it works will be important.

Eboni Washington concurred with Ms. Paoli's statement and explained that from a county perspective, the district attorney would need to review the MOU before the agency could sign off, which prompted Ms. Washington to question who would facilitate collecting the signatures, and who would take ownership of the MOU: UNLV or DCFS.

Esther Rodriguez-Brown explained that the MOU will be between UNLV and the agency or organization and DCFS will just facilitate as part of the CSEC Coalition goals. Ms. Brown further indicated that the owner of the MOU will be UNLV.

Abigail Frierson suggested that DCFS come up with the MOU given that most of the child welfare information is in the DCFS database.

Esther Rodriguez-Brown indicated that there will be a special CSEC Coalition meeting on January 31, 2022 and that she would bring this suggestion to Dr. Cindy Pitlock.

Abigail Frierson clarified her suggestion, indicating that UNLV would own the database, but may only have to make an agreement with DCFS given that DCFS has the database that the counties in the state use, indicating that this might be easier.

Jeremy Wilson explained that DCFS owns UNITY, and all input regarding any child within any jurisdiction would be placed within UNITY, which owned and housed solely by DCFS. Mr. Wilson further indicated that the rest of the agencies have the opportunity to use that, but questioned whether or not the juvenile justice system did have the option for UNITY. Mr. Wilson explained, everything regarding child welfare specifically is contained within UNITY. Mr. Wilson further explained that UNITY just did a new deployment that specifically tracks CSEC allegations and as such, Mr. Wilson opined that it would likely not be difficult to do that data extraction directly from UNITY regarding CSEC-service-only children. Therefore, Mr. Wilson suggested the value of exploring that with DCFS and questioned the need for an HMIS system given that CSEC data exists within UNITY now.

Eboni Washington indicated that if trying to capture data for children not being served by any of the child welfare agencies, a separate system is still needed. As such, Ms. Washington explained that all of the juvenile justice agencies in the state use a separate system that is not UNITY. Therefore that information would need to be input or imported from the various instances or from Tyler Technologies, who houses the database used for juvenile justice. As such, Ms. Washington explained that separate agreements would need to be made with each juvenile justice agency.

Esther Rodriguez-Brown indicated that someone is still going to need to extract the data from within UNITY and presented the option of granting access to the UNLV data specialist to UNITY for the purposes of data extraction. Ms. Brown further indicated that a point person would also need to be in place to extract the data from the juvenile justice organizations.

Eboni Brown explained that UNITY could likely be set up with automatic data extraction and upload to the UNLV database and in terms of the juvenile justice system, presented a few options: a person could do all of the data collection and data entry or the possibility of automatic extraction, which would require meeting with the IT people to discuss the requirements.

Jeremy Wilson confirmed that UNITY can upload the data directly into another system and that this too would need to go through the state's IT Department to make that happen. Mr. Wilson further explained that there are internal ways that all jurisdictions were inputting data into UNITY prior to the inclusion of the CSEC flags, and that the data should be able to be accessed and inputted into the new system with help from the IT department.

Esther Rodriguez-Brown asked for confirmation that when the data is extracted, there will be no duplication of youth identification numbers.

Jeremy Wilson explained that IT should be able to set this up to pull exactly the information needed and leave out any that is unneeded.

Esther Rodriguez-Brown thanked all the members for their input, indicated that she and Lorena Bojorquez would be putting together meetings with UNLV, and suggested that the DCFS tech be part of those meetings. Ms. Brown concurred with Mr. Wilson's earlier statement that perhaps the HMIS would not be needed after all.

Jeremy Wilson explained that the juvenile justice side of things would likely determine the need for HMIS given that they are all using different databases.

Esther Rodriguez-Brown further indicated that there was still the need to determine how this would work with the nonprofit sector in the community, as well, explaining that they probably would still have to send their data directly to UNLV. Ms. Brown next identified some of the organizations and agencies that will be participating and asked subcommittee members for suggestions both now, and via email to her in the future. Ms. Brown identified the following organizations in the south:

- Clark County DFS
- ARYS Unit
- The Harbor
- Eagle Quest
- Nevada Homes for Youth
- The Embracing Project
- Signs of Hope
- Purchased: Not for Sale
- Nevada Partnership for Homeless Youth
- Big Brothers Big Sisters
- FirstMed
- VICE

- St. Jude's
- FACT

Cara Paoli suggested school district representation.

Esther Rodriguez- Brown identified the following organizations in the north:

- Awaken
- Children's Cabinet
- Washoe County Human Resources
- Juvenile Justice

Cara Paoli suggested the school district, the potential involvement of an assemblyperson, and law enforcement.

Esther Rodriguez-Brown indicated that she can reach out to Detective Leedy in Reno and requested that Cara send her contact information for law enforcement in Sparks.

Jeremy Wilson suggested Eddy House.

Esther Rodriguez-Brown explained that her attempts to contact a representative at Eddy House had gone unanswered.

Cara Paoli explained that the Eddy House now has new leadership with whom a meeting is scheduled for the following week and as such, she would ask the representative to reach out to new leader, Trevor Macaluso.

Esther Rodriguez-Brown explained that she has reached out to Laurie Jackson regarding the rural region as they are a bit more challenging given that they have fewer identified survivors/victims.

Jennifer Malnar suggested Boys Town in Las Vegas as well as Bamboo Sunrise Foster Care.

Esther Rodriguez-Brown stated she would add them and asked members to email her with any other agencies that may not have been brought up during today's meeting.

No further discussion on this item.

5. For Information Only: Restructure of CSEC Coalition Subcommittees

Esther Rodriguez-Brown reminded the members that 2023 is a legislative year and the Coalition has decided to restructure the current subcommittees. Ms. Brown indicated that each of the subcommittees have accomplished set goals from the past year and will now be restructured into two subcommittees: a legislative subcommittee to prepare recommendations for the upcoming legislative session; and the strategic planning subcommittee to review and update all the strategic planning put forward by the former Coalition based on CSEC's current needs in the state. Ms. Brown explained that some of the strategies and goals from the 2016 strategic planning subcommittee have been accomplished, and others are obsolete and need some updating. Ms. Brown informed the group that she will be sending out an email with all this information, and encouraged the members to participate in one or both of the subcommittees. In addition, Ms. Brown explained that new application process for the CSEC Coalition, given that members are no longer appointed by executive order and is now open to other members of the community. Ms. Brown explained that a small panel will select of the new members, which will be comprised of voting members, stakeholders, and non-voting members. Ms. Brown encouraged any interested members of the group to apply/reapply for CSEC Coalition membership.

Cara Paoli indicated her support for the restructuring and change of focus.

Esther Rodriguez-Brown added that the bylaws require diversity in the CSEC Coalition and indicated the importance of representation of those in the community with whom CSEC works.

No further discussion on this item.

6. Final Public Comment and Discussion (*Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for a later meeting*)

Jennifer Malnar informed the group of the efforts taking place out in the community to bring awareness to human trafficking, given that January is Awareness of Human Trafficking month. Ms. Malnar gave an example of In-N-Out burger, who is holding a three-to-one match campaign where they will match a donation three times, up to 250,000, and donate the money to awareness of human trafficking. Moreover, Ms. Malnar commended the billboards and advertisements which have been more plentiful, commenting that it is nice to see the prevalence in the community and recognition by companies and organizations.

No further discussion on this item.

7. Adjournment

Abigail Frierson adjourned the meeting at 11:10am, thanking members for their participation in the subcommittee.