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Governor

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Director



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES  
*Helping people. It's who we are and what we do.*



Cindy Pitlock, DNP  
Administrator

## PUBLIC NOTICE

### NEVADA COALITION TO PREVENT THE COMMERCIAL SEXUAL EXPLOITATION OF CHILDREN: DIVERSITY ENGAGEMENT SUBCOMMITTEE MINUTES

**DATE:** Thursday, August 17<sup>th</sup>, 2023

**TIME:** 10:00 am until adjournment

**VIDEO CONFERENCE:** [Click here to join meeting](#)

**TELECONFERENCE:** 1-775-321-6111 CONFERENCE ID: 516 217 450#

**This will be a virtual only meeting as authorized pursuant to AB253 (2021) and NRS 241.023**

**Supporting materials may be obtained online at**

<https://dcfs.nv.gov/Programs/CWS/CSEC/2023MeetingandAgenda/>

Members of the public may hear and observe the meeting, and participate in the meeting by video, phone or in person. Members of the public may also provide live public comment during the public comment sections of the agenda. If members of the public desire to provide a pre-recorded public comment for a meeting, it must first be authorized before the meeting by the public body. Please contact Brianna Meads, [bmeads@dcfs.nv.gov](mailto:bmeads@dcfs.nv.gov), at least 3 days prior to the meeting if any member of the public desires to provide a recorded public comment

Members of the public can unmute their microphone and provide their comment; if anyone is having technical problems unmuting themselves, call the following number 1-775-321-6111 with CONFERENCE ID: 982 586 823# to make your public comment.

Reasonable efforts will be made to ensure that all attendees/public can hear or observe the members of the body, so it is recommended that members keep their cameras on through the meeting, unless there are technical difficulties, or a member can only appear by phone during the meeting.

- *Items may be taken out of order, may be combined for consideration by the public body, and/or may be pulled or removed from the agenda at any time to accomplish business in the most efficient manner.*
- *“For Information” items are informal in nature and may include discussion and ideas*
- *“For Possible Action” items may be voted on or approved by members of the commission.*

## AGENDA

### 1. **Call to Order, Roll Call, Establish Quorum-** Esther Rodriguez-Brown

Esther Rodriguez-Brown called the Diversity Engagement Subcommittee meeting on August 17<sup>th</sup>, 2023, to order at 10:03 A.M. She then proceeded with the roll call.

**Members Present:** Johanna Granados, Makaya Swain, Nicole E. Reilly, Jessica Cisneros (Proxy for Melissa Holland), Stacy Scott, Ryan Gustafson

**Members Absent:** Calvin Criddle, Chris Davin, John Bryant, Leona Lopez, Patty Daniel

Roll was taken where a quorum was established.

### 2. **Public Comment and Discussion** (*Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for a later meeting, per NRS 241.020*)- Makaya Swain

There were no public comments made.

### 3. **For Possible Action: Approval of the meeting minutes from July 20<sup>th</sup>, 2023-** Joana Granados

**Action:** Esther Rodriguez-Brown presented the July 20<sup>th</sup>, 2023, minutes to the members. Stacy Scott made a motion to approve the July 20<sup>TH</sup>, 2023, meeting minutes. Joanna Granados seconded the motion. Jessica Cisneros abstained from the minutes as she was absent from the July 20<sup>th</sup> meeting.

Motion carries

### 4. **For Discussion and Possible Action: Discuss and determine the next steps of the established subcommittee goals-** Esther Rodriguez-Brown, Makaya Swain, Joanna Granados.

- **Goal #1: Identify major gaps/disconnections in servicing CSEC from diverse communities.**

- **Final review and approval of survey I to identify major gaps and disconnections between agencies and clients they serve.**
- **Determine the timeline to distribute the surveys.**
- **Determine the best way to distribute and collect the surveys.**

➤ ***Public Comments will be allowed during discussion of this action item before a vote is taken.***

Esther Rodriguez-Brown shared her screen with the survey they had been previously working on from the previous meetings. She informs the members that the words highlighted in yellow are the questions that they tabled to have discussed in this meeting. She also states that she made changes to the parts of the survey they had discussed in the last meeting on July 20<sup>th</sup>, 2023, which she sent in a previous email.

Joanna Granados reads the first question, “**Does your agency/organization offer pathways to any of the options below:**” “**U-Visa,**” “**T-Via,**” and “**Other.**” Joanna Granados asks if the members like how the question reads or if they want to add any additional options, such as V.A.W.A or any other type of immigration relief.

Esther Rodriguez-Brown says that V.A.W.A. helps with immigration relief for things such as residency and only services for victims. Joanna Granados tells Esther Rodriguez-Brown that from her understanding of V.A.W.A, it is a form of immigration relief since they allow people to get a work permit and stay in the country for what she believes is a two-year span before they can apply for long-term residency. Esther Rodriguez-Brown was unaware that V.A.W.A. offers those services and offered to add it as one of the options in the first question.

Makaya Swain asks if they should put something regarding refugee status. However, she states she is unaware of how it works, permanent residency or citizenship since everyone might not do visas but rather residencies. Esther Rodriguez-Brown suggests putting an option that says something like “**regular channels of residency**”. Esther Rodriguez-Brown then states that is why she added “**Other**” to the question because then they could possibly specify that.

Nicole Reilly tells the members that she does not see anything regarding protective orders like CSEC providing support or online access to protective orders or things of that nature. Esther Rodriguez-Brown asks the groups if they should include it in the question. Nicole Reilly apologizes and said that she was going to ask until after they were done with the first question since she had been scrolling through the survey and noticed there was nothing in regard to protective orders and the services provided, such as if the organization’s staff does any training on how to apply for protective orders.

Esther Rodriguez-Brown scrolls up to the services portion of the survey, which they had previously discussed in the last meeting. Nicole Reilly says that protective orders are an important service to be offered and that they have an advocate to walk them through the application process as well as the extended protective order hearing process if that is what the victim chooses to go for.

Esther Rodriguez-Brown asks Joanna Granados and Makaya Swain if they want to read over the entire survey, starting from the beginning, so that everyone can agree on what they have since Nicole Reilly

presented that good observation. Makaya Swain tells Esther Rodriguez-Brown that she thinks that is a good idea to do and that, to Nicole Reilly's point, she does not think they go through different types of services other than therapeutic services. Esther Rodriguez-Brown says they should start from the top of the survey and add more things as they go.

Makaya Swain goes over the start of the survey, which asks the name of the agency/organization, their address, phone number, website, hour of operation, and mission statement. She asks if they think there is anything else they need to add or if they are missing anything regarding organization information. Esther Rodriguez-Brown asks if they should read the introduction to the survey so that everyone is good with that.

Makaya Swain agrees to read the introduction. "This is a self-assessment created by the Diversity Engagement Subcommittee and reviewed by the Nevada Commercially Sexually Exploitation of Children Coalition. The purpose of this agency self-assessment is to help you self-reflect about the services that you offer and if they are specifically designed to address the needs of clients that are victims/survivors of exploitation. Furthermore, you can use this self-assessment to explore the diversity of your clients and services". Makaya Swain asks if they should add any additional wording or changes that need to be made.

Makaya Swain goes over the organization information again and asks if they need to add anything more. She then asks if this survey is for non-profit and government agencies, and if so, is something they should have the agency/organization specify. Esther Rodriguez-Brown clarifies that this survey is for both. She says that the subcommittee should know if the organization or agency is a non-profit or government, but they could tell them to specify. Makaya Swain suggests putting the agency type underneath the "Agency/Organization Name" line. She says that there could also be private organizations such as counseling. Esther Rodriguez-Brown adds a new line that says, "Agency Type (non-profit, government, private, etc.)." Makaya Swain asks if there is any other agency information they should add.

Makaya Swain reads question 1, "Do you serve identified survivors and victims of sex trafficking and exploitation?" followed by their options "Yes. (Go to question number 2 & 3. No (Thank you for participating. The self-assessment is ended.). I don't know (Go to question number 4)." She asks if there are any other options or things they would like to add. She continues to question number 2 "What population do you serve?" followed by the options of "Minors. Adults. Both." She states that she does not think they have another option. She reads question number 3 "What tools did you use to identify the child, and did you refer the child to CSEC specialized services?" She says she thinks that question is pretty self-explanatory, so she moves on to question 4, "Would you like access to training to screen clients to help you identify if your clients are being exploited or at risk?" followed by the options "Yes.

No.” She continues with the next question, “**What is the primary population that you serve through your organization.**” She tells the members they have a fill-in for that question so people can get creative.

Makaya Swain goes to the next question, “**Identify which communities receive services within your agency (check all the boxes that apply):**” with the options being “*BIPOC (Black, Indigenous, and people of color):*” “Black/African American,” “Hispanic/Latinx,” “Native (American, Hawaiian, or Alaskan),” “Asian”, “Pacific Islander,” “Desi (India, Pakistan, Bangladesh, Sri Lanka, and Nepal).” Stacy Scott suggests putting an “Others” option at the end because some people may not be one of the options listed. Esther Rodriguez-Brown adds that to the list, which is followed by a “Comments” fill-in-the-blank.

Makaya Swain reads the next category, which is “*People with disabilities,*” with the options being “Intellectual” and “Physical,” and that is followed by another “Comments” fill in the blank. She follows it with the next question “*Does your agency offer services to people with hearing, speech, or sight difficulties? If yes, choose all that apply from below:*” with the options being “Telecommunications Device for the Deaf (TDD),” “Teletypewriters (TTY),” “Text Telephones,” “Braille,” “American Sign Language (ASL)”, and then another “Comments:” fill in the blank. Makaya Swain reads the next category, “*People from the LGBTQIA+ community,*” with a “Specify Below” fill in the blank.

Makaya continues to the next category, “*Families/People living below the poverty line:*” She informs them that within the question, there is a link with a poverty calculator.

Stacy Scott asks Esther Rodriguez-Brown if she can scroll up a little in the survey because it seems a little confusing to her that after asking the question on whether the agencies offer services to those with hearing, speech, or sight difficulties, the next option is “People from the LGBTQIA+ community” and she feels like there should be a question, such as “Does your agency service people from the LGBTQ community.”

Esther Rodriguez-Brown tells Stacy Scott that the question at the beginning of the categories that reads “**Identify which communities receive services within your agency (check all the boxes that apply):**” coincides with them all instead of repeating that question for every category. She also points out that the question is in bold, while all of the categories are in italics. Stacy Scotts says she understands what Esther Rodriguez-Brown means.

Esther Rodriguez-Brown informs the members that a reason why they did not put any selections down under the “*People from the LGBTQIA+ community*” is because there are a lot of different terms. They may leave some options out, leading them to put “Specify below” so the agency can be specified.

Joanna Granados asks if they should add in the section if they are serving people with limited English proficiencies, so if they may need a translator or speak other languages. Esther Rodriguez-Brown says that

they talk about things concerning that below, such as interpreters, etc. However, she said that she could add a question to this section regarding that as well. Esther Rodriguez-Brown asks Joanna Granados how to ask the question, to which Joanna Granados replies with “*Communities with limited English proficiency.*” Esther Rodriguez-Brown adds it to the section.

Makaya continues on to the next question, which reads, “**On a scale from 1 to 5 (1 all needs addressed and 5 none of the needs addressed), how would you rate the services offered in your organization to address the need of the population described above?**” with the agency circling a number on a scale from 1 to 5. She asks if everyone is okay with that question. She tells the members that the question is followed by a question that says, “**Please explain.**” She reads the next question, “**Can clients access services after hours? If so, please explain.**”

Makaya Swain begins to read the options below the “**Agency/organization accessibility**” section. She reads the options “*Check this box if your agency offers telehealth services,*” “*Check this box if your agency offers transportation or vouchers to access transportation. Explain: Uber- Bus – transportation offered by the organization*”, “*Check this box if your agency offers transportation or vouchers to access transportation for people with physical disabilities. Explain*”, “*Check this box if your agency has access to interpreters in languages other than English. Explain.*” Makaya asks if they should replace “Explain” for the language interpreters’ option with “List Language.”

Esther Rodriguez-Brown asks if the question in the previous section, which asks if you serve communities with limited English proficiencies, is repetitive since they ask in the accessibility section if the agency has interpreters for people who do not speak English. Makaya offers a perspective that an agency may work with people who have limited English proficiencies but do not have any interpreters for them. Esther Rodriguez-Brown agrees and says that is true. They leave both questions as before.

Makaya Swain continues with the options underneath the “**Agency/organization accessibility,**” with the next option being “*Check this box if your agency has online information and resources in languages other than English,*” *How are services covered in your agency? Please check all the ones that apply.*” Those services are “Fees (if so, please specify the cost),” “Sliding scale,” “Insurance,” “Medicaid,” “Victims of Crime Funds”, “Free (organization/agency has grants and donations to cover costs,” “Other” with a message underneath that reads “*Please mention below if there is any population that is not covered by grants, donations, or other funding. (Clients without status, clients without permanent residence, children without parental consent, etc.) Explain.*”

Esther Rodriguez-Brown asks if the “**Agency/organization accessibility**” is the correct spot to put the question Nicole Reilly mentioned on restraining orders or if they should keep going and put it under services. She mentions that she is unsure if they have any other services than therapeutic services. Makaya offers the suggestion that maybe the question from Nicole Reilly would be better before the therapeutic section. Esther Rodriguez-Brown agrees.

Makaya continues reading the survey with the next section being “**From 1 to 5, how would you rate the following as it applies to your agency? (1 all available/5 not available)**” and the options being “Accessible parking,” “Low-slope ramps,” “Power-assisted doors,” “Accessible elevators,” “Lifts,” “Accessible washrooms,” “All-gender washrooms,” “Security cameras,” “Access to emergency response services,” “Outside lighting for safety,” “Other.” All options have a 1 through 5 underneath for the agency to circle. Makaya asks if they have any other ones they would like to add or change one of the options presented.

Makaya Swain continues to the next question, “**How do you evaluate if your agency/organization is inviting and comfortable for the population that you serve?**” and says the question is open to the person's narrative.

Makaya reads the next question: “**From 1 to 5, rate your relationship with your local law enforcement (1 great/ 5 nonexistent).**” She then mentions if they think they need to swap the 1 and 5 to mean that 1 means not good and 5 means good. Esther Rodriguez-Brown that she believes it could be a matter of preferences, but it is no problem to change it if that is what they want. Ryan Gustafson agrees with Makaya Swain. Esther Rodriguez-Brown makes the change to the numbers in the question presented with the changed question reading, “**From 1 to 5, rate your relationship with your local law enforcement (1 nonexistent / 5 great).**” She goes up to earlier in the survey. She asks if they should flip the 1 and 5 option in the question, “**On a scale from 1 to 5 (1 all needs addresses 5 none of the needs addressed), how would you rate the services offered in your organization to address the need of the population described above?**” Ryan Gustafson says that they should. Esther Rodriguez-Brown continues to do so with the new question being “**On a scale from 1 to 5 (1 none of the needs addressed 5 all of the needs addressed), how would you rate the services offered in your organization to address the need of the population described above?**” Esther Rodriguez-Brown goes to the next scaling question which is “**From 1 to 5, how would you rate the following as it applies to your agency? (1 all available/5 not available)**” and changes it to read **From 1 to 5, how would you rate the following as it applies to your agency? (1 not available/5 all available).**”

Makaya Swain continues with the questions, reading the next one: **“From 1 to 5, rate your local law enforcement understanding of the services that you offer for survivors/victims of human trafficking (1 great understand/5 no understanding.”** Esther Rodriguez-Brown changes the ranking meaning to read **“1 no understanding/5 great understanding.”**

Makaya Swain reads the next question: **“If your agency/organization provides services or refers to services that provide therapies to process trauma, please check all that apply. If not, leave all of them blank.”** The options read “Traditional trauma counseling (Circle the ones that apply: CBT, TF-CBT, PE, EMDR.),” “Somatic Experiencing Therapy,” and “Emotional Freedom Therapy (EFT/Tapping).” “Hypnotherapy,” “Yoga/Yoga Therapy/Body movement (circle the one that applies),” “Breathing techniques,” “Art Therapy/Music Therapy/Color Therapy (circle the one that applies),” and “Other.” Makaya Swain asks if they want to add animal therapy to the options because she knows it is very popular now. Esther-Rodriguez Brown says that she can add animal therapy to the options, and they can specify in the “Other” option what kind of animal therapy it is, such as equestrian therapy, dog therapy, etc. She added a comment to fix it for after the meeting so they can continue.

Makaya Swain asks if this is where they want to put the other services that people may provide. Joanna Granados says this would be a good spot after the question they just read. Esther Rodriguez-Brown asks them to specify what other services. Esther Rodriguez-Brown adds a new line, and Joanna Granados recommends writing “additional services,” Makaya Swain says they are unsure of what they may provide because it could be shelter, case management, etc. Esther Rodriguez-Brown writes down Nicole Reilly’s previous comment about “TPOS.” The new question reads **“Additional Services,”** with the options being “Shelter,” “Case Management,” “TPOS,” and “Other.”

Stacy Scott suggests moving the **“Additional Services”** questions after the question **“Are the therapeutic services described above made available for”** for continuity purposes and better flow since it is asking for clarification from the question **“If your agency/organization provides services or refers to services that provide therapies to process trauma, please check all that apply. If not, leave all of them blank.”** Esther Rodriguez-Brown makes the change.

Makaya asks if anyone would like to add anything else, and without a response, she continues reading the questions. The next question she reads is, **“Do you offer services to minors and/or adults without citizenship status? If so, please explain which ones and if there is a fee associated with those services.”** Esther Rodriguez-Brown quietly adds “Advocacy” underneath the **“Additional Services”**

question. Makaya Swain continues reading the next question **“Do you offer services to unaccompanied minors when parental/guardian or guardian consent cannot be obtained? If so, please explain which ones and if there is a fee associated with those services.”** After reading that question, they arrive at the highlighted portion of the survey, the initial reason for this meeting.

Joanna Granados takes over the reading of the survey from Makaya Swain. She informs the meeting members that they left off with the question, **“Does your agency/organization offer any training to staff and team members?”** she asks if there is anything they should add.

Makaya Swain asks for clarification on what V.A.W.A is underneath the question, **“Does your agency/organization offer pathways to any of the options below.”** Joanna Granados clarifies that V.A.W.A stands for Victims Against Women Act, which comes into play if you have been a victim of a violent crime (i.e., domestic violence, sexual assault); however, your offender has to be a citizen or a permanent resident in order to apply for that type of immigration relief. Makaya asks if this is a visa or a way to qualify for a visa. Stacy Scott asks if this is Victims of Crime Funding. Esther Rodriguez-Brown says no and reiterates that V.A.W.A allows certain immigrants abused by their U.S. citizen or lawful permanent resident spouses or former spouses, parents, or children to apply for permanent U.S. residency without the knowledge of the abusive family member. She states that the victim has to be married to somebody who is a U.S. citizen or permanent resident, compared to T-Visa and U-Visa, where you do not have to be married to a permanent resident or citizen.

Joanna Granados reads the options below the question **“Does your agency/organization offer any training to staff and team members”** which are *“Trauma-Informed and trauma conscious,”* *“Effects of Trauma on Professionals (vicarious trauma, compassion fatigue, burnout),”* *“Childhood Trauma,”* *“Commercially Sexually Exploitation of Children and Human Trafficking,”* *“Suicide Prevention,”* *“Diversity and Inclusion,”* *“Youth Mental Health,”* *“Child and Youth Development,”* and *“Other.”* She asks if there is anything else they should add. Esther Rodriguez-Brown suggests adding *“cultural competency”* and *“LGBTQ training.”* Makaya says that if the survey is to relate to diversity inclusion, the list should be related to what was asked above and below; they can ask if they have additional training on foundational knowledge. Esther Rodriguez-Brown makes a comment to divide the question **“Does your agency/organization offer any training to staff and team members?”** into two parts. One for specific diversity training and the other for more general training. Makaya Swain that in the diversity training, you can add the LGBTQIA, and Esther Rodriguez-Brown says she can add the cultural competency there as well as training for working with people with disabilities.

Joanna Granados continued with reading the questions. The next question is, “**Does your agency/organization offer any training listed above to parents or foster parents? If so, please explain which ones and if there is a fee associated.**” With no changes suggested, she moves on to the question, “**If you feel that your organization is lacking in any of the areas asked during this survey, would you like to receive assistance? If yes, please explain in which area and if you have a budget to cover the cost (if any).**” Followed by the final question, “**Is there anything you would like to share about your organization/agency that wasn’t covered in this survey?**”

Esther Rodriguez-Brown notes that at the end of the survey, she added some definitions for clarification. She says they can add more or remove them all. She says that at a previous meeting, there was a discussion on what the definition of diversity was, and she found the definition made by Executive Order 13895. She then asked Joanna Granados to read the definitions provided.

Joanna Granados reads the first definition: “**Identified CSEC:** A Commercially Sexually Exploited Child identified by a government agency or a non-profit specialized in human trafficking services, utilizing an identification or screening tool, or because of self-disclosure from the client.” With everyone liking that definition, she moves on to the next: “**At-risk:** A child that has not been identified as CSEC but presents several indicators or red flags that made the provider think that the child is highly vulnerable to being recruited, manipulated, or lured into exploitation and sex trafficking.”

Joanna Granados mentions that she took a training where an organization in California is trying to use the term “At-promised” instead of “At-risk.” Esther Rodriguez-Brown asks if they mean “At-promised” as if they are being promised something. Joanna Granados says that from her understanding, “At-promised” would be that they are the promise of the future, and by using “At-risk,” they are labeling someone because they may be coming from a low-income family, which makes them at risk of being a victim. Joanna Granados was unsure if anyone had heard anything about it because it was a big discussion. Esther Rodriguez-Brown says that she has never heard of it and finds the term creepy because it sounds as if they are the promising future of children to be exploited. Joanna Granados says it is more like the promise of becoming something, and it was more positive than “At-risk.” Ryan Gustafson says that he has also never heard of it and that it is tough, but understood it as promising that they are able to assist children and give them a more promising future and says he finds it confusing. Makaya Swain says that she has heard of it but also found it weird and thought it made no sense.

Makaya Swain asks if Esther Rodriguez-Brown has a list of terms that everyone has to use. Esther Rodriguez-Brown says that Elaine gave it to them and that she will look for it. She goes on to say that she does not like “At-promised” as she finds it confusing, similar to Ryan Gustafson and that it makes it seem like the child is promised to be exploited. She says that she can look at another word to change it to, but Makaya Swain informs Esther Rodriguez-Brown that the term “At-risk” is on the paper as a word that is okay to us. Stacy Scott says that a unit she supervised used “At-risk” and that “At-promised” seems like a term someone is trying to recognize and present to people.

Joanna Granados continues with the other definitions. The next read, “**Diversity:** According to Executive Order 13985 on Diversity, Equity, Inclusion, and Accessibility in the Federal Workforce. (June 25<sup>th</sup>, 2021). Diversity: The many communities, identities, races, ethnicities, backgrounds, abilities, cultures, and beliefs of the American people, including underserved communities.

“Underserved communities: Refer to populations sharing a particular characteristic, as well as geographic communities, who have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life. In the context of the Federal workforce, this term includes individuals who belong to communities of color, such as Black and African American, Hispanic and Latino, Native American, Alaska Native and Indigenous, Asian American, Native Hawaiian and Pacific Islander, Middle Eastern, and North African persons. It also includes individuals who belong to communities that face discrimination based on sex, sexual orientation, and gender identity (including lesbian, gay, bisexual, transgender, queer, gender non-conforming, and non-binary (LGBTQ+) persons); persons who face discrimination based on pregnancy or pregnancy-related conditions; parents; and caregivers. It also includes individuals who belong to communities that face discrimination based on their religion or disability; first-generation professionals or first-generation college students; individuals with limited English proficiency; immigrants; individuals who belong to communities that may face employment barriers based on older age or former incarceration; persons who live in rural areas; veterans and military spouses; and persons otherwise adversely affected by persistent poverty, discrimination, or inequality. Individuals may belong to more than one underserved community and face intersecting barriers.”

Joanna Granados reads the next definition, “Equity: The consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment.” Followed by the next, “Inclusion: The recognition, appreciation, and use of the talents and skills of employees of all backgrounds.”

Joanna Granados reads the last definition: “Accessibility: The design, construction, development, and maintenance of facilities, information and communication technology, programs, and services so that all people, including people with disabilities, can fully and independently use them. Accessibility includes the provision of accommodations and modifications to ensure equal access to employment and participation in activities for people with disabilities, the reduction or elimination of physical and attitudinal barriers to equitable opportunities, a commitment to ensuring that people with disabilities can independently access every outward-facing and internal activity or electronic space, and the pursuit of best practices such as universal design.”

Esther Rodriguez-Brown says that she found other terms for “At-risk,” such as “In danger,” “Exposed,” “At hazard,” and “Suspectable.” She asks if they want to put “In danger” instead of “At-risk.” Stacy Scott says they should keep it simple since people understand what “At-risk” means. Makaya Swain says that if people have an issue with it, they will not be afraid to tell them when taking the survey.

Esther Rodriguez-Brown says she will make the changes they talked about and send them the revised version when she is finished.

**Action:** Makaya asks if any members would like to make a motion for the approval of the finalized, edited Agency Self-Assessment survey. Stacy Scott makes the motion to approve the Agency Self-Assessment survey. Jessica Cisneros seconds the motion to approve the Agency Self-Assessment survey. The motion carries.

Makaya Swain moves on to determine the timeline to distribute the surveys. She says she believes it will be electronic, which they talked about. She asks what timeline they think about for distributing the survey. Esther Rodriguez-Brown says she will type the survey in Microsoft, distribute it, and collect the information. Joanna Granados suggests getting everything by September. Esther Rodriguez-Brown says that it could be possible, and they could do it by sending the survey out after the weekend, but it is up to the agencies to complete it by their next meeting and the members to be on top of collecting them.

Makaya Swain thinks that the timeline of distribution and the way they distribute it may correlate with each other because one might affect the other. She says that they need to create a list of agencies to send it to, and it may take some time to gather. She says the big coalition meeting may be helpful because everyone will be on it and easily receive a copy. Esther Rodriguez-Brown says that she will send it to everyone in the CSEC coalition on September 19<sup>th</sup>. She says she will send it out to all the members in this subcommittee and the coalition, to which the members in the subcommittee can send it to other agencies they can think of. She suggests setting a close date, such as October 15<sup>th</sup>, on the survey, and if agencies respond before

their next meeting, they can go over those results. Makaya Swain agrees with that timeline.

Esther Rodriguez-Brown clarifies that their next Diversity Engagement meeting is October 19<sup>th</sup>, and with an October 15<sup>th</sup> survey deadline, it gives a little time. She mentioned somebody suggested doing the survey on paper. Still, she says that online is the best way to distribute and collect surveys because all agencies and organizations have access to computers, and it also makes it easier for them to type out the results.

**Action:** Motion to approve the deadline to submit answers for the Agency Self-Assessment survey no later than October 15<sup>th</sup> through an electronic link and collect the results electronically. All of the members approve of the motion. The motion carries.

#### **5. For Discussion and Possible Action: Future Agenda Items- Makaya Swain.**

- **Survey II: For clients to assess the agency.**
- **Survey III: For the community partners to assess the agency.**

*Public Comments will be allowed during discussion of this action item before a vote is taken*

Makaya Swain asks if they believe they can start on any of the two surveys. Esther Rodriguez-Brown says they have until 11:30 A.M. She says they could brainstorm Survey II if they want, or it may be easier to start with Survey III because they could use questions from the Agency Self-assessment Survey.

Esther Rodriguez-Brown created a new Microsoft Word document to start Survey III for the community partners to assess the agency. She asks if the Agency/Organization part should be the same or if they should make it anonymous so people are more open to sharing their feedback. Makaya Swain and Joanna Granados both think it should be anonymous.

Makaya Swain asks if there is a predetermined list of agencies that will take the survey because she is unsure how they know what agencies are being evaluated and when. Esther Rodriguez-Brown suggests putting in the introduction to explain that this is for any agencies they work with (i.e., Embracing Project working with Signs of Hope) and give feedback for each agency rather than listing the agencies. She says that they can share the feedback with the agency, whether the feedback is positive or constructive. Stacy Scott asks if that could be in a question form, such as “list the agencies you are providing the feedback for.” Esther Rodriguez-Brown writes down the question, “**List the agencies that you work with, and you would like to provide feedback for.**” She asks if they should specify that they also want to hear positive feedback because most people may go to the negative side, but it is important to hear what good agencies are doing in the community. Joanna Granados likes that idea because the agency may want to continue that kind of work and enhance it. Esther Rodriguez-Brown adds “**positive and feedback for improvement**” to the questions and informs that she will go back and change the questions; the format is just for brainstorming purposes. Esther Rodriguez-Brown adds to the top that this survey is anonymous.

Esther Rodriguez-Brown asks if the question from the Agency Self-Assessment survey, “**Do you serve identified survivors and victims of sex trafficking and exploitation?**” can be added to this survey as well. Makaya Swain says that she thinks it can. Esther Rodriguez-Brown moves the question to their

brainstorming document and changes it to “**Do you know if the agency serves identified survivors and victims of sex trafficking and exploitation?**” She writes the answer “Yes. (Go to question number 2 &3)”, “No. (Thank you for participating. The feedback is ended)”, and “I don’t know. (Go to question number 4).”

Esther Rodriguez-Brown asks if the question “**What population do you serve?**” would fit. She then asks if they should ask all of these questions and if they are relevant; or if they should be more on the narrative side, such as if the agencies are more open to collaborations, if they feel welcomed when they go to the agency, if they would refer clients to the agency. She says that she thinks that re-asking all the questions from the Agency Self-Assessment survey would be irrelevant for another agency to give feedback to another agency. Makaya Swain says that the only way it would be relevant is that it would bring awareness to what others do, which is what they are not trying to get to, so it would be better to ask if they feel the agency they are giving feedback on has good knowledge to serve that population. She also suggests making it shorter because people may not spend a lot of time.

Esther Rodriguez-Brown says she will put some things together to start the survey and that the members can also email her some questions that they think are appropriate for the survey for the next meeting; this way, they have a format to go over. Everyone agrees that that sounds like a good idea. Stacy Scott says that she agrees with Makaya Swain in making the survey shorter because when people are assessing other people, especially if it is a bad experience, they would rather finish it quickly.

**Action:** Motion to approve moving Survey III: Assessment for Community Partners to the next meeting in September. Joanna motions to move Survey III to the next meeting in September. Stacy Scott seconds the motion. The motion carries.

**6. Final Public Comment and Discussion** (*Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for a later meeting, per NRS 241.020*)- Joanna Granados

There were no public comments or discussions.

**7. Adjournment-** The next meeting will be September 21, 2023, at 10 a.m.

Joanna Granados adjourned the August 23<sup>rd</sup>, 2023, Diversity Engagement meeting at 11:16 A.M.

#### **CHAIRPERSON MAY CALL FOR A BREAK AT THEIR DISCRETION**

We are pleased to provide special accommodation assistance to persons with disabilities who wish to attend. Notify Brianna Meads via email at [bmeads@dcfs.nv.gov](mailto:bmeads@dcfs.nv.gov) no later than three (3) business days prior to the meeting date. Supporting materials, including Google Documents, may be obtained on the website <https://dcfs.nv.gov/Programs/CWS/CSEC/2023MeetingandAgenda/> or in writing by emailing [bmeads@dcfs.nv.gov](mailto:bmeads@dcfs.nv.gov)

**The meeting will not commence until or after the designated start time. The meeting will be adjourned after all scheduled agenda items have been addressed.**

**Agenda items may be taken out of order at the discretion of the of the Chair to accommodate persons appearing before the CSEC Coalition and/or to aid in the time efficiency of the meeting.**

Items may be combined for consideration by the Coalition. Items may be delayed or removed from the agenda at any time.

If members of the public participate in the meeting, they must identify themselves when requested under agenda item number one.

Public comment is welcomed by the Coalition but may be limited to five minutes per person at the discretion of the Chair.

Action items are noted by the phrase “for possible action” and typically include review, denial and/or postponement of specific items. Certain items may be referred to a subcommittee for additional review and action.

**This notice and Agenda have been sent to be posted at the following locations, in accordance with NRS Chapter 241:**

State of Nevada- Nevada Public Notices

Website- <https://notice.nv.gov/>

State of Nevada- Division of Child and Family Services

Website- <https://dcfs.nv.gov/Programs/CWS/CSEC/2023MeetingandAgenda/>

1. Division of Child and Family Services, 6171 W. Charleston Blvd. Bldg. 8, Las Vegas, NV 89146
2. Northern Nevada Child and Adolescent Services, 2655 Enterprise Rd., Reno, NV 89512
3. Nevada Youth Parole Bureau, 6171 W. Charleston Blvd., Bldg. 15, Las Vegas, NV 89146
4. Division of Child and Family Services, 1010 Ruby Vista Dr. Suite 101, Elko, NV 89801
5. Division of Child and Family Services, 2533 North Carson St. Carson City, NV 89706
6. Washoe County Human Services Agency, 350 S. Center St. Reno 89501