

Steve Sisolak  
Governor



Richard Whitley, MS  
Director

# DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES  
*Helping people. It's who we are and what we do.*



Cindy Pitlock, DNP  
Administrator

## NEVADA COALITION TO PREVENT THE COMMERCIAL SEXUAL EXPLOITATION OF CHILDREN: STRATEGIC PLANNING SUBCOMMITTEE

**DATE:** Thursday, July 28, 2022

**TIME:** 10:00 am – 11:30 am (or until adjournment)

**VIDEO CONFERENCE:** [Click here to join meeting](#)

**TELECONFERENCE:** 1-775-321-6111 CONFERENCE ID: 318 324  
217#

**Supporting materials may be obtained online at:**

<https://dcfs.nv.gov/Programs/CWS/CSEC/2022MeetingsAndAgendas/>

**Members of the public may hear and observe the meeting, and participate in the meeting by video, phone or in person. Members of the public may also provide live public comment during the public comment sections of the agenda. If members of the public desire to provide a pre-recorded public comment for a meeting, it must first be authorized before the meeting by the public body.**

**Reasonable efforts will be made to ensure that all attendees/public can hear or observe the members of the body, so it is recommended that members keep their cameras on through the meeting, unless there are technical difficulties or a member can only appear by phone during the meeting**

- *Items may be taken out of order, may be combined for consideration by the public body, and/or may be pulled or removed from the agenda at any time to accomplish business in the most efficient manner.*
- *“For Information” items are informal in nature and may include discussion and ideas*
- *“For Possible Action” items may be voted on or approved by members of the commission.*

### MINUTES

#### 1. Call to Order and Roll Call

Makaya Swain called the July 28, 2022 CSEC Strategic Planning Subcommittee meeting to order. Esther Rodriguez-Brown conducted roll call.

**Members Present:** Makaya Swain, Shannon McCoy, Chris Lavine, Detective Rob Wright, Jennifer Malnar, Laurie Jackson, Ryan Gustafson, Annie Lobert, Tiffany Tyler-Garner, DaShun Jackson, Brittany Hopballe, Sergeant Greg Flores

**Members Absent:** Alexa Rodriguez, Andrea Davis, Brenda Sandquist, Brennan Paterson, Cara Paoli, Cynthia Burboa, Jason Guinasso, Mandy Hall, Pauline Salla, Samantha Elkins, Sharon Anderson, Leslie Bittleston, Cristina Vela

**DCFS Support:** Jessica Freeman, Esther Rodriguez-Brown

Roll call was taken, and quorum was established.

**2. Public Comment and Discussion** (*Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for a later meeting*)

There was no public comment.

**3. For Possible Action:** Approval of June 23, 2022 meeting minutes.

**Action:** A motion was made by Robert Wright to approve the June 23, 2022 Meeting Minutes, Jennifer Malnar seconded the motion. No objections. Motion carries.

No further discussion on this item.

**4. For Discussion and Possible Action:** Continue discussion and development of statewide service standards for providers (Southern Nevada Human Trafficking Task Force Best Practice for Standards of Service) and Continuum of Care

- Members will present their condensed versions of assigned sections of the Southern Nevada Human Trafficking Task Force Best Practice for Standards of Service which will include suggestions on how to best apply to CSEC and youth.

- **Ethical Best Practices:** Esther Rodriguez-Brown

Esther Rodriguez-Brown explained that she rewrote this section to focus more on children than on adults. Ms. Rodriguez-Brown described how she took pieces from different organizations that worked with victims of crime and from this compiled a definition of values, principles, and standards of conduct to guide behavioral expectations for those agencies and organizations providing service to commercially and sexually exploited children or providers that might meet the ethical standards. Ms. Rodriguez-Brown indicated that the goal is for agencies or services providers to operate in accordance with the highest standard of integrity, including honesty; truthfulness; fairness; respect; compassion; and nonjudgmental attitudes towards the receiving services. Ms. Rodriguez-Brown further indicated that agencies' service providers must act under a framework of professionalism adopting victim survivor center practices and trauma form approaches. Ms. Rodriguez-Brown read and reviewed the section for the Subcommittee.

Robert Wright indicated his belief that everything pertinent appears to be covered.

Makaya Swain suggested adding a list or statement about not working with the population should certain crimes show up on the background check.

Esther Rodriguez-Brown concurred.

DaShun Jackson reminded the Subcommittee that there is already a statute in place indicating that volunteers, school personnel, and coaches, among others, have to have background checks conducted prior to volunteering.

Esther Rodriguez-Brown suggested adding the statute into the section.

Greg Flores added that Metro does offer active-shooter training and response.

Esther Rodriguez-Brown asked Sergeant Flores to send her the information on how and where providers should reach out for this information in order for her to add it to this chapter.

Makaya Swain indicated the importance of adding multiple resources for training.

Esther Rodriguez-Brown concurred and suggested the possibility of creating an appendix at the

end of the document to make things easy to locate. Ms. Rodriguez-Brown next requested feedback as to the Subcommittee's thoughts on whether or not she should add more specific ethic codes into the chapter.

Jessica Freeman indicated that it might be a good resource to add but further indicated that this might be overstepping a bit on the part of the Subcommittee.

Esther Rodriguez-Brown indicated that she would add the websites with the links for the ethics.

- **Media Best practices:** Esther Rodriguez-Brown for Leslie Bittleston  
Esther Rodriguez-Brown explained that Ms. Bittleston rewrote this chapter with the goal of ensuring that agency service providers have processes in place for communicating with media partners regarding the impact of human trafficking while respecting the privacy and dignity of victims. Ms. Rodriguez-Brown further indicated that regarding standards, service providers' agencies should create consistent messages about human trafficking that is authentic and accurate as well consistent with federal, state, and travel laws. Ms. Rodriguez-Brown concluded her presentation with a discussion regarding the necessity of respecting the privacy of the child and asked for feedback on how to include this in the chapter.

Makaya Swain suggested adding something about assent needing to come from the child first and then the parents, and if the child says no but the parents say yes and decide to move forward in speaking with media, Ms. Swain suggested that the agency should not help to facilitate that.

Brittany Hopballe suggested adding language around providing education for the minors and getting their assent prior to getting the consent of parents.

Jessica Freeman concurred.

Jennifer Malnar informed the Subcommittee that there is wording in the LGBTQ+ youth training that includes a statement about best practices and consent and offered to find this and send it to Ms. Rodriguez-Brown.

Esther Rodriguez-Brown next discussed the importance of ensuring ethical representation of victim survivors and creating an accountability mechanism to identify inaccurate information that is shared with media partners, as well as ensuring that staff are trained in how to handle interactions with the media.

Makaya Swain concurred that wording needs to be added regarding accurate representations of CSEC because this involves not only the images, but also the people who provide inaccurate numbers, which tends to sensationalize the issue to the public.

Esther Rodriguez-Brown added the importance of educating about using words like empower versus disempowering terms such as save or rescue.

Annie Lobert concurred, indicating her belief that the majority of survivors do not like the sensationalized visualization as this can cause them to feel re-victimized. As such, Ms. Lobert indicated that toning things down and making them more honest and realistic is an appropriate approach.

Makaya Swain suggested adding language regarding ensuring information provided in whatever form should not itself be exploitive, continue the harm, or create more harm.

- **24 Hour Response:** Esther Rodriguez-Brown & Brittany Hopballe  
Esther Rodriguez-Brown indicated that she made some changes to adapt to CSEC and changing the definitions and goals slightly, then covered the main points of the chapter. Ms. Rodriguez-Brown further indicated that she included all necessary training resources in this documentation.

Makaya Swain discussed the importance of a streamlined process in order to have only one contact number for people to minimize confusion.

Esther Rodriguez-Brown indicated that she would add this to the section on goals.

Brittany Hopballe suggested incorporating some wording within the best practices around the ability to sustain such a hotline.

Esther Rodriguez-Brown concurred.

Makaya Swain added that this is something that could be included in the definition, as well. Ms. Swain further indicated that this would be a good place to add the resources of hotlines that agencies can already join.

- **Case Management/Victim Advocacy:** Makaya Swain & Samantha Bailey  
Makaya Swain indicated that the format is slightly different than the other chapters. Ms. Swain further indicated that she kept a lot of the structure of the task force because it was valid to this section, and simply added in some more child-centered things with the goal to ensure needed services and adequate support to enhance recovery. Ms. Swain explained that all activities are client-centered and client-informed. Ms. Swain indicated the importance that engagement with youth utilized a respectful approach that embraces who they are as individuals and their individual choices and empowers youth to engage in the case planning and goal. Ms. Swain explained that she used the terminology case plan because not all agencies are doing behavioral health. Ms. Swain discussed the activities provided for the agencies, including personal support, follow up, outreach calls, and visits. In terms of information tracking, Ms. Swain questioned whether or not the Subcommittee would like to add a piece regarding following the law in terms of how long records should be kept. Ms. Swain next discussed qualifications and the training required around those qualifications.

Esther Rodriguez-Brown suggested that sometimes not every agency can do this and as such, perhaps the Subcommittee should include a piece on what to do should there be a situation such as incompatibility between child and case manager.

Makaya Swain indicated the need to have a grievance process included somewhere within the documentation.

Esther Rodriguez-Brown indicated the need for the grievance process to have its own chapter and volunteered to take on this task.

Makaya Swain suggested directing this section over to the grievance process and including an outline for what can be done in case of incompatibility with service providers. Ms. Swain further indicated the potential need to add collaboration between community and government into one of the sections.

Esther Rodriguez-Brown suggested that this, too, should be a standalone section developed around the best practices on collaboration.

- **Trauma-Specific Therapy:** Shannon McCoy & Ashley Martinez  
This section was tabled to a future meeting as neither of the presenters was in attendance.
- **Emergency and Short-Term Shelter:** Esther Rodriguez-Brown & Makaya Swain  
Esther Rodriguez-Brown explained that she shifted some of the things in the chapter with the main point being that the facility must follow the State of Nevada and appropriate county child welfare licensing requirements and a goal of providing trauma-informed, safe, emergency shelter housing to CSEC and trafficked children. Ms. Rodriguez-Brown discussed the ethical best practices of such a shelter agency as well as the training needed, including the training for safe physical management.

Makaya Swain discussed Ukeru training, an alternative to staff physically needing to restrain

kids, which many organizations are now moving toward.

Esther Rodriguez-Brown indicated that she would do some research on Ukeru and add this into the section.

Makaya Swain suggested adding in something about a holistic approach on the part of the shelter toward the child in terms of resources.

Esther Rodriguez-Brown suggested that an easy fix to this could be to add a section that aligns with the regulations currently being written for the receiving center.

Makaya Swain added the idea of the need for a standard for staff contact with clients outside of services and creating relationships with clients outside of the professional realm.

Brittany Hopballe discussed the ethical code of conduct from the National Organization for Victim Violence that she had discovered during her research and offered to forward this information to Ms. Swain and Ms. Rodriguez-Brown.

Esther Rodriguez-Brown added the need to include in the need to sign policies and procedures as CSEC cannot police the agencies, only offer best practices.

Brittany Hopballe concurred.

Makaya Swain suggested adding that agencies serving CSEC need to have policies and procedures into the language.

Esther Rodriguez-Brown concurred that this could be added.

- **Diversity Responsiveness:** DaShun Jackson  
DaShun Jackson indicated that there was not a need to make significant changes to this section given that the standards were already inclusive and equitable. Mr. Jackson indicated that the one change he did make was the inclusion of pronouns. Mr. Jackson then summarized the chapter for the Subcommittee.

Esther Rodriguez-Brown concurred that this chapter was pretty complete as written but did suggest mentioning CSEC to clarify that the focus is on children.

Makaya Swain suggested the Subcommittee create best practices for working with families or supportive units, indicating her uncertainty if this should be an entirely different section or included in an existing section. Ms. Swain volunteered to take this section.

Jessica Freeman added that this could potentially go within case management as a subsection.

Makaya Swain concurred that this would make sense and be easier than creating an entirely new section.

- **Juvenile Justice Section (new to be added):** Alexa Rodriguez, Sharon Anderson & Pauline Salla-Smith  
This section was tabled to a future meeting as none of the presenters was in attendance.

No further discussion on this item.

**5. For Discussion and Possible Action:** Review of WestCoast Children's Clinic CSE-IT (Commercial Sexual Exploitation Identification Tool)

**Action:** A motion was made by Laurie Jackson to table agenda item 5 to the following month's meeting, DaShun Jackson seconded the motion. No objections. Motion carries.

**6. For Discussion and Possible Action: Future Agenda Items**

Makaya Swain indicated the need for the Subcommittee to begin discussing online accessibility for information best practices.

Esther Rodriguez-Brown concurred.

No further discussion on this item.

**7. Next Meeting:** August 25, 2022. 10am-11:30am.

Makaya Swain indicated that the next meeting would be held on August 25, 2022 from 10:00 a.m. to 11:30 a.m.

**8. Final Public Comment and Discussion** (*Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for a later meeting*)

There was no public comment.

**9. Adjournment**

Makaya Swain adjourned the July 28, 2022 meeting of the CSEC Strategic Subcommittee.