



DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
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NEVADA COALITION TO PREVENT THE COMMERCIAL SEXUAL EXPLOITATION OF CHILDREN MINUTES

DATE: Monday, January 31, 2022

TIME: 11:00 am – 12:00 pm (or until adjournment)

VIDEO CONFERENCE: [Click here to join meeting](#)

TELECONFERENCE: 1-775-321-6111 CONFERENCE ID: 193 002
108#

Supporting materials may be obtained online at

<https://dcfs.nv.gov/Programs/CWS/CSEC/2021MeetingsAndAgendas/>

Members of the public may hear and observe the meeting, and participate in the meeting by video, phone or in person. Members of the public may also provide live public comment during the public comment sections of the agenda. If members of the public desire to provide a pre-recorded public comment for a meeting, it must first be authorized before the meeting by the public body.

Reasonable efforts will be made to ensure that all attendees/public can hear or observe the members of the body, so it is recommended that members keep their cameras on through the meeting, unless there are technical difficulties or a member can only appear by phone during the meeting.

- *Items may be taken out of order, may be combined for consideration by the public body, and/or may be pulled or removed from the agenda at any time to accomplish business in the most efficient manner.*
- *“For Information” items are informal in nature and may include discussion and ideas*
- *“For Possible Action” items may be voted on or approved by members of the commission.*

MINUTES

1. Call to Order, Roll Call, Establish Quorum- Dr. Pitlock

Dr. Cindy Pitlock called the CSEC Coalition Special Meeting to order.

Roll call was taken and quorum was established.

2. Public Comment and Discussion *(Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for a later meeting)*- Dr. Pitlock

There was no public comment.

3. For Possible Action: Review and Approval of December 21, 2021 Meeting Minutes- Dr. Pitlock

Action: A motion was made by Brennan Paterson to approve the December 21, 2021 Meeting Minutes, Eboni Washington seconded the motion. No objections. Motion carries.

No further discussion on this item.

4. For Possible Action: Discuss and approve the restructure of the sub-committees- Esther Rodriguez-Brown

- **Per Article 2.1.3 & 8.1 of the By-Laws, the Chair and Co-Chair may form sub-committees**

Esther Rodriguez-Brown explained that the CSEC Coalition has established three subcommittees: External Engagement; Funding, Local Task Force and the Data and Sustainability (FDS); Ms. Brown explained that CSEC is in contact with the rural areas and in the process of creating the MDTs (Multidisciplinary Teams) for the local task forces. Ms. Brown further explained that an MOU (Memorandum of Understanding) has been put together and will be sent out for those areas that choose to be part of the MDTs/local task forces. Ms. Brown next explained that the external engagement subcommittee, which had been tasked with reviewing the NRIT (Nevada Rapid Indicator Tool) and updating Nevada 211, will continue with the strategic plan review subcommittee. Ms. Brown indicated that the FDS subcommittee began a statewide database that is moving forward under the contract between DCFS and the SAC (Statistical Analysis Center) at UNLV. Ms. Brown explained that the three subcommittees will now be restructured down to two.

- **Legislative Sub-Committee**

Esther Rodriguez-Brown informed the Coalition that the legislative subcommittee already has 15 members. Ms. Brown informed the Coalition that she has sent out information that includes the dates of meetings so that members can choose in which subcommittee they would like to participate. Ms. Brown indicated that the new member enrollment for the subcommittee will close on February 15, with calendar invites to subcommittees beginning in March.

- **Revisions to the 2016 Strategic Plan Sub-Committee**

Esther Rodriguez-Brown informed the Coalition that the Strategic Planning Subcommittee already has 16 members. Ms. Brown informed the Coalition that she has sent out information that includes the dates of meetings so that members can choose in which subcommittee they would like to participate. Ms. Brown indicated that the new member enrollment for the subcommittee will close on February 15, with calendar invites to subcommittees beginning in March.

Eileen Hough asked if updating and marketing the toolkit would be rolled into the strategic plan subcommittee given that the external engagement group had included this in the scope of their work. Ms. Hough further indicated that the Division of Public and Behavioral Health were responsible in helping with the updates and that marketing.

Esther Rodriguez-Brown explained that nothing is being rolled out into any of the subcommittees. CSEC will review the strategic plan from the past Coalition, and whatever goals are still needed and not accomplished will then be discussed as a subcommittee and as

a group. Ms. Brown further indicated that the subcommittee wishes to be strategic upon the goals on which it focuses in order to accomplish more.

Eileen Hough asked if the subcommittees would be reviewed annually and were expected to accomplish their goals in a year's time, indicating that often the goals of the subcommittee take more than a year to accomplish.

Esther Rodriguez-Brown conceded that Ms. Hough is correct in the goals taking time, generally either due to a lack of quorum or lack of preparedness of members. As such, Ms. Brown explained that CSEC is asking anyone who joins the subcommittees to understand the time requirement involved as well as to come prepared for the meetings.

Action: A motion was made by Brigid Duffy to approve the restructuring of the subcommittees, Cara Paoli seconded the motion. No objections. Motion carries.

No further discussion on this item.

5. For Discussion Only: Review CSEC Coalition Membership as per Article 2.2 of the By-Laws- Esther Rodriguez-Brown

- **Article 2.2 states that the membership will be evaluated annually to determine that new voices are represented**

Esther Rodriguez-Brown indicated that Article 2.2 states that the membership of the Coalition is based on the needs of the population it is representing to ensure diversity, inclusion, and survivors' representation and as such, membership will be evaluated annually to determine that new voices are represented. Ms. Brown explained that CSEC is proposing an application process for anybody who would like to be part of the CSEC Coalition and has created an application process similar to that of the Governor's Office Committees. Ms. Brown explained that it is a simple application and includes questions regarding why the applicant would like to be part of the CSEC Coalition, the applicant's expectations, what the applicant believes he/she/they can bring to the Coalition, as well as informing the applicant of the commitment. Ms. Brown indicated that the application will be launched following this meeting as the application has been approved by Dr. Pitlock and Dr. Rice. Ms. Brown encouraged anyone interested, including current members, to apply to be part of the CSEC Coalition. Ms. Brown further indicated that Co-Chair, Dr. Cindy Pitlock and a small group of people, including someone from Diversity and Inclusion in the Governor's Office will review the applications and make the decisions. Ms. Brown further explained that there is a section of the application that asks applicants if they would like to participate in any of the subcommittees or be a stakeholder if not selected to be a voting member. As such, Ms. Brown explained, the Coalition is giving everyone opportunity to join in and to be diverse and inclusive.

No further discussion on this item.

6. For Possible Action: Amend the By-Laws to add/revise section(s)- Esther Rodriguez-Brown

- **Revise article 1.2, the purpose of the CSEC Coalition, as the stated purpose has been met**

Esther Rodriguez-Brown explained that CSEC is reviewing the bylaws and trying to make them as simple as possible so as not to have to continually update and amend them. Ms. Brown indicated that the original bylaws indicate that the purpose of the Coalition was to

focus on the implementation of The Strategic Plan, which limits the Coalition only to strategic planning. As such, Ms. Brown explained that the Coalition will be reviewing the Strategic Plan and evaluating the needs as the needs of survivors in the community are not static. Therefore, Ms. Brown indicated that changing the purpose and keeping it somewhat more general could help the Coalition. In addition, Ms. Brown indicated that CSEC is proposing that the focus of the CSEC Coalition be to ensure, implement, and develop recommendations for services, legislation, and best practices for CSEC in the State of Nevada.

- **Add article 2.4 to include an application process**

Esther Rodriguez-Brown explained that CSEC needs to include an application process but that this is not currently in the bylaws. As such, the CSEC Coalition proposes the following: Membership in the CSEC Coalition provides citizens with the opportunity to share their expertise about human trafficking and share their insights to fulfill the purpose and mission of the Coalition. The application process will be open every year and applications will be reviewed by a committee appointed by the CSEC Coalition Chair.

- **Correct the spacing in article 4.1**

Esther Rodriguez-Brown indicated that there was a space needed between the words "for immediate".

- **Revise 4.2.1 to remove reference to Strategic plan**

Esther Rodriguez-Brown indicated that the sentence "Members of the representatives will actively participate in meetings, complete the work assigned to them," needs to have the reference to the strategic plan removed in order to make this more generic.

- **Removal of article 6.2.3**

Esther Rodriguez-Brown explained that the CSEC Coalition recommends the removal of this article entirely as it no longer aligns with the Coalition. Ms. Brown indicated that the Coalition can only recommend removal of this article and cannot mandate it.

- **Revise the wording in article 8.1 to state “Appointments of all Sub-Committees”**

Esther Rodriguez-Brown indicated that the words "permanent" and "ad-hoc" were removed in order to simply refer to appointment of subcommittees.

- **Revise article 8.3 to add the word “attend” in the second sentence and correct the spacing in the last sentence**

Esther Rodriguez-Brown indicated that the word "attend" needed to be added and a space needed to be corrected.

- **Revise article 9 to state “Strategic Plan and Report”**

Esther Rodriguez-Brown explained that the Coalition is not doing an annual report, but rather preparing a report that goes with the legislation and as such, the Coalition will remove the annual portion.

- **Revise article 9.1 to allow for annual review of the current strategic plan to ensure accuracy and appropriateness**

Esther Rodriguez-Brown explained that the Coalition will review the Strategic Plan and does not want the bylaws to have to be changed upon each review and as such, would like the option of possibly moving to different objectives if so

needed.

- **Add article 9.2 “Progress Report” to include the writing of a report prior to each legislative session to submit to the Governor**

Esther Rodriguez-Brown explained that the CSEC Coalition is a Coalition under the direction of the Chair and not the Governor. For that reason, the CSEC Coalition will write a report prior to each legislative session to submit to the Governor.

Brigid Duffy indicated that in regards to Article 6.2.3, because the Coalition is a collaborative Commission, everyone wishes to know what's being recommended and wants to be part of the conversation and as such, believes that this is an important article to leave in the bylaws because fiscal impacts on public agencies are a part of the conversation of recommendations.

Pauline Salla concurred with Brigid Duffy that the article should be left in the bylaws.

Brennan Paterson indicated his belief that some of the language in Article 2.4 is ambiguous and opined that it might be wise for the Coalition to better define what the application review process really looks like.

Pauline Salla recommended that the Coalition address the amendment of the two sections discussed with a motion.

Action: A motion was made by Pauline Salla to approve the bylaws as submitted with the exceptions of: 2.4 being amended to include a clear description of the review of the applications; and 6.2.3 to remain in the bylaws, Brigid Duffy seconded the motion. No objections. Motion carries

No further discussion on this item.

7. Final Public Comment and Discussion (*Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for a later meeting*)

Esther Rodriguez-Brown informed the members that CSEC is going to keep a review of the CSEC Coalition, the work that has been done with the CSEC Coalition, as well as come up with some new ideas and recommendations for the new legislation session that can improve the services CSEC provides for the State of Nevada. Ms. Brown further indicated that CSEC will bring an update to the interim Committee, and Ms. Duffy, Dr. Pitlock, and Ms. Brown will do a brief presentation on the work that the Coalition and the subcommittee has been doing over the past two years.

Dr. Cindy Pitlock informed the Coalition that this presentation is scheduled on February 11 at the Interim Committee on Judiciary.

Esther Rodriguez-Brown requested that any members with suggestions regarding the two articles needing review please contact her via email.

No further discussion on this item.

8. Adjournment

Dr. Cindy Pitlock adjourned the CSEC Coalition Special meeting at 11:31 a.m.