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# DEPARTMENT OF HEALTH AND HUMAN SERVICES



Marla McDade  
Williams, MPA  
Administrator

DIVISION OF CHILD AND FAMILY SERVICES  
*Helping people. It's who we are and what we do.*

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## NOTICE OF PUBLIC MEETING

### NEVADA COALITION TO PREVENT THE COMMERCIAL SEXUAL EXPLOITATION OF CHILDREN MEETING MINUTES

**DATE:** Wednesday, July 16, 2024

**TIME:** 10:00 am - 12:00 pm (or until adjournment)

**VIDEOCONFERENCE:**

Microsoft Teams

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Meeting ID: 273 266 069 315

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This will be a virtual only meeting as authorized pursuant to Nevada Revised Statute 241.023. Supporting materials may be obtained through an electronic mail request to [r.dagdagan@dcfs.nv.gov](mailto:r.dagdagan@dcfs.nv.gov) or online at [2024MeetingandAgenda \(nv.gov\)](https://2024MeetingandAgenda.nv.gov)

Members of the public may hear, observe, and participate in the meeting by video or telephone. Members of the public may also provide live public comments during the public comment sections of the agenda. If members of the public desire to provide a pre-recorded public comment for a meeting, it must first be authorized by the public body prior to the meeting. Contact Rossana Dagdagan at [r.dagdagan@dcfs.nv.gov](mailto:r.dagdagan@dcfs.nv.gov) to provide a pre-recorded public comment prior to the meeting. Reasonable efforts will be made to ensure that all attendees and any members of the public can hear and observe the members of the body. Coalition members are asked to keep their cameras on throughout the meeting, barring any technical difficulties, or if a member can only appear telephonically.

- Items may be taken out of order, may be combined for consideration by the public body, and/or may be pulled or removed from the agenda at any time to accomplish business in the most efficient manner.
- "For Information" items are informal in nature and may include discussion and ideas.
- "For Possible Action" items may be voted on or approved by members of the coalition. Public comment will be allowed during discussion of each action item before a vote is taken.

## AGENDA

- 1. Call to Order, Roll Call, Establish Quorum** - Lupie Janos, Social Services Chief, Division of Child and Family Services (DCFS), Family Programs Office (FPO)

Brief introductions Lupie Janos and Rossana Dagdagan. No further introductions needed.

**Members present:** Marla Mc Dade Williams, Kayleigh Schwartz Page, Teresa Gosshorn, Dominique Carter, Joseph Saiz, Christina Vela, Melody Huslage, Jenny Williamson, and Proxy Jessica Cisneros on behalf of Andrea Washington-Davis.

**Members Absent:** Karla Delgado, and Jhenna Strasser. It should be noted that the CSEC coordinator was informed by these two voting members of their inability to attend this meeting.

Lupie Janos called the July 17, 2024, CSEC Coalition meeting to order at 10:05 am and conducted roll call. Quorum was established.

- 2. Initial Public Comment and Discussion (Discussion only: action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting)** - Rossana Dagdagan, Social Services Program Specialist (SSPS), DCFS, Family Programs Office (FPO)

There was no public comment

- 3. For Possible Action:** Approval of May 28, 2024, meeting minutes - Rossana Dagdagan requested motion to approve minutes with a name correction under the member's section.

Action: motion was made by Jenny Williamson to approve the May 28, 2024, meeting minutes, Melody Huslage seconded the motion.

Marla Mc Dade Williams- stated she sustained as she was not present at the last meeting.

- 4. For Information Only:** Introduction of new Coalition voting members for 2024 – Rossana Dagdagan  
New members:

Karla Delgado - DCFS - Statewide Human Trafficking Coalition

Kayleigh Schwartz Pate - The Embracing Project; SEY Program Manager

Teresa Gosshorn - Family Services - Senior Office Specialist and Vice President of Vegas Angels

Andrea Washington-Davis - Awaken Program Director

Jhenna Strasser - LVMPD Southern Nevada Human Trafficking Task Force Coordinator

Dominique Carter - Mental Health Counselor with the Division of Child and Family Services

Joseph Saiz - Washoe County Department of Juvenile Services

Christina Vela - CEO, St. Jude's Ranch for Children

Melody Huslage - Assistant Professor, University of Nevada, Reno School of Social Work

Jenny Williamson - Courage Worldwide, Inc. – CEO

- 5. For Discussion and Possible Action:** Consideration of proposed 2024 meetings dates – Rossana Dagdagan  
The following dates were proposed for the remainder of the year 2024 Coalition meetings: August 13, 2024, October 8, 2024, and December 10, 2024. These dates ensure that the minimum required meetings of four a year will be adhered to per the Bylaws.

Action: A motion was made by Dominique Carter to approve these meeting dates, Teresa Gosshorn seconded the motion. No objections were made.

Christina Vela- Stated she had concerns regarding meeting frequency. Is the frequency enough to make changes? She would like to have an explanation of the structure and goals of the coalition committee; therefore, she can be

aware of how she can be helpful.

Marla Mc Dade Williams- mentioned reading the Bylaws to help the coalition understand their roles.

**6. For Discussion and Possible Action:** Identify, propose and recommend goals for 2024 - Rossana Dagdagan

I had a brief conversation with some of the coalition voting members last week about developing a work plan as this will determine our direction for the current year and the years ahead. Per the last coalition meeting in May of this year and other internal meetings, we see a great need to continue the work related to data collection. Our recommendations are to continue developing and implementing a plan for a collecting statewide data, and identify methods in which data can be collected, analyzed, stored and shared to allow for continuous quality improvement of services and supports to victims.

The time left until the end of the year is limited and we will meet to ensure we have a work plan in place.

Marla Mc Dade Williams- Stated she doesn't feel comfortable regarding this and feels we need to ensure we do not violate the public meeting law. I will ensure to work with Rossana and Lupie regarding this.

Rosanna- We can re-add this to the next agenda meeting and discuss recommended goals.

**7. For Discussion and Possible Action:** CSEC Coalition bylaws – Rossana Dagdagan

The drafted Bylaws were updated to include section 2.2.1. Previous discussion proposed 3 years, it was explained that main reason for amending the Bylaws is to include a consecutive number of years a voting member can serve prior to taking a break and applying to serve again and the reason for this change is to create a flow of voting members within the coalition.

Marla Mc Dade Williams- Objected to the motion and stated she is not willing to vote until she has looked at the current executive order to ensure the amended Bylaws are adhering to the executive order.

Joseph Saiz- stated it would be helpful to look at the executive order and for it to be sent out to everyone in the coalition. He requests for the executive order to be posted or provided, along with the Bylaws.

**8. For Discussion:** Data discussion –

During the last CSEC meeting, there were comments and questions regarding the coding and definitions used for data collection, as well as the data being collected by the Child Welfare agency and Juvenile Justice (JJ) systems.

Dr. Alexis Kennedy- the legislative requirement is for all agencies who are working with trafficking adults and children to report data. I have created a spreadsheet in efforts to collect data however there is no requirement to collect the data despite legislative requirement. The data that is supposed to be collected is a lot and there is no incentive, support, or consequences for not sharing. Reports are required every two years. The judicial committee may make changes therefore I encourage people to share their concerns.

Joseph Saiz-Asked who is responsible for reporting data? He has concerns with concealing JJ records. What are the requirements? Expressed concerns of confidentiality.

Dr. Alexis Kennedy- There is a lot of grey area, and it is not clear who has to report. Asked Joseph Saiz and any other agencies to write a memorandum regarding why or why they feel they should or should not be included in collecting data.

Marla Mc Dade Williams- Would like this discussion scheduled on the next agenda for further discussion.  
Dr. Alexis Kennedy- The CSEC tool kit states the importance of sharing the names of the identified individuals to ensure accurate data collection, as they can be matched with multiple agencies and to ensure no duplicates. NV Statistical Analysis Center assigns the kids with unique identifiers to ensure that the identified individuals' names will remain confidential. DCFS is the only one in compliance regarding data collection and the other task forces must participate.

**9. For Discussion and Possible Action:** Discussion and recommendations for future agenda items – Rossana Dagdagan

Marla Mc Dade-Williams - suggested the following future agenda items to be discussed:

1. A review of the executive order to understand the role of the coalition and to ensure the Bylaws are adhering to the executive order.
2. Discuss a work plan.
3. Discuss the data requirements as it relates to S.B. 389 or Nevada Revised Statue.
4. Identify the gaps and challenges occurring within the CSEC community, in efforts to define goals.

**10. Final Public Comment and Discussion (Discussion only: action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting) - Rossana Dagdagan**

There was no public moment.

**11. Adjournment –**  
Closing/adjournment 11:05 am.

## **CHAIRPERSON MAY CALL FOR A BREAK AT THEIR DISCRETION**

We are pleased to provide special accommodation assistance to persons with disabilities who wish to attend. If accommodation arrangements are necessary, notify the DCFS/FPO office in writing at 4126 Technology Way Carson City NV 89706 or via email at [r.dagdagan@dcfs.nv.gov](mailto:r.dagdagan@dcfs.nv.gov) no later than three (3) business days prior to the meeting date. Supporting materials may be obtained through a written request sent to [r.dagdagan@dcfs.nv.gov](mailto:r.dagdagan@dcfs.nv.gov) or online at [2024MeetingandAgenda \(nv.gov\)](https://2024MeetingandAgenda.nv.gov)

The meeting will not commence until the designated start time. The meeting will be adjourned after all scheduled agenda items have been addressed.

If members of the public participate in the meeting, they must identify themselves when requested under agenda item number one.

Public comment is welcomed by the Coalition but may be limited to five minutes per person at the discretion of the Chair.

**This notice and agenda have been posted at the following locations, in accordance with NRS Chapter 241:**

State of Nevada- Nevada Public Notices

Website- <https://notice.nv.gov/>

State of Nevada- Division of Child and Family Services Website - [2024MeetingandAgenda \(nv.gov\)](https://2024MeetingandAgenda.nv.gov)

1. Division of Child and Family Services, 6171 W. Charleston Blvd. Bldg. 8, Las Vegas, NV 89146
2. Northern Nevada Child and Adolescent Services, 2655 Enterprise Rd., Reno, NV 89512
3. Nevada Youth Parole Bureau, 6171 W. Charleston Blvd., Bldg. 15, Las Vegas, NV 89146
4. Division of Child and Family Services, 1010 Ruby Vista Dr. Suite 101, Elko, NV 89801
5. Division of Child and Family Services, 2533 North Carson St. Carson City, NV 89706
6. Washoe County Human Services Agency, 350 S. Center St. Reno NV 89501