

— DRAFT —

MINUTES

of the

Executive Committee to Review the Death of Children Meeting

held on

June 15, 2020

via teleconference

Lifesize Software

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Call-in number: 1-312-584-2401; Extension: 3567190

1. Call to order, roll call, introductions

Stephanie Herrera called the meeting to order at 9:02 AM.

Executive Committee members present:

- Ross Armstrong, DCFS
- Tim Burch, Clark County DFS
- Margarita De Santos, SNHD
- Megan Freeman, DCFS
- Stephanie Herrera, DPBH - Vital Records
- Vicki Ives, DPBH - MCH
- Kathie McKenna, Pioneer Territory CASA
- Christine Eckles, Washoe County JJ
- Nancy Saitta, Retired
- Lisa Sherych, DPBH
- Jennifer Spencer (on behalf of Sharon Benson, Office of AG)
- Misty Vaughn Allen, DPBH - Suicide Prevention
- Yvette Wintermute, CCSD

Executive Committee members absent:

- Nick Czeglédi, Elko County Sheriff's Office
- Beth Handler, HHS Director's Office
- Amber Howell, Washoe County HSA
- Breanna Jenkins, Renown
- Jessica Rogers, Las Vegas Metro Police Department
- Michelle Sandoval, DPBH - Rural Clinics

Staff and guests:

- Dawn Davidson, UNLV
- Jessica Freeman, DCFS
- Natalie Guesman, CCDFS
- Natascha Kotte, UNLV
- Nicole Nance, DCFS

2. Initial public comment

No comments.

3. For Possible Action: In accordance with Open Meeting Law (OML), all meeting agendas must be posted prior to said meeting. The meeting held on May 22, 2019 was not posted, and therefore the committee needs to vote to ratify the following items:

- Approval of February 20, 2019 meeting minutes
- Approval to the proposed budget adjustment for the subaward to NCSP Safe Talk
- Approval of holding additional meeting to determine if the scope of work for Renown CHI/SafeKids could be changed,
- Approval to keep the RFP open to projects aimed at preventing any of the leading causes/manners of child death in Nevada as opposed to fund one specific cause/manner of child death
- Approval of the regional CDR teams and their membership
- Approval of presented quarterly recommendations from regional CDRs
- Approval of upcoming meeting dates (July 17, 2019; August 21, 2019; November 20, 2019.)

Stephanie stated that the meeting agenda for May 22, 2019, was not posted according to Open Meeting Law and that the committee needed to ratify items from it. She would go through the items and answer any questions.

Stephanie asked if anyone got a chance to look at the February 20, 2019, meeting minutes and received a few positive responses. She asked if the group had a motion to approve them.

MOTION: Made by Yvette Wintermute, seconded by Margarita De Santos, to approve the February 20, 2019 meeting minutes

UNKNOWN NUMBER IN FAVOR BY VOICE VOTE; UNSURE IF MOTION CARRIES

Stephanie noted that the next item was the 'approval to the proposed budget adjustment for the subaward to NCSP Safe Talk and asked if there were any questions.

Stephanie read the next four items and asked if anyone had any questions on them. She noted that Misty was present to answer questions. Stephanie asked Misty if she had anything to say.

Misty responded that she thought the minutes were spot-on. She stated she was prepared to answer any questions.

Ross asked for clarification if the group had established quorum for the current meeting.

Stephanie asked how many voting members had to be here. Ross clarified it was 50%. Stephanie asked if Vicki Ives was present. Stephanie checked and confirmed that they did have the quorum.

There were no further questions.

Stephanie read the last item and asked for a motion to approve all items.

MOTION: Made by Misty Vaughn Allen, seconded by Margarita De Santos, to approve all the items.

UNKNOWN NUMBER IN FAVOR BY VOICE VOTE; UNSURE IF MOTION CARRIES

4. For Possible Action: In accordance with Open Meeting Law (OML), all meeting agendas must be posted prior to said meeting. The meeting held on November 20, 2019 was not posted, and therefore the committee needs to vote to ratify the following items:

- Approval of August 21, 2019 meeting minutes
- Approval of presented quarterly recommendations from regional CDRs
- Approval of proposed 2020 meeting dates (February 19, 2020; May 20, 2020; August 26, 2020; November 18, 2020)
- Approval of adding updates from the subaward grantees to the next meeting agenda

Stephanie stated that the meeting agenda for November 20, 2019, was not posted according to Open Meeting Law and that the committee needed to ratify items from it. She asked for a motion to approve the August 21, 2019 meeting minutes.

MOTION: Made by Yvette Wintermute, seconded by Kathie McKenna, to approve the motion.

UNKNOWN NUMBER IN FAVOR BY VOICE VOTE; UNSURE IF MOTION CARRIES

Stephanie asked if there were any questions for the approval of presented quarterly recommendations from regional CDRs. There were no questions.

Stephanie read the proposed 2020 meeting dates (February 19, 2020; May 20, 2020; August 26, 2020; November 18, 2020) and asked if everyone was good with those dates. There was one yes in response.

Tim Burch announced that he would not be able to attend the August 26, 2020 meeting, but that there was no need to reschedule. Stephanie asked if there was anyone else who would not be able to attend this meeting date, and Margarita shared she may have a conflict in attending. Someone asked the time the meeting. Stephanie confirmed it was scheduled for 10:00 AM to 12:00 PM.

Stephanie read the last item and asked if there any concerns for any of the items. There were no concerns. She asked for a motion to approve all items.

MOTION: Made by Kathie McKenna, seconded by Misty Vaughn Allen, to approve.

UNKNOWN NUMBER IN FAVOR BY VOICE VOTE; UNSURE IF MOTION CARRIES

Stephanie asked if there were any other questions that needed to be brought up at this time.

Jennifer Spencer asked Stephanie if she was taking votes not to approve items. She was not sure if Stephanie was ensuring that they had a quorum vote. Stephanie clarified that she was taking votes to approve them and asked if Jennifer would like her to do it another way. Jennifer noted it was supposed to be a motion to approve, not approve, or abstain.

Stephanie asked for a motion to approve all the items.

MOTION: Made by Yvette Wintermute, seconded by Misty Vaughn Allen, to approve all the items.

UNANIMOUS VOICE VOTE; MOTION CARRIED.

5. Final public comment

No comments.

6. Adjournment

The meeting was adjourned at 9:14 AM.