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DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



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MTL # 0807-07012025

TO: Frank Prado, Director – Clark County Family Services
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FROM: Betsey Crumrine, Deputy Administrator, Division of Child and Family Services

POLICY DISTRIBUTION

Enclosed find the following policy for distribution to all applicable staff within your organization:

0807 EYASSP Case Management and Services

This policy is/was effective: 07/01/2025

- ☒ This policy is new. Please review the policy in its entirety
- ☐ This policy replaces the following policy(s): MTL # _____ - _____ Policy Name: _____
- ☐ This policy has been revised. Please see below for the type of revision:
- ☐ This is a significant policy revision. Please review this policy in its entirety.
 - ☐ This is a minor policy revision: (List page number & summary of change):
 - ☐ A policy form has been revised: (List form, page number and summary of change):
- ☐ This policy has been reviewed for statewide compliance.

NOTE:

- Please read the policy in its entirety and note any areas that are additionally required by your agency to be in compliance with the policy enclosed.
- This is an **ALL-STAFF MEMO**, and it is the responsibility of the person listed above to disseminate the policy enclosed to appropriate staff within his/her organization and to ensure compliance.
- The most current version of this policy is posted on the DCFS Website at the following address:
<http://dcfs.nv.gov/Policies> Please check the table of contents on this page for the link to the chapter you are interested in.

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0807 EYASSP Case Management and Services

Policy Approval Clearance Record

<input checked="" type="checkbox"/> Statewide Policy <input type="checkbox"/> Administrative Policy <input type="checkbox"/> DCFS Rural Region Policy	<input checked="" type="checkbox"/> New Policy <input type="checkbox"/> Modified Policy <input type="checkbox"/> This policy supersedes:
Date Policy Effective:	07/01/2025
Attorney General Representative Review:	01/18/2024
DCFS Deputy Administrator Review:	02/23/2024
DMG Original Approval	07/01/2025
DMG Review:	06/30/2025

STATEMENT OF PURPOSE

Policy Statement and Purpose:

This policy will outline the case management, services, and program oversight for the Extended Young Adult Support Services Program (EYASSP; “the Program”) which allows the young adult to voluntarily remain in foster care up until the age of 21. This will include the YASS Plan, placement and housing requirements, case management and service provision, and teaming with the young adult to accomplish their self-identified goals. The goal of EYASSP is to support all participating young adults to advance positive outcomes related to permanency, housing, education, and financial stability by providing enhanced services and supports.

AUTHORITY

Federal: [Fostering Connections to Success and Increasing Adoptions Act of 2008 Pub. L.No.110-351](#); [SSA 471](#); [SSA 472](#); [SSA 473](#); [SSA 475](#); [SSA 477 42 U.S. Code § 675](#)

NRS: [NRS 432B.5909-NRS 432B.601](#)

NAC: N/A

Other: [ACYF-CB-PI-10-11](#)

DEFINITIONS

For the purposes of this policy, the terms “child” and “youth” may be used interchangeably.

Agency Which Provides Child Welfare Services: In a county whose population is less than 100,000, the agency is a local office of the Division of Child and Family Services; or in a county whose population is 100,000 or more, the agency of the

county, which provides or arranges for necessary child welfare services. May also be referred to as “agency” or “child welfare agency”.

Approved Placement: The proposed placement does not appear to be contrary to the interests of the young adult. The child welfare placing agency has the final authority to determine whether to use the approved placement resource.

Child: A person who is under the age of 18 years, pursuant to [NRS 432B.591](#).

Extended Young Adult Support Services Program (EYASSP; “the Program”): A program to provide extended support services to young adults pursuant to the provisions of [NRS 432B.5909](#) to [432B.601](#), inclusive, and the [Fostering Connections to Success and Increasing Adoptions Act of 2008](#), [Pub. L. No. 110-351](#), [42 U.S.C. § 675](#).

Informal Administrative Review: A collaborative team meeting which includes the young adult, their attorney, the child welfare agency and any other party deemed necessary to discuss the status of the young adult’s participation in the Extended Young Adult Support Services Program.

IV-E Eligibility: Refers to the criteria for determining initial eligibility for Title IV-E funding when a child enters out of home care.

SILS Readiness Assessment: An assessment to explore the skills and supportive services needed to be successful in the proposed placement. The assessment can be updated when a young adult requests a placement that may require additional skills and supports to successfully achieve independence and self-sufficiency.

State: An alternate word for the Division of Child and Family Services (DCFS) or Family Programs Office (FPO).

Supervised Independent Living Setting (SILS): A broad range of settings as defined and permitted under federal regulation for IV-E eligibility. SILS are not licensed, they are approved by the agency which provides child welfare services. A SILS placement may include apartments, shared apartments, dorm rooms and rented rooms/space. A young adult may rent a room in the home of a parent, legal guardian, or former foster parent as long as it is paired with Agency supervision. In such a placement, the parent, legal guardian, or foster parent is not considered the foster provider for that young adult and therefore does not need to meet the requirements of a traditional foster home and the young adult is not considered to have been returned home. The young adult may instead be placed with a foster parent, relative, or in any other traditional (e.g., non-SILS) placement in the same way that a child under 18 may be placed as long as the young adult consents to such a placement.

Voluntary Supports and Services Agreement (VSSA): A contract between the agency and the young adult. The agreement specifies the services and resources that will be provided to the young adult, the responsibilities of the young adult regarding the services, and the responsibilities of the agency to the young adult.

Young Adult: A person who is at least 18 years of age but less than 21 years of age and who: On his or her 18th birthday, was subject to a court order for placement in foster care or was the subject of proceedings held pursuant to [NRS 432B.410](#) to [432B.590](#), inclusive, of which placement in foster care is a potential outcome; or Exited the Kinship Guardianship Assistance Program established pursuant to NRS 432B.622 or an adoption assistance program after attaining 16 years of age and is not currently receiving care from his or her guardian or adoptive parent.

Young Adult Self-Sufficiency (YASS) Plan: The case plan document required under [NRS 432B.595](#) and federal law and is the basis of bi-annual court and/or administrative review hearings. The YASSP is to be created through a conferencing process involving the agency assigned worker, young adult, and other designated staff identified by the young adult. The conference and case plan should be developed and implemented using a strengths-focused, youth-centered approach.

STANDARDS/PROCEDURES

Case Planning - Young Adult Self-Sufficiency (YASS) Plan

1. Once the Voluntary Supports and Services Agreement (VSSA) is filed with the court, the agency which provides child welfare services shall develop a written Young Adult Self-Sufficiency (YASS) Plan to assist the young adult in transitioning to self-sufficiency. The agency is responsible for convening and facilitating a meeting to develop the YASS Plan in UNITY. The development of the YASS Plan should be led by the participating young adults, with the support of their agency assigned worker, attorney, and any other supportive adults whom the young adult requests to be part of the process.
2. The YASS Plan must be completed within 60 calendar days of the Voluntary Supports and Services Agreement (VSSA) being signed by the young adult or from their 18th birthday.
3. Pursuant to NRS 432B.595 the YASS Plan must include but is not limited to the following information:
 - a. The persons or entities that will receive payments from the agency which provides child welfare services and the manner in which such payments will be allocated. (See below for the list of allowable persons and entities.) The agency which provides child welfare services may make payments to more than one person or entity authorized to receive payments.

- b. The following goals, as specified in [NRS 432B.595](#):
 - i. That the young adult save enough money to pay for their monthly expenses for at least 3 months;
 - ii. If the young adult has not graduated from high school or obtained a general equivalency diploma or an equivalent document, that they obtain a high school diploma or general equivalency diploma;
 - iii. If the young adult has graduated from high school or obtained a general equivalency diploma or an equivalent document, that the young adult:
 - 1. Complete a program of postsecondary or vocational education;
 - 2. Complete a program or activity designed to promote employment or remove obstacles to employment; or
 - 3. Be employed at least 80 hours per month;
 - iv. That the young adult secure housing;
 - v. That the young adult has adequate income to meet their monthly expenses;
 - vi. That the young adult identifies an adult who will be available to provide support to the young adult; and
 - vii. If applicable, that the young adult has established appropriate supportive services to address any mental health or developmental needs of the young adult.
 - c. The agency must document all efforts around goal activities.
- 4. If a young adult is not capable of achieving one or more of these goals the YASS Plan must specify goals that are appropriate for the young adult based on their identified needs.
 - 5. The YASS Plan must be reviewed every 180 calendar days (6 months) adjusted if necessary and mutually agreed upon by the young adult and the agency which provides child welfare services to align with the court hearing and/or administrative review.
 - 6. Pursuant to NRS 432B.595(d), the agency must conduct a meeting with the young adult at least 30 days, but not more than 45 days, before they reach the age of 21 years to determine whether the young adult requires any additional guidance. During this meeting, the agency must review the YASS Plan, and conduct transition planning with the young adult to determine if goals were met. If there are still outstanding goals, the assigned worker will work with the young adult to finalize community referrals.

Housing Placement Types

Principles and Overview

1. In the EYASSP, the agency which provides child welfare services is responsible for assisting participating young adults in identifying and securing a safe and suitable place to live of their choice during their participation in the Program.
2. A primary principle of Nevada's EYASSP is that successful placements should be able to continue without interruption as youth turn 18 and enter the Program as young adults.
3. Participating young adults may be eligible for a supervised independent living setting (SILS). A SILS is a community setting, usually selected by the young adult, such as an individual apartment, a shared apartment, or a room or space rented in the home of a trusted adult, including that of a relative or fictive kin. The SILS is not licensed but must be approved by the agency assigned worker using the FPO 0807B SILS Approval Standards: Checklist of Facility Health and Safety Standards form and any other internal agency processes. Placements ineligible for payment include detention facilities and some shelter settings.
 - a. It may be appropriate for agencies to identify housing opportunities that already meet an equivalent safety standard. For example, university or college approved housing is exempt from the SILS Approval Standards form. It is expected that the college/university would ensure the room is safe and appropriate. Agencies may determine if other exemptions may apply.
4. To facilitate housing in a SILS, the agency which provides child welfare services may make a payment directly to the participating young adult to be applied to the costs of rent and other aspects of independent living or may make a payment to a landlord on the young adult's behalf.
5. Placement decisions are made through the teaming process. When making a placement decision, the agency assigned worker, participating young adult, and invited members of the young adult's team will consider the young adult's placement preferences and the services and supports that can be established to make the preferred setting appropriate.

Supervised Independent Living Settings (SILS)

1. **SILS Readiness Assessment.** Participating young adults or youth who plan to participate in the Program, and who request placement in a Supervised Independent Living Setting, may complete with their assigned worker a FPO 0807A SILS Readiness Assessment. The SILS Readiness Assessment is not required, however agencies are encouraged to complete it with the young adult as it is intended to provide the young

adult with a detailed financial account of what to expect when living in a SILS. The completed SILS Readiness Assessment is ideally reviewed during a team meeting prior to initiating a placement and should be updated anytime a young person requests a less restrictive SILS. If a young adult is not ready for a SILS based on the SILS Readiness Assessment, the agency should periodically reassess with the young adult until they are able to meet the needed skills.

2. **SILS Approval Standards.** The agency assigned worker or designee is responsible for approving placements for a SILS. To do so, they must visit the proposed SILS placement in person, and document their evaluation of its compliance with the FPO 0807B SILS Approval Standards: Checklist of Facility Health and Safety Standards form. If the agency assigned worker is unable to visit in person, due to being in another state, the agency may consider using a virtual visit (non IV-E reimbursable) or a contracted entity. If the young adult is not able or willing to meet the placement approval, the agency will follow internal procedures for notification of placement reimbursements. This documentation is maintained in the case file.
 - a. Proposed SILSs located within 100 miles from the agency must be approved within 10 business days while those located more than 100 miles from the agency must be approved within 30 business day.
3. **Placement Changes.** Following the timeline above, the agency assigned worker must approve a new placement after being informed that the participating young adult has moved. The agency assigned worker must also send notice following internal agency procedures. If a participating young adult moves to or chooses to reside in an unapproved or ineligible placement, they are no longer in compliance with EYASSP.

Case Management & Service Provision

1. The agency assigned worker is the primary provider of case management support to the young adult. The agency assigned workers will utilize specialized engagement and case management strategies that can support the success of young adults. The primary role of the agency assigned worker is to ensure young adults receive all services and benefits that can support their successful transition to adulthood and achievement of permanency. The agency assigned workers strive to ensure that all services are provided in a manner that is developmentally appropriate, trauma informed, and identity-affirming.
2. The agency with the participation of the young adult must partake in the following to include but not limited to:
 - a. Monitor the YASS Plan and update it at a minimum every 6 months.
 - b. Contact the young adult in person, at least once each month with at least 50% of the visits taking place in the young adult's residence.
 - i. Face-to-face visits may occur in the home, in the community, at the young adult's place of employment, etc. The location is jointly chosen by the agency assigned worker and the participating young adult.

- c. Provide guidance to the young adult and make them aware of the services available to them; and
 - d. Conduct a meeting with the young adult at least 30 calendar days, but not more than 45 calendar days, before their 21st birthday to determine whether the young adult requires any additional guidance.
- 3. It is the intention of the EYASSP that all placements and services offered to participating young adults are developmentally appropriate and allow for increasing levels of responsibility and self-sufficiency over time. The agency assigned worker shall provide or facilitate the following types of services:
 - a. Housing
 - i. Housing support includes the agency's assistance in finding a placement or living arrangement, which is supported by the agency which provides child welfare services, or through the provision of a monthly payment provided directly to the eligible adult or/and to another authorized payee.
 - ii. If the young adult opts out of agency provided/recommended housing, the agency expectation is no longer in providing housing but shift toward assisting the young adult in maintaining their housing choice if safe and appropriate. If the young adult's choice of housing is not safe or appropriate, they are no longer in compliance with EYASSP.
 - b. Permanency Services
 - i. As directed by the young adult's goals and wishes, the agency makes reasonable efforts to provide permanency to participating young adults. These efforts may include the following:
 - 1. Supporting the young adult in achieving legal permanency;
 - 2. Approving placement settings with relatives, fictive kin, mentors, or other supportive adult connections;
 - 3. Supporting the young adult's relationship with their biological family, including siblings; and
 - 4. Assisting the young adult in developing a network of supportive adults that will last beyond their participation in the Program.
 - c. Indian Child Welfare Act Services
 - i. When a young adult identifies as an American Indian or Native Alaskan Indian or had the Indian Child Welfare Act (ICWA) apply to their previous foster care case, the agency must consider ICWA requirements which may be relevant to the young adult while participating in EYASSP.
 - ii. If the young adult agrees, the agency must still apply all ICWA regulations including active efforts and supporting the young adult with tribal engagement.
 - iii. The young adult may request that the agency not contact their Tribe, and the agency should respect the decisions of the young adult. The agency must still apply all ICWA regulations and active efforts,

however, does not need to continue or assist with tribal engagement. While participating in EYASSP, the young adult retains the ability to revert back and have the agency coordinate tribal engagement.

d. YASS Plan Services

- i. The agency assigned worker should consider all the young adult's specific needs when providing additional services to achieve their YASS Plan goals. This may require exploring creative options to assist the young adult with their personal needs. The assigned agency worker should:

1. Create a budget with the young adult to pay their monthly expenses and save enough money to pay for their monthly expenses for three (3) months.
2. Assist the young adult in creating an achievable educational path that works with the young adult's timeline and personal/professional goals.
3. Assist the young adult in creating an achievable career path that works with the young adult's skills, education, and personal/professional goals.
4. Assist the young adult in securing housing.
5. Assist the young adult in enrolling and understanding their current Medicaid coverage and supporting the young adult in connecting with appropriate healthcare providers as needed.
 - a. Some young adults may be eligible for additional or different insurance coverage, and additional education and guidance may need to be provided.
 - b. Support services for mental and developmental needs should be identified, if applicable.
6. Assist in identifying adults who will provide support to the young adult, and help the young adult identify the different types of supports these adults can provide (i.e., transportation, emotional, financial, peer to peer).

e. Additional Case Management and Support

- i. The agency assigned worker may provide ongoing, adaptive case management and transition planning services to support the participating young adult in advancing the goals and strategies detailed in their YASS Plan. The agency assigned worker should be utilizing the Motivational Interviewing techniques to assist in:
1. Coaching intended to support the young adult in maintaining motivation, identifying needs, solving problems, and exploring opportunities.
 - a. Partnering with the young adult to identify and access services and resources available through the agency, its partners, and in the community.

- b. Supporting the young adult in identifying goals for successful adulthood and helping develop a plan to achieve them.
 - c. Making reasonable efforts to identify and address barriers or challenges the young adult is facing related to services, supports, assessments, or treatment.
 - d. Partnering with the court to ensure the appointment of an attorney to advise and represent the young adult during their participation in the Program.
 - e. For more information regarding court hearings and administrative review panels refer to policy 805 EYASSP Title IV-E Eligibility and Court Oversight.
- ii. Additional assistance and support should be provided if an inaccuracy is discovered on the young adult's credit report. Refer to 0801 Youth Independent Living Program: Ages 14-17 for guidance.
- iii. If the youth or young adult would like to file a grievance, please refer to policy [0218 Rights and Grievances of Child in Care](#).

Young Adult Transition Meeting

1. Prior to a young adult's final court hearing or administrative review, the agency will discuss and develop the young adult's transition and aftercare plan to include ensuring the young adult has the following:
 - a. The social security card, certified birth certificate, a state issued identification card or driver's license, education and health records, proof of citizenship or residence, and proof of foster care are in the possession of the young adult; and
 - b. An established plan is in place to support the young adult's housing, employment, education, medical needs, and connections to permanent family, and/or supportive adults who are actively involved in their lives.
2. In the event that the young adult is not engaging or is missing, the child welfare agency will continue to attempt to have these conversations and plan with the young adult for their transition.

Young Adults with Complex Care Needs

1. When assisting a young adult with disabilities, the agency assigned worker must consider each individual and the types of accommodation(s) needed and referrals. A referral may include:
 - a. Application for SSI
 - b. Regional Center(s)
 - c. Public Guardian
 - d. Payee

- e. Educational Supports to include an IEP, 504, if applicable
 - f. Mental Health
 - g. Medical Assistance to Aged, Blind and Disabled (MAABD)/Medicaid
 - h. Any other state and/or local resources
2. Agency assigned workers should follow internal agency procedures to provide young adults with disabilities additional resources and supports. For more information, refer to policy 0805 EYASSP Title IV-E Eligibility and Court Oversight.
 3. If an eligible young adult with capacity issues has stated they do not want to enter EYASSP or is unable to communicate their stated interest, a court hearing shall be filed for the appointment of a decision maker or Guardian ad Litem, who can consent to the young adult's best interest regarding EYASSP participation.
 - a. A young adult with a disability whose EYASSP participation criteria is 'not able to meet criteria i-iv due to a documented medical or mental health condition' can only be removed from the Program if the young adult (or decision maker) requests it and only after the young adult has been referred to the supports listed in #1.
 4. If a young adult with complex care needs is not able to meet the SILS Readiness Assessment requirements, they must be offered an appropriate placement (QRTP, home of a relative, licensed foster family).
 5. For young adults with complex care needs, the YASS Plan should include a feasible plan to have the young adult live independently in a SILS through supports (e.g., life skills classes, connection to mental health supports, connection to community based supports through regional centers, etc.).
 6. For young adults with complex care needs, if applicable, the agency shall:
 - a. Request their Individualized Education Plan (IEP) if they are still receiving special education in secondary school.
 - b. Connect the young adult to disability coordinators or other relevant supports at higher education campuses.
 - c. Provide information and refer them to mental health supports through Medicaid/EPDST.
 - d. Refer them to Nevada Regional Center supports and act as a liaison with the Regional Center case managers as appropriate.
 - e. Assist them in applying for SSI benefits including appealing and advocacy at redeterminations and administrative hearings or referring to SSI advocates as needed.
 - f. As the young adult nears the age of 21, assist with applying for housing choice vouchers, including FYI vouchers.

Additional Benefits for the Young Adult

Participating young adults may be eligible for a range of additional benefits provided by the State of Nevada. The agency assigned worker supports the young adult in accessing these programs as appropriate. See additional information about these programs in [FPO 0802 Youth Independent Living Program: Ages 17 and Over](#).

1. Youth who left foster care after age eighteen (18) but are under age twenty-one (21), and all youth who after the age of sixteen (16) are adopted or placed in a guardianship, are eligible for referral to IL Services under the Chafee program and includes participation in the Education and Training Voucher program until age 26.
2. Youth who remain in foster care to age eighteen (18) in Nevada are eligible for the Former Foster Youth Program (FAFFY) funding which can be used for the same services as those funded by the Chafee program. Eligible young adults must have aged out of care from Nevada. See additional information about FAFFY in FPO 0802 Youth Independent Living Program: Ages 17 and Over.
3. All young adults that aged out of foster care are covered by Nevada's Aged-Out Medicaid program and eligible to age 26. If the young adult exited care in another state prior to coming to Nevada, they are also eligible to age 26.
4. Youth who are/were in the custody of a Nevada Child Welfare Agency at age thirteen (13) or older may be eligible for the Nevada System of Higher Education's Foster Youth Fee Waiver, which covers the majority of the course enrollment fees (i.e., the cost of enrolling in classes) for eligible students. The fee waiver can be utilized at any of the seven (7) public degree-granting colleges or universities in Nevada.
5. All youth over age fourteen (14) who are residing in Nevada and have foster care experience are eligible to participate in Nevada LIFE (Leaders In Future Excellence) – Nevada's self-governing statewide youth advisory board.

Program Termination

1. The agency should monitor the young adult's participation in attempts to prevent Program termination. Prior to deciding upon Program termination due to a decrease in the young adult's engagement or non-compliance with the Program, the agency must make additional reasonable efforts to reengage the young adult. Reasonable efforts may consist of the agency assigned staff:
 - a. Attempting more frequent contact with young adults via various methods (email, text, virtual, in-person at work, home, school, etc.).

- b. Utilizing Motivational Interviewing to identify what motivates the young adult to help them succeed;
 - c. Conducting diligent searches to locate the young adult.
2. A participating young adult may, at any time, request that their participation in the Program be terminated by completing the FPO 0806C Nevada Opt Out form and providing it to their agency assigned worker, attorney, or the court. If the young adult requests to end their Program participation:
 - a. The agency must inform the young adult's attorney of the young adult's decision to terminate their participation in the Program.
3. A participating young adult may continue to participate in the Program until:
 - a. The agency or court has reason or determines that:
 - i. The young adult has achieved the goals set forth in the YASS plan developed pursuant to NRS 432B.595;
 - ii. The young adult is not making a good faith effort to achieve the goals set forth in the YASS plan developed pursuant to NRS 432B.595; or
 1. Has not completed their required in-person monthly contacts for over 60 calendar days,
 2. Has not provided proof of their chosen eligibility criteria for over 60 calendar days,
 3. Is not communicating or engaging with the agency (this should be reviewed on a case-by-case basis) for over 60 calendar days.
 4. The young adult continues to live in an unapproved, unsafe or inappropriate placement after the agency has communicated a denial of their SILS.
 - b. The circumstances of the young adult have changed in such a manner that it is infeasible for the young adult to achieve the goals set forth in the YASS plan developed pursuant to [NRS 432B.595](#); or,
 - c. The young adult reaches the age of 21 years, whichever occurs first.
4. If the agency wishes to terminate the participation of a young adult from the Program, the agency must send the FPO 0807C EYASSP 15 Day Termination Notice to the participant and their attorney informing them that the participant has 15 calendar days after receipt of the notice in which to request an informal administrative review.
 - a. If during the informal administrative review, the team agrees to maintain the young adult in the Program, the team will collaborate with the young adult and identify solutions to make a good faith effort to achieve the goals set forth in the young adult's YASS plan.
 - i. If the young adult wishes to remain on the EYASSP, they will be placed on a 60-day probation period (initiated from the informal administrative review meeting). The young adult will be required to provide documentation and must continue to provide compliance and current contact information to the agency, throughout the 60-day

- period. If at any time the young adult is not compliant with the Program, the agency may submit a notice to the court for Program termination.
- b. If, during the informal administrative review, a resolution is not reached, the participant or the attorney of the participant may request a hearing before the court.
 - c. If the young adult and the attorney of the young adult agree to terminate participation or do not request an informal administrative review, participation in the Program must terminate upon notice to the court by the agency which provides child welfare services.
5. If a young adult has been terminated or has requested to end their participation in the Program:
- a. A young adult may apply for re-entry to the EYASSP at any time before their 21st birthday. Young adults who voluntarily re-enter the Program after turning 18 years of age are considered to be entering a new foster care episode.
 - b. The young adult must meet the Program eligibility requirements.
 - c. The young adult must complete the VSSA and provide proof of participating in a qualifying activity before the first court hearing. Designated staff must offer to assist the young adult with completing the form and/or discussions around obtaining necessary documentation. Refer to policy FPO 0806 EYASSP Eligibility and Enrollment for more information.
 - i. The agreement must be filed with the court within 14 calendar days of when the young adult signs the agreement.
 - d. The agency will initiate jurisdiction specific process to reengage agency and court oversight.
 - e. It may take up to one month to complete reenrollment into the Program.
6. Agency assigned workers will complete case closure within UNITY according to internal agency procedures when one of the following circumstances takes place:
- a. The young adult has reached age 21.
 - b. The young adult has opted out of Program participation and has been unenrolled.
 - c. The young adult has been terminated from the Program.

Timeline:

Requirement	Starting Date	Deadline	Responsible Party	Actions to be Taken
Initial YASS Plan	Within 60 calendar days of the VSSA being signed or upon the young adult's 18 birthday.	60 calendar days	Agency Assigned Worker	Complete the initial YASS plan with the young adult. Will be developed through UNITY.
YASS Plan Monitoring	180 calendar days after the initial YASS plan was completed.	At least every 6 months (180 days) or to align with court reports.	Agency Assigned Worker	Complete the ongoing YASS plan with the young adult while they are participating in the EYASSP.
Initial or new placement approval located within 100 miles from agency.	Within 10 business days from notice of young adult moving if located within 100 miles from agency.	10 business days	Agency Assigned Worker	Worker must approve a new residence within 10 business days of being informed that the participating young adult has moved to a new residence.
Initial or new placement approval located more than 100 miles from agency.	Within 30 business days from notice of young adult moving if located more than 100 miles from agency.	30 business days	Agency Assigned Worker	Worker must approve a new residence within 30 business days of being informed that the participating young adult has moved to a new residence.
Transitional Planning	At 45 calendar days before the age of 21	At 30 calendar days before the age of 21	Agency Assigned Worker	Conduct a meeting with the young adult to determine whether the young adult requires any additional guidance.
Program Termination	The young adult is not compliant for	15 calendar days from agency providing	Agency Assigned Worker	The agency must send a notice to the participant and their attorney if they wish to terminate the

over calendar days	60 notice to YA and Attorney	young participation through the court.	adult's
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Documentation: The Agency must provide documentation on case management and services throughout the young adult's participation in the Program. This should include documentation of eligibility requirements, YASS Plan goals, monthly and ongoing contact, and placement and stability of the young adult. Documentation must be completed in UNITY within five (5) business days.

JURISDICTIONAL ACTION

Development of Internal Policies: Agency which provide child welfare services shall develop internal policies and procedures as necessary to implement the provisions of Federal and State law and this policy.

Supervisory Responsibility: Provide guidance to agency assigned worker during times of concern or uncertainty in regard to this policy.

STATE RESPONSIBILITIES

The State will provide technical assistance regarding program development and implementation to the child welfare agencies.

POLICY CROSS REFERENCE

Policies:

[0218 Rights and Grievances of Child in Care](#)

0802 Youth Independent Living Program: Ages 17 and Over

0805 EYASSP Title IV-E Eligibility and Court Oversight

0806 EYASSP Eligibility and Enrollment

History and Updates: This is a new policy.

ATTACHMENTS

FPO 0807A – Readiness Assessment

FPO 0807B – SILS Approval Standards: Checklist of Facility Health and Safety Standards

FPO 0807C – EYASSP 15 Day Termination Notice