

**Washoe County Children’s Mental Health Consortium**  
**Budget Meeting Minutes**  
**12/17/2024**  
**DRAFT**

**1. Call to Order:**

The meeting was called to order at 11:03a.m. by Chris Empey, Chair

**2. Attendees/Introductions:**

VOTING MEMBERS PRESENT:

Britt Young, Chris Empey, Jessica Goicoechea-Parise, Annie Zucker, Katherine Loudon

NON-VOTING MEMBERS:

Dr. Megan Weller, Kristen Rivas, John Gracia, Candance Lewis Vaughn, Kienhoefer AI note taker, fireflies AI note taker, read AI notetaker

**3. Initial Public Comment and Discussion:**

No public comment or discussion.

**4. For Possible Action:** Review, and discussion, and possible approval of recommendation for the Washoe County Children’s Mental Health Consortium FY 2025 budget-all members

Chris Empey reported an overview of the budget for 2025 by reviewing the budget with all members of the Consortia.

Kristen Rivas updated the information of the budget for all the members to view starting with Dr. Wellers cost of \$6,000 plus 8% indirect cost rate of \$480 a total of \$6480. An invoice was submitted for Jacquelyn Kleinedler for reimbursement. Miss Loudon, Washoe County School District requested new books. Chris Empey requested for all member of the committee to give feedback on how to spend the money. Jessica Goicoechea-Parise reported that Mobile Crisis Response Team (MCRT) is struggling with lack of resource in purchasing medication lock boxes and gun safes. The office of Suicide Prevention did provide in the past a dozen of lock boxes now it is a lack of resources. The families in the community have reported barriers of purchasing these items during the time (MCRT) is conducting assessments. Annie Zucker supported the idea and suggested adding some training and awareness during the Mental Health Summit would benefit the families and the community. A total of \$500 dollars was set aside for this fund request under line 20 in the budget “Resource/Education Outreach to Community Families”. Britt Young mentioned that ordering coping skill magnets with a QR code and training material would be a good idea for the summit. Kristen Rivas reported to the members a new Consortia purchase order request form will need to be filled out when requesting money from the FY 2025 budget. The form will be sent to all the members through email. The FY 2025 budget will need to be spent by the end of May 2025 ideally.

**MOTION:** Britt Young made a motion to approve the changes to the Annual Report Cost.

**SECOND** Jessica Goicoechea- Parise

**VOTE:** Consortium members voted unanimously to approve the Annual Report Cost.

5. **For Possible Action:** Approval of the next meeting date and agenda items.  
January 27, 2025, at 11:30a.m.
6. **Public Comments and Discussion:**  
No public comments or discussion.
7. **Adjournment:**  
Chris Empey adjourned the meeting at 11:36a.m.