

# Rural Children's Mental Health Consortium

*Meeting Minutes*

August 19, 2021

## **All Members Participated via Lifesize Technology (video or audio)**

### **Members Present:**

Heather Plager  
Jan Marson  
Jaymee Oxborrow  
Lana Robards  
Mala Wheatley  
Melissa Washabaugh  
Michelle Sandoval  
Rebecca McGough  
Sarah Dearborn

### **Members Absent**

Amy Adams  
Jessica Flood  
Lynn Curns  
Sarah Hannonen

### **Staff and Guests**

Amna Khawaja  
Beverly Burton  
Char Frost  
Crystal French  
Katherine Perkins  
Kathy Wellington-Cavakis  
Lea Case  
Lexi Beck  
Megan Freeman  
Meighan Einsel  
Mindy Montoya  
Stacy Smith  
Stephanie Dotson  
Tomas Kizer  
Valerie Balen

### **Call to Order, Roll Call, Introductions**

Chair Washabaugh called the meeting to order at 3:06 p.m. on August 19, 2021.

Meighan Einsel conducted roll call and quorum was established (*9 members present*).

Ms. Einsel announced this will be her last day as admin support for the Consortium, and Mindy Montoya will be taking over after this meeting.

### **Public Comment**

Chair Washabaugh spoke on the recent announcement related to Senate Bill 390 regarding the state seeking members for an advisory committee for a Resilient Nevada that focuses on opioid treatment and prevention programs.

## **Approval of the July 15, 2021 Meeting Minutes**

Meighan Einsel stated the minutes were done from memory due to not having any video recording. She asked members to let her know if anything was missed.

Chair Washabaugh stated the bylaws and budget changes seem to be consistent with the discussion they had, and the documents are available if needed for reference.

**MOTION:** Approve July 15, 2021 RCMHC Meeting Minutes

**BY:** Jan Marson

**SECOND:** Rebecca McGough

**VOTE:** Michelle Sandoval abstained since she was not present at the July 15, 2021 meeting. Motion passed unanimously.

## **Review, Discuss, and Make Recommendations for Changes to Governing Bylaws**

Chair Washabaugh stated they will only be voting on the blue changes that were discussed during the last meeting. One of the changes in red was related to putting the language into the Mission Statement. She contacted the Clark County Consortium Chair to get a copy of their mission statement and secretary member position language to compare but have not received them yet.

Jan Marson asked if the Bylaws go to an administrator after they review and approve them, and Chair Washabaugh confirmed yes, they are sent to Ross Armstrong for filing purposes.

Kathy Wellington-Cavakis asked if the Consortium wanted them to review it to make sure they had System of Care language throughout the document, and Chair Washabaugh confirmed yes, they were all agreeable to that because of the secretary position and mission statement, which would not be a final revision.

Chair Washabaugh stated language between all their partners should be uniformed and consistent, so the message they're sharing is very clear.

**MOTION:** Accept Bylaw changes in blue as agreed upon so far, noting this is not the final draft.

**BY:** Michelle Sandoval

**SECOND:** Lana Robards

**VOTE:** Motion passed unanimously.

Chair Washabaugh stated she will correct the clean version of the changes and send it to the Administrator and keep it on the agenda to work on future stages.

## **Discuss and Make Recommendations for Accomplishments, Plans, and Budget for Meeting 2020 Strategic 10-Year-Plan**

Chair Washabaugh stated they approved the budget last month but wanted to provide some updates. She will be getting bids from three local companies on website hosting, so they can update their website since it's outdated and not very interactive and would like to have that available before they do events and start handing out their logo and website on business cards. All of their information should be on there and be easy to navigate, and they can share links to all of their partners, community members, and give shoutouts to the businesses they've been working with that have donated or supported them.

Chair Washabaugh received information on how to submit for travel reimbursement, which is in their Bylaws and asked Mindy Montoya to expand on it. Ms. Montoya stated the members are entitled to mileage and would need to fill out a travel request and get it approved before the travel occurs. Members would also need to be registered as a vendor with the state in order to get reimbursed. She can provide the link to register as a vendor if anyone would like to do so.

Chair Washabaugh stated they are going to submit purchase orders for the other items this month or next, so they're not doing it at the last minute again. Some of those items that they haven't done with their new logo will include large banners for the events, setup items and some swag items, such as sticky notes and stress balls that didn't

make it into last year's budget. She asked if anyone had any specific swag suggestions. Michelle Sandoval said when she was giving swag items at events, the kids really like the water bottles they did a few years ago.

Chair Washabaugh said she will make sure to add the water bottles to the list of items to purchase. She did not bring any of the apparel they purchased but is very excited to see people wear them.

Lexie Beck said they recently did some Youth M.O.V.E. swag and a very popular item was the rubber Armstrong bracelets. Rebecca McGough stated when they did events at the legislature, they had stress balls shaped like brains, and people loved them.

Chair Washabaugh said she really likes all the ideas and wants them to be usable items that will get them to be recognizable in the population.

Meighan Einsel asked if Chair Washabaugh has spoken to Kristen Rivas about changes to their budget and she replied she doesn't recall. Ms. Einsel asked Dr. Freeman if she could explain it since Ms. Rivas is out on annual leave.

Dr. Megan Freeman stated that previously the Consortia had been allowed to request gift cards with their budget money. Going forward, DCFS Fiscal is not going to allow the purchase of gift cards anymore based on what's in their state laws and regulations on what state money can be spent on and tracked. State Fiscal will be enforcing this part of the NRS going forward. They are committed to and understand the importance of providing incentives to families and will work with the Consortia to figure that out. It would be helpful for Fiscal to hear from Consortia Chairs and/or members on what they need, so setting up a meeting with Fiscal is an option to pursue so they can really get into the problem-solving of what incentives they might need and what options they have to provide that. She suggested letting Ms. Rivas know what their needs are going forwards. The more time they have to work this out before the end of the fiscal year the better, because when they stack it all up towards the end, that's when they run into problems.

Chair Washabaugh confirmed they just have to find an alternative for whatever they were previously using the gift cards for and replace it with an item they can track. They've used gift cards as prizes for the logo competition, which has been completed. Their other idea was offering them as an incentive to providers to take training related to rural mental health. She asked can they use the gift cards they already have in stock, and Dr. Freeman replied she hasn't gotten any specific guidance related to that but believes they can do whatever they want with the ones they've already purchased.

Chair Washabaugh stated they haven't yet setup a system to provide a way to incentivize trainings, but it's something they need to work on once the website is up. Going forward, they will keep in mind they will be limited on gift cards, and once they run out, they will have to offer item incentives, such as a tablet for taking four hours of training, for example. She said that would be a good brainstorming idea to take to Fiscal. Dr. Freeman said if they bring them a list of items to purchase, they would be able to tell them yes or no.

Ms. McGough asked if gas cards were allowed because families might need them to attend events, and Dr. Freeman replied she doesn't know and believes it's absolutely reasonable, but they would have to ask Fiscal.

Chair Washabaugh said they will ask Fiscal if it's permissible and asked everyone to come up with ideas to replace gift cards with. She said they want to widen the demographic of providers who work with youth that they would want to reach with a variety of items.

Ms. McGough asked if they've talked about inviting actual parents, and Chair Washabaugh replied yes, it would apply to anyone involved with youths who could benefit from a screening. Ms. McGough said she hears a lot from parents that friends of their kids are in suicidal ideation and if parents were involved in those trainings, they could provide resources to those seeking help, such as Mobile Crisis.

Chair Washabaugh asked if they can accept donated gift cards, and Dr. Freeman replied she doesn't see why not.

## **Discuss and Make Recommendations for the Pediatric Mental Health Access Care Grant**

Stephanie Dotson stated she has two quick updates and will have more to share in the coming months. They are in the process of rebuilding their team and have made a lot of progress. They have Tomasa Kizer who started this week from Mobile Crisis and are very excited to have her join the team. In the coming weeks, they will have two new MSW interns from UNR joining them. They're excited about ramping up the project again and focus on outreach and engaging providers, especially in their rural and underserved communities. The other piece they've been working on for a long time is the DC05 training, specifically train the trainer. They had a number of applicants apply from across the state with Zero to Three, the national organization who produces the DC05 manual.

Ms. Dotson said they're currently going through the process of accepting those applicants, with 12 clinicians identified as highly qualified, so they're waiting on the acceptance letters from Zero to Three. Once the clinicians become certified with Zero to Three, they will have in-state capacity to provide trainings to all sorts of groups and systems partners interested in learning more about the diagnoses of children 0 to 5. They recognize they have the strength of supporting early childhood mental health needs, and this is another step towards greater capacity within the state. The training will happen the first couple weeks of September. She said very soon they will hear some amazing news from them.

Chair Washabaugh said hopefully this can be something they can support with promotion and advertisement with their gift card program.

## **Approve, Discuss, and Make Recommendations to System of Care**

Kathy Wellington-Cavakis stated the Division of Child and Family Services was awarded a \$12 million grant two years ago, with \$3 million over the course of four years. The grant period is October 2019 through September 2023. Due to COVID, System of Care has had challenges in hiring staff. They finally got the positions approved and are hiring. They just offered a System of Care Manager position to Bill Weiss, who is coming from Minnesota and starting September 27. He ran the last two system of care grants for the State of Minnesota and have made tremendous infrastructure changes and systems reform.

Ms. Cavakis spoke on the following Nevada System of Care topics:

Projects and highlighted the following five System of Care grant priorities: Children's Mental Health Authority, Point of Access, Tiered Care Coordination, Expand Service Array and Special Populations.

Direct Service Projects and Status: Community Chest, Positive Behavioral Intervention and Supports (PBIS), Pacific Behavioral Health, UNLV Psychiatric Fellows, and Healthy Community Coalition Project Dayton and surrounding communities, Nye Counties Coalition, Carson-Tahoe Hospital Behavioral Health, Certified Community Behavioral Health Center (CCBHC), Evidence-Based Interventions, and Support Services.

Trainings and Technical Assistance: Child Parent Psychotherapy (CPP), High Fidelity Wraparound and FOCUS, Zero to Three, Commercial Sexual Exploitation of Children (CSEC) (Pending Negotiations), Child and Adolescent Needs and Strengths (CANS), and CASAT Learning.

Additional Supports: COVID-19 Response, Consultations, and Others (Culture survey, funding for youth mental health crisis hold brochure).

Ms. Cavakis conveyed that they want to be transparent about their spending to ensure people felt safe and good about the work they're doing. They will have further conversations about the Youth Mental Health Hold Brochure that includes a disclaimer that reflects they are not supporting crisis holds.

Chair Washabaugh asked how they are doing data collection for their various projects. Ms. Cavakis replied they've contracted with UNR's evaluation team to collect and report the federal outcomes. For each of the projects that gets rolled out, they are working with UNR to get baseline data. She said Dr. Freeman's team from the Planning and Evaluation Unit has been great with providing the Mobile Response, High Fidelity Wraparound and FOCUS data and said data collection is a collaborative effort.

Ms. Cavakis stated they want to be as transparent as can be and said they would be happy to provide Lyon County data when it's available. Chair Washabaugh said that would be helpful for their next 10-year plan.

Chair Washabaugh said Ms. Cavakis' overview was very helpful to see how diverse her program is with all the different things they're working on and allowed them to see what's going on in their office.

### **Discussion and Updates from Medicaid**

Sarah Dearborn said they have some state plan amendments still under reviewed by CMS. One is their CHIP state plan that details all of the behavioral health services that are available to children that are receiving services under Nevada Checkup. They last communicated and sent responses to CMS on August 2<sup>nd</sup> and have not heard back from them. Another state plan amendment still under review with CMS is the removal of biofeedback and neurotherapy services for the treatment of a mental health diagnosis. This was the result of the Division of Health Care Financing and Policy (DHCFP) budget that was approved during the legislative session. They returned some questions they had on August 6<sup>th</sup> and have not heard back from them as well.

Ms. Dearborn continued with the following updates:

DHCFP has a support act planning grant since October 2019, and they've done a lot of work on identifying gaps and barriers and substance use disorder treatment. The next phase of the planning grant is their demonstration for post-planning grant. They're happy to say they have submitted their grant application today. Out of 15 states that have the planning grant, only 5 will be award this next round of the grant. They're hoping Nevada sits well. In her opinion, their application is excellent, so hopefully they'll get some good news on that. They will have a decision at the end of September.

Nevada Medicaid recently submitted a 1-year Mobile Crisis planning grant, which was submitted last week. These grants are in an effort to support states in gearing up for the implementation of 988, which will be next July.

Medicaid Services Manual (MSM) Chapter 3700 will be going to the September public hearing, which is their applied behavioral analysis chapter. These changes are related to a legislative audit under AB174 that happened during the 2019 Legislative Session. They're defining who can provide ABA services and what provider types they're specific to, which are school health services.

They will be having a public workshop on August 31st at 9:00 a.m. to engage the community to get as much feedback as possible for MSM Chapter 4000, which is one of their newest Medicaid manuals, which is related to their 1915i State Plan for services to intensive in-home supports and services and crisis stabilization services for youth that are in Specialized Foster Care. They're going to be looking at editing some language around the rehabilitative mental health services and clarifying what diagnoses are appropriate in addition to removing some language in the chapter.

Pertaining to Senate Bill 156, related to crisis stabilization centers, they're working with their Rates Analysis and Development Unit on a per diem all-inclusive rate for crisis stabilization centers. The bill expanded crisis stabilization centers to not only be at free-standing psychiatric hospitals but also be at general hospitals and critical access hospitals. They will be adding some language in MSM Chapter 400 to outline policy and services at crisis stabilization centers. There will be an associated SPA more related to the rates for these centers.

At the September public hearing, Senate Bill 96 made changes from the last legislative session to increase the RBT rate to \$52/hour. There will also be a SPA taken to the public hearing for the proposed rate changes.

Pertaining to Specialized Foster Care, since the last State Plan was approved, they've been working consistently with the Child Welfare agencies as well as the Specialized Foster Care providers by engaging in weekly meetings to ensure an effective and successful rollout to begin these services. They also have worked consistently with their certified community behavioral health centers. Recently, there's been some SAMHSA awards granted to providers in Nevada. They are required to be certified as CCBHCs, but under Medicaid they're not able to be CCBHCs under that specific model because they don't have the funding for that. They're working closely with their SAMHSA grantees to get them up to speed on all the requirements so that when funding does become available, those CCBHCs will be in line to become Medicaid providers under that specific model.

Chair Washabaugh asked Ms. Dearborn how much funding is needed to add one of those clinics, and Ms. Dearborn replied she does not know and said the reason why they need extra funding is because it's a completely different payment system that CCBHC receives. They're hoping they will get more momentum in that direction during the next legislative session.

Chair Washabaugh said Ms. Dearborn mentioned crisis stabilization being added to hospital sites and asked if they're going to require in-person/in-house psychiatry services or does she know if Telehealth services would meet the requirement to offer those services.

Ms. Dearborn said crisis stabilization centers was part of Senate Bill 156. It's that intermediate level where someone can go that's experiencing a mental health crisis when they don't necessarily need to be admitted into an in-patient psychiatric hospital. They don't have the requirement specifically laid out yet, but she believes HCQC, which is the regulatory authority through DPBH, has finalized their endorsement of these hospitals. They will utilize a lot of their language to incorporate into their policy, but she has not seen the specific language yet.

### **Review, Discuss and Approval of Recommendations of Rural Children's Mental Health Consortium Membership and Vacancies**

Chair Washabaugh said they have three vacancies on the Consortium: parent of a child with an emotional disturbance, tribal representative, and secretary. The secretary position is currently in limbo as they're reviewing requirements. Pertaining to a parent of a child with an emotional disturbance, she had reached out and invited a few people who had some general interest, but they were not able to attend the meeting. She asked if anyone had someone in mind, and no one responded. She said the ones she's talked to as parents feel overwhelmed and intimidated.

Rebecca McGough said if they're a parent of an emotionally disturbed child, their hands are super pulled at home, so any free time can be really hard. She asked does the opening allow a parent who has gone through the process and the child is an adult now, or does it require a parent who's actively going through it with a minor.

Chair Washabaugh said the only language is "a parent of a child," and she believes it's still their child once they're grown. She asked if anyone had a legal opinion on that.

Char Frost concurred with Chair Washabaugh's statement. Meighan Einsel said she believes the age of the child does not matter.

Chair Washabaugh said she has a family member who might be interested and asked if that was a conflict of interest. Ms. McGough said that would dictate if that family had legal guardianship because until they're in that position, they don't see the depth of what you're going through and what the requirements are.

Chair Washabaugh clarified that she, herself, has an actual family member who's interested, so being the chair, she wonders if that would be a conflict of interest. Ms. McGough said she doesn't see that as an issue as long as they fit the requirement of being a parent or legal guardian and asked Ms. Sandoval and Dr. Marson for their thoughts. Ms. Sandoval said she doesn't think it's a conflict of interest and Dr. Marson concurred.

Chair Washabaugh said the family member wanted to make sure it was not an issue. Ms. Sandoval said the important thing is they want to have that view on the Consortium.

Katherine Perkins said as a parent who does have children with mental health needs, it's important for her to know there's another person who's been where she's at. Chair Washabaugh asked what group she's with and Ms. Perkins replied she's new with Nevada PEP and wanted to listen in to see what the consortium was all about.

Chair Washabaugh said if Ms. Perkins was interested, they have a spot for her. Ms. Perkins said she doesn't know a lot about it but would be interested in learning more about it. She's from Pahrump where they have more information and services, but she has friends who are from the more rural areas, and they're all on their own and don't have a lot of options. She's willing to learn more about it.

Meighan Einsel asked Ms. Perkins to put her email in the chat, and Ms. Montoya will add her to their contact list to be part of the meetings.

Chair Washabaugh said they will put down Ms. Perkins as a possible interest. She will also tell her family member, if she wants to join to see how it goes as well, then they will have a couple of options. In their Bylaws, they have associate members, so there isn't a limit. She encouraged others to come to the meetings to give their views and participate. They won't get to vote until something opens up that they fit into, but if they don't want to be a voting member, she encourages them to come to the meetings to give their opinion.

Chair Washabaugh said for the tribal member, she's reached out to several individuals and emailed the tribal leaders' group and have not heard back from them. She asked if anyone has had any luck with a tribal member and there was no response.

Lana Robards asked if she got a hold of Tammy Absher, and Chair Washabaugh said that's who she tried to contact last month, but she will try again. Ms. Robards suggested Chair Washabaugh copies her on the email when she re-sends the email to Ms. Absher, and Chair Washabaugh said she would do that so it's clearer where it's coming from.

Ms. McGough asked if they've considered reaching out to Indian Health Services to see if they have any recommendations of people that are directly linked with them and interested in participating. Chair Washabaugh said to her knowledge, she doesn't think they have unless it was before she became Chair, but if they have a recommendation, that might not be a bad idea.

Chair Washabaugh said in the Bylaws they just approved, there was some confusion where it initially said, "a provider of tribal mental health care," which didn't require the provider to be a tribal member, which is really the perspective they're looking for. Also, a provider of mental health care really limits their scope, so they're looking for somebody like the parent position with experience. If they reach out to IHS, they will want someone who is also a tribal member.

Ms. Robards shared that after they lost Sherry, they reached out to several local tribes to see if they had anybody that might be interested, and Tammy Absher is the first bite she's gotten. She concurred with Ms. McGough's recommendation on reaching out to IHS to see if they can get someone who can be an active member.

Chair Washabaugh said she will work on drafting an email and see if they have a coordinator or someone who can get back to them on that.

Sarah Dearborn said DHCFP hosts a quarterly tribal consultation, and she can reach out to the individual who runs it and see if Chair Washabaugh can get on the agenda to talk about the position they're seeking to fill and get the word out since many different tribes attend those.

Michelle Sandoval said that was a great idea, and they have done that before, but it's worth trying again. She suggested having one of the members do a presentation.

Ms. Dearborn said she gives a standing behavioral health update at those and would be happy to throw it in, but she thinks it might be better to have a presentation of the expectations and accomplishments, so they can get a better idea of the Consortium. Chair Washabaugh said it sounds like a great plan and worth putting the information out there.

Lexie Beck asked if anyone has reached out to Fran Maldonado. Dr. Jan Marson said she did and asked if anyone has her email because she found her on Facebook. Ms. Beck said she should have her email since they have a monthly meeting with her and will send it to Dr. Marson.

Dr. Marson suggested also reaching out to someone from the Carson or Douglas tribe. Ms. McGough said the Carson and Douglas tribes are the same as the Washoe Tribe of Nevada and California. The two reservations in Carson, the Carson colony, and Stewart colony, and Dresslerville colony are all under the Washoe Tribe of Nevada and California. Dr. Marson said she was going to talk to Fran about finding a younger person who wants to get mentored.

Chair Washabaugh concurred with exploring all of the leads. She asked Dr. Marson and Lexie to make contact with Fran Maldonado, and Ms. Dearborn to forward information on the meeting, and she will contact the IHS offices.

Chair Washabaugh said as for the secretary position, she doesn't feel like they should vote someone in for this position until they clarify what the description for it would be. They still have questions about whether they can label their admin support as secretary as they're not a voting member. She would like to get those other Bylaws and figure out how they're going to describe that before they put that label on someone.

### **Discussion and Updates from Regional Behavioral Health Policy Boards including Current Status of Bill Draft Requests**

Chair Washabaugh said since the session is over with, they have some time and asked if anybody has any updates on what they will be working on. She asked if they're planning on resubmitting some of the same ideas.

Char Frost said they've been focusing on making recommendations for the ARP funds to all of the policy boards to make them aware what their priorities are and where they see gaps and needs. They won't be developing any bill drafts until sometime next year.

Chair Washabaugh said they didn't get on it this session, but they had an idea that they would review and write letters of support for bills as a board they wanted to support, so she thinks getting ahead of that would be really smart. She will draft a letter to the heads of these boards and let them know once they have something in writing to pass it to them, and they can decide if they want to support it.

Ms. Sandoval said that was a great idea, and as a Consortium, they should be writing more letters of support for efforts they're supporting. Chair Washabaugh said they should have a plan and outline for something like this as they're being drafted.

Lana Robards said she sits on the Rural Regional Policy Board, and they've been doing some strategizing about what they should be focusing on moving forward. She said Jessica Flood sent out the first draft of the Mental Health Crisis for Youth Brochure and asked everybody to take a look at it and provide some feedback. It's not the final draft, but she would appreciate everybody's input. She thinks they did a fine job.

Ms. Sandoval said she and Ms. Frost both sat on that committee and wanted everyone to be aware that the layout and pictures are not the actual format. They asked everyone to concentrate on the wording and verbiage because the format is going to look completely different when it goes to a publisher for design.

### **Discuss State Consortiums, Their Minutes, Issues, and Possible Bill Requests from Each Board/Consortium**

Chair Washabaugh said she attended the last state meeting and one of the things they talked about was the brochure. She has looked at the language and is not sure they want to review it as a group since that will take a lot of time. She asked members if they felt comfortable with her informing Ms. Flood they distributed it and will each provide input back to her on their own time. Michelle Sandoval replied that's what the committee was hoping for.

Chair Washabaugh suggested taking some time to look at it to make sure it's well-worded and at a level people who need it can read and understand it. Ms. Sandoval said the more eyes on it and feedback they get, the more wonderful it will be. This will be a state-wide brochure, and the committee has been small, so they really value anybody's input and suggestion.

Chair Washabaugh said another topic that was brought up at the state meeting was the 988 plan, which someone had mentioned earlier. She doesn't have the minutes from that meeting yet, but there was talk of doing a gap analysis for crisis response, and they were wanting feedback from the Consortia. She hasn't gotten an email of the specific form or feedback that they want from them, but that's something that will be coming up that they would want them to complete within their area. They're hoping as they work to rollout the national hotline, they can put all the links in place so that the one number can instruct them where exactly to go. She will bring it to them once she gets more information.



Ms. Sandoval said she's the secretary on the State Consortium, so she attends those meetings as well. She said the theory behind the Crisis Mapping for Youth was that one was completed for the adults by the Behavioral Health Policy Board and what it produced was a lot of great information as they're building the crisis system now in Nevada. Those in the children's mental health side thought it would be great to have one for children, so they're hoping to get support on that.

Chair Washabaugh said that ties into the whole System of Care and access to care. They're all linked and can reach out to each other to determine what's the next step and know where to go. If they can build that map and figure out what it should look like and fill in the holes that are there, that's the goal of collecting that information and they will be able to add some voice to that.

Meighan Einsel stated they are down six voting members and have officially lost quorum, so they will need to stop the meeting. Chair Washabaugh stated they will do final public comments and then adjourn the meeting.

### **Public Comment**

Dr. Jan Marson stated she found Fran's email from Aging and Disability and have emailed her. She will work hard this month and follow through, but she will be on leave at the next meeting. She said Chair Washabaugh is doing a great job running the meeting at a nice pace and tone. Chair Washabaugh thanked Dr. Marson for her nice comments.

Megan Einsel said farewell to everyone. She will try to continue to attend meetings after her classes on Thursdays, but with their quorum issues, she might miss a few. She will try to be a participant in the meeting and see them all every month or so. She asked them to contact Mindy Montoya if they need anything from now on and said she's prepared to take this position until another intern can take over. She thanked everybody for opportunities in helping her build a good network. She said she definitely plans to reach out to them as she searches for jobs and asked them to keep her in mind. She said she will miss everyone.

Chair Washabaugh thanked Ms. Einsel for all of her help and said she was great to work with.

### **Adjournment**

Chair Washabaugh adjourned the meeting at 5:02 p.m.