



QUARTER 3

PIP 5.1.2

PIP Item 5.1.2

Assess and Identify UNITY capability for tracking transition plans and youth outcomes.

The Nevada State Policy 0801.0 'Youth Independent Living Program' is a statewide policy that was developed through a statewide workgroup process. The policy was approved by the Decision Making Group (DMG) on December 17, 2010, and became effective on that date. The 2008 Fostering Connections to Success and Increasing Adoptions Act requirement for a '90 day Youth Transition Plan' was incorporated in that statewide policy. Specifically, the statewide policy requires the following:

0801.5.7 90-Day Transition Plan

During the 90 day period prior for a youth leaving foster care at 18, the 90-Day Transition Plan section of the Youth Plan for Independent Living (IL) must be completed with the youth. If the youth remains in foster care under a voluntary agreement, the IL worker will update the transition plan, at the youth's direction, during the 90 days immediately prior to the youth leaving foster care. The IL worker will meet with the youth to create this plan. The transition plan must be personalized at the direction of the youth and be as detailed as the youth chooses. The plan must include specific options regarding: Housing; Health insurance; Education; Local Opportunities for Mentors and Continuing Support Services; Work Force Supports and Employment Services and a Health Care Power of Attorney.

At the time the policy was approved in December of 2010 the '90 Day Transition Plan' was a word document that was being completed by the Case Managers, and there was no ability to track these transition plans in UNITY. In order to assess UNITY capability for tracking the '90 Day Transition Plan' a statewide workgroup was developed with representations from all the child welfare agencies, Division of Child and Family Services (DCFS) and Information Management Systems (IMS). The first workgroup met on May 3, 2011, and members discussed the viability of the '90 Day Transition Plan' being developed and deployed in UNITY. IMS requested a business process for transition planning from each child welfare agency, and the workgroup met again on May 25, 2011 to discuss UNITY capability. A decision was made that IMS did have the capability to deploy the '90 Day Transition Plan' in UNITY, and programmers would work to develop the UNITY window. The workgroup met again on June 9, 2011 for a GotoMeeting presentation by the IMS programmer to view the newly developed window, discuss the ease of navigation of the window, and discuss if there were any other concerns regarding use. On July 13, 2011 an IMS training Bulletin was posted, and a UNITY Student Guide (attachment 1) was posted for UNITY users. Also, on July 14, 2011 the UNITY 90 Day Transition Plan was

deployed. IMS then began working on a management report that could track the Transition Plans and the Youth Outcomes associated with transitioning youth. The 'IL 90 Day Report' (CFS7L9) (attachment #2) has been developed and is a very new report for management. The process and implementation of entering the data to ensure the ability of management to assess data quality is new. DCFS will now begin working with the child welfare agencies on how to ensure workers are discontinuing the use of the '90 Day Transition Plan' word document and ensure case management is entering the information in the I.L UNITY screen (CFS112 D).

Nevada will continue performance improvement efforts on ensuring transitioning youth are provided the needed services and plan to successfully transition from foster care.

Attachment 1

INDEPENDENT LIVING OVERVIEW.....	2
IL PROGRAM REFERRAL	3
INDEPENDENT LIVING REFERRAL ASSIGNMENT.....	5
Awaiting ILP referral	8
INDEPENDENT LIVING.....	9
IL Plan Approval.....	11
ILP Summary Case Note.....	12
Assessment Exception.....	13
90 Day Transition Plan.....	14
ILP SERVICES AND FUNDING.....	15
NYTD YOUTH TRACKING	17
Survey Outcome	20
NYTD Survey Results	23
Load Surveys	24
Auto Match	25

Attachment 1

90 Day Transition Plan

Complete this window to generate the 90 Day Transition Plan Report. A Child's name must be selected/highlighted on the Independent Living (CFS112) window to flow to this window.

From the **Go on Independent Living**, select **90 Day Transition Plan...**

90 Day Transition (CFS112D)

Child: 1540828 - JORGENSEN, BART

Questions	Answers
Anticipated exit date My HOUSING PLAN. Action steps needed to complete plan. Documents required to accomplish goal. Date to be completed. Note: this anticipated exit date may be different from...	

90 Day Transition Plan completed

Date: _____

Print Blank Report

Refresh
Delete
Close
Help
Print

The 90 Day Transition (CFS112D) window is displayed. The window consists of a Questions list box and detail fields. The layout and fields in the detail portion of the window change based on the question selected.

To enter, modify or delete details, select/highlight the desired Question. Enter or update the details or click the [**Delete**] button. Click the [**Save**] button when finished.

Note: To activate the [**Save**] button after entering Answer text, press the **Tab** key on your PC keyboard.

A "Y" will appear in the Answered column after a question is saved and the next question will be automatically selected.

To print the 90 Day Transition Plan Report, click the [**Print**] button. A blank report can be printed by the **Print Blank Report** and then clicking [**Print**].

Click [**Close**] to return to the Independent Living window.

Nevada Division of Child and Family Services



Foster Care

Effective July 14th, 2011 a new window has been added to UNITY to support the Independent Living 90 Day Transition Plan. Completion of the 90 Day Transition (CFS112D) window is necessary to print the completed 90 Day Transition Plan. Users have the option to print a blank 90 Day Transition Plan if desired.

Additionally, a new Missing Data message has been created to remind case managers to complete the 90 Day Transition Plan. The Missing Data message will display for youth 120 days prior to their 18th birthday and will read: ILP 90-DAY TRANSITION PLAN IS DUE. Completing the 90 Day Transition will delete the message.

To access the 90 Day Transition window: From the Independent Living (CFS112) window, highlight the desired youth and select 90 Day Transition Plan from the Go...

Select the Question from the list box and complete the details as necessary. **Note:** The detail portion of the window will change depending on the question selected. Once all required details have been entered and saved, click [**Print**] to generate a printable version of the 90 Day Transition Plan.

For additional details, refer to the updated Independent Living and Missing Data student guides.

If you have questions regarding the information contained in this bulletin, contact the DCFS-IMS Help Desk @ (775) 687-9010

Attachment 2

Nevada Dept of Health & Human Services	IL 90 Day Report (CFS7L9)		Run Date: 09-22-2011	
Division of Child & Family Services	Statewide		Run Time: 16:39:53	
	From: 08-01-2011 To: 08-31-2011			
STATEWIDE TOTALS	CLARK TOTALS	STATE - RURAL/JJ TOTALS	WASHOE TOTALS	
# of youth (age 18-19) in reporting period: 264	# of youth (age 18-19) in reporting period: 65	# of youth (age 18-19) in reporting period: 182	# of youth (age 18-19) in reporting period: 17	
# of youth who completed a plan during P.U.R.: 1	# of youth who completed a plan during P.U.R.: 1	# of youth who completed a plan during P.U.R.: 0	# of youth who completed a plan during P.U.R.: 0	
# of youth met anticipated exit date (age 18): 0	# of youth met anticipated exit date (age 18): 0	# of youth met anticipated exit date (age 18): 0	# of youth met anticipated exit date (age 18): 0	
# of 18 year old youth with no plan: 262	# of 18 year old youth with no plan: 64	# of 18 year old youth with no plan: 181	# of 18 year old youth with no plan: 17	
# of 19 year old youth with no plan: 1	# of 19 year old youth with no plan: 0	# of 19 year old youth with no plan: 1	# of 19 year old youth with no plan: 0	

