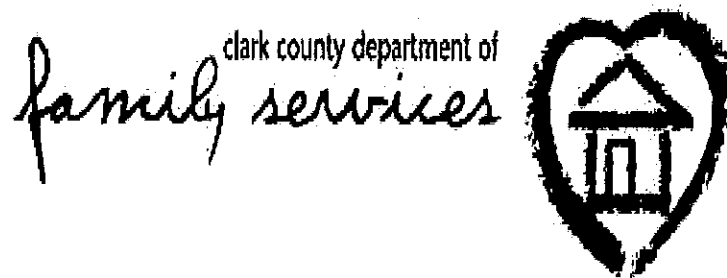




QUARTER 8
PIP 2.3.1 (C)
Clark



**CLARK COUNTY CFSR
PROGRAM PERFORMANCE IMPROVEMENT
QUARTER 8 REPORT**

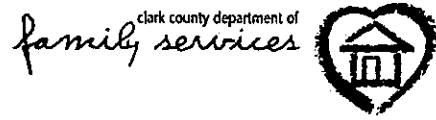
Jurisdiction: Clark County

Primary Strategy: 2 Preserve connections and strengthen relationships			Applicable CFSR Outcomes or Systemic Factors: Well-Being Outcome 1	
Goal: 3 Improve the quality of caseworker contacts with children and parents			Applicable CFSR Items: 18, 19, 20	
Action Steps and Benchmarks	Person Responsible	Evidence of Completion	Quarter Due	Quarter Completed
2.3.1 (C) Each jurisdiction will implement a peer or supervisory review to evaluate the quality of contacts	DCFS, WCDSS, CCDFS Directors/ designee	Description of the peer or supervisory review by jurisdiction	Q8	Q8

Item 2.3.1

Clark County Department of Family Services (DFS) has developed a plan for reviewing cases every 90 days throughout the lifecycle of each case. The plan incorporates a larger scale of business processes beyond the quality of contacts, however inherently captures the quality of contacts by mining the caseworker's efforts and recording case progress toward designated case planning outcomes. The questions within the 90 day review form promulgate the need for caseworkers to report out the quality and engagement of their interactions with the children and families on a case by case basis.

The intent is to implement the 90 day case review plan model on all new cases entering the system at one pre-selected site. The impacted outcomes are listed in the 90 Day Review Plan (Appendix A).



90 DAY CASE REVIEW PROTOCOL CLARK COUNTY DFS

90 DAY CASE REVIEW

The Nevada Performance Improvement Plan (PIP) focuses on measuring outcomes in the areas of safety, permanency, as well as child and family well being. The 90 day review process should support the review of practice that will assist in reaching positive outcomes in these 3 areas. The 90 day review process would benefit the agency by committing to quality of case planning and process. A 90 day review would provide the framework tool within a family services plan that implements practice review by a direct supervisor no less than every 90 days for every case that has reached that timeline. A signed review form will infuse the system with accountability for timelines and outcomes in case plan development throughout the life of the case. Per Clark County Department of Family Services (CC DFS) policy and procedures (P&P's), 5610 - Timeframes for case planning - the case must be reviewed on the following schedule:

- Thirty (30) calendar days from completion of the initial case plan.
- Sixty (60) calendar days from completion of the initial case plan.
- Ninety (90) calendar days from completion of the initial case plan.
- Every ninety (90) days thereafter.

The Policies & Procedures dictate timelines for reviews of the case plan however do not specify the need for the case to be reviewed by a supervisor in a face to face review with worker, nor does it reference a documented tool to be completed and signed by supervisor and worker. P&P 5630 carries the expectation of case planning to occur in CFT settings, however within practice the supervisor and the worker do not attend the CFT's together, moreover it is not a venue conducive to an instructive process as needed between supervisor and worker when determining case progress.

PURPOSE

The supervisor must review the outlined case plan face to face with the worker every ninety days and determine the adequacy of the case plan and concurrent case plan given the present facts of the case, the determination of the assessments, the feedback from relative or foster parents, community providers, CFT recommendations and the family status/progress.

- 1) A purpose of the 90-day review is to provide planned ongoing supervisory input on a case-by-case basis for each case. The supervisor has the responsibility to ensure the use of appropriate case practice and case milestones are being achieved.
- 2) Concurrent planning and implementation will be reviewed every 90 days and this includes TPR review.
- 3) Discussion between supervisor and worker of assessment tool outcomes and case plan development.
- 4) If cases are consistently status-reviewed it is expected that family progress in treatment goals will result in shorter lengths of stay, appropriate case planning, timely case closure if appropriate, and monitoring of appropriate service needs.
- 5) Review of safety and placement issues throughout the life of the case.

- 6) Review of CFT documentation and the CFT input from family and ancillary providers.
- 7) Personnel accountability throughout stages of the life of the case that impact safety, permanency, and well-being.
- 8) A reference point to which QA can focus that summarizes the status of the case in consistent increments.

B. SCOPE

Three major goals of child welfare are: protection for children, support for families, and permanent homes. Permanency issues include: reunification with biological parents, adoption, and legal guardianship/placement with relatives. The 90 day review will encompass a larger view of the case plan and expected outcomes of the case by condensing case practice and case status into an overview document. All areas of P&P 5620 will have marked impact.

Example areas addressed in 90 day review:

Assessments	Safety/Risk
Assessment results for family/children: Psychological, CASII, Educational, Medical	Safety, Permanence, Systemic
Timely caseworker contacts with children	Safety/Permanence
Quality of Contacts with Parents and Children	Safety/Permanence
Expected progress of Family -time to reunification	Safety/Permanence
Multiple placements/ placement stability –HLOC	Permanence /Systemic Factor
Concurrent planning progress - time to adoption	Permanence
Case closure discussion - time to reunification- time to adoption	Permanence
Family engagement/parent contacts	Systemic Factor
CFT functioning	Systemic Factor
Services for out-of-home youth	Systemic Factor

C. METHODOLOGY

The methodology for the 90-day review uses a form that would reside in the hard case file. The supervisor is responsible for establishing the 90 day review meeting and notifies/calendars the meeting with the worker approximately a month in advance. This date could potentially be set at receipt of transferred case. It is expected the 90-day review cycle would begin at case begin date. The case would be opened 3 months for first review and the second 90 day review should approximately coincide with the first periodic (6 month) court review, thus encouraging the supervisor to assist the worker with the points of facts present in the case to be addressed in the court letter.

This would also place a potential TPR review between supervisor and worker in at 300 days, taking the case to month 10. Potential fact gathering and dialog with DA's office can be reviewed between supervisor and worker at month 10. Policy & Procedures 5630 applies guidance to the content of the review discussion. The attached TPR review form would be placed in the hard file with signatures to reflect the accomplished review of TPR. UNITY review/familiarization of case documentation by supervisor should occur prior to meeting. Supervisor in conjunction with the worker completes the form while discussing points identified in the form. Supervisor and worker establish the purpose and scope of the review by checking all reasons for the review that apply.

CASE SELECTION:

Each case that has a case open length of 90 days will be subject to review. This includes in-home cases and CPS cases if the timeline should apply to any case in those units.

D. SUMMARY OF DATA

A request to State IMS will modify UNITY tracking system to have a dated check box placed on case plan screen that is checked at time of review. This enables report development that captures the 90 day review tool frequency of use.

Clark County DFS
90 Day Review Form

Review Date: _____

Reason(s) for Review: ___ 90-Day Review and/or ___ Court Review and/or
___ Change in Treatment Plan and/or ___ Change in Placement

DFS Case # _____

Court Case # _____

Name of Child(ren), Youth,
Family _____

Family Assessment Update: Review previous assessments, i.e. NIA, safety assessments and describe current circumstances: include changes in child/family situation; health; education; risk; absent parent status, possible relative placements. Explain any NO answers:

Safety:

- 1) Were abuse/neglect allegations investigated in this placement setting during this review period?
Describe:

- 2) Are the number of children (foster home/home of origin) and presenting problems of the children in the home matched to caretaker sufficiently to meet the safety needs of the child(ren)?
Describe:

- 3) Has a safety assessment been done on home of removal /foster home in the last 30 days?
Describe:

- 4) Note any changes to safety in the child(rens)lives.

- 5) Have the protective capacities of the parents/family changed in the last 3 months?

Services:

- 6) Is court ordered or agreed upon treatment/service being provided/utilized?
Describe:

- 7) Describe treatment progress with services for family and individual children.

8) Are there barriers to progress for family and individual children?
Describe:

Placement:

9) Are services/placement appropriate and do they continue to meet the needs of the child, the family, and the foster parents?
Describe:

Case Plan:

10) Within the last 3 months have changes occurred in the case that would indicate a case plan goal change?
Describe:

11) Was the case plan goal staffed with Supervisor, DDA, updated, approved by supervisor and correctly documented in UNITY?
Describe:

12) Did the court review the case plan goal at six months and did the court agree with case goal determined by agency?
Describe court review:

13) Are CFT's and CW visits to child(ren) and family sufficient and timely?
Describe:

Updates:

14) Updates to Medical/Health Passports complete?
Describe:

15) Are visits occurring regularly with family of origin? Is family of origin participating in school functions, going to medical/dental visits of child(ren)?
Describe:

16) Describe the parent's/child(ren's) progress in accomplishing the objectives of the present plan. What progress must still be made to achieve permanency goal and/or case closure? Identify any non-compliance or barriers hindering progress.

Caseworker Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Clark County DFS
TPR Review

Name of Child: _____

In the case of a child who has been in foster care under the responsibility of Clark County DFS for fourteen of the last twenty-two months, the DA's office will be notified as to the outcome of this review. The DA's office shall file a petition to terminate the parental rights of the child's parents and concurrently DFS will identify, recruit, process and approve a qualified family for adoption, unless:

1. _____ DFS deems the child/youth is being cared for by a relative in a permanent placement and that placement will lead to a final placement for the child.
2. _____ DFS has not provided the family of the child/youth, consistent with the case plan time period, such services as DFS deems necessary for the safe return of the child to the child's planned permanent home.
- 3 _____ DFS has determined that there is a compelling reason for determining that filing a petition for Termination of Parental Rights would not be in the best interests of the child/youth, such as:
 - a. ___ The family is involved, cooperative and achieving some success on an approved plan and it is likely that the reunification will occur as specified in the case plan within the next 6 months.
 - b. ___ Permanent custody action or a guardianship action, which is supported by DFS is already pending.
 - c. ___ A county appointed review team of managers agree that adoption would not be in the child's best interests because the child/youth's mental and/or physical needs or conditions or behaviors deem it improbable that such child would have a successful adoption.
 - d. ___ A child/youth who is twelve years or older has declined adoption after being counseled by staff who are trained in adoption or relinquishment. The decision that adoption was not in the best interest of the youth was made with the involvement of the caseworker and the CAP attorney.
 - e. ___ The child /youth has been in foster care under the responsibility of the county department for 15 of the last 22 months due to circumstances beyond the control of the parent, such as incarceration of the parent, AND the parent has otherwise followed the plan supported by DFS.

f. ___ DFS has determined another compelling reason that they wish to present for judicial determination.

Document Why:

4. ___ None of the above conditions have been met and a petition for termination of parental rights is supported by DFS.

Caseworker Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____