



**State of Nevada  
Department of Human Resources  
Division of Child and Family Services**

***Nevada Youth Training Center***

**Quarterly Status Report  
July – September 2004**

***Prepared in compliance with the Memorandum of Understanding dated February 26, 2004 by and between the United States Department of Justice and the State of Nevada.***

***Date Submitted: November 26, 2004***

Nevada Youth Training Center (NYTC)  
 Quarterly Status Report  
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**Item 1: Incidents Involving the Use of Room Confinement**

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Number of Incidents:</b>	114	146	150	
<p><b><u>Comments:</u></b></p> <p>Seventeen youth (13%of population) were responsible for 69 (46%) placements in Room Confinement during the quarter; five youth (4% of population) were responsible for thirty- two (21%) placements.</p> <p>One hundred forty incidents of confinement (93%) involved major program disruptions i.e., fighting (54%), severe compliance/program disruptions (37%) and staff assaults (2%).</p> <p>The institution saw a higher number of confinement incidents during the month of August; sixty-one incidents (41%) compared to July; forty-nine incidents (33%) and September; forty incidents (26%). During the month of August we saw a 10% increase in the number of youth on youth fights. The spike in the month of August is most likely attributed to adjustments to the Assistant Head Group Supervisor's schedule after the resignation of the 2pm to 10pm Assistant Head Group Supervisor.</p>				

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**Item 2: Incidents Involving Use of Force**

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Number of Incidents:</b>	89	92	67	
<p><b><u>Comments:</u></b></p> <p>During the third quarter ending September 30, 2004, four (3%) youth accounted for 20 (30%) of the use of force incidents. The average number of Use of Force incidents per day was .74 or 5.6 per week during this quarter. Low census (128 Average Daily Population) and emphasis on earlier verbal intervention in potentially aggressive or hostile situations is a factor in the decline in use of force incidents from Quarter 2 to Quarter 3.</p> <p>Additionally eighty-six staff received training in "Use of Force" during the quarter. The training consisted of the description of use of force, when use force is necessary, and appropriate reporting. This training was developed and presented by a consultant from COMPET consulting.</p>				

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**Item 3: Child Protective Services Reports**

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Number of Reports:	3	2	3	
<p><b><u>Comments:</u></b></p> <p>Three (3) allegations of abuse/neglect were reported to Child Protective Services. The allegations were unsubstantiated.</p>				

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**Item 4: Investigations Conducted of Use of Force and Other Incidents**

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Number of Investigations Conducted:</b>	89	92	67	
<b>Number of Use of Force Investigations:</b>	89	92	67	

**Comments:**

Population reduction accounts for a portion of the decline in investigations conducted on use of force and other incidents from the second to the third quarter. Additional training in Handle With Care and other behavior management interventions and feedback from the Incident Review Board also contributed to the overall decline in the number of Use of Force incidents during the third quarter.

As a result of Incident Review Team investigations and recommendations this quarter, one staff member received a Letter of Instruction and two staff were retrained in Handle With Care.

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**Item 5: Group Supervisor to Youth Ratios**

	<b>Quarter 1</b>	<b>Quarter 2</b>	<b>Quarter 3</b>	<b>Quarter 4</b>
<b>6am to 2pm Shift:</b>	1:10	1:11	1:9	
<b>2pm to 10pm Shift:</b>	1:10	1:10	1:8	
<b>10pm to 6am Shift:</b>	1:19	1:18	1:12	

Unusually low census (128 ADP) has attributed to low student to staff ratios.

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**Item 6: Professional Level Counselor to Youth Ratio**

	<b>Quarter 1</b>	<b>Quarter 2</b>	<b>Quarter 3</b>	<b>Quarter 4</b>
<b>Counselor to Youth Ratio:</b>	1:44	1:23	1:20	
<b>Comments:</b>  NYTC has a capacity of 160. The current census is below capacity; therefore, the facility is able to exceed professional level counselor to youth ratios with six of the seven Mental Health Counselor II positions filled.				

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**Item 7: Behavior Management/Crisis Intervention Staff Training**

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Number of Staff Receiving Behavior Management/Crisis Intervention Training:</b>	91	61	11	

**Comments:**

All direct care staff are currently certified in Handle With Care restraint techniques. All newly hired staff receive Handle With Care in the first week of Pre-service training.

Five staff were certified/re-certified as Handle With Care instructors during the quarter.

**Training in Handle with Care**  
Date                      # of Staff Trained

09/01/04                      7

**Non-Violent Crisis Intervention Training**  
Date                      # of Staff Trained

08/31/04                      4

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**Item 8: Submission and Resolution of Grievances**

	<b>Quarter 1</b>	<b>Quarter 2</b>	<b>Quarter 3</b>	<b>Quarter 4</b>
<b>Total Number Submitted:</b>	15	19	48	
<b>Number Denied:</b>	6	13	23	
<b>Number Upheld:</b>	9	6	25	

**Comments:**

No appeals were filed during this quarter. The majority of the grievances, both those denied and those upheld, were of a general nature that targeted point system scores and privilege restrictions.

The increased emphasis on the grievance process during orientation attributed to the increase in submitted grievances.

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**Item 9: Youth Arriving at NYTC with Prescriptions for Psychotropic Medications and Timing of Mental Health Examinations of Such Youth**

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Number of Youth:</b>	7	5	1	
<b>Time period between admission and on-site psychiatric assessment/medication monitoring</b>				
<b>1 –7 days</b>	1	4	1	
<b>8 – 15 days</b>	5	0	0	
<b>16 – 23 days</b>	0	1	0	
<b>24 – 30 days</b>	1	0	0	

**Comments:**

No lapses in service have occurred.

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**Item 10: Quality Assurance Reports**

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Number of Reports:</b>	1	1	1	
<p>The Department of Justice (DOJ) audited the facility beginning July 5, 2004, concluding the evening of July 7, 2004. The review was positive concerning the improvements made by the Superintendent and staff; however, the DOJ staff and their team of expert consultants offered a number of recommendations for program improvement that are outside of the scope of the Memorandum of Understanding.</p> <p>The External Quality Review Team conducted a review September 22-23, 2004. The team consisted of a Parole Unit Manager; the Caliente Youth Center Assistant Superintendent; the Nevada Youth Training Center Assistant Superintendent; Division of Child and Family Services, Northern Region District Manager, and a Program Manager with the Division of Child and Family Services. The team reviewed facility ACA compliance files and conducted interviews with staff and youth focusing on grievances and room confinement to insure that practice follows policy.</p> <p>See the attached Quality Review Summary for the third quarter.</p>				

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**Item 11: Progress on Hiring of Personnel and Formation of Quality Assurance Program**

The Division has hired three Quality Assurance Specialists and two systems Advocates. At least one of these staff will participate on quarterly institutional quality review teams.

The division has included a Training Officer for each of the State's three juvenile facilities and additional staff (Program Officer) to support the Deputy Administrator in program oversight in its 2006-2007 biennial budget request. These positions will support the Division's efforts to insure quality improvements and positive outcomes for youth.

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