

State of Nevada
Division of Child and Family Services
Grants Management Unit
Victims of Crime Act (VOCA)
Questions and Answers
Posted: May 16, 2018

Question 1: Will you be providing a redemption code to access them mandatory training? Or is there another way to access the training?

Answer 1: The training website is <http://www.innov8progress.com/nevada-strategic-investment-system-for-voca> and the registration code is: 8j49he4tvjtrq7yy

Question 2: I have completed and passed the initial course, but depending upon which document I read, it appears that Course 2 is to be completed either after RFA submission or before.

In the "VOCA RFA: Pre-application, application, and review processes" at the end of the initial course under ingredients on 1st page, it very clearly states that one becomes a VOCA eligible provider, then develops and submits VOCA RFA, THEN an invitation will be sent to complete Course 2 within 45 days of receipt of invitation.

However, in this same document there are step by step "Directions" in which Step 4 directs to successfully complete initial training AND successfully complete training courses 2,3,4, and 5. Step 5 directs to successfully complete RFA application and forms. Step 6 says to submit to Kelsey's attention.

Then within the initial course itself under Change under "Ingredients" in a box it clearly indicates that Phase 2 training courses come before developing and submitting the VOCA RFA. However, in the text below the box, it states that "Following the completion of this initial course and submitting your VOCA RFA response, you will be invited to complete Course 2. In the "recipe" steps in this same document similar to the first document I discussed above, Step 4 directs to successfully complete initial training AND successfully complete training courses 2,3,4, and 5. Step 5 directs to successfully complete RFA application and forms. Step 6 says to submit to Kelsey's attention.

Finally, in another document entitled, "VOCA Funding Resources, Links, and Contact Information" under Pre-Award Obligations, the first bullet says Course 1 completion due prior to RFA submission. The 2nd bullet point indicates that Course 2 invitation will be sent to all "VOCA Eligible Participants" within of RFA submission deadline. Which I believe means after the RFA submission.

Would you please forward me the correct outline of what the steps you would like taken?

Answer 2: GMU was unaware the information presented in the training was conflicting. For the VOCA RFA, the only requirement is that you successfully complete Course 1. You do not need to submit verification course completion to Kelsey. The course registration information will be given to GMU that lists all the agencies that have successfully completed Course 1.

Question 3: Is this grant for a single year or is it for the three years again?

Answer 3: This RFA is for 1 year of funding.

Question 4: Do we need to do a separate budget narrative, or do we just enter the breakdown within the Excel file? The instructions state to complete the narrative budget in the spreadsheet tab labeled Budget Narrative 1 but there isn't a tab with that name. Just to make sure, is it the tab labeled Budget Narrative-Federal Award?

Answer 4: Just use the excel file within the budget narrative.

Question 5: What is the estimated amount that a rural county would be applying for?

Answer 5: The VOCA funding is a little different than the ML funding in that there is not a specific allocation for each county. The VOCA funding distribution is \$1,300,000 for all rural counties combined

Question 6: The website states FFY 2017, is this for next year's funding?

Answer 6: DCFS is awarding the VOCA award from federal fiscal year 2017 to be spent in our state fiscal year 2019. The website has been updated to reflect the funding is for state fiscal year 2019.

Question 7: What about the training, does the Program manger need to take it as well?

Answer 7: It may be helpful for your program manager to also complete the training, however, the requirement is only for 1 person from each agency to attend.

Question 8: On the check list, the most recent Independent Audit, etc. is requested If I were to print it out, it is over 500 pages! May I cite where it can be found on the county website instead?

Answer 8: Yes, you may site your website in lieu of including the entire document.

Question 9: Last year, we had two awards, the VOCA on the three-year cycle and a GMU for one year. In writing the request, should we total the two together in last year's funding.

Answer: 9: Yes, you should include the funding you need for 1 year. We will not be completing a supplemental RFA this year.

Question 10: I completed the Designing for Impact – VOCA webinar yesterday and I was under the impression there were 4 more in the series I needed to complete before submitting our application this year. I did not receive a link to the next course nor has it shown up on my innov8progress account. Can you assist? I want to complete all of the prerequisites, so we can submit our application appropriately.

Answer: 10: You only need to complete the 1st module to meet the requirements for the RFA. There will be 4 additional training modules however they are only required if you are funded.

Question: 11: [There is a detail stating that the formula in Cell C103 will automatically calculate 10% however we are not claiming any indirect expenses.](#)

Answer 11: The spreadsheet is automatically calculating the 10% indirect from the amount of direct expenses. If you are not claiming the indirect, you may delete the number in the cell.

Question 12: [Vicarious Trauma is one of the items we must write about in the current RFA. I think knowing and coming up with strategies for dealing with vicarious trauma would increase staff and volunteer’s ability to help clients and could improve “the quality of services to crime victims.” However, I am concerned this type of training may not be an allowable expense. Could you please clarify if it would be an allowable expense with VOCA funds?](#)

Answer 12: Yes, vicarious trauma training would be an allowable expense.

Question 13: [Will the Agency Self-Assessment be scored and are agencies expected to have polices and procedures for each question.](#)

Answer 13: The Agency Self-Assessment will not be scored and will be used by GMU to determine if any technical assistance is needed. If your agency does not have a policy, just mark no.

Question 14: [Do you have a copy of the VOCA RFA in Word form to fill out the scope and attachments](#)

Answer 14: The Application Kit in Word format will be added to the website

If you have additional questions, please contact Kelsey McCann-Navarro by phone at 775-684-4431 or by email kelsey.navarro@dcsf.nv.gov