

**State of Nevada
Division of Child and Family Services
Grants Management Unit
Victims of Crime Act (VOCA)
Request for Applications
Questions and Answers
Posted: January 24, 2019**

Question 1: I received the VOCA RFP for 19-20 and was wondering if you have a word version of the application narrative and scope of work, or an Excel version of the budget. I only see the PDF version.

Answer 1: Word and Excel versions of the Application Form, Budget Narrative and Scope of Work are available by emailing the DCFS Grants team at DCFSgrants@dcfs.nv.gov.

Question 2: When I logged in for the VOCA 101 training, it showed the class as “complete” because I took it last year. I still clicked through everything again. But what do I need to do to fulfill that requirement and show I went through the course again this year?

Answer 2: The issue with completing the VOCA 101 training again should be resolved. If there are still issues logging into the training platform, please contact Justin Gardner justin.gardner@innov8reanalysis.com.

Question 3: I have completed and passed the initial course, but depending upon which document I read, it appears that Course 2 is to be completed either after RFA submission or before.

Answer 3: For the VOCA RFA, the only requirement is that you successfully complete Course 1. You do not need to submit verification course completion certificate. The course registration information will be given to GMU that lists all the agencies that have successfully completed Course 1.

Question 4: What is the maximum amount an individual organization can apply for?

Answer 4: There is not a maximum amount however the amount should be reasonable. Funding decisions will be based on the priority areas and funding distributions that are outlined in the RFA.

Question 5: One other question about some wording in the RFA, when it says that we cannot charge the VOCA clients does that mean we cannot bill their insurance if they have it? Our company never accepts co-payments but we do try to bill to offset costs.

Answer 5: VOCA should be the payor of last resort so you may bill their insurance or Medicaid for services. If there is a co-pay or co-insurance, you cannot charge the victim the difference.

Question 6: Does DCFS have a definition of "perpetrator" as referenced in item B. and M. under unallowable cost? Will any record of a crime by an individual preclude the use of VOCA funds for that person? Or are there exceptions (i.e., possession, public intoxication, loitering)?

Answer 6: According to Crime Victimization Glossary on the Office for Victims of Crime, the definition of a perpetrator is person who have criminally injured victims. Records of certain crimes will preclude some individuals from the ability to use VOCA funds, for instance victim crimes (domestic battery, battery, robbery etc). A case assessment would need to be completed to determine eligibility.

Question 7: Do you have the Sub-recipient Questionnaire, and the Cert. and Assurances in separate files from the RFP? Especially for the Questionnaire, we are not able to answer it electronically and download it separately from the RFP

Answer 7: A PDF fillable version of the Subrecipient Questionnaire is available by emailing the DCFS Grants team at DCFSgrants@dcfs.nv.gov.

Question 8: Does this training have to be completed by the application due date, 2/1/19? The training becomes available on 1/11, but the RFA does not specify when the training is due. Clarification on this is greatly appreciated.

Answer 8: Yes, the training must be completed by 2/1/19.

Question 9: On the 3rd page of the solicitation, it mentions homeless as one of the targeted underserved population. If awarded the grant, could we help the homeless with shelter, supplies, and mental health services? Do they just need to be a victim of some kind in the past or be victimized by someone currently and then we can help them?

Answer: 9: Yes, you may help the homeless if they are victims of crime. A case assessment would need to be done to determine eligibility of being a victim.

Question 10: In Application Form: Section IV, under item D for victim populations to be served - do the percentages need to total 100%? We serve clients that have been victims of more than one type of crime, so the total would end up being more than 100%.

Answer: 10: The percentages may be greater than 100%.

Corrections to RFA: On page 33 of the RFA titled: Appendix D: GMU Scoring Matrix. The Proposal Component table is incorrect and should read:

Proposal Component	Potential Maximum Score
A. Project Narrative	70
B. Budget	20
C. Agency Self-Assessment	10
D. Past Performance with DCFS GMU	25
Total	125

If you have additional questions, please contact DCFS Grant Management Unit as DCFSgrants@dcfs.nv.gov