

TITLE IV-B, SUBPART II QUESTIONS & ANSWERS

1. Do we need to fill out personnel for independent contractors?
No, you do not need to fill out the personnel section for independent contractors but you will need to have a resume or address the qualifications required of any contractors to provide services which you have proposed.
2. Under the evaluation section, should we summarize last year's data and augment for any new programs?
Yes, please summarize last year's data. For new programs you can project how many families/children that you will serve.
3. Will DCFS consider multiple awards per service category?
Yes, you can apply for more than one service category in one proposal. If you choose to address service priorities in different regions then you would need to apply for those separately and submit a proposal for each region.
4. Will providers have to provide all services in each category?
No, you do not have to provide all the services listed in each category.
5. When referencing the prevention of removal from the home is this targeting the biological family or foster families?
This was originally intended to target the biological families but services provided to foster families are allowable. The goal is to preserve stability.
6. Are there budget narrative instructions. Should the narrative be in the proposal?
Yes, please include a description of each expense that you have listed in the budget.
7. On the cover page, the projected number of unduplicated adults and children to be served; are you looking for an annual number or an estimate of the entire three years?
Yes, please provide the overall estimate of the 3 year funding cycle.
8. The additional attachments; what exactly are you looking for in section G?
We are looking for your agency's financial opinion or a formal audit.
9. In the evaluation section – may we propose the input, output and outcomes for the two additional programs that we are seeking funding for?
Yes, if your agency is already providing those services, you can certainly demonstrate how effective the services are and how many families you serve. If this is a new program you will have to demonstrate how much this program is needed as well as how many families you think you will serve during this funding period.
10. Should we use our current outcomes?
Yes, if the services proposed are identical to those currently being provided. Proposed outcomes should reflect the proposed services and be reflective of the scope of services being proposed.
11. What is included in the hourly rate for social summaries and home studies?
Please refer to page 8 of the RFP.
12. Should staff that is working directly with families have a minimum educational back-ground?

Education and experience should be driven by the services being provided.

13. What if the agency is in a rural community in Clark County? Which service categories do we apply for?

You will need to address Clark County's needs since you will be getting referrals from the Clark County DSS. If you are not able to fulfill the monthly numbers that Clark Co. has set, please input the data that your agency can serve. It will be taken into consideration that your agency is in rural Clark Co.

14. If we fund 100% of a person's salary do we still need to complete the personnel page?

Yes, please complete the form for any position, or part of a position, that you are proposing to pay from this funding, with the exception of contractors.

15. Can we use previous outcome measure, if applying for a different scope of work?

Yes, provide the outcomes for existing services but clearly indicate outcomes proposed for new services.

16. Do I need to apply for all the service categories or can the agency pick those that are the most appropriate fit?

Apply for those that fit your agency's mission and service array.

17. Where can we find IVB forms?

Forms can be found on the www.odesinc.org website as well as the DCFS website.