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## PUBLIC NOTICE

### MEETING OF THE NEVADA STATE JUVENILE JUSTICE OVERSIGHT COMMISSION and the ADVISORY COMMITTEE OF THE NEVADA OVERSIGHT COMMISSION

## AGENDA

**DATE:** Friday, July 13, 2018

**TIME:** 1:00 PM

**LOCATION:** Old Assembly Chambers, 2<sup>nd</sup> Floor  
Governor's Building  
101 N. Carson Street  
Carson City, NV 89706

**AND**

Governor's Conference Room, 5<sup>th</sup> Floor  
Grant Sawyer Building  
555 E. Washington Avenue  
Las Vegas, NV 89101

**TELECONFERENCE LINE:** 1-888-557-8511

**ACCESS CODE:** 4395904

- *Items may be taken out of order, may be combined for consideration by the public body, and/or may be pulled or removed from the agenda at any time to accomplish business in the most efficient manner.*
- *"For Information" items are informal in nature and may include discussion and ideas.*
- *"For Possible Action" items may be voted on or approved by members of the commission.*

## AGENDA

1. **Call to Order** – Joey Orduna Hastings, Judge Egan Walker
2. **Welcome and Introductions (Roll Call)** – DCFS Staff
3. **Public Comment and Discussion** (*Action may not be taken on any matter brought up under this Agenda item until scheduled on an Agenda for a later meeting*)
4. **For Possible Action:** Review and Approval of Outstanding Minutes – Joey Orduna Hastings, Judge Egan Walker
  - Review and approve meeting minutes from 5/11/18
5. **For Information:** Evidence Based Resource Center Update – Katie Brubaker, NCJFCJ/NCJJ
  - Website: [http://ncjfcj.adobeconnect.com/ncjii\\_website/](http://ncjfcj.adobeconnect.com/ncjii_website/)
6. **For Possible Action:** Updates from Committees
  - Strategic Plan Committee – Frank Cervantes, Dr. Lisa Morris Hibbler, Judge William Voy
    - i. Vote to approve the performance data and trends reporting template.
  - Data Performance and Measurement Committee – Brigid Duffy, Gianna Verness, Judge Thomas Stockard
  - Risk Assessment Committee – Jo Lee Wickes, Darin Imlay, Jack Martin
  - Youth Committee – Jaqueline Pierrott
  - State Advisory Group Planning Committee – Pauline Salla-Smith, Kierra Bracken
    - i. Vote to approve the Governor’s Report and Formula Grant RFP documents.
7. **For Information:** Work Plan Updates – Katie Brubaker
8. **For Information:** DCFS Implementation Team Update – John Munoz
9. **For Information:** New Business – Joey Orduna Hastings, Judge Egan Walker
  - Legislative Update
  - Commission Collaboration
  - Parking Lot Items
10. **For Possible Action:** Discuss and Decide Upon Next Steps – Joey Orduna Hastings, Judge Egan Walker
  - Assign Tasks to Committee Members (if needed)
  - Specify Agenda Items for the Next Meeting
  - Confirm Next Meeting Date/Time
11. **Public Comment and Discussion** (*Action may not be taken on any matter brought up under this Agenda item until scheduled on an Agenda for a later meeting*)
12. **Adjourn**

CHAIRPERSON MAY CALL FOR A BREAK AT THEIR DISCRETION

We are pleased to provide special accommodation assistance to persons with disabilities who wish to attend. Notify Katie Brubaker in writing at the Division of Child and Family Services, 4126 Technology Way, 3<sup>rd</sup> Floor, Carson City, NV 89706, or by calling (775) 684-7965 no later than three (3) business days prior to the meeting date. Supporting materials may be obtained at the above address or by contacting Katie Brubaker at (775) 684-7965.

**This notice and Agenda has been sent to be posted at the following locations, in accordance with NRS Chapter 241:**

State of Nevada- Division and Child Family Services

Website- [http://dcfs.nv.gov/Programs/JJ\\_OC/2018\\_Agendas\\_and\\_Minutes/](http://dcfs.nv.gov/Programs/JJ_OC/2018_Agendas_and_Minutes/)

State of Nevada- Nevada Public Notices

Website- [www.nv.gov](http://www.nv.gov)

1. Leslie Bittleston, Division of Child and Family Services, 4126 Technology Way, 1<sup>st</sup> Floor, Carson City, NV 89706
2. Nevada Youth Parole Bureau, 751 Ryland Street, Reno, NV 89502
3. Grant Sawyer Building, 555 Washington Avenue, Las Vegas, NV 89101
4. Elko Juvenile Court, 665 W. Silver Street, Elko, NV 89801

**THIS NOTICE AND AGENDA HAS BEEN SENT TO THE FOLLOWING LOCATIONS:**

5. Clark County District Attorney, 601 North Pecos Road, Las Vegas, NV 89101
6. Division of Child and Family Services, 475 W. Haskell St. #7, Winnemucca, NV 89445

Notices are also sent to all Juvenile Probation Departments, Youth Camps, and Youth Correctional Centers

POSTED: July 5, 2018



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**Nevada State Juvenile Justice Oversight Commission  
and the  
Advisory Committee of the Nevada Oversight Commission**

**Minutes Draft, May 11**

**Roll Call:** Judge Egan Walker (Co-Chair), Brigid Duffy, Eve Hanan, Frank Cervantes, Gianna Verness, Jack Martin, Jo Lee Wickes, Kelly Wooldridge, Pauline Salla-Smith, Rebekah Graham, Ricardo Villalobos, Scott Shick, Katie Brubaker, Leslie Bittleston, Lorna Shepard, Assemblyman James Ohrenschall, Nina Saloman, Ross Armstrong, Sarah Bellows, Kierra Bracken, Katherine Hickman, Jacqueline Pierrott, Emmanuel Torres, Jennifer Spencer, Ali Banister, Liz Florez, Linda Lawlor.

**Quorum:** Yes

**Public Comment:** None

**Review of Previous Full Commission Meeting Minutes**

Commissioner Judge Walker: Reviewing meeting minutes From December- March. Motion to approve the minutes.

Commissioner Wooldridge moves the motion, commissioner Sala-Smith seconds motion

Commissioner Judge Walker: Calls in favor, commissioners approve, minutes are approved.

**Updates from Committee Co-Chairs**

Commissioner Judge Walker: Updates from committee co-chairs, first item is strategic planning we are joined by On Strategy.

Ms. Shepard: First, a recommendation that came from the sub-committee, that agenda item number nine, regarding representing unfunded initiatives. We found that there are two initiatives in the plan that don't have sustainable funding. They might have interim funding but no on-going funding. On the next page are the two initiatives which are the EB Practices Resource Center that is unfunded after this next fiscal with a few grant solutions. The other is Human Resource needs for cross agency collaboration. Our recommendation is to bring

forward we do not need a separate goal on the plan around unfunded initiatives given that there are two, we believe we can deal with how to address them in a more tactful way than the plan.

Commissioner Judge Walker: Asks commissioners if there any questions about the recommendation that the Strategic Plan Draft, which is due July 1, will not include specific bulleted agenda items for these two unfunded mandates, questions? Advises the consent to proceed in that manner, no formal vote needed.

Ms. Shepard: Explains, the second update we have from the Strategic Planning Sub-Committee is around the definition of EB practices. With the support from Co-Chair Mr. Cervantes we ran a recommendation by NAJJA, which helped get us on the ground. In the packet is a bit of foundation on the definition, it does reference NCJFCJ's guidance on gold standards of EB practice. We also identified that we are interested in not just programs but practices. Service providers might have specific practices but their program as a whole, don't have to be completely aligned with this definition in the matrix, although that is our ultimate goal. On page two is the Strategic Plan committee's definition matrix, we found there was a range of practices or programs considered EB practices to a degree, and they all would be eligible for state funding, and qualify as EB. This is what we recommend the commission approve so we can consider that part of the plan.

Commissioner Cervantes: At our last Strategic Plan meeting what you see on the matrix is the last oration of a slight change we had at our last meeting. We edited and removed a portion of the matrix that allowed the language or anecdotal evidence. Explains we removed that from here the rest remains intact, as originally submitted.

Ms. Shepard: What we did add also is that the evidence informs, that middle column, would deliver some positive results related to the JJOC requirements and AB472 required measures. We replaced the anecdotal with some data that were tied to the performance measures that the JJOC and the Strategic Plan outline for all counties and the state.

Commissioner Judge Walker: The OnStrategy facilitators and the Strategic Planning sub-committee did a lot of work behind this. This was born out of a Department of Health and Human Services matrix that Mrs. Hastings brought from the Federal Government.

Unknown Commissioner: I believe it was the Center of Disease Control.

Commissioner Judge Walker: Agrees. Wants to make sure the matrix was a flexible program that includes, for purposes of state funding as much as we could include that meets a definition of EB (Evidence Based). Commissioner Cervantes and NAJJA reworked portions of it. We played around a lot with the terminology, *Evidence Based*, *Evidence Inform*, *Emerging* and so on. There was a lot of work that made up this document. Our view is that legislature requires us to move to EB practices, and those practices would be carried out state funded. We also intend to be as flexible as possible. Our definition of Evidence Inform, which is a funding eligible EB practice, includes things that have not yet been scientifically tested, which is important to know.

Commissioner Judge Walker: Motion to approve specifically the EB practices definition in the matrix, for purposes of strategic planning, commissioner Martin, motions to approve, commissioner Cervantes, seconds the motion.

Commissioner Judge Walker: Calls for a vote, in favor for adopting the EB Practices definition matrix for purposes of the EB definition and strategic planning, commissioner agree. Motion carried unanimously.

## **Updates from the Strategic Planning Sub-committee**

Commissioner Cervantes: Explains as we go through the Strategic Plan, we will be merging a lot of the other sub-committees into the plan, as we go. So, performance measures in the end, will have some input in our actual EB matrix. We want to start coordinating with the other commissioners to start merging plans together.

Commissioner Judge Walker: Explains to Assemblyman Ohrenschall, we are going to need help in the coming legislative session related to these unfunded mandates and to other requests that the commission is going to need to make to clarify to Legislation and find a way to pay for the activities we are going to undertake.

Commissioner Assemblyman Ohrenschall: Explains, If we work together there is ways to find funding. We will be able to get there for this upcoming session.

## **Data Performance and Measures Sub-Committee Updates**

Commissioner Duffy: You have my report in the packet. We made a lot of progress on our last meeting in Reno. We went to the basement of a Youth Parole building and talked and really dug into what was left on the plan. On the back of the packet, on the plan, I am relieved to see more blue than anything else. I am challenged by some of the yellow on the second page that says I am at risk, but I feel confident at the next meeting we will get through that. A couple things to vote today, our goal too, from our Strategic Plan was a creation of a set of performance measures for our strategy midpoints of measurement. And then to determine the requirement info for statewide data. The conversation was about what AB472 was requiring us to keep as data. The bill itself, directed us to what we needed to keep. It was easier because our lawmakers already decided this is the data we want you to keep. That list is in our report. The issue is, what are the performance measures around that data, and the ultimate measure of performance is going to be recidivism and even into the Adult System, so are kids coming back after we had contact with them and provided them with the services we have to offer. We want to see decreases in re-arrest, re-adjudication, re-commitment, violations or Parole or Probation convictions in the adult system. Our goal for the next sub-committee, we plan to go through the data points in AB 472 and come up with the performance measures around those data points. Example is "Number of Cases Diverted" is staying, via AB472 as far as data. Recommended performance measure is of course increases in cases diverted. Another data point we want to capture is the child's education, so an increase of obtaining educational credits, reduction of commitments, violations, at our next meeting we will come back and have all those performance measures that connect to the data required by AB 472, and required by this commission. So, possible performance measures for facilities including group homes, RTC's, Youth Camps, and State Correctional Facilities, again recidivism is the biggest measurement of performance for these facilities. The sub-committee is supportive of performance-based standards, known as PbS, as performance measures for facilities. We talked a lot about costs associated with PbS, and our inability to require group homes, and RTC's to implement PbS because it is cost based to them. We did not see anything wrong with the different requirements of performance-based standards and making sure the facilities we do use including group homes and RTC's, we measure the performance based on those things. So, within the facilities, it is my sub-committee's recommendation that we look at the following measures of performance:

- Increase in family contact
- Engagement of family in the Case Plan
- Discipline Actions
- Educational Performance (credits earned or retrieved)
- Use of EB programming

- Vocational opportunity within the facilities

So, there were a few things we had to clear off the chart, one was how we collect our data, Caseload Pro will be our saving grace for how we collect data. We would like this commission to adopt Caseload Pro as a recording mechanism for our data that would be our goal 1.2.3. Since Caseload Pro is not ready to go statewide, and would be some time, we need something now. A conversation we had at the sub-committee, is in 62H, currently in statute, they have requirements for 62H.210, 220, 230, for data that has to be collected by the state currently, what our discussion was around was that every county is a little different in how they collect data/ report data, and so when it gets to the state it is difficult for them (the state), to put together all the data and figure out what is going on. However, we are required in our current statute to do it. My sub-committee would like to suggest to this full commission, that along with adopting Caseload Pro as our reporting mechanism for the future, that we have DCFS develop a universal mechanism for each county to report the 62H required data to ensure consistency and reliability of what we are currently required to capture. Again, that is 1.2.3. In the meantime, before Caseload Pro gets online, we would like the state to have every county capturing this data in this way.

This tool will help with non-duplicated data capturing. Our other recommendation for vote today is Caseload Pro and DCFS please tell all the counties how you would like them to report and what kind of spreadsheet for when they report to you, you can easily collect it. Furthermore, how often we want to collect or report on our recidivism data. We want to have this commission vote that it is annual reporting for recidivism data. Under 1.3.1, what the work plan says is, who owns the policy on recidivism? So, my sub-committee said DCFS owns the policy, but I want to be clear. DCFS owns creation of the policy, they own writing the policy. This commission has the oversight of the policy, under 472. By vote that we require "DCFS to own the policy", that's only for DCFS to write the policy around recidivism. We want to submit that this commission vote to adopt the performance measures listed under 2.1.6 for facilitates which was the PbS standards we will be using in State Correctional facilities as well. Clark County uses it I believe, and our juvenile detention facility as well. We want those standards to be used for our residential treatment centers, or foster homes, and other facilities within the state that are not either DCFS or Clark County. Our next meeting has changed to May 29.

Commissioner Wooldridge: Some clarifying points to add. In the bill there are three reports that are due. One is from the commission, a report on the Strategic Plan is due annually, and then DCFS has responsibility for the other two reports, one due in Jan which we have to do an analysis of the trends, and it lists out the separate trends of that data, the governors report is due in 2019 which is the outcome of all the performance measures, and there is a whole list of them. Report on how we are doing, trends of data, report out on all performance measures as a whole. The bill is very specific on what to report and when. We had discussion about how Caseload Pro is not fully ready, we have to figure out a way for the Jan report and trends for that. We are working on a policy of how the counties will report to DCFS for that.

Commissioner Sala-Smith- Explains when Caseload Pro was first implemented, data was not clean, the first year was a lot of correcting. Explains it could be similar with the counties reporting until they have time to go back in and clean it up.

Commissioner Assemblyman Ohrenschall: Asks for clarification on PbS standards and how do they apply to a substance abuse group home for in- patient treatment?

Ross Armstrong: Explains the Performance Based Standards would not fit with Community Based Programs, like a group home or Substance Abuse program, other performance measures need to be developed. PbS standards are focused on residential settings to include detention, state facilities and camps. Currently working on a pilot program for parole type systems for after correctional care. PbS are only for facility type programs.

Commissioner Wooldridge: Explains if we are able to get the EB Resource center up and running the CPC is the q/a tool we are using in outpatient or group home settings. We eventually want to get private community providers to use those tools, so they can report on who they contract with.

Commissioner Judge Walker: Insists, we are going to take these recommendations one at a time for a vote. We got a commitment to look at a budget proposal to have the Department of Corrections include a budgetary request to purchase access and training on Caseload Pro. So, Nevada tracked recidivism will be recidivism into the Adult System, information sharing to help us figure out why.

Commissioner Shick: Asks if it would cover the Justice Courts in the jurisdiction as well. Explains kids may recidivate locally prior to getting into the state system.

Commissioner Judge Walker: Agrees. I'll put it as an agenda item on me to go to the judges of limited jurisdiction to make the same of them. Moves forward for motion to adopt one of the recommendations from the sub-committee at a time to the commission. The first is 1A and B.

Commissioner Sala-Smith: I move that we adopt Caseload Pro as the reporting mechanism and DCFS develop a universal tool for counties to report 62H required data, commissioner Shick, seconds the motion.

Commissioner Judge Walker: Calls for vote, All in favor of recommendations 1A and 1B, commissioners agree, unanimously. Continues, entertains the motion of the recommendation that the commission require annual reporting of recidivism data, commissioner Shick, moves the motion. Commissioner Sala-Smith, seconds motion.

Commissioner Judge Walker: Calls for vote, commissioner agree, vote carried unanimously.

Commissioner Judge Walker: Continues, entertains a motion related to the vote to require DCFS own the responsibility for drafting the Recidivism Policy, so an amendment for the sub-committee's recommendation, so we are clear what we are talking about. Asks for motion.

Commissioner Cervantes: Motion to vote for DCFS to own the responsibility for drafting the Recidivism Policy.

Commissioner Judge Walker: Explains the Governor's vision, Legislatures vision and DCFS's vision of what the commission is, it is that the commission is the policy setting and enforcing organization, not DCFS. I clarify we ask DCFS to draft the policy. Explains as members of the commission we own the policy, commissioner Shick seconds motion.

Commissioner Judge Walker: Calls for a vote.

Commissioners: Vote in favor. Recommendation carried unanimously with commission.

Commissioner Judge Walker: Moves forward, to vote and adopt performance measures listed in 2.16 of the report. To clarify by facilities, we mean state and county owned facilities.

Commissioner Wooldridge: Asks if the county camps use the PbS standards.

Ross Armstrong: Refers to Commissioner Martin as to if Spring Mountain Camp is, believes their detention center is. China Springs is not currently. My recommendation is for those facilities not plugged in and formally doing



it, that the Performance Measure Committee look at what those are and which ones are most important to do so and we ask them to report on whether they are using PbS.

Commissioner Wooldridge: Explains the Q/A tool has a list of about 72 items that are standards. We are in the process of comparing those standards to the PbS standards and they are pretty much the same. We may want to amend this to say either PbS and/or the CPC tool, so those facilities can use either.

Commissioner Martin: Spring Mountain Youth Camp and Detention are both using the PbS tool. We need to keep in mind requiring others to use it would be another unfunded mandate. It is about \$15,000 to start up and \$10,000 a year after that.

Commissioner Duffy: Explains, We cannot require people to bring PbS into their facilities because of that cost, but nothing prevents us from saying we agree with the things that PbS measures as performance, and that we should require everyone we use to use those measurements, to collect that data.

Commissioner Wooldridge: Recommends, with this one we should stick with what is in AB 472. The commission has to do a quality assurance review using a standardized tool for the state facilities and the county camps. The CPC tool, which is similar to the PbS.

Commissioner Judge Walker: Clarifies, have it say, "Vote to adopt performance measures as determined by the commission." And then have a codex of performance measures that can include PbS standards or whatever standards we wanted but in a flexible enough way, so we don't put an unfunded mandate on anybody. They will reference PbS standards and CPC standards as well.

Commissioner Duffy: Agrees

Ross Armstrong: Agrees to have DCFS staff prepare a clear report of what those standards are, to make it easier to look at and analyze to vote on later.

Commissioner Judge Walker: Entertains a motion, commissioner Martin, moves motion, commissioner Sala-Smith, seconds motion. Commissioners vote and motion is carried unanimously.

### **Risk Assessment Sub-Committee Updates**

Katie Brubaker: The Risk Assessment Committee met with our vendor earlier this week to go over the steps of risk assessment instrument implementation, how to implement the YLS and requirements of NV law. The next steps are going to be meeting internally with NYSAP to draft policies and implementation plan. Our Risk Assessment tool, our contract with MHS was just approved by the BOE this week.

### **Youth Committee Updates**

Commissioner Pierrot: Gives updates, Youth Committee did not meet this month. Working with staff at Jane Evans (Detention Center) to schedule a tour, to watch Juvenile Court. Next meeting is tentative, Wednesday June 6 at 1pm.

### **SAG Group Planning Sub-Committee**

#### **A) Formula Grant Update**

Commissioner Sala-Smith: Explains, in the packet there is a report from April 12, and the meeting we just had we will get a full report to the commission. We reviewed the Formula Grant in April. Our most recent meeting we revived draft policies for Formula Grant monitoring and the required forms that go with it.

**B) SB 107 Data Update**

This is room confinement data collected from all the jurisdictions. Numbers are on the rise, we talked about training to facilities, how we did in the past. There are different factors for this, like level of youth. We plan to look deeper at data.

**C) Community Corrections Partnership Block Grant**

This is what all jurisdictions receive for front end services of kids in community. All jurisdictions are utilizing funds. There is missing data on the reports. We are encouraging all jurisdictions to report on all sections. It provides the Juvenile Programs Office good info for the report.

**D) Governors Report**

We received a draft report for this. The committee members are going to review it so we can place it back on our agenda for next month, to provide feedback and to come to the full commission.

**E) Compliance Report to OJJDP**

There is a date set for the OJJDP audit to happen in July.

Commissioner Judge Walker: Agenda item number 7 is a repurpose of Formula Grant funds. We are working with NCJJ regarding funding for the EB Resource center. Moving topic on agenda item 7 to next meeting.

**Formula Grant Application**

Specialist Bittleston: Summary of what is in the application. Made up of several components. Project Abstract, Project Narrative, a series of appendices.

**A) Project Narrative-** Must have an overview of the Nevada Juvenile System, programs and services we offer, state goals and objectives, and the role of the state advisory group.

**B) Appendices**

- a. Performance Measures, state is required to track any funds we use.
- b. (Appendix b. and f.) are a combined budget. Budget shows what areas within the Formula Grant, which program areas the state will fund, and report what funds we will sub-grant out. We are required to sub-grant about 60% of the award.
- c. Only required if state needs a pass-through waiver to sub-grant money out.
- d. Overview of State Advisory group.
- e. The fact that the state claims rule exception, for adult jails in rural areas, so holding a kid in an adult facility.
- f. (Combined with Appendix b.)
- g. Compliance Report.
- h. Relative rate index statistic for DMC (Disproportionate Minority Contact).
- i. Essence of the Formula Grant requirements. List every assurance the state has to do to be in compliance to get the funding. OJJDP, the federal partner, requires states to address each performance measure, in full detail.
- j. List of state contacts.
- k. List of verifications signed by the DCFS administrator
- l. Verification by the DCFS administrator that we submitted last year's Compliance Report.

- m. Asking if we submitted this year's Compliance Report.
- n. Juvenile Justice oversight of our crime data.

Those are all included in the Formula Grant application.

Commissioner Judge Walker: Discusses with Assemblymen Ohrenschall, the possibility of combining state legislature connections and national advocacy connections for a joint run towards congress for possibly more funds.

Specialist Bittleston: Clarifies that the money here is not all Formula Grant, part of it was from the Juvenile Accountability Block Grant, which has not been funded since 2013. There was a reduction in the Formula Block Grant at a national level. And the Juvenile Accountability Block Grant has diminished since 2013.

Commissioner Judge Walker: Entertains a motion related to the proposed Formula Grant Application.

Commissioner Sala-Smith: Move to approve the Formula Grant application with the caveat that allows the Juvenile Justice programs office to make any changes to meet the federal requirements. Commissioner Cervantes seconds the motion.

Commissioner Judge Walker: Calls for vote, vote is carried in favor, unanimously.

#### **Evidence Based Resource Center Updates**

Katie Brubaker: Explains, a second email went out from the resource center, it was "Evidence Based 101". The next one should come out before June 8. There is a drafted mock-up of the website, soon will be able to report if it is up and running. June 4 is a meeting with NCJJ to talk about affirming a shared vision and mission for the resource center, as well as figuring out a name. We need to look at long term strategy for technical assistance, as well as training strategy. We want to discuss how EB practice programs will be rolled out in the state. Lastly, a survey went out to get info on community-based programs that are used now, with info on arrest to re-entry, this info will be shared.

Commissioner Judge Walker: Explains the intention of the EB Resource Center is counties as they move things left on the matrix. It will be where a county can go and see what is on the left side of the matrix and input it in at their own facility.

Commissioner Shick: Asks how much should this cost us? We have the infrastructure, maybe not the personnel.

Commissioner Wooldridge: Explains, they have submitted a budget to us on an estimation of the costs associated with what we want. It is in four phases. Each phase is a different budgetary amount. A lot of the money is associated with the costs of bringing programs in, or training people to be trainers.

Commissioner Sala-Smith- Agrees to train trainers, to save costs in the long term.

#### **Work Plan Updates**

Katie Brubaker: The most updated work plan is on the website. Concerning the quality assurance tool, the CPC, we completed a contract on our end it is with a vendor for review and approval. We have secured funding to train eight people for the Q/A tool. It will be a four-day training in Las Vegas at the end of June, pending contract approval.

- A) Caseload Pro- The YLS contract with the Multi Health Systems was approved. That will be implemented with Caseload Pro, hopefully by the end of this fiscal year.
- B) Data Conversion- All counties are scheduled to be completed by July 1. A few counties have already started training and using Caseload Pro and will anticipate going live not too long after that.

Commissioner Wooldridge: Explains, Washoe County is working out a few issues with Caseload Pro about data security.

Commissioner Cervantes: IT in our Security Department saw some red flags with Caseload Pro that they wanted to bring up and fix.

Katie Brubaker: Explains we want to put together something to look at for the Strategic Plan to look at it at the next commission meeting. The Data and Performance measures should be edited and ready to go for our next meeting.

Commissioner Wooldridge: For Junes meeting we will talk about the Strategic Plan approval, funding issues, and the Data and Performance measures.

#### **DCFS Implementation Team Update**

DCFS Sharon Anderson- Since the submission of the policy drafts last month they have been reviewed by our admin as well as CSG, who provided us with feedback. The DCFS Implementation team met with our admin this week to review the feedback. The team is not in the process of revising. Those drafts are due May 21. Once approved they will be sent to CSG again for review and then final approval.

Katie Brubaker: Clarifies, the push we want for specific policies right now are related to violations of parole and revocations, placement of youth committed to DCFS and admission of determination, court findings prior to a commitment and out of state placement.

#### **Next Steps**

Next meeting is June 8.

**Public Comment:** None

**Adjourned by:** Commissioner Judge Walker and seconded by Commissioner Sala-Smith at 2:23pm.