


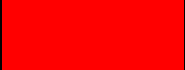

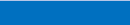





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DATA ENTRY ON THIS PAGE ONLY

Key	Indicates activity is complete	
	Indicates activity is on schedule, no risk factor	
	Indicates activity is at risk	
	Indicates activity is behind schedule and critical	

ID	Task	Task Lead	Start Date	End Date	Actual End Date	% Complete	Project Status	Meeting Comments/ Notes & Progress Updates	Updates from Core Team (As of XXX Date)
Goal #1 - Develop Implementation Team									
Strategy #1: Select Members From Parole/Program/Facility						100%			
1.1.1	Membership	Deputy	7/1/2017	10/1/2017	10/1/2017	100%		Team Selected	
Strategy #2: Implementation Team Work						100%			
1.2.1	Create Sub Committees	Deputy	7/1/2017	10/1/2017	10/1/2017	100%		Committee Selected	
1.2.2	Assign projects/tasks to sub committee	Committee Chair	1/16/2018			100%		Subcommittees: Parole and Facilities	
1.2.3	Schedule ongoing meetings for implementation team		1/16/2018	1/22/2018	1/22/2018	100%		Scheduled bi-weekly	
Goal #2: Agency Communication Plan									
Strategy #1: Determine Messaging						18%			
2.1.1	What will be communicated	CIT				50%		PP and guide.	
2.1.2	Send implementation guides/powerpoint on implementation changes					10%		CIT members received.	
2.1.3	Convene a meeting with line staff in facilities, parole and programs office to share information on DCFS new policies in changes					10%		Will establish at 3/27/18 meeting; NYTC already doing.	
2.1.4	Establish a method for follow up and ongoing communication					0%			
Strategy #2: Determine Sender and platform						5%			
2.2.1	Who will be the primary messenger	CIT				10%			

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2.2.2	Messenger to deliver in person, 'road show'	CIT	0%	
Strategy #3: DCFS Internal Communication Plan			4%	
2.3.1	Communication with Superintendents, Chief of Parole and Chief of Programs Office	Sharon Anderson	10%	via email with follow up meetings with minutes - communication
2.3.2	Communication with line staff in facilities, parole and programs office	Sharon Anderson	10%	
2.3.3	Communication with DCFS Deputies on changes	John Munoz	10%	
2.3.4	Communication with Superintendents, Chief of Parole and Chief of Programs Office		0%	
2.3.5	Include progress updates on required changes		0%	
2.3.6	Outline specific steps/changes that each group is responsible for making.		0%	
2.3.7	Determine training timeline		0%	
2.3.8	Determine which staff is from DCFS will be responsible for information distribution		0%	
Goal #3 - Adoption and Implementation of New Regulations				
Strategy #1: Ability to withhold funding for non-compliance of EB Standards			0%	
3.1.1	Identify appropriate placement for this/policy or regulation	Administrator and Programs Office	0%	
3.1.2	Review current regulations to identify appropriate placement.		0%	
3.1.3	Gather and review policies or regs used by other states		0%	
3.1.4	Contact other state subject matter experts for additional information and adoption		0%	

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3.1.5	Draft language for policy or regulation	Leslie Bittleston/ John Lum			0%	
3.1.6	Approval of JJOC	JJOC			0%	
Strategy #2: Review and Revise NRS 62H (DCFS Policy)					3%	
3.2.1	Review for appropriate language	Leslie Bittleston/John Munoz/ John Lum/ DAG Leslie	1/16/2018	2/16/2018	20%	NRS 62H-025 is in draft and review
3.2.2	Review for appropriate crimes	Bittleston/John Munoz/ John Lum/ DAG Leslie	1/16/2018	2/17/2018	0%	
3.2.3	Review for reporting requirements	Bittleston/John Munoz/ John Lum/ DAG Leslie	1/16/2018	2/18/2018	0%	
3.2.4	Add language for reporting requirements	Bittleston/John Munoz/ John Lum/ DAG Leslie			0%	
3.2.5	Draft updated version for review by JJOC	Bittleston/John Munoz/ John Lum/ DAG Leslie			0%	
3.2.6	Determine process for adopting new regulation	Bittleston/John Munoz/ John Lum/ DAG			0%	
Strategy #3: Review and Revise NAC 62H (Policy DCFS)					0%	
3.3.1	Review for appropriate language	Leslie Bittleston/John Munoz/ John Lum/ DAG Leslie	1/16/2018	2/16/2018	0%	
3.3.2	Review for appropriate crimes	Bittleston/John Munoz/ John Lum/ DAG Leslie	1/16/2018	2/17/2018	0%	
3.3.3	Review for reporting requirements	Bittleston/John Munoz/ John Lum/ DAG	1/16/2018	2/18/2018	0%	

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3.3.4	Add language for reporting requirements	Leslie Bittleston/John Munoz/ John Lum/ DAG Leslie			0%	
3.3.5	Draft updated version for review by JJOC	Bittleston/John Munoz/ John Lum/ DAG Leslie			0%	
3.3.6	Determine process for adopting new regulation	Bittleston/John Munoz/ John Lum/ DAG			0%	
Goal #4 - Policy Development (Cross Reference with JJOC Tab)						
Strategy #1: Violations of Parole and Revocations						3%
Policy Development -						
4.1.1	Responses to Violations and Terms of Parole Policy Review - Responses to Violations and Terms of Parole	Parole Subcommittee	1/25/2018	2/6/2018	25%	Jody, Kathryn, Dolly (lead)
4.1.2	Policy Approval - Responses to Violations and Terms of Parole	Parole Subcommittee	1/25/2018		0%	
4.1.3	Policy Approval - Responses to Violations and Terms of Parole	Parole Subcommittee	1/25/2018		0%	
SOP Development -						
4.1.4	Responses to Violations and Terms of Parole SOP Approval - Responses to Violations and Terms of Parole	Parole Subcommittee	1/25/2018		0%	John Lum/ Sharon Anderson - provide SOP for policy development
4.1.5	Policy Development - Recommendations of Revocation	Parole Subcommittee	1/25/2018		0%	
4.1.6	Policy Review - Recommendations of Revocation	Parole Subcommittee	1/25/2018	2/6/2018	10%	
4.1.7	Policy Approval - Recommendations of Revocation	Parole Subcommittee	1/25/2018		0%	
4.1.8	SOP Development - Recommendations of Revocation	Parole Subcommittee	1/25/2018		0%	
4.1.9	SOP Approval - Recommendations of Revocation	Parole Subcommittee	1/25/2018		0%	
4.1.10	Policy Review - Recommendations of Revocation	Parole Subcommittee	1/25/2018		0%	

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4.1.11	JJOC Review of Policies	Parole Subcommittee			0%	
4.1.12	JJOC Review of SOP's	Parole Subcommittee			0%	
4.1.13	Statewide Training	CIT			0%	
Strategy #2: Placement of Youth Committed to DCFS/ Admission Determination Procedure					0%	
4.2.1	Policy Development	Parole Subcommittee			0%	
4.2.2	Policy Review	Parole Subcommittee			0%	
4.2.3	Policy Approval	Parole Subcommittee			0%	
4.2.4	SOP Development	Parole Subcommittee			0%	
4.2.5	SOP Approval	Parole Subcommittee			0%	
4.2.6	JJOC Review of Policies	CIT			0%	
4.2.7	JJOC Review of SOP	CIT			0%	
4.2.8	Statewide Training	CIT			0%	
Strategy #3: Family Engagement Plan					15%	
4.3.1	Review current SOP/policy - Parole & Facilities	Bruce Burgess	1/25/2018	2/6/2018	100%	Reviewed areas already in place. Working on compiling existing policy and SOPs.
4.3.2	Compile information - Parole & Facilities	Bruce Burgess DCFS Parole & Facilities	1/25/2018	2/6/2018	50%	
4.3.3	Policy Development - Parole & Facilities	Subcommittees DCFS Parole & Facilities	1/25/2018		0%	Will begin after 3/23/18 workgroup.
4.3.4	Policy Review - Parole & Facilities	Subcommittees DCFS Parole & Facilities			0%	
4.3.5	Policy Approval - Parole & Facilities	Subcommittees DCFS Parole & Facilities			0%	
4.3.6	SOP Development - Parole & Facilities	Subcommittees DCFS Parole & Facilities			0%	
4.3.7	SOP Approval - Parole & Facilities	Subcommittees			0%	
4.3.8	JJOC Review of Procedures	CIT			0%	
4.3.9	JJOC Review of SOP	CIT			0%	
4.3.10	Statewide Training	CIT			0%	
Strategy #4: Court Findings Prior to Commitment					0%	



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4.4.1	Review current SOP/policy - Parole & Facilities	DCFS Parole & Facilities Subcommittees			0%	
4.4.2	Compile information - Parole & Facilities	DCFS Parole & Facilities Subcommittees			0%	
4.4.3	Policy Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees			0%	
4.4.4	Policy Review - Parole & Facilities	DCFS Parole & Facilities Subcommittees			0%	
4.4.5	Policy Approval - Parole & Facilities	DCFS Parole & Facilities Subcommittees			0%	
4.4.6	SOP Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees			0%	
4.4.7	SOP Approval - Parole & Facilities	DCFS Parole & Facilities Subcommittees			0%	
4.4.8	JJOC Review of Procedures	CIT			0%	
4.4.9	JJOC Review of SOP	CIT			0%	
4.4.10	Statewide Training	CIT			0%	
Strategy #5: Individual Case Plan and Discharge Planning/Re-Entry					16%	
4.5.1	Review tools (YLS and MASY2) to help identify the domains	Facilities Subcommittee	1/25/2018	2/6/2018	10%	Alexis will identify counties using tools & connect to group
4.5.2	Review current and other tools used for Case Plan	Facilities Subcommittee	1/25/2018	2/6/2018	50%	
4.5.3	Review current Matrix (discharge/re-entry) Coordinate with Resource Center for EBP (discharge/re-entry)	Bruce Burgess	1/25/2018	2/6/2018	10%	Bruce will distribute to group. Discharge/re-entry group combined with individual case plan.
4.5.4		CIT				
4.5.5	Review current SOP/policy - Parole & Facilities	DCFS Parole & Facilities Subcommittees	1/25/2018		25%	
4.5.6	Compile information - Parole & Facilities	DCFS Parole & Facilities Subcommittees			50%	
4.5.7	Policy Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees			50%	Draft of policy created.

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4.5.8	Policy Review - Parole & Facilities	DCFS Parole & Facilities Subcommittees	0%	
4.5.9	Policy Approval - Parole & Facilities	DCFS Parole & Facilities Subcommittees	0%	
4.5.10	SOP Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees	0%	
4.5.11	SOP Approval - Parole & Facilities	DCFS Parole & Facilities Subcommittees	0%	
4.5.12	JJOC Review of Procedures	CIT	0%	
4.5.13	JJOC Review of SOP	CIT	0%	
4.5.14	Statewide Training	CIT	0%	
Strategy #6: Out of State (OOS) Placement of Child			0%	
4.6.1	Policy Development	John Lum	0%	
4.6.2	Policy Review		0%	
4.6.3	Policy Approval		0%	
4.6.4	JJOC Review		0%	
Strategy #7: Release of Information/Information Sharing			29%	
4.7.1	Development of MOU	Leslie Bittleston	75%	
4.7.2	Policy Development	Facilities Subcommittee	50%	New policy dated 7/1/18 is complete. Still need SOP's. John Lum is the lead.
4.7.3	Policy Review	Facilities Subcommittee	20%	
4.7.4	Policy Approval	Facilities Subcommittee	0%	
4.7.5	JJOC Review	CIT	0%	
4.7.6	Statewide Training	CIT	0%	
Strategy #8: System Information Requirements (Data Collection Activities)			0%	
4.8.1	Review current SOP/policy - Parole & Facilities	DCFS Parole & Facilities Subcommittees	0%	
4.8.2	Compile information - Parole & Facilities	DCFS Parole & Facilities Subcommittees	0%	
4.8.3	Policy Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees	0%	
4.8.4	Policy Review - Parole & Facilities	DCFS Parole & Facilities Subcommittees	0%	

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4.8.5	Policy Approval - Parole & Facilities	DCFS Parole & Facilities Subcommittees	0%		
4.8.6	SOP Development - Parole & Facilities	DCFS Parole & Facilities Subcommittees	0%		
4.8.7	SOP Approval - Parole & Facilities	Facilities Subcommittees	0%		
4.8.8	JJOC Review of Procedures	CIT	0%		
4.8.9	JJOC Review of SOP	CIT	0%		
4.8.10	Statewide Training	CIT	0%		
Goal #5 - Training Plan					
Strategy #1: Petition by Court to Revoke Parole					0%
5.1.1	Parole Training		0%		
5.1.2	Facilities Training		0%		
Strategy #2: Newly created policy training by DCFS and JJOC				0%	
5.2.1	Develop policy		0%	