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**Nevada State Juvenile Justice Oversight Commission
SAG Planning Committee Meeting
February 14th, 2019**

Meeting Minutes

Roll Call: Pauline Salla-Smith- present; Kierra Bracken- present; Paula Smith- present; Mayra Rodriguez- present; Katie Brubaker- present; Leslie Bittleston- present; Cynthia Carstairs- present

Public Comment: None

Meeting Minutes:

Commissioner Pauline Salla-Smith called the meeting to order at 2:04 PM.

Commissioner Pauline Salla-Smith: Happy Valentines Day, everyone. Let's move to reviewing and approved the meeting minutes from November 2018 and December 2018. Has everyone had a chance to review them?

Commissioner Kierra Bracken: Yes, I move to approve the meeting minutes.

Commissioner Paula Smith: I will make a second.

Commissioner Pauline Salla-Smith: Thank you, Paula. I do have a question for the meeting minutes. When it is in parenthesis that you can't understand what someone is saying, are those how all the meeting minutes will reflect? That is how we are approving them?

Katie Brubaker: At this point unless you have a different idea, yes. That is how we are approving them. Because we still have to keep an accurate record of what was or wasn't said.

Commissioner Pauline Salla-Smith: Okay, so the recording is the only way we are doing the minutes? We aren't doing hand minutes anymore.

Katie Brubaker: We do both. Sometimes it is still hard to capture everything.

Commissioner Pauline Salla-Smith: I get it and I talk fast to. I notice they are usually under me so I thought that wasn't good.

Katie Brubaker: And it could be a technology issue. For example, Emily and I have had some reverb from just this little bit we have been on the phone. It quite possible it could be on our end but we do our best to get things taken care of in the minutes.

Commissioner Pauline Salla-Smith: Thank you. I just wanted to make sure there wasn't something that I should be doing different.

Katie Brubaker: No, we are good.

Commissioner Pauline Salla-Smith: Okay, so they have been moved and seconded. All those in favor say I. Any opposed? Minutes approved. Thank you. Let's move to item number 5. This is for information. This is our information program check list presentation that we discussed in the last meeting that we had quorum. I am going to turn it over to Katie who is going to do the presentation for us.

Katie Brubaker: You all have asked for this presentation. One of the items we were tasked with in this committee is developing a Corrective Action Plan for after a Correctional Program Check List Assessment is done at either one of our DCFS facilities or our county camps. There is an attachment with some slides. It is labeled Overview of the Correctional Program Check-list CPC 2.0, does everyone have that? They should look like PowerPoint slides. As you know, according to NRS 62B.620, we are required annually to conduct a quality assurance review for each detention facility and regional facilities for the treatment and rehabilitation of children and then an action plan is to follow. The purpose of the CPC is to evaluate the extent that correctional programs adhere to the principles to effective intervention, to assist agencies with developing and improving the services provided to offender populations, to assess funding proposals and external service contracts and to stimulate research on the effectiveness of correctional treatment programs. For us, the way that we are using the CPC is to analyze a facility service delivery, to review facilities case management procedures, to review the policies of supervision and behavior management on children who are placed in a facility and an analysis of the facilities procedures relating to the release of children from the juvenile court. Does anyone have any questions so far? I am going to skip ahead passed a few of these slides. The rest are kind of informational for you. How the CPC came about. And just some data information for you. I am going to skip to the slide that says, "areas of the CPC" because this is probably what we are most interested in. There are two areas of the CPC, the first is capacity which evaluates the ability of the program to consistency deliver effective programming. The second is content, which assess the degree to which a program adheres to the principles of effective intervention. So, within each area of the CPC there is also domains. So, the capacity domain looks at leadership and

development, staff characteristics, and quality assurance. While the content looks at offender assessment and treatment characteristics. A little bit about how scoring works. There are 73 possible items on the CPC. Some are weighted however so there is 79 possible points. To calculate the final score, you add all the items up and divide by the total number of possible points for each domain. There are also times when certain items aren't applicable so that may reduce the total score. Moving on to scoring categories. There are four of them. The first one is very high adherence to evidence-based practices and that includes a score of 65 percent or more. So, you can see that an interesting piece of the CPC is that is not your normal grading scale. Something else to take into account with the CPC is that it is modeled after an ideal program so no facility is every going to achieve a perfect score. The next category is high adherence, that is 55 to 65 percent. Moderate adherence which is 46 to 54 percent. Low adherence is 44 percent or less. Most programs will fall under high/low adherence so around a 45 or a 44 percent and then low/moderate adherence. This is where programs fall in terms of scoring which means there is always room for improvement. We can get into a little about what each domain looks like. Some of these are really easy points to earn back and can bump you from low adherence to moderate adherence by the time of your next CPC assessment. Any questions so far? I am going to move a couple slides up and talk about sample items and what we are look at for leadership and development. We are looking at the director which is sometimes interchangeable with a program manager depending on the actual facility and what titles they use. So we are looking to see if they are qualified to be in the position based on the items here and the CPC guide which unfortunately I am not allowed to share. We are also looking to see if they have any involvement in selecting or training staff, supervise staff, if they are doing any kind of literature reviews about evidence based programing. If they do decide to implement something into their facility, how do they go about doing that? We are looking at funding, gender, the age breakdown of their facilities, the population they service, as well as their partners in the community and in the Juvenile Justice field. So those are some things in leadership and development. For staff characteristics, we are looking at education, experience, how staff are selected, if staff meetings are being held, are they formal, informal, how often? Does staff receive an annual evaluation and what is actually included in that evaluation? How much initial training they get and how much on-going training they get? If they have input into the program and if the program has ethical guidelines to follow.

Commissioner Pauline Salla-Smith: When you guys do the actual audit, do you look at their evaluations?

Katie Brubaker: We do.

Commissioner Pauline Salla-Smith: Have you come into any concern with that? Because agencies HR and personnel especially if they are also law enforcement.

Katie Brubaker: I guess I should clarify. We are looking at the templates they use for the staff evaluations not the actual evaluations that have been done on particular staff. Moving on to samples of items and offender assessments. We are looking at the appropriateness of clients, programs exclusionary criteria, if there is a risk assessment used, if there is a need assessment, we are look at responsivity, if the program is targeting high risk offenders, if they have any additional evaluated risk and needs assessments, and any other kind of

validated tool. Samples of items in treatment characteristics include criminogenic targets, length of treatment, dosage of treatment. So, for example, you've got a high-risk youth. Are they getting more programming or less programming versus a low risk youth? We are also looking at rewards and punishers, completion criteria, and percentage of youth who complete the program successfully. We are looking at groups and if groups are following a curriculum, those who are running the groups and if they are adequately trained, we are also looking at items related to after care. And the last domain looks at quality assurance and so we are looking to see if the facility has any kind of quality assurance process. For example, if they have a formal way to review files. If they have outside contractors, how do they monitor the contractor who come in and do substance abuse therapy? We are looking at client satisfaction, if they capture that and how? If they take into account offender reassessments, if they track recidivism, if their program has been formally evaluated before? If they have an evaluator working within their program or if they contact out? So that is a lot of information to gather. Supposedly, you are able to do this in one day but when are teams have gone and done these, we have not completed Summit View, Spring Mountain, and China Spring, we took two to three days because there is just an awful lot of information. We include staff interviews, youth interviews, any kind of documentation, policies, procedures, we are observing groups and documenting if they are following a curriculum, if there are certain things like roleplay happening, any kind of graduated practice, also observing casual interactions between staff and youth. Some people that we do interview include any kind of executive director, program director, clinical supervisors, staff supervisors, direct line staff, security staff, and my favorite part actually interviewing the youth about their experiences. We also get information from client files, so we review ten open and ten closed. We look at all the manuals, meeting minutes, policies and procedures manuals, materials, assessments, personnel evaluations but that is just the forms not staff, client handbook, staff handbook, basically any kind of information that we can get our hands on. Another thing to keep in mind, when we go into assess, either a day or over three days, the information that is going to be captured in the report is only a reflection of that time. For example, a site might have just purchased rights to the SAVRY but because it wasn't implemented and being used at the time that we were doing our CPC assessment, it would not count towards their overall score. So, then what we do is meet as an assessment team and score all of these items and then we break it down into a report. The report goes domain by domain and highlights strengths of a program and also looks at needs. With those needs, we provide some general recommendations. It is up to each facility should they want to take into consideration our recommendation, but they are certainly not held to it. They can choose to implement any kind of recommendation in a way that is most appropriate for their facility. Lastly, it is probably important to note some of the limitations of the CPC. It is based off of an ideal program, so it is never going to be possible for a site to receive a perfect score. It is time specific like I just mentioned so it is based off of the program. It does not take into account system issues or why a program is provided with in a program. We have found that staffing tends to be a challenge. For some facilities it also includes location. So, each facility should provide a certain amount of education and experience and a facility may not be able to get that because of location, pay, ext. So we recognize in our reports that is a factor and we also account for education and experience with staff and how that does account for better outcomes in these facilities. So that is the CPC in a nutshell, it takes 2 to 3 days and then weeks to write a report. Then, we give that report to the facility with at least 2 to 3 weeks to

respond with any kind of directions or additional information for us to reconsider. We meet as a group again and decide collectively if we need to make adjustments to the scores and provide feedback but we certainly respond to each piece of feedback or correction the facility provides and then that report is considered final and goes back to the facility. Are there any questions?

Commissioner Pauline Salla-Smith: The detention centers aren't getting these right, Katie?

Katie Brubaker: Currently, NYTC, Caliente, Summit View, Spring Mountain, and China Spring. When I first started the presentation, we talked about this being necessary to create and action plan for each facility because that is what is in statute. So, you should have an additional item in your handouts that says program checklist facility improvement plan. It is two pages and thought this would be important for our members to look at.

Commissioner Pauline Salla-Smith: For the members I think this is one of the items on the corrective action plan that we do need to, this is one of our tasks as a committee. I would like to move to another item under possible action, so we can vote to move the draft to the full commission and have approval. But we can have some discussion about it right now and then revisit it later on. Should there be a column that identifies the domain?

Katie Brubaker: In the report they aren't numbered, they are broken down by section but that could be something to look at for sure to help facilities track their recommendations differently.

Commissioner Pauline Salla-Smith: Maybe we just add a domain recommendation, so it doesn't change the template or recommendation in domain? Just so it ties it back to domains because as a facility I know that is helpful to me.

Katie Brubaker: No, I like that.

Commissioner Pauline Salla-Smith: Other than that, I like it. I mean it's simply and it will capture the information for the agency, so I like it. Do any other members have any questions? Alright. We are just going to hold off on this until a later time. Thank you, Katie. Our next agenda item is our Evidence Based Practice Inventory, and this is one of the tasks we had that we discussed during our last meeting. To get the information for all jurisdictions and all the evidence-based practices they have currently or rolling out. I think everybody received a copy of that it is called the EBP Summary. One of the things we spoke about at the last meeting is that this was one of our tasks and we have the task of determining evidence-based programs and then evaluating those programs also. One of the things we decided was to get the list of programs that are currently available. With evidence-based programs and you are staying true to the fidelity of them typically, they have evaluations that are attached to them. There are a couple of these that may have been a little bit more evidence informed than evidence based but that does fit into the matrix that is identified by the commission. Do you guys have any questions or comments about the summary?

Commissioner Kierra Bracken: I have a question. What are the highlighted programs under Humboldt?

Commissioner Pauline Salla-Smith: Those are mine. The highlighted programs are outside of our agency. I really did it because I use this list for other things too. Anything that is not highlighted, we actually do onsite here.

Commissioner Kierra Bracken: Then Nye and Esmerelda county don't have any programs at this time?

Commissioner Pauline Salla-Smith: They do not. They had some programs going but they had some staffing issues so there are in the process of rerolling out Forward Thinking and there was another one that they are working on.

Commissioner Kierra Bracken: Does that mean that they don't have any programming at all right now or they just don't have any evidence based or informed programs?

Commissioner Pauline Salla-Smith; It means they don't have any evidence-based programs in their agency at this time. Any other questions? I think this is a great place for us to give our assignments. Katie, how do you think we need to proceed with our chat?

Katie Brubaker: Can I please have everyone mute their phones if you aren't talking? We are getting a lot of echo down here in Carson City. In terms of next steps for evidenced based and evidence informed programs, I think now that we have a list of what counties are using we should be able to assign tasks to member to start looking for requirements related to fidelity so that we might better understand what is required to implement a practice.

Commissioner Pauline Salla-Smith: We do have a lot of duplications of programs with in the jurisdictions. For the members, do any of these look super interesting to you and you would just love to do some extra research? I totally thought I phased that in an awesome way.

Commissioner Kierra Bracken: It looks like forward thinking is used by a lot of different counties. I can do some research on forward thinking. I see that we listed out NYTC programs, but we did not list out the others. NYTC is a state facility, right?

Commissioner Pauline Salla-Smith: there is an updated version of this list that Summit View responded back on, but it is not on this list. And I did not hear back from Caliente. Kerria, anything that jumps out at you?

Commissioner Kierra Bracken: Let me look. I'm sorry, so what exactly am I researching for the Forward Thinking program? Just so its clear for me.

Katie Brubaker: There are some evidenced based clearing houses that will give you an overview of the program its self and its components. Fidelity and quality assurance, so what needs to be included for a program to used in a way that is going to have the best results so to fidelity with our youth. If you could just look at what those requirements are, if there is

any kind of curriculum, noting what that curriculum is, and if any kind of data collection that is required. That would be helpful as well. A test that each youth may take before completing the program, and then an exit kind of questionnaire. So things like that will be very helpful.

Commissioner Pauline Salla-Smith: and I think staff training is really important. Do you have to be trained or certified in the curriculum? Just to make it a little easier for you, forward thinking is created by The Change Company in Carson City. If you go to changecompany.org, I think, it actually has a tab that says fidelity.

Commissioner Kierra Bracken: Awesome, that make it easy! Okay. I can do a couple of these programs. Do I need to say specifically which ones I am going to do?

Commissioner Pauline Salla-Smith: Can I just give you the change companies one so that way you will just be using their site? So, forward thinking, alternative, moving forward, responsible living, VOICES, facing the shadows. They are all through the Change Company.

Commissioner Kierra Bracken: Okay, I got that list.

Commissioner Pauline Salla-Smith: How about parenting/family programs? Anyone interested in those?

Katie Brubaker: I say you assign them.

Commissioner Paula Smith: I can do the Parent Project.

Commissioner Pauline Salla-Smith: Can I give you all of the Family Programs, Paula?

Commissioner Paula Smith: All of them? It's grant season.

Commissioner Pauline Salla-Smith: What does that mean? I have grants too.

Commissioner Paula Smith: Can I do the aggression replacement training and the parent project?

Commissioner Pauline Salla-Smith: Okay. And how about one more? Who else is left, Myra and I?

Commissioner Paula Smith: How about the Pueblo Project? I think that is through Washoe.

Commissioner Pauline Salla-Smith: Yes, it is through Washoe. Franky Lema Sr. runs that. You might enjoy researching that one. I have you for Pueblo Project, Family Programs, and Aggression Replacement. Is that correct?

Commissioner Paula Smith: Correct.

Commissioner Pauline Salla-Smith; Thank you. Myra, any look good?

Commissioner Myra Rodriguez: I really want to help but because of my job there are areas that I am not even allowed to have a phone in. I work sometimes 7 days a week, 12 hour minimum shifts. I would like to put some research if you have a topic that is the minimum standard.

Commissioner Pauline Salla-Smith: How about Thinking for a Change?

Commissioner Myra Rodriguez: And what exactly do you need?

Commissioner Pauline Salla-Smith: The requirements that we need to be able to offer that. So, if you google thinking for a change, it will take you to the developers of that and there is probably a tab on that one too that says fidelity or requirements. You could probably just screen shot those requirements and email them to us.

Commissioner Myra Rodriguez: So we are looking for fidelity requirements mostly. Sounds good.

Commissioner Pauline Salla-Smith: The good news is that I will take the rest.

Katie Brubaker: I can help you with the clinical ones like DBT and trauma focus CBT. Those are up my alley.

Commissioner Pauline Salla-Smith: Perfect, Katie. If you could do those. Some of these I already have done because we use these.

Katie Brubaker: I think some of these aren't actually evidence based like Douglas County and they have alcohol and drug counseling. LADC is the person who does the alcohol and drug counseling so they're a therapist. So, there are requirements for them to actually be a counselor, but it is not like DBT who would give you a set of things to do. If they had a substance abuse treatment module that they as a LADC that would be different. And the same for MFT, individual family counseling but it doesn't say if they use CBT or motivational interviewing, things that would actually have fidelity measures to it. I don't think the list is lengthy so that is the good news.

Commissioner Kierra Bracken: We need to submit this information in a certain time frame so that way it is on the next agenda right?

Katie Brubaker: I don't think we need to have this information for the next full commission but I do think we can attempt to have some of this compiled for our own committee meeting so we can begin to look at how to put these into some sort of format so that we can go into a place that has a program and make sure that they are implementing it correctly.

Commissioner Kierra Bracken: Okay, so once I have the information, should I send it to Emily and you, Katie?

Katie Brubaker: Sounds good.

Commissioner Pauline Salla-Smith: I look at it like I have a binder that has the fidelity requirements for everything we do here. And that is something that could be stored at the evidence-based resource center, right?

Katie Brubaker: That is something that the resource center is working on already. The point of this assignment is, as you all know, funding is not on going or consistent for the resource center, so we have to have a back up plan. We are the back up plan.

Commissioner Pauline Salla-Smith: Lets set a timeframe that we have this at least a week before the next meeting. So, we have about 3 weeks, so we can discuss it in our next committee meeting not the next full commission. Let's move on to SB107 room confinement.

Leslie Bittleston: So, SB107 it looks like the only thing that got printed was the SB107 correctional facility. Kayla, are you on the line? She is not. Okay. You have what is needed but I only have 2 pages, so I will go over what it is that I have. What I do have is the correctional facilities the last month available is December 128 total instances. The chart underneath that is a comparison of total instances from SFY 2014 to SFY 2019. As you can see, we are at 876 in 2019 and that is only half the fiscal year, so I don't know what that is going to look like. We are really seeing an increase in that. The next page is instances in confinement in detention. I have the 6-year chart. I don't have the break down by facility. 1,626 total instances so far in state fiscal year 2019. The chart underneath so instances by detention facilities. Pauline, if you have the full 3 pages, maybe you can go over what I am missing? I am missing the breakdown by detention facilities.

Commissioner Pauline Salla-Smith: November 2018 detention centers at 210 instances of room confinement. December 231, it looks like we have a jump in Carson City and a little bit in Clark. Washoe decreased a little bit. It looks like it still peaks at 2 to 5 hours. The state facilities 2019 scares me.

Leslie Bittleston: Yes, it does. I spoke with John Munoz this morning. It seems to be a couple of things. Number 1, there is some confusion because the state facilities also do PBIS. The NRS definition of room confinement and PBIS definition of isolation is little bit different. John has tasked me with doing a training PowerPoint to be completed by the end of March. Then begin training the facilities in April because he thinks there is some confusion about how to record some of these instances. Another thing we have been seeing is 10 percent or less in the correctional facilities is the same kids in these instances. So, it is a small number of kids with a large number of instances. That is another thing that we need to address.

Commissioner Pauline Salla-Smith: This is really a great red flag that with that 10 percent of the population we are missing something.

Leslie Bittleston: So that is where we stand there. I am going to be creating that with DCFS staff by the end of March and we are going to get out and do a target training with the

correctional facilities some time in April. That is all I've got on SB107 unless there are any questions.

Commissioner Pauline Salla-Smith: I just want to clarify that data may be late depending on if you get called the legislative to present and talk about room confinement numbers. Okay let's move to update on formula grant activities.

Leslie Bittleston: The only update I have on formula grant is that it is still frozen. I have tried to the DCFS grant management unit that oversees the VOCA grant to find out where they are with there correctional plan. Last I heard is that most of the correction action plan has been approved, we are just waiting on two or three little pieces to be approved. Once their corrective action plan is fully approved, the grant should be unfrozen. We are able to pull from the 2017 formula grant until that one is dried up. It only effects the current year. That is all I've got on that.

Commissioner Pauline Salla-Smith: Any questions, members? Okay, we will move to the next item which is training opportunities. SB107, we have to do something about that. I am vocalizing that. I will reach out to Mr. Munoz too. National Council of Juvenile Court Judges are having their Juvenile Justice Conference in Vegas in March. That would be a great opportunity for anyone on the commission if they can attend that. It is the 17th to the 23rd.

Katie Brubaker: It is the 17th through the 20th.

Commissioner Pauline Salla-Smith: Oh, I was giving it a couple more days. Thank you. Anybody else have any training opportunities they feel we need to focus on.

Commissioner Paula Smith: If you are going to Vegas, book your rooms now because it is getting really full.

Commissioner Kierra Bracken: In a previous meeting we were talking about looking into something related to suicide prevention and room confinement. Does that ring a bell?

Commissioner Pauline Salla-Smith: Was it with Dr. Nichols?

Commissioner Kierra Bracken: I just remember talking about possibly seeing if a training could take place.

Emily Tiehm: She is speaking in regard to the meeting in October if I remember correctly. We were going over room confinement and there was a youth that was in confinement for over 72 hours and you wanted to address a training for the facilities because you felt that was not safe. The child was put on that room confinement because of suicidal thoughts and you felt we should look into getting facility staff trained a little better in that regard.

Commissioner Pauline Salla-Smith: Yes, I remember now. It actually discusses that in the stuff I sent over about the training for room confinement. I think I sent it to Kayla and Leslie. It talks about how if a youth is suicidal the worst thing we can do is put them into room

confinement. That is in the training I sent out a while ago when we were doing the SB107 training with jurisdictions.

Leslie Bittleston: In saying that, it sounds like I need to address that in the training for the facilities as well.

Commissioner Pauline Salla-Smith: All research shows kids in detention that are confined to their room increases the risk of suicide ideation.

Commissioner Kierra Bracken: Thank you, Emily. I could not remember.

Emily Tiehm: I knew what you were talking about.

Commissioner Pauline Salla-Smith: Good job, lady! Any other training opportunities? Our next item is legislative monitoring. I asked that this be put on our agenda because our previous SAG in one of the committees, we tracked all of the legislative that may have an effect on the juvenile justice system. Something can seem not even close to juvenile justice and some how we end up in it. It is really helpful if we are tracking the bills and updates and language. I am going to be doing for NAJJA anyways also, so I was hoping this committee would help monitor the legislative that can affect our system. Are we excited about that? Katie, are you monitoring it for the commission too?

Katie Brubaker: I am not. I get emails from Ross though and he tells me what I am supposed to be watching.

Leslie Bittleston: Our person who monitors it is our Systems Advocate which is Karla Delgado. She monitors everything that affects the division. It will flow down to us from her if it does touch the JJ system.

Commissioner Pauline Salla-Smith: I am going to be doing this for NAJJA also, so I would like for us to keep this as a standing agenda item. There is a difference if it is going to have fiscal impact on the state or on the county. Is everyone in agreement that we can keep this as a standing agenda item? I am more than willing to share my spreadsheet with the committee.

Commissioner Kierra Bracken: I think that is a good idea.

Katie Brubaker: If you have anything in particular that you would like this committee to look at, if you could please send it to me and Emily and we will make sure it gets to every member.

Commissioner Pauline Salla-Smith: If I just share the spread sheet with you, is that appropriate?

Katie Brubaker: You can absolutely send that to me.

Leslie Bittleston: I would like to talk about the changes to the Juvenile Justice Delinquency Prevention Act Reauthorization under this because we do not have a New Business section.

Is that okay? This is just federal. The federal legislator reauthorized the Juvenile Justice Delinquency Prevention Act on December 13, 2018. With that were some changes. The first changes are in regard to the Disproportionate Minor Contact. It is no longer going to be referred to as DMC, it is now going to be referred to as Racial and Ethnic Disparities or RED. The change from DMC to RED removes the emphasis to report race on reports. Many of the state have pushed back on this because many states have in the statute that we are going to capture race. They have increased the focus of analysis from the state. What are the potential causes of RED. They have limited the number of contact points the state has to provide to them from 11 to 5. Those five are going to be arrest, secure detention, secure confinement, certification and the last one might be delinquency. I have now forgotten. That is the changes to DMC. The sight and sound and jail removal basically what this reauthorization is that 3 years we can no longer hold certified kids in adult jails unless a judge issues a finding in the disposition that the kids needs to held do to the safety of the community. It also changes how we look at violations of valid court orders. We can leave a kid that violates in jail for no longer then 7 days with some specific information in the deposition. It does require that there must be a designates state staff member that is 100 percent dedicated to the JJDP act and what OJJDP wants them to do. In addition, there are some data requirements that are new that I am going to go over right now. Moving one there is a hand out that is called collation for juvenile justice and under that it says data requirements under H.6964. This is the new data requirements that are being pushed out to states. We do not have a due date but just to give you an idea of what they are looking for. They are looking for additional information on race and ethnicity, gender, track individual youth with disabilities, restraints. They are asking that states report on use of restraints. Provide additional information regarding status offenses. And a lot of stuff around research and evaluation. I just wanted to give the group and overview of what happened in that reauthorization in December. We are still pending guidance on what this looks like, what this timeline will be, and with court orders. There were some changes, so I wanted to give that to the group really quickly.

Commissioner Pauline Salla-Smith: I wanted to move because we take action to the corrective action plan so if a member could make the motion to approve that.

Commissioner Kierra Bracken: I move to approve the CPC template to move to the full commission.

Commissioner Paula Smith: I will second it.

Commissioner Pauline Salla-Smith: all those in favor say I. Motion carries, we will move it to the full commission, Katie. Let's do the specific items for the next meeting. I feel we touch on this as we went through the meeting. Do you agree Katie?

Katie Brubaker: Emily and I have notes. Yes, I agree.

Commissioner Paula Smith: And we all know what our tasks are for our next meeting. If we could please have that in a week before our next meeting. Let's conform our next meeting date and time. March 14th at 2 pm. Lets open it for public comment. Seeing none. Let's adjourn the meet at 3:00 PM. Thank you everyone see you next time.

Committee Report and Other Notes:

Commissioner Kierra Bracken motioned to move the CPC action plan to the full commission, Commissioner Paula Smith seconded this motion and the motion passed.