



DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD AND FAMILY SERVICES  
4126 TECHNOLOGY WAY, SUITE 300  
CARSON CITY, NV 89706  
Telephone (775) 684-4400 • Fax (775) 684-4455  
dcfs.nv.gov

**PUBLIC NOTICE**

**MEETING OF THE NEVADA STATE JUVENILE  
JUSTICE OVERSIGHT COMMISSION  
and the  
ADVISORY COMMITTEE OF THE NEVADA OVERSIGHT COMMISSION**

**AGENDA**

**DATE:** Friday, September 13<sup>th</sup>, 2019

**TIME:** 1:00 PM

**LOCATION:** Old Assembly Chambers, 2<sup>nd</sup> Floor  
Governor's Building  
101 N. Carson Street  
Carson City, NV 89706

**AND**

Governor's Conference Room, 5<sup>th</sup> Floor  
Grant Sawyer Building  
555 E. Washington Avenue  
Las Vegas, NV 89101

**TELECONFERENCE LINE:** 1-775-687-0999

**ACCESS CODE:** 42233

- *Items may be taken out of order, may be combined for consideration by the public body, and/or may be pulled or removed from the agenda at any time to accomplish business in the most efficient manner.*
- *"For Information" items are informal in nature and may include discussion and ideas.*
- *"For Possible Action" items may be voted on or approved by members of the commission.*

## AGENDA

1. **Call to Order** – Joey Orduna Hastings, Judge Egan Walker
2. **Welcome and Introductions (Roll Call)** – DCFS Staff
3. **Public Comment and Discussion** (*Action may not be taken on any matter brought up under this Agenda item until scheduled on an Agenda for a later meeting*)
4. **For Possible Action:** Review and Approval of Outstanding Minutes – Joey Orduna Hastings, Judge Egan Walker
  - Review and approve Full Commission meeting minutes from 06/14/2019
  - Review and approve SAG Planning Committee meeting minutes from 07/11/2019
  - Review and approve Data Committee meeting minutes from 08/20/2019
  - Review and approve Strategic Implementation Committee meeting minutes from 08/23/2019
5. **For Possible Action:** Formula Grant Slate – Joey Orduna Hastings, Judge Egan Walker
  - Review and vote to approve the Formula Grant Slate – Leslie Bittleston
6. **For Information:** Tyler Technologies – Tim Allen
  - Presentation on statewide implementation
  - Presentation on list of statewide reports and progress towards implementation
7. **For Information:** PbS Data – Jennifer Simeo
  - Presentation from PbS Director Kim Godfrey
  - Presentation on current PbS data in Nevada facilities – Jennifer Simeo
8. **For Information:** Correctional Program Checklist (CPC) – Katie Brubaker
  - Brief overview of the CPC
  - Results of CPC Assessments from Summit View Youth Center, Spring Mountain Youth Camp, China Spring Youth Camp, Caliente Youth Center and Nevada Youth Training Center
  - Facility Improvement plans and next steps
9. **For Information:** Agency Data Review – Leslie Bittleston
  - Room Confinement Data
    - i. Review current data
    - ii. Review Policies and SOP's
    - iii. Review plan to address use of room confinement
  - Use of Force
    - i. Review current data
    - ii. Review Policies and SOP's
    - iii. Review plan to address use of force
  - OC Spray
    - i. Review current data
    - ii. Review Policies and SOP's
    - iii. Review plan to address use of OC Spray and concerns
  - Facility Numbers
    - i. Review number of youths currently at each facility
    - ii. Review number of youths in each facility over the last 30 days
    - iii. Review plan to address facility capacity and concerns

- Staffing of Programs
  - i. Review current number of staff at each facility and vs. staff capacity
    - 1. How are they staffed?
    - 2. Who is the staffing authority?
    - 3. Plan to address staffing concerns
  - ii. Review current number of staff at each agency vs. staff capacity
    - 1. How are they staffed?
    - 2. Who is the staffing authority?
    - 3. Plan to address staffing concerns

**10. For Possible Action:** Updates from Committees- Committee Reports

- Strategic Plan Committee – Frank Cervantes, Judge William Voy
  - i. Review and vote to approve committee priority areas action plan
- Data Performance and Measurement Committee – Brigid Duffy, Gianna Verness, Judge Thomas Stockard
- Risk Assessment Committee – Jo Lee Wickes, Jack Martin
- Youth Committee – Rebekah Graham, Scott Shick
  - i. Review and vote to approve recommendation to eliminate the Youth Committee and to incorporate statutorily required youth participation into remaining committees
- State Advisory Group Planning Committee – Pauline Salla-Smith
  - i. Status of Formula Grant funding – Leslie Bittleston

**11. For Information:** New Business – Joey Orduna Hastings, Judge Egan Walker

- Future quarterly Full Commission topics – Joey Orduna Hastings, Judge Egan Walker
- General updates from the JJOC Co-chairs – Joey Orduna Hastings, Judge Egan Walker
  - i. Transition of duties
- Commission collaboration
  - i. Next Children’s Commission Meeting: December 13, 2019
- Parking lot items
  - i. Nothing to report

**12. For Possible Action:** Discuss and Decide Upon Next Steps – Joey Orduna Hastings, Judge Egan Walker

- Assign Tasks to Committee Members (if needed)
- Specify Agenda Items for the Next Meeting
- Confirm Next Meeting Date(s)/Time
  - i. **December 13, 2019 at 1:00 PM**

**13. Public Comment and Discussion** (*Action may not be taken on any matter brought up under this Agenda item until scheduled on an Agenda for a later meeting*)

**14. Adjourn**

**CHAIRPERSON MAY CALL FOR A BREAK AT THEIR DISCRETION**

We are pleased to provide special accommodation assistance to persons with disabilities who wish to attend. Notify Leslie Bittleston in writing at the Division of Child and Family Services, 4126 Technology Way, 1st Floor, Carson City, NV 89706, or by calling (775) 684-4448 no later than three (3) business days prior to the meeting date. Supporting materials may be obtained at the above address or by contacting Leslie Bittleston at (775) 684-4448.

**This notice and Agenda has been sent to be posted at the following locations, in accordance with NRS Chapter 241:**

State of Nevada- Division and Child Family Services  
 Website- [http://dcfs.nv.gov/Programs/JJ\\_OC/2019\\_Agendas\\_and\\_Minutes/](http://dcfs.nv.gov/Programs/JJ_OC/2019_Agendas_and_Minutes/)  
 State of Nevada- Nevada Public Notices

Website- [www.nv.gov](http://www.nv.gov)

1. Leslie Bittleston, Division of Child and Family Services, 4126 Technology Way, 1<sup>st</sup> Floor, Carson City, NV 89706
2. Nevada Youth Parole Bureau, 751 Ryland Street, Reno, NV 89502
3. Grant Sawyer Building, 555 Washington Avenue, Las Vegas, NV 89101
4. Elko Juvenile Court, 665 W. Silver Street, Elko, NV 89801

THIS NOTICE AND AGENDA HAS BEEN SENT TO THE FOLLOWING LOCATIONS:

5. Clark County District Attorney, 601 North Pecos Road, Las Vegas, NV 89101
6. Division of Child and Family Services, 475 W. Haskell St. #7, Winnemucca, NV 89445

Notices are also sent to all Juvenile Probation Departments, Youth Camps, and Youth Correctional Centers

POSTED: September 6, 2019