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**Nevada State Juvenile Justice Oversight Commission
Strategic Plan Committee
February 6, 2018**

DRAFT Meeting Minutes

Welcome and Introductions. Judge William Voy called the meeting to order at 1:30 PM.

Roll Call: Judge William Voy – present, Dr. Lisa Morris Hibbler - not present, Frank Cervantes – not present, Eve Hanan – present, Assemblyman James Ohrenschall – present, Captain Shawn Anderson – present, John Lambros – not present,

Others: Leslie Bittleston, Kelly Wooldridge

Public Comment and Discussion

None.

Update/Review of Strategic Plan Requirements

• **Alexis Tucey – Director’s Office**

Ms. Tucey was not in attendance. Ms. Bittleston stated that there are some facilitators on the line that will be joining the meeting.

Ms. Wooldridge stated that in the beginning we talked about getting some help with facilitating and writing the strategic plan. She introduced Erica Olsen and Lorna Shepard from OnStrategy. Ms. Olsen and Ms. Shepard discussed their services and their role to the group. Ms. Shepard noted that the deadline for the Plan is July 1, 2018.

Ms. Shepard noted that DCFS staff sent a power point to the members of this committee titled JJOC Strategic Planning Kickoff. She reviewed process, approach, logistics, how to meet, who should be at the planning table, assumptions, and questions they need to answer if there is time.

- She reviewed the names of the members of this Committee and their advisors
- She and Ms. Olsen are co-leading this project. They will both be up-to-date on everything, but possibly not attending the same meetings. They will also have a project manager, Tim Robb.
- She asked who else should be on the planning team. Who are the stakeholders? Judge Voy said there has been conversation about concentrating just on the mandated areas

from the statute, so we can get through this by the deadline. Get that done and then look at other topic areas. Some of the mandated areas are technical. He suggested that youth could possibly be involved in some areas, but not sure about technical areas. Leslie Bittleston stated that we only have four youth members at this time. There is a youth subcommittee meeting on February 9, 2018. She can query the youth about joining this subcommittee. Ms. Shepard suggested bringing youth in for specific topics. Assemblyman Ohrenschall would like to hear from youth from Caliente or Elko about what they thought worked for them and what did not work for them. Ms. Wooldridge said we can make that happen whether they are on the youth committee or not.

- They are breaking things up into four phases:
 1. Establishing the Strategic Framework. Ms. Shepard listed what they want to work through in February.
 2. Design Strategy. There was discussion about the approach of meetings to nail priorities and make decisions. Assemblyman Ohrenschall suggested meeting following full JJOC meetings via video conferencing, north and south. Ms. Shepard asked Judge Voy what he thinks about doing a half-day session to get everything done. He thinks we should do that early on. OnStrategy will come back with a recommendation of the options. A doodle poll will be sent for the first half- day session between February 26, 2018 and the week of March 12, 2018. They will also schedule the one-on-one interviews.
 3. Build the Plan & Roadmap.
 4. Manage Performance. TBD.

After knowing the process, when do we plug in other stakeholders? Ms. Wooldridge stated that not all the county chiefs and directors of probation are on this committee, but she thinks a lot of them that are not on this commission would have a lot of input. We might want to consider them.

Ms. Shepard reviewed some of the planning assumptions. She asked if the plan is to be approved or submitted by July 1, 2018? Judge Voy stated that he thinks the strategic plan needs to be approved by the JJOC by July 1, 2018 when submitted. Ms. Wooldridge read that portion of AB472. Ms. Shepard stated that we need to have our eyes on a final approval date before July 1, 2018, perhaps at the June meeting. Dates will be coordinated.

Ms. Shepard asked how decisions are made with this subcommittee. Is it unanimous? Judge Voy said if we hold out for that, then we will never get this done. Would it be a super majority then, or who would decide? Ms. Wooldridge suggested talking about this at the full JJOC meeting. Part of the issue is that bylaws have not been written for the JJOC yet.

Any other assumptions? Judge Voy stated we need to have the full Commission vote on what they want it to look like and then we need to implement the strategy to make it happen. Ms. Shepard stated she thinks we will have to come back to the full Commission in intervals – like sometime in phase 2. She is hearing that we need to come to the full Commission with roadmap milestones, not just the finished plan. Judge Voy agreed.

Regarding content – the four core principles are not necessarily the framework for this strategic plan – youth validator risk and needs assessment, implement programs and services proven to

reduce recidivism, collaborate across system ? needs, tailor supervision/services ? developmental needs. Ms. Shepard's understanding is that these are not our only strategic priorities. Judge Voy said it was included but not limited to that language. This bill was thrown together quickly. The subcommittee is working on requests for modifications to this statute. Ms. Shepard said we will have to decide if there are additional principles or are there strategic priorities that are at higher level under which these core principles fall? Are there other strategic priorities? They will define that.

Assemblyman Ohrenschall said there is a program in Las Vegas, The Harbor, that tries to keep youth from getting into the courtroom and being adjudicated a delinquent child. He believes it would be great as part of our strategic plan to see if we are succeeding keeping youth from being in the delinquency system. He would like to see that as part of the plan.

Ms. Shepard asked if there are other decisions that have been made by this group regarding the plan strategy.

Judge Voy thought this group had some guidance from the last full commission meeting but no guidance on the nuts and bolts. Ms. Bittleston said the last committee meeting of this group talked a lot about evidence-based practices. No total decisions have been made. Ms. Shepard said they will hear a lot of opinions in the interviews and then they will figure out what decisions need to be made.

- **Discuss outline and/or assignments**

Overview and Review of Evidence Based Standards

Next Steps

OnStrategy will discuss issues in their one to one interviews and represent that from the data research that they have.

Assemblyman Ohrenschall suggested OnStrategy look at the minutes from the hearing on the bill. A lot of what the First Lady and a lot of stakeholders said is on the record of the testimony on the bill.

At the full commission meeting on Friday, we are going to talk about how stakeholders want to be involved in the whole thing.

OnStrategy will start to schedule the one to one interviews.

- **Set Date and Time for Next Meeting**

Ms. Shepard will do a doodle poll to get the date of the first half day session. That will be late February or early March.

Public Comment and Discussion

None.

Adjourn. Judge Voy adjourned the meeting at approximately 2:25 PM.