

# PREA Facility Audit Report: Final

Name of Facility: China Spring Youth Camp

Facility Type: Juvenile

Date Interim Report Submitted: 07/08/2016

Date Final Report Submitted: 12/13/2016

Auditor Certification	
The contents of this report are accurate to the best of my knowledge.	<input checked="" type="checkbox"/>
No conflict of interest exists with respect to my ability to conduct an audit of the agency under review.	<input checked="" type="checkbox"/>
I have not included in the final report any personally identifiable information (PII) about any inmate/resident/detainee or staff member, except where the names of administrative personnel are specifically requested in the report template.	<input checked="" type="checkbox"/>
Auditor Full Name as Signed: Macilla (Kila) Jager	Date of Signature: 12/13/2016

AUDITOR INFORMATION	
Auditor name:	Jager, Kila
Address:	
Email:	kilajager@preauditor.com
Telephone number:	
Start Date of On-Site Audit:	03/14,2016
End Date of On-Site Audit:	05/02/2016

FACILITY INFORMATION	
Facility name:	China Spring Youth Camp
Facility physical address:	225 China Spring Road, Gardnerville, Nevada - 89410
Facility mailing address:	P.O. Box 218 , Minden, Nevada - 89423
The facility is:	<input checked="" type="radio"/> County <input type="radio"/> Municipal <input type="radio"/> State <input type="radio"/> Private for profit <input type="radio"/> Private not for profit
Facility Type:	<input type="radio"/> Detention <input type="radio"/> Correction <input type="radio"/> Intake <input checked="" type="radio"/> Other <input type="text"/>

Primary Contact			
Name:	Wendy Garrison	Title:	Director of Juvenile Camp Services
Email Address:	wgarrison@douglas.nv.gov	Telephone Number:	775-265-5350

Warden/Superintendent			
Name:	Wendy Garrison	Title:	Director of Juvenile Camp Services
Email Address:	wgarrison@douglas.nv.gov	Telephone Number:	775-265-5350

Facility PREA Compliance Manager			
Name:	Lesley J. Keith	Title:	Training and Development Manager
Email Address:	lkeith@douglas.nv.gov	Telephone Number:	775-265-5350

<b>Facility Health Service Administrator</b>			
<b>Name:</b>	<b>Dr. Holman</b>	<b>Title:</b>	<b>Family Practitioner</b>
<b>Email Address:</b>		<b>Telephone Number:</b>	

<b>Facility Characteristics</b>	
<b>Designed facility capacity:</b>	<b>61</b>
<b>Current population of facility:</b>	<b>48</b>
<b>Age range of population:</b>	<b>12-18</b>
<b>Facility security level:</b>	<b>staff secure</b>
<b>Resident custody level:</b>	<b>mid level offenders</b>
<b>Number of staff currently employed at the facility who may have contact with residents:</b>	

<b>AGENCY INFORMATION</b>	
<b>Name of agency:</b>	<b>China Spring Youth Camp</b>
<b>Governing authority or parent agency (if applicable):</b>	
<b>Physical Address:</b>	<b>218 China Spring Rd., Gardnerville, Nevada - 89410</b>
<b>Mailing Address:</b>	<b>P.O. Box 218 , Minden, Nevada - 89423</b>
<b>Telephone number:</b>	<b>775-265-5350</b>

<b>Agency Chief Executive Officer Information:</b>			
<b>Name:</b>	<b>Wendy Garrison</b>	<b>Title:</b>	<b>Director of Juvenile Camp Services</b>
<b>Email Address:</b>	<b>wgarrison@douglas.nv.gov</b>	<b>Telephone Number:</b>	<b>775-265-5350</b>

**Agency-Wide PREA Coordinator Information**

<b>Name:</b>	<b>Lesley J. Keith</b>	<b>Title:</b>	<b>Training and Development Manager</b>
<b>Email Address:</b>	<b>lkeith@douglas.nv.gov</b>	<b>Telephone Number:</b>	<b>775-265-5350</b>

**AUDIT FINDINGS**

**Narrative:**

**The auditor's description of the audit methodology should include a detailed description of the following processes during the pre-audit, on-site audit, and post-audit phases: documents and files reviewed, discussions and types of interviews conducted, number of days spent on-site, observations made during the site-review, and a detailed description of any follow-up work conducted during the post-audit phase. The narrative should describe the techniques the auditor used to sample documentation and select interviewees, and the auditor's process for the site review.**

The Prison Rape Elimination Act (PREA) on-site audit of the China Spring Youth Camp (CSYC) began on March 14-16, 2016, and rescheduled to complete on May 2, 2016. Audit was completed by Kila Jager from Lebanon, Oregon, a U.S. Department of Justice Certified PREA Auditor for Juvenile/adult facilities. Pre-audit preparation included a thorough review of all documentation and materials submitted by the facility. The documentation reviewed included agency policies, procedures, forms, education materials, training curriculum, organizational charts, posters, brochures and other PREA related materials that were provided to demonstrate compliance with the PREA standards.

This review prompted a series of questions that were communicated back and forth for clarification and review. Answers to the questions were submitted by the CSYC management and reviewed by the auditor prior to the on-site audit in March- and the additional site visit in May 2016.

During the three days, on-site, in March, and additional day in May 2016, the auditor was provided with a work space, from which to work and conduct confidential interviews.

Formal personal interviews were conducted with facility staff, residents and contractors. The auditor interviewed 11 random residents, 6 males and 5 females--from the two housing units, and sixteen facility staff representing all three shifts. Included in the interviews were random staff--on all three shifts, specialty staff- including medical (contract staff), counseling, first responders, investigators, intake and screening, human resources, and training staff. Also interviewed were the agency Director and PREA Coordinators, (two as one changed jobs during the audit)

Residents were interviewed using the recommended DOJ protocols-- that question their knowledge of a variety of PREA protections generally and specifically their knowledge of reporting mechanisms available to residents to report abuse or harassment.

Staff was questioned using the DOJ protocols that question their PREA training and overall knowledge of the agency's zero tolerance policy, reporting mechanisms available to residents and staff, response protocols when a resident alleges abuse, and first-responder duties.

The auditor reviewed personnel files for random staff members--to determine compliance with training mandates and background check procedures; and case files for eight random residents--to evaluate screening, intake procedures, resident education and other general programmatic areas.

CSYC reports no allegations of sexual abuse or sexual harassment received, in the past 12 months so this auditor was unable to review any investigations, related documentation, or interview any victims; however, two youth interviewed did disclose experiencing prior sexual abuse and request advocate services. The disclosures were reported to the PREA Coordinator- who verified they had been reported and requested advocate services for the residents. In the corrective action period, an investigation was conducted, and investigation documents were submitted, reviewed, and included in this audit.

This auditor toured the facility escorted by the PREA Coordinator (PC) and CSYC Director, and, observed the facility configuration, location of cameras, staff supervision of residents, unit layout, including shower/toilet areas, placement of posters, PREA informational resources, security monitoring, resident entrance and search procedures, and resident programming. Notices of the PREA audit were posted throughout the facility in common areas. Access was given to all parts of the facility, making touring the facility, as per the DOJ tour protocol, productive. Multiple walk-throughs gave the opportunity to talk informally to staff and residents during the visits.

This auditor was treated with great hospitality during the visit and residents and staff were made readily available to always. The CSYC leadership is invested in PREA compliance, as a high priority, and have expended significant effort to ensure the sexual safety of residents in their care. It was further evident that staff and residents were invested in PREA as demonstrated through their knowledge and understanding of the protections and requirements.

As reported on the PREA-Audit Questionnaire, CSYC received no allegations of sexual abuse or sexual harassment; thus, there were zero administrative investigations and zero criminal investigations related to sexual abuse or sexual harassment—during the pre-audit and site visit period. This auditor was able to review investigative documents during the corrective action period and they are included in the documentation of this audit.

When resident interviews were conducted, residents reflected that they were aware of and understood the PREA protections and the agency's zero tolerance policy. Additionally, residents report receiving written materials at intake that provide detailed information about PREA protections, the multiple ways to report sexual abuse or harassment and ways to protect themselves from abuse.

Residents receive comprehensive PREA education that includes staff reading and explaining required safety information, and an orientation video—documented by both staff and youth signature. Considered and accommodated are disabilities/needs residents may have to ensure understanding and internalizing of the PREA safety material.

Residents indicated they understand the various ways to report abuse and referred to the posters, throughout the facility, some with telephone numbers to call for advocate services and the internal phone to report sexual abuse or harassment. Residents could articulate what they would do and who they would tell if they were sexually abused. Residents consistently indicated, to this auditor, they felt safe in the facility.

Staff interviews indicated receiving detailed PREA training, and fluently discussed the agency's zero tolerance policy and their role and responsibilities in the prevention, reporting and response to sexual abuse and sexual harassment. Consistently explaining the variety of reporting mechanisms available, for residents and staff to report sexual abuse or sexual harassment, and actions needed as a PREA first responder—for all PREA related allegations

Intake staff articulated clearly the orientation process, video, understanding and orientation form, risk assessment and its use in the facility, and ongoing refreshers and discussions of safety and reporting. The auditor also spoke via telephone to the Family Support Council to discuss and confirm the agreement in place with the CSYC and the Washoe County Northern Nevada Child Abuse Response & Evaluations / Sexual Assault Response Team (CARES/SART)—to provide rape crisis intervention services and SANE forensic services and procedures provided for victims of sexual abuse.

The on-site portion of this audit reviewed additional documentation, practice, training, and how ingrained the PREA standards were into practice and culture of China Spring Youth Center (CSYC) CSYC staff exhibited a high level of professionalism, consistency, and care towards the residents of this facility, and high standard of treatment and safety throughout the facility.

An Exit Meeting was held the final day of the audit and I complimented those present for the organization and enormous amount of work that was required and completed. I remarked on the organization of the onsite audit process. Their work and effort made the process more straightforward and less problematic and helped to ensure the audit went smoothly and no time was wasted. I noted that staff and management, at this facility, have a high commitment to safety and are of a high quality.

Following the May on-site visit, additional documentation was requested and provided. An extensive review of all information provided—including the site interviews, facility tour, observations, paperwork/documentation, and practice.

An Interim Report was provided to the China Spring Youth Camp. That report included the Audit Findings/Initial Summary. In the Auditor Compliance Tool, each standard was rated and a narrative explanation of the rationale for each rating was included. The Audit Findings/Initial Summary included a summary of the number of standards that were met, not met, exempt, or not applicable.

Recommendations for achieving compliance with each standard were provided for use in developing a Corrective Action Plan (CAP.) The agency then proceeded to develop their CAP, collaborating with this auditor in that process. Those plans were comprehensive and addressed all areas of concern

China Spring worked diligently and professionally to address the PREA audit areas out of compliance, in the development and work of the Corrective Action Plan. This auditor found the facility employees to be extremely dedicated to providing quality services to the youth in their custody. The facility and staff are committed to caring for young people to help them to achieve success in their future lives.

The interim report was submitted on 7/28/2016 and within 4 months, China Spring submitted all corrective action documentation to attain PREA Compliance. This included: changes to policy and procedure, updated investigative training, obtaining an outside reporting source, update of all resident forms, handbooks and pamphlets, programming designated phones for reporting and advocate services, updating forms, updating the incident review team, form and report, youth and staff training on all updates, and creating a data base for report collection, investigation, referrals, tracking, and documentation.

**Facility Characteristics:**

The auditor's description of the audited facility should include details about the type of the facility, demographics and size of the inmate or resident population, numbers and type of staff positions, configuration and layout of the facility, numbers of housing units, description of housing units including any special housing units, a description of programs and services, including food service and recreation.

China Spring Youth Camp (CSYC) is dedicated to helping male and female, mid-level offenders between the ages of 12 and 18 develop skills, knowledge and experience to promote health and resiliency, arrest progression of problems caused by delinquent behavior.

Capacity, at CSYC is 63-beds and residents are placed by Court Order. The camp employs forty-three staff, twenty-eight of which are youth counselors/mentors- directly responsible for helping residents make positive behavioral changes, and four are case managers and one Family Case Manager who oversee the residents' treatment and programs

China Spring Youth Camp is in Douglas County, Nevada and has 140 acres, however currently uses 25. The campus has 12 buildings—including a boys and girls program, food services, drug and alcohol service areas, administration buildings, gymnasium, kitchen and dining area, vocational training building, green house, barn, and challenge course. It is primarily operated on its .105 kw solar system.

CSYC has 56 cameras with audio capabilities placed throughout the facility.

The boys program houses approximately 40 residents, and the girls program approximately 16. CSYC has no segregation cells, and consists of two separate wings to each dorm with 21 rooms combined on the two wings.

The boy's dorm consists of rooms that house two residents, while the girl's wings have only one girl to each room. The boys program is at the far north of campus, at the entrance, and the girls program is below the school, gym, kitchen, and administrative buildings, to the southeast.

CSYC and had 142 residents admitted in the last 12 months, accepts placements from 16 counties and provides placements for adjudicated youth ages 12 to 18. The average length of stay, at CSYC, is 182 days, and it is a staff secure facility.

On the date of the audit, there were 46 staff employed at CSYC, 15 of which had been hired during the last 12 months, and 28 have direct contact with residents. Current staffing ration for CSYC is 1:10, improving from a 1:20 ration funded during the 2013 legislative session. CSYC is requesting additional funding to reach the PREA required 1:8 and 1:16 ratio by October 2017.

There are 3 contractors who have contact with residents—two medical and one mental health Psychologist. CSYC is funded through a combination of state and county funding. State general funds and 16 county contributions make up the funding base. It is operated and governed by 16 members representing eight judicial districts and a representative from the State of Nevada. The State of Nevada has invested \$4.9 million dollars in CSYC since 1986, resulting in China Spring Youth Camp being a part of the Governors PREA certification for the state.



**Summary of Audit Findings:**

The summary should include the number of standards exceeded, number of standards met, and number of standards not met, along with a list of each of the standards in each category. If relevant, provide a summarized description of the corrective action plan, including deficiencies observed, recommendations made, actions taken by the agency, relevant timelines, and methods used by the auditor to reassess compliance.

<b>Number of standards exceeded:</b>	<b>28</b>
<b>Number of standards met:</b>	<b>15</b>
<b>Number of standards not met:</b>	<b>0</b>

Through diligent and thorough work, China Spring Youth Camp completed and exceeded all required corrective action. With great attention to detail--the slogan from China Spring is, minimal compliance is not good enough-- CSYC put into policy/procedure, practice, and culture all actions required to exceed the corrective action standards, and upgrade the already compliant standards to exceptional. At the writing of this final report, 11/23/16, China Springs is certified exceedingly compliant with all PREA standards.

**Standards****Auditor Overall Determination Definitions**

- **Exceeds Standard**  
(Substantially exceeds requirement of standard)
- **Meets Standard**  
(substantial compliance; complies in all material ways with the stand for the relevant review period)
- **Does Not Meet Standard**  
(requires corrective actions)

**Auditor Discussion Instructions**

Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

