

STATE OF NEVADA

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Governor

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Administrator

RICHARD WHITLEY MS
Director
Department of Health and Human Services



ROSS ARMSTRONG
Deputy Administrator

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Juvenile Justice Programs Chief

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES
NEVADA STATE JUVENILE JUSTICE COMMISSION**

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**NEVADA STATE JUVENILE JUSTICE COMMISSION
NOMINATIONS COMMITTEE MEETING
MINUTES
January 28, 2016**

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Call to Order

The meeting was called to order by Chairman Cervantes at 9:30 am

Roll Call – Alice Mueller

Members Present by Phone: Kirby Burgess, Frank Cervantes, Danny Gonzales, Elizabeth Florez, Steve McBride

Staff Present: Ross Armstrong (Deputy Administrator), Leslie Bittleston

Staff Present by Phone: J. Alice Mueller

Public Comment and Discussion

There was no public comment at this time.

Review of Official Minutes

This was the first meeting of the Nominations Committee so there were no previous minutes available.

Discussion on Possible Members for Available Offices – Leslie Bittleston

Every other year, the Nomination Committee meets to go over the chairman, vice chairman south, vice chairman north, secretary and treasurer for the coming year. Commissioner Gonzales explained that in the past, the chairman has contacted the current individuals holding those positions to determine if they wish to remain serving under that capacity. Once a selection of continuing or new individuals had been determined, a slate is presented at the Quarterly Full Juvenile Justice Commission meeting. At that time, nominations would also be entertained from the floor. Those currently holding the positions would once more be asked if they wished to continue in the elected situation.

Commissioner Cervantes had sent out a questioner to determine interest by office holders with continuing in their elected positions. Chairman Burgess, Michael Beam (vice chair north), Lisa Morris Hibbler (vice chair south), Dawn Lozano (treasurer) and Elizabeth Florez (secretary)

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were all interested in continuing to serve. Commissioner Florez said hers was contingent on being re-authorized to the Juvenile Justice Commission. Chairman Burgess explained that he had received an email from Commissioner Hibbler and that she may wish to be replaced. She has recently been appointed to a new full time position as Director of Youth Development and Social Innovation for the city of Las Vegas. This being the case, it was decided to find a replacement for the vice chair south position.

Steve McBride moved to carry over and extend the commissioners already in place and find a replacement for the vice chair south at a later date. The motion was seconded by Frank Cervantes. The committee approved the motion.

Kirby Burgess will remain as the chairman, with Michael Beam as vice chair north, Elizabeth Florez as secretary and Dawn Lozano as treasurer. This is the slate which will be presented to the Quarterly Full Juvenile Justice Commission. A replacement will need to be found for the vice chair south. Nominations for this position will be asked for at the next Quarterly Full Juvenile Justice Commission meeting or another meeting can be scheduled in a month or so. It was agreed to have another meeting and then take any suggested individuals names to the May quarterly meeting. The slate of existing position holders will be given at the February quarterly meeting.

Commissioner McBride asked when the current vice chair south position would open. Although it was not known, the thought was that it might be February. It was suggested that any interested parties be solicited at the February quarterly meeting. That way, all positions could be voted on at that time, and there would not be any vacancies. It was decided that in the interim, Commissioner Beam could fill both the vice chair north and south positions. It was decided that this is what would happen and a vote on the vice chair south would occur at the May quarterly meeting.

New Business

There was no new business at this time.

Comments from Public

There was no public comment at this time.

Set Time, Date and Agenda for Next Meeting

The next Committee Meeting is scheduled for March 17, 2016 at 9:30 am. This will be a phone conference.

Agenda:

Evaluate possible individuals for the vice chair south position.

Adjourn

The meeting was adjourned at 9:45 am by Leslie Bittleston.