

BRIAN SANDOVAL
Governor

STATE OF NEVADA

KELLY WOODRIDGE
Administrator

RICHARD WHITLEY MS
Director
Department of Health and Human Services



ROSS ARMSTRONG
Deputy Administrator

LESLIE BITTLESTON
Juvenile Justice Programs Chief

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES
NEVADA STATE JUVENILE JUSTICE COMMISSION**

4126 Technology Way, 3rd Floor

Carson City, NV 89706

Telephone: (775) 684-4429 • Fax: (775) 684-4455

**NEVADA STATE JUVENILE JUSTICE COMMISSION
GRANT REVIEW COMMITTEE
MINUTES
August 19, 2015**

DRAFT

August 19, 2015-- Call to Order

This meeting was called to order at 12:10 p.m.

Roll Call

Members Present: Dawn Lozano

Members Present by Phone: Danny Gonzales, Ivet Santiago, Fernando Serrano

Staff Present: J. Alice Mueller

Review/Score Formula Grant Applications

Materials for all four of the proposals were sent to the members of the Grant Review Committee so as to refresh their memories. To recap, there were only four proposals submitted. There were two from Clark County, the MET/CBT5 and the Substance Abuse Assessment and Referral Program otherwise known as SAARP. Fifth Judicial submitted a proposal for the Girls Group and Sixth Judicial submitted for the Evening Reporting Center. Both Washoe and Douglas Counties did not tender a Request for Proposal (RFP) as verified by Alice Mueller.

For this August meeting, no word had yet been received about the amount for the 2015 Formula Grant. The Committee was still working on the advice of Ms. Salla to use \$191,000.00 as the amount available.

As noted, in previous years there had been requests to applicants about how much they could reduce their program's financial requirements. This year, with fewer applicants, it was determined that there would be an excess of \$39,348.00 in funding.

Since the Requests for Proposals had gotten out late, there was some hesitation to open this up again, asking once more for RFP's on such a small amount. Ms. Salla suggested that it could

DRAFT

be divided up between the existing proposals with any overage being rolled over into the 2016 funding.

The Committee discussed various ways to divide the excess and finally decided, based loosely on the 70% Clark, 20% Washoe, and 10% Rural. It now became \$30,000.00 to Clark County and the remainder of \$9,348.00 to be divided into two equal amounts of \$4,674.00 for the Fifth and Sixth Judicial Districts.

In contacting the applicants about the extra funds, it was decided that they were to create addendums to the original applications. These would need to meet the mandatory measures requirements as in the original submittals. They were also to provide detailed descriptions on what the extra funds would be used for. Brief resumes, curriculum vitae (C.V.) and job descriptions would also be requested. The following details the original requests and the addendums to them.

Clark County Department of Juvenile Justice

- MET/CBT5

Amount Requested: \$60,000.00

Last Year's Funding: \$66,000.00

This program is under Mental Health Services and has been funded for the past six years under the Formula Grant. The program is motivational enhancement therapy and cognitive behavioral therapy five. It is a short term, five session counseling for children who primarily have issues with alcohol and marijuana. There are two individual motivational enhancement theory sessions followed by three cognitive behavioral group therapy sessions. Upon completion, some families may be referred to family counseling. No additional funds were suggested for this program.

Clark County Department of Juvenile Justice Services

- Substance Abuse Assessment and Referral Program

Amount Requested: \$77,792.00

Extra Funding: \$29,762.00

Total \$107,554.00

Last Year's Funding: \$82,412.00

This program is under Substance Abuse and is the Substance Abuse Assessment and Referral Program otherwise known as SAARP. The program has been funded for several years and works in conjunction with the MET/CBT5 program. This is the popular mobile therapist who helps classifying youth by drug use into low/medium/high and then assists in getting services and follow-up. It was decided to use the extra \$29,762.00 on this program to assist in bringing on two interns, one for 20 hours a week and the other at 13.5 hours per week. Although \$30,000.00 was offered, the work-up came to \$29,762.00 so \$238.00 will be rolled over into next year's RFP.

DRAFT

5th Judicial District – Nye County JPO

- The Girls Group

Amount Requested: \$4,260.00
 Extra Funding: \$4,674.00
 Total \$8,934.00
 Last Year’s Funding: \$3,042.00

This is the Gender Specific and an Alternative to Detention program from Nye County which partners with Westcare. The meetings are 60 to 90 minutes where they teach about substance abuse and education along with resistance skills. They also teach general social skills and personal self-management for girls ages 13 thru 17. A driver is contracted to transport the youth from school to the JPO office and then to their homes. They will now be running three cycles with the number of hours per week increased from 4 to 6. The travel costs have also been updated to reflect a reimbursement per mile of .56 instead of .50. Additionally office supplies and facility/space has been figured in.

Sixth Judicial District Youth and Family Services

- Evening Reporting Center

Amount Requested: \$9,600.00
 Extra Funding: \$4,674.00
 Total \$14,274.00
 Last Year’s Funding: \$7,358.00

The program is in the process of being reworked to extend hours and include a partnership with the new Boys and Girls Club being built in Winnemucca. This partnership will help provide among other things Recreational Therapy, Cognitive Restructuring, Mentoring, Vocational Skill Building, Art Therapy, Motivational Interviewing, and Community Service. Programming will be offered from Monday through Saturday for 4.5 hours a day with much of the additional funds going for an added part-time facilitator. Since no one has been hired for this position, a job description only had been provided.

Formula Grant Funding Recommendations

The Committee reviewed the submissions one more time, clearing up any gray areas. Since nothing had been heard from OJJDP, the amount of \$190,762.00 was still used. Chairman Lozano made it clear to the recipients that all was contingent upon us receiving the anticipated amounts.

For Formula Grants there is an anticipated total of \$191,000.00 available.

Clark County MET/CBT5 is requesting \$60,000.00.
 The Committee recommends \$60,000.00.

Clark County Substance Abuse Assessment and Referral Program is requesting \$77,792.00
 The Committee recommends \$107,554.00

5th Judicial District - The Girls Group is requesting \$4,260.00.
 The Committee recommends \$8,934.00.

DRAFT

6th Judicial-Evening Reporting is requesting \$9,600.00.
The Committee recommends \$14,274.00.

Commissioner Santiago reviewed the numbers:

Clark County:	\$60,000
Clark County:	\$107,554
5 th Judicial:	\$ 8,934
6 th Judicial:	<u>\$14,274</u>
Total	\$190,762

At this point, there was still \$238.00 left over. Alice will speak with Brian Dahlberg and make sure that he knows that this amount is to be carried over into the 2016 funding year. Commissioner Santiago moved to approve the committee recommendations for funding of the four proposals to be presented to the Full Juvenile Justice Commission with a second from Commissioner Gonzales. Chairman Lozano called for a vote and the motion was approved.

New Business

There was no new business.

Adjourned

Commissioner Gonzales made a motion to adjourn the Grant Review Committee Meeting with a second from Commissioner Santiago. The meeting was adjourned at 12:20 pm on August 19, 2015.